

LUTON RIGHTS LIMITED

Registered Company No. 5828180 (England and Wales)

Registered Charity No. 1146500

ACCOUNTS

31ST MARCH 2020

LUTON RIGHTS LIMITED

ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2020

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LUTON RIGHTS LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

The Trustees, who are also Directors of the charity for the purposes of Company Law, present their annual report together with the accounts for the year ended 31st March 2020. They are prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

OBJECTIVES AND ACTIVITIES

Objects and activity

The charity's objects are:

- the relief of unemployment for the public benefit in such ways as may be thought fit including assistance to find employment.
- the relief of poverty through the provision of advice, information and legal representation.

The beneficiaries of these objects are all adults who live in the Unitary Authority of Luton and the surrounding area within Bedfordshire.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENTS AND PERFORMANCE

Luton Rights is a registered charity working in Luton which aims to provide local residents, especially those who are vulnerable, with access to high quality and free advice. Luton Rights also provides a family mediation service, community outreach advice, employment support and continues to work in partnership with Luton Borough Council, Citizens Advice Luton, Luton Law Centre and Luton Irish Forum, as part of Luton Access.

John Simmons who was the Chair to the Board of Trustees for a number of years sadly passed away during the year. He was instrumental in the organisations success over the years and will be sadly missed by all.

During the year Luton Rights was successful in obtaining 1 year funding from South East Midlands Local Enterprise Partnership (SEMLEP) to provide employment support to 24 individuals who are either unemployed or economically inactive to support them into employment or education and training. The project successfully recruited the first cohort of participants and due to the national lockdown support was switched to online support and the 2nd cohort were recruited and supported online.

The Luton Access partnership was also successful in its application to Bedfordshire and Luton Community Foundation who administer the London Luton Airport funding for 2020-21. Our thanks to everyone involved.

LUTON RIGHTS LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

ACHIEVEMENTS AND PERFORMANCE *(continued)*

All services continued to be provided as previous years until the national lockdown when all staff started working from home and providing advice, casework and support via telephone, email, and WhatsApp. Our thanks to all the staff for successfully making the switch to a different way of working at very short notice and continuing to support our service users during very difficult times for all.

Our continued thanks go to Luton Borough Council and London Luton Airport Limited for supporting us and the advice work we do in Luton.

During the year Luton Rights has provided :-

Specialist Welfare Benefits advice including appeals and representation at tribunals for clients;

Community outreach advice at the Centre for Youth and Community Development, focussed on increasing access to advice for the most vulnerable and disadvantaged;

Family mediation service for Luton residents who are separating or facing divorce;

Employment Support to unemployed and economically inactive individuals **to gain employment**, accredited training or move closer to the job market.

During the year Luton Rights worked with 1,332 clients.

The majority of clients (80%) were seen by one of our two advisers at Community House, a shared facility incorporating Luton Citizens Advice and Luton Law Centre, as part of Luton Access.

Luton Rights provided a community outreach advice service at Centre for Youth and Community Development.

The purpose of the Community outreach sessions is to make access to advice easier for vulnerable clients for example those with disability, those who are frail or infirm, those who find travelling to the town centre difficult and those whose culture and English language is a barrier to them accessing advice in the town centre.

