

**Report of the Trustees and
Financial Statements for the Year Ended 31st December 2020
for
Immanuel Church, Chichester**

Sheen Stickland
Chartered Accountants
7 East Pallant
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**Report of the Trustees
for the Year Ended 31st December 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The objectives of the Charity, as laid out in the governing document, are:

- (a) To advance the Christian faith in the UK and Worldwide for the benefit of the public in accordance with the statement of belief in the schedule including (but not by way of limitation) the worship of God, the preaching and proclamation of the Christian Gospel, pastoral care and the teaching of Christian doctrine and principles.
- (b) To relieve poverty, hardship, sickness and distress in the UK and Worldwide by providing grants, goods or services to individuals in need and/or charities or other organisations working to prevent or relieve poverty, hardship, sickness and distress.
- (c) To promote social welfare within the Chichester community by providing or assisting in the provision of facilities and activities for recreation or other leisure time occupation for the benefit of residents who have need of such provision by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Achievements and performance

During 2020, many aspects of Immanuel Church were affected by the Covid-19 national emergency, which continued into 2021. After the Government issued the COVID-19 lockdown on 16 March 2020 which stopped churches from meeting in person, Immanuel Church acted very quickly to create alternatives. From 22 March 2020 Immanuel's weekly Sunday Service was recorded and made available to view on the church's You Tube channel. During the week, small-group meetings for adults and prayer meetings were held via Zoom video-conferencing. Pastoral support was provided by telephone, text messaging, email, Zoom, and personal visits where appropriate, including volunteers collecting prescriptions etc.

When Government guidelines allowed in-person church services to resume, it became clear that a larger venue would be required to allow for social distancing (i.e., 2m distance between chairs). The church was able to move to another local school (Bishop Luffa School, Chichester) with sufficient space, and excellent facilities, including everything required for live-streaming services. After the November lockdown ended, this enabled the church to start meeting in person on 6 December 2020. From this point the church offered both meeting in person and livestreamed services on its YouTube channel. This enabled a wide variety of people to join in, whether in person, or at home or elsewhere, or to view the service at another time.

The continuing Covid-19 restrictions cancelled many youth and children's activities, and community projects, such as the parent and toddler group, the community choir, and visiting the local care home. Despite the challenges, the church created some outdoor adventure activities for young people, and the Men's breakfast club switched its visiting speakers to Zoom. The church planned to resume the regular activities when the national emergency resolved.

Each year the church gives funds to support individuals in unexpected financial need. This year the church spent £1,862 in view of the increased needs likely due to Covid-19.

**Report of the Trustees
for the Year Ended 31st December 2020**

The Church supports financially a number of individuals and organisations involved in missionary, evangelistic and development work, mainly overseas. In the past, funds were allocated to a Missions budget which were distributed to a small number of organisations each year, decided by a group of leaders and members. However, in 2020 the leaders decided to take up a special collection from members for two charities, (which raised £2,158 including Gift Aid). This replaced the allocation of funds to the Missions budget.

During 2020 the church staff team maintained continuity with Reverend Paul Collins serving as Senior Minister and Reverend James Nickols as Associate Minister, and Paul Dickson as Worship Team leader (part time) and Church Administrator (part time). The team included the post of Youth Team leader, which had remained vacant since September 2019. No progress in recruitment was made during 2020, mainly due to the Covid-19 lockdown and continuing restrictions. The post will be reduced from 5 days to 3 days week in 2021.

Financial Review

Overview: The church continues to keep its expenditure broadly in step with its income year by year, based on a breakeven budget, with regular income covering regular contractual expenditure commitments. During 2020, a surplus was seen at the year-end which can be attributed directly to the national Covid-19 emergency. Expenditure on core areas was lower than the budget allocation, due to many activities being cancelled due to Covid-19 restrictions, and the Youth Team Leader post remaining vacant throughout the year. This surplus was set aside for the next financial year as a cushion against suddenly increased expenditure, when church activities return to full capacity after the Covid-19 emergency.