LUTON RIGHTS LIMITED

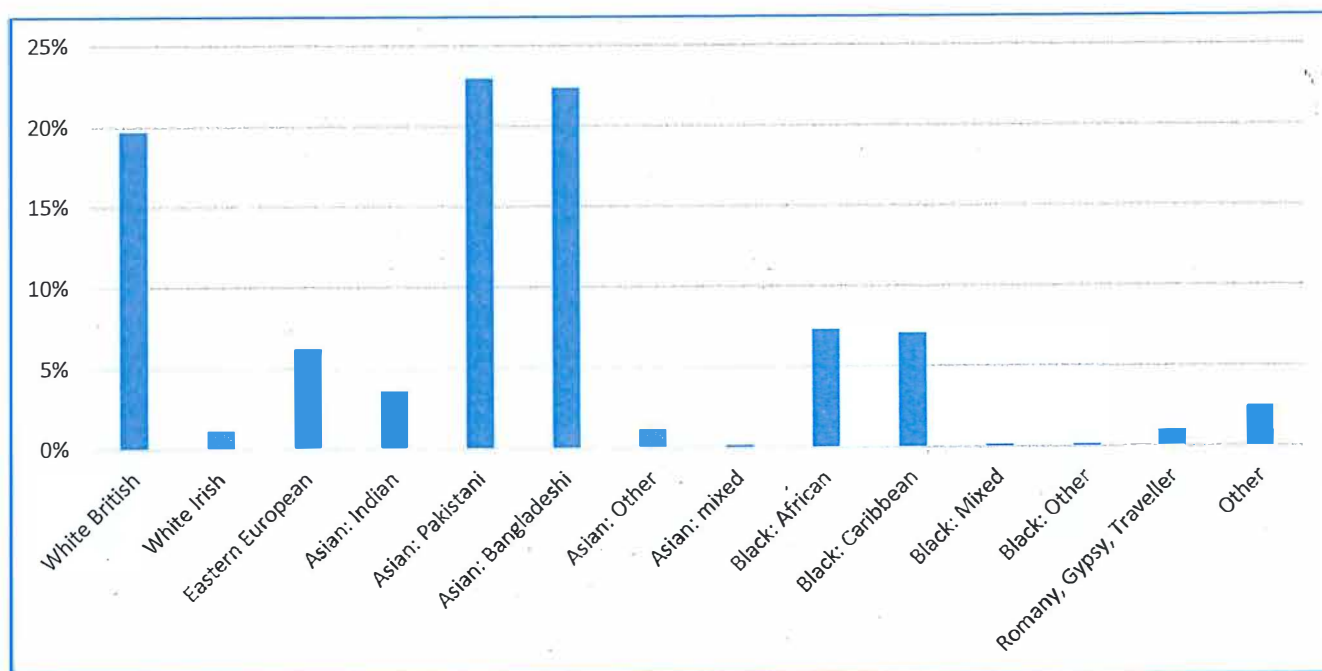
REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

ACHIEVEMENTS AND PERFORMANCE *(continued)*

Our records show 20% of clients were White British with 23% Pakistani and 22% Bangladeshi. The chart below provides a full breakdown:

Ethnicity profile



45% of clients had a disability or special needs, such as dyslexia or had a work-limiting illness.

Gender profile

Female 49%

Male 51%

Age profile

17-24 years 1%

50-64 years 39%

18 – 24 years 3%

>65 years 13%

25-49 years 44%

Disability & work-limiting illness

Luton Rights supported 559 clients with a disability and 225 with work-limiting illness.

91.3% of cases were for Welfare Benefits matters with 16% of cases being seen in outreach.

All of the clients who saw one of our advisers at Community House received specialist welfare benefits advice which included case work and representation at an appeal or tribunal.

Total number of clients

1,332

Financial gains for clients

£
4,102,628

LUTON RIGHTS LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

FUNDING

The following grants and project revenues were received during the year:

	£
London Luton Airport Limited	126,000
Beds & Luton Community Foundation	1,874
The Wixamtree Trust	938
SEMLEP - Stepping into Care	13,901
	<u>142,713</u>

FINANCIAL REVIEW

The results of the charity for the year are set out in the Statement of Financial Activities on page 9.

Overall the charity had a deficit for the year of £7,530 (2019 - surplus £16,328).

Investment powers and policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the trustees wish.

Reserves policy

Restricted

The following are classified as restricted, as the donor has imposed restrictions on the use of funds, which are legally binding.

Building Better Opportunities - Voluntary Works

The project aims to support unemployed or economically inactive individuals, improve their financial capacity and tackle out of work poverty which will enable them to be more job ready, and in the longer term move into work.

Project objectives:

- increased awareness by individuals of the support available for financial inclusion and understanding on how to manage finances;
- lower levels of poverty and therefore bringing more prosperity to the local communities;
- increased understanding of the effect of welfare reforms, benefits cap, universal credit and better off calculations;
- increased partnership working.

Unrestricted funds

In accordance with guidelines issued by the Charity Commissioners, the Trustees have adopted a policy regarding reserves to ensure that sufficient finance is available to adequately respond to the potential for a curtailment or cessation of operations in the event of a significant variation in funding.

The level of reserves is considered and reviewed at regular intervals by the Trustees.

LUTON RIGHTS LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

PLANS FOR THE FUTURE

Specialist Welfare Benefits advice

Luton Rights will continue to work as part of Luton Access, working particularly with Citizens Advice Luton, to support clients who are referred after initial assessment or gateway with specialist welfare benefits advice, and particularly, for those clients who are vulnerable. This will continue to be provided remotely until such time when face to face services can be resumed.