In common with parish churches, Immanuel Church is now committed to contribute through the Parish Ministry Costs scheme. Since 2017, Immanuel Church has been paying a growing proportion of the standard share each year, during an eight-year transitional period. In 2019 the leadership team and trustees set an aim to cover the full amount of the Parish Share by 2025, and planned how to increase the proportion incrementally year by year, and in addition to take account of annual increases in the Parish Share across the diocese.

In 2020 Immanuel was able to pay the planned amount, despite reduced income from donations due to the effects of the Covid-19 emergency. The ramping up of Parish Share contributions, coupled with inflationary pressures on both Parish Share and Immanuel Church ministry costs, will present a challenge for the church in coming years. With this in mind, during 2020 the Leadership team undertook a review of the church activities and worked with Trustees on preparing a longer-term plan, (including reducing the hours of the Youth Team leader post when re-advertised, and replacing the Missions budget with special collections).

Income: As a church, Immanuel is mainly dependent for income on the voluntary offerings from church members and those attending its services. The majority of this income arises from regular donations, through the Gift Aid scheme, which allows the church to benefit from claiming a 25% income tax rebate.

During 2020, income from donations was reduced due to the overall effect of Covid-19 on members' income. A small proportion of the reduction was due to the cessation of cash collections (when in-person services stopped for over 8 months, and when cash collections were banned for hygiene reasons). The church offered online payment through Stripe payment service, and card payment as an alternative method at in-person services.

From time to time, the church asks its members to contribute additional funds to provide resources for growth in activities or new developments. This was not required in 2020, due to reduced activities, but a special collection for missions was taken up.

**Report of the Trustees
for the Year Ended 31st December 2020**

Outturn in 2020: The 2020 receipts exceeded payments by £23,852. Although income from donations was reduced, this was outweighed by the large reduction in expenses resulting from activities being cancelled due to the Covid-19 restrictions.

The positive bank balance at the end of the year allows the Church to cover short term fluctuations in income and offer some guarantee of employment to its employees, and in addition to provide a cushion against sudden increases in expenditure when the national emergency has resolved. This balance is considered adequate for all these purposes.

Reserves: It is Immanuel Church policy to maintain a minimum balance of £30,000 on general funds which equates to 3 months normal operating costs of running the charity. This level of reserve is deemed sufficient protection against unforeseen circumstances and makes provision for future opportunities relating to the growth of the Church. In the event of a downturn in income, the Reserve would be sufficient to meet contractual staff salaries and key charitable objectives for a period of 3 months. The Trustees will monitor the level of Reserve and review it annually. In 2020 the church was able to maintain the required level of reserves.

A deposit account is held with the Monmouthshire Building Society but the Company has no investments or investment policy.

Privacy: Care is taken by the church treasurer and team to keep donors' names and sums collected confidential, whichever method has been used for donation.

Risk Assessment

The major risks are considered to be **financial:** (i) fraud, (ii) loss of assets and **personal:** (iii) safeguarding children and vulnerable adults and (iv) health and safety.

The financial risks are controlled by (i) recording cash offerings weekly (usually in the presence of 2 people); requiring 2 signatories on cheques of over £500, requiring second person approval of all non-salary payments over £500, by maintaining a log of on-line banking payments and by making regular reports of financial matters to the church leaders and Trustees; (ii) maintaining an inventory of physical assets and having adequate insurance cover. In addition, the Board of Trustees check contractual arrangements, and provide guidance to staff on protecting the church's assets. In August 2019, the Trustees carried out a risk assessment under the Corporate Criminal Offence guidelines to ensure good governance against illegal tax evasion by donors.