Telephone advice service (Welfare Benefits)

Prior to the national lockdown the plan was to provide telephone advice as Luton Rights had identified a significant number of clients find accessing the welfare benefits advice through Community House problematic either because of their mobility issues or the inaccessibility of attending Community House when it is open. However due to the pandemic all services were provided primarily over the telephone and the plan is when face to face services do resume the offer of telephone advice will remain as an option.

Family Mediation

Luton Rights will continue providing family mediation and has trained a member of staff towards accreditation as a mediator. During the pandemic mediation has been provided remotely via telephone and Zoom

Community Outreach Advice

Due to national Lockdown face to face services ceased and advice and casework was being provided over the telephone. Prior to face to face services resuming a feasibility in continuing this provision will be carried out.

Employment Support

Luton Rights has, will continue to seek funding as it becomes available for this project as the SEMLEP funding is only until October 2020 with an extension.

Immigration Advice

Luton Rights made an application to OISC for Level 1 accreditation and due to the pandemic this is on hold, however as services resume a viability of running an immigration service will need to be conducted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was formed in March 2003 as an unincorporated charity which was registered with the Charity Commission. It was incorporated on 24th May 2006 as a company limited by guarantee, and was re-registered with the Charity Commission on 22nd March 2012.

The governing instruments currently in force are the Memorandum and Articles of Association.

There are currently 4 members (2019 - 5), each of whom agrees to contribute £10 in the event of the charity winding up.

Appointment of trustees

Trustees are appointed by the members at the Annual General Meeting, which is normally held in December.

LUTON RIGHTS LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Trustees induction and training

All new Trustees are given an induction pack to keep. These packs are reviewed and updated regularly.

The pack includes:-

- Governing document
- Standing orders
- Sets of recent board papers and minutes and dates of next meetings
- Terms of reference of committees, sub-committees, working groups
- Annual Reports and accounts for the previous three years
- Policy documents including equal opportunities and financial control
- Brief history of the organisation
- Structure of the organisation - committees, sub-committees, working groups, user groups, staff
- Staff structure
- Centre managers job description
- Information about premises
- Publicity
- Business plan
- Task descriptions of Trustees and Honorary Officers
- A profile of Trustees and contact details
- A Trustee Guide giving guidance on roles and responsibilities of Trustees

Organisation

The names of the Trustees who served during the year are set out on page 7.

The Trustees meet on a regular basis and the day to day management of the charity is delegated to the Centre Manager.

Management committee

The Luton Rights Management Committee is a committee of the Board of Trustees and as such is answerable to it. The committee is established for an annual term every year. Should the Board not be able to place confidence in the work of the management committee during the year, an EGM must be called for the committee to be disbanded. As part of the renewal process, the Board must assess the work done by the management committee against the requirements of the Board.

Purpose of management committee

- To provide Luton Rights Board of Trustees with the views, opinions and knowledge of the wider community in Luton to ensure the work of Luton Rights remains representative of and reflects the needs of the wider community. The management committee will provide an advisory service to the Board of Trustees.
- To provide the role of "critical friend" through receiving reports and making comments on the plans, delivery and impact of Luton Rights work, making recommendations and raising concerns where necessary to the Board of Trustees.

Risk management

The Trustees carry out an annual review of the risks which the charity may face, have established systems and procedures to mitigate any risks identified and minimise any potential impact should any identified risks materialise.

LUTON RIGHTS LIMITED**REPORT OF THE TRUSTEES****FOR THE YEAR ENDED 31ST MARCH 2020****REFERENCE AND ADMINISTRATIVE INFORMATION**

Registered Company No.	5828180		
Registered Charity No.	1146500		
Trustees	D Billington P Cowan MBE J Simmons R Cartwright Cllr S Goodchild	Chair Treasurer (Died 20th February 2020)	
Company Secretary	Cllr S Goodchild		
Management and Development	Mrs R Chowdhury	Centre Manager	
Management Committee	Cllr M Rivers Cllr J Hussain L Patterson M Scheimann Mrs M Daly R Gates J Horan O Ajayi J Takoordin	Luton Borough Council Luton Borough Council Luton Borough Council Luton Trades Council Luton Trades Council Luton Trades Council Staff Representative	(Appointed May 2019) (Resigned January 2020) (Resigned January 2020) (Appointed February 2019) (Resigned January 2020)
Registered Office	28 King Street Luton Beds LU1 2DP		
Independent Examiner	G A Boughton Keens Shay Keens Limited Christchurch House Upper George Street Luton Beds LU1 2RS		
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB		