Risks arising from safeguarding children and vulnerable adults are controlled by the commitment of the Ministry and Staff team, the Leadership Team and Board of Trustees to work together to fully implement the Church of England's guidance on safeguarding. This includes ensuring that all volunteers working with children and vulnerable adults take part in the required safeguarding training and where appropriate have been approved after a DBS check. The trustee appointed as Church Safeguarding Officer works closely with the Senior Minister to oversee the church's performance; they are guided by the Diocesan Safeguarding Advisor, who in March 2020 gave the church a positive assessment.

Risks arising from Health and Safety are controlled by the oversight of the member of the Board of Trustees responsible for this area; for example, in ensuring risk assessments are carried out for all major activities and locations, with action plans as appropriate. The Trustees regularly monitor activities and, if necessary, purchase equipment to reduce risk of injury. During the Covid-19 emergency, the church faced a major challenge of Health and Safety issues when seeking to start live church services at the new venue. Under the Covid-19 Government guidelines and in accordance with Church of England and Chichester Diocese directions, the church carried out a full risk assessment covering the location, chairs and equipment, the supporting volunteers and participants at the church services. The church purchased supplies and equipment to sanitise chairs. Each category of volunteers was given health and safety training and advice to safeguard the health and safety of both themselves and attendees at the services. An online booking service was set up to ensure requirements for Track and Trace and limited numbers could be fulfilled. The minister, trustees and leaders kept arrangements under constant review, and made adjustments to ensure the safety of all concerned.

**Report of the Trustees
for the Year Ended 31st December 2020**

Public Benefit

Immanuel Church plans to operate for the public benefit through the provision of public Christian worship services, running Sunday activities for children and young people, community programmes such as a parents' and toddlers' group, and providing grants to various missionary organisations, who operate both in the UK and abroad. During 2020 its ability to fulfil these purposes was affected by the Covid-19 restrictions, but with mixed positive and negative results.

Immanuel Church aims to be an open and welcoming church, and publicises its activities on the church's website and social media such as Facebook and Instagram. During 2020 due to the Covid-19 emergency the weekly church service became more accessible to a wider audience through its broadcast on YouTube, available to view at any time or place. More innovations followed, starting with virtual coffee and chat after the Sunday service (on Zoom). A new service of Morning Prayer was offered daily (Monday to Friday) on Zoom. A new weekly Bible Book Club was created on Zoom. Midweek small groups for adults transferred to meeting on Zoom. Where appropriate, help and equipment was provided to enable people to access online activities. These ideas attracted increased numbers of people, including those who were shielding or socially isolating. However, in other areas, particularly community projects, Children and Youth activities and social events (which are designed for members to bring friends, neighbours and relatives to enjoy informal activities), the Covid-19 emergency brought things almost to a halt.

When the Covid-19 restrictions are finally lifted, the church will be keen to resume the full range of activities in line with its charitable objectives. As previously, care will be taken to avoid disadvantage to those on low incomes, by keeping costs low, and providing confidential subsidies.

The Trustees have had regard to the guidance on public benefit published by the Charity Commission and are not aware of any harm caused by the Church which needs to be balanced against benefits.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Immanuel Church is part of the Church of England as a Mission Initiative appointed by a Bishop's Mission Order in the Diocese of Chichester. It is not a Parish Church, but works in cooperation with parish churches within the city of Chichester, and reports directly to the Diocese via the Archdeacon of Chichester.

The Church is registered under Company law as a limited company, and under Charity law as a registered charity. The governing document is the Memorandum and Articles of Association, incorporated on 9th August 2010 and amended on 13th December 2015. There are no specific restrictions in the Articles of Association. There are no formally related parties.

As a registered company, legally Immanuel Church is governed by the Board of Directors who are known within the church as Trustees. As Directors, the Trustees have a legal duty under Company law and Charity law to ensure the Church complies with all legal and statutory requirements. The Trustees are responsible for ensuring the Church operates within the Objects set out in the Articles of Association. The annual budget, the annual accounts, and all contractual arrangements need to be approved by the Trustees.

The Board consists of a minimum of three Trustees, who are elected by church members. One third of the Trustees must step down each year and are eligible for re-election by the members; there is no maximum period of continuous service. More detailed aspects of governance are laid down in the Church's constitution (which was amended by Special Resolution on 1st October 2017). The Church's Constitution currently sets the upper limit at six elected trustees, as sufficient to cover the range of roles and responsibilities. Trustees must be members of the Church. The Minister is part of the Board of Trustees as an ex officio member.

**Report of the Trustees
for the Year Ended 31st December 2020**

The Board of Trustees met four times in 2020 in order to review the operation of the Church, to monitor the financial affairs and to review its policies. During 2020 the Board consisted of Mr P. Bradley as Chairman, and three other elected Trustees, together with the Minister and a Senior Leader; the Board were supported by Mr D. Grove the Church Treasurer.

According to the constitution, the organisation of the church's activities is structured by the Leadership Team which consists of the Minister (or ministers), together with up to six elected members. The Minister is responsible for the overall leadership and oversight of the Church, while the day to day running of the church is the responsibility of the Leadership Team as a whole. To ensure good collaboration, between one and four of the elected members serve on both the Leadership Team and the Board of Trustees.

The full-time Senior Minister of the Church is employed by the Church Commissioners, and reports to the Diocese of Chichester. Immanuel Church pays towards Diocesan costs via the Parish Ministry Costs scheme. Since 2018, the church staff team has also included an ordained church member, who acts as an unpaid part time Associate Minister, to assist with services and pastoral care. The church currently has two licensed Readers, who assist with services on an unpaid basis.

The church employs a number of staff to carry out key activities under the direction of the Minister and line managed by members of the Leadership Team. At present one member of staff jointly fulfils the roles of part-time Worship Team Leader and part-time Church Administrator. The post of Youth Team leader has remained vacant throughout 2020.

An Annual General Meeting of members was held during 2020, at which the Trustees and Leadership Team together with the Minister reviewed progress and discussed future plans. (Due to the Covid-19 lockdown, the AGM was postponed from March until September 2020. Due to continuing restrictions, the AGM was held by Zoom video-conferencing, and was attended by many members.)

When not prevented by the Government COVID guidelines, the Church aims to return to its core activities: holding services on Sundays, including activities for children and young people, and mid-week meetings for adults and a club for young people. The Church supports a number of overseas missions and development organisations. The Church will also resume organising a range of social activities and community events for local people.

**Report of the Trustees
for the Year Ended 31st December 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07340000 (England and Wales)

Registered Charity number
1138018

Registered office
26 Maplehurst Road
Chichester
West Sussex
PO19 6QL

Trustees

Mr P Bradley	Chairman
Mrs J Osmond	
Mrs J Riley	
Mr S Blamire	Resigned 20 th Sept 2020

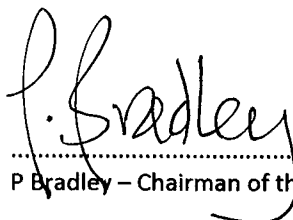
Independent Examiner

A C Kensett FMAAT FCCA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Bankers

HSBC Bank Plc
94 East Street
Chichester
West Sussex
PO19 1HD

The Report of the Trustees, incorporating a strategic report, approved by order of the Board of Trustees, as the company directors, on 10th February 2021 and signed on the Board's behalf by:



.....
P Bradley – Chairman of the Board of Trustees

Independent examiner's report to the trustees of Immanuel Church, Chichester ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A C Kensett FMAAT FCCA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date:19/2/2021.....

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31st December 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	119,822	-	119,822	114,194
Charitable activities					
Church Activities	3	2,954	6,964	9,918	10,810
Investment income	4	119	-	119	91
Total		<u>122,895</u>	<u>6,964</u>	<u>129,859</u>	<u>125,095</u>
EXPENDITURE ON					
Charitable activities	5				
Church Activities		98,993	7,014	106,007	125,869
Total		<u>98,993</u>	<u>7,014</u>	<u>106,007</u>	<u>125,869</u>
NET INCOME		23,902	(50)	23,852	(774)
Transfers between funds	12	<u>(50)</u>	<u>50</u>	<u>-</u>	<u>-</u>
Net movement in funds		23,852	-	23,852	(774)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>75,621</u>	<u>-</u>	<u>75,621</u>	<u>76,395</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>99,473</u></u>	<u><u>-</u></u>	<u><u>99,473</u></u>	<u><u>75,621</u></u>

The notes form part of these financial statements

Balance Sheet
31st December 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	9	8,474	-	8,474	6,603
CURRENT ASSETS					
Debtors	10	23,239	-	23,239	18,446
Cash at bank and in hand		<u>68,710</u>	<u>-</u>	<u>68,710</u>	<u>51,462</u>
		91,949	-	91,949	69,908
CREDITORS					
Amounts falling due within one year	11	(950)	-	(950)	(890)
		<u>90,999</u>	<u>-</u>	<u>90,999</u>	<u>69,018</u>
NET CURRENT ASSETS					
		<u>90,999</u>	<u>-</u>	<u>90,999</u>	<u>69,018</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>99,473</u>	<u>-</u>	<u>99,473</u>	<u>75,621</u>
NET ASSETS		<u>99,473</u>	<u>-</u>	<u>99,473</u>	<u>75,621</u>
FUNDS	12				
Unrestricted funds				99,473	75,621
Restricted funds				<u>-</u>	<u>-</u>
TOTAL FUNDS				<u>99,473</u>	<u>75,621</u>

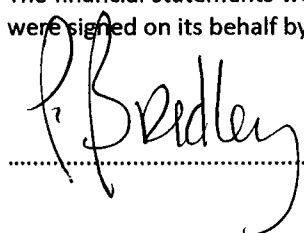
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 10th February 2021 and were signed on its behalf by:



..... P Bradley – Chairman of the Board of Trustees

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial Reporting Standard 102 – reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements as permitted by FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland":

- The requirements of Section 7 Statement of Cash Flows

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Governance costs

Governance costs include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to the trustees on governance or constitutional matters.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

General equipment	-	10% on reducing balance
Computers and PA equipment	-	25% on reducing balance

Tangible fixed assets for use by the Charity are capitalised if they have a useful life of more than one year. They are valued at cost or, if gifted, at the value to the Charity on receipt.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements
for the Year Ended 31st December 2020

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Gift Aid giving	86,327	83,150
Gift Aid tax reclaimed	21,922	21,513
Cash and other donations	<u>11,573</u>	<u>9,531</u>
	<u>119,822</u>	<u>114,194</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2020	2019
	£	£
Church Activities		
Church weekend	61	2,905
Outreach and church events	783	1,533
Community Choir	1,540	5,316
Youth activities	307	175
Youth trip to Uganda	6,964	-
Other church activities	<u>263</u>	<u>881</u>
	<u>9,918</u>	<u>10,810</u>

Memorandum:

Analysis of Grants received

	2020	2019
	£	£
Bassil Shippam and Alsford Trust (for youth trip to Uganda)	<u>1,350</u>	-
	<u>1,350</u>	-

Note: Community Choir income of £308 will be used to launch a new choir organisation in 2021, independent of Immanuel Church.

4. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>119</u>	<u>91</u>

**Notes to the Financial Statements
for the Year Ended 31st December 2020**

5. CHARITABLE ACTIVITIES COSTS

	2020 £	2019 £
Church Activities		
Parish Contribution to Diocese	47,500	43,000
Vicar's expenses and Vicarage	4,044	3,743
School Halls rent	2,723	3,955
Equipment and premises	134	226
Depreciation	1,392	1,018
Staff costs	16,818	32,019
Services and Ministry	1,462	2,116
Church Weekend	1,330	4,400
Pastoral care	318	264
Giving and Sharing	1,862	2,795
Discipleship and training	509	3,407
Missions	2,872	9,784
Youth activities	2,024	3,568
Youth trip to Uganda	7,014	-
-Community outreach and church events	448	4,849
Community Choir	1,569	6,176
License and subscriptions	504	450
Website and IT costs	1,870	1,472
Administration and travel	751	1,341
Total Church Activities Costs	95,144	124,583
Support Costs - Governance		
Professional fees	9,623	13
Independent examination fees	840	780
Insurance	400	493
Total Support Costs	10,863	1,286
TOTAL CHARITABLE ACTIVITIES COSTS	106,007	125,869

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Independent examination fees	840	780
Depreciation - owned assets	1,392	1,018

**Notes to the Financial Statements
for the Year Ended 31st December 2020**

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2020 nor for the year ended 31st December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2020 nor for the year ended 31st December 2019.

8. STAFF COSTS

	2020	2019
	£	£
Gross salaries	15,500	29,570
Employers' National Insurance costs	-	-
Pension costs	<u>1,318</u>	<u>2,449</u>
	<u><u>16,818</u></u>	<u><u>32,019</u></u>

The average monthly number of employees during the year was as follows:

	2020	2019
	<u>1</u>	<u>2</u>
Charitable activities		

No employees received emoluments in excess of £60,000.

9. TANGIBLE FIXED ASSETS

	General equipment £	Computer & PA equipment £	Totals £
COST			
At 1st January 2020	6,374	1,964	8,338
Additions	2,832	1,525	4,357
Disposals	<u>(994)</u>	<u>(100)</u>	<u>(1,094)</u>
At 31st December 2020	<u><u>8,212</u></u>	<u><u>3,389</u></u>	<u><u>11,601</u></u>
DEPRECIATION			
At 1st January 2020	1,049	686	1,735
Charge for year	<u>716</u>	<u>676</u>	<u>1,392</u>
At 31st December 2020	<u><u>1,765</u></u>	<u><u>1,362</u></u>	<u><u>3,127</u></u>
NET BOOK VALUE			
At 31st December 2020	<u><u>6,447</u></u>	<u><u>2,027</u></u>	<u><u>8,474</u></u>
At 31st December 2019	<u><u>5,325</u></u>	<u><u>1,278</u></u>	<u><u>6,603</u></u>

**Notes to the Financial Statements
for the Year Ended 31st December 2020**

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Gift Aid recoverable	15,677	15,266
Prepayments and Accrued income (School rent)	<u>7,562</u>	<u>3,180</u>
	<u>23,239</u>	<u>18,446</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors (staff pension contributions)	110	110
Accruals and deferred income (Independent examiner's fee)	<u>840</u>	<u>780</u>
	<u>950</u>	<u>890</u>

12. FUNDS – Current Year

	At 1.1.20	Incoming resources	Resources expended	Transfers between funds	At 31.12.20
	£	£	£	£	£
Unrestricted funds					
General fund	75,621	122,895	(98,993)	(50)	99,473
Restricted funds					
Youth trip to Uganda	<u>-</u>	<u>6,964</u>	<u>(7,014)</u>	<u>50</u>	<u>-</u>
TOTAL FUNDS	<u>75,621</u>	<u>129,859</u>	<u>(106,007)</u>	<u>-</u>	<u>99,473</u>

Funds were raised for a mission trip in July 2020 to Uganda for church youth and their leaders. The Covid-19 situation meant the trip was cancelled and some flight costs reimbursed. A small shortfall in Restricted funds for the trip has been covered using general church funds. Any further flight refunds and fund-raising receipts will be earmarked for a potential future trip.

13. FUNDS – Prior Year

	At 1.1.19	Incoming resources	Resources expended	Transfers between funds	At 31.12.19
	£	£	£	£	£
Unrestricted funds					
General fund	76,395	125,095	(125,869)	-	75,621
Restricted funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>75,621</u>	<u>125,095</u>	<u>(125,869)</u>	<u>-</u>	<u>75,621</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2020.