LUTON RIGHTS LIMITED
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2020

The Report of the Trustees has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed, on behalf of the Board,



.....
P Cowan
Trustee

15 New Bedford Road
Luton
Beds
LU1 1SA

.....
19/4/21

LUTON RIGHTS LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING
INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST MARCH 2020

	Note	Unrestricted Funds	Restricted Funds	2020 Total Funds £	2019 Total Funds £
Income from:					
Charitable activities:					
London Luton Airport Limited grants		126,000	-	126,000	126,000
BBO - Voluntary Works		-	-	-	41,945
SEMLEP		13,901	-	13,901	-
Other grants and fees		21,847	-	21,847	20,591
Total		<u>161,748</u>	<u>-</u>	<u>161,748</u>	<u>188,536</u>
Expenditure on:					
Charitable activities	3	<u>169,278</u>	<u>-</u>	<u>169,278</u>	<u>172,208</u>
Total	4	<u>169,278</u>	<u>-</u>	<u>169,278</u>	<u>172,208</u>
Net movement in funds	2	(7,530)	-	(7,530)	16,328
Reconciliation of funds:					
Balance brought forward at 1st April 2019		<u>130,974</u>	<u>-</u>	<u>130,974</u>	<u>114,646</u>
Balance carried forward at 31st March 2020		<u>123,444</u>	<u>-</u>	<u>123,444</u>	<u>130,974</u>

LUTON RIGHTS LIMITED**BALANCE SHEET****AS AT 31ST MARCH 2020**

	Note	2020	2019
		£	£
FIXED ASSETS			
Tangible fixed assets	7	41	61
CURRENT ASSETS			
Debtors	8	24,630	26,478
Cash at bank and in hand		114,951	125,542
		<u>139,581</u>	<u>152,020</u>
LESS: CURRENT LIABILITIES			
Liabilities: amounts falling due within one year	9	<u>16,178</u>	<u>21,107</u>
NET CURRENT ASSETS		<u>123,403</u>	<u>130,913</u>
NET ASSETS		<u>123,444</u>	<u>130,974</u>
FUNDS			
Unrestricted:			
General		74,794	84,487
Designated	10	48,650	46,487
Restricted			
Project	11	<u>-</u>	<u>-</u>
		<u>123,444</u>	<u>130,974</u>

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the charity to obtain an audit of its accounts for the year ended 31st March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for :

(a) ensuring that the charity keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charity.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the Trustees on 19/4/21
and signed on their behalf by:

.....
P Cowan
Trustee

Company Registration Number: 5828180

LUTON RIGHTS LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2020

1. ACCOUNTING POLICIES

(a) Basis of preparation

- (i) The accounts have been prepared under the historical cost convention.
- (ii) The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019) and the Companies Act 2006.
- (iii) The charity meets the definition of a public benefit entity under FRS102.

(b) Company status

The charity is a company limited by guarantee. The members of the charity are the trustees named on page 7. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

(c) Fund accounting

- (i) The charity's unrestricted general fund consists of funds which the charity may use for its purposes at its discretion. The designated funds are set aside from unrestricted general funds for specific future purposes.
- (ii) The charity's restricted funds are those where the donor has imposed restrictions on the use of the funds which are legally binding.

(d) Income recognition

All income is accounted for when the charity has entitlement, there is certainty of receipt and the amount is measurable. Income is accounted for on a receivable basis, except where donors specify that donations and grants given to the charity must be used in future accounting periods, then the income is deferred until those periods.

(e) Expenditure recognition

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of any VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.

(f) Fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is charged on the reducing balance basis over the expected useful lives of the assets at the following rates:

Computer equipment - 33.33%

(g) Pension costs and other post - retirement benefits

The charity operates a defined contribution pension held in a separately administered fund. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LUTON RIGHTS LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2020

2. NET MOVEMENT IN FUNDS FOR THE YEAR	2020 £	2019 £
Net movement in funds is stated after charging:		
Staff costs (note 5)	133,988	139,392
Independent Examiners' remuneration	4,656	4,770
	<u>138,644</u>	<u>144,162</u>

			2020	2019
	Unrestricted Funds	Restricted Funds	Total £	Total £
3. CHARITABLE EXPENDITURE				
Advice and information services				
Salaries costs	133,988	-	133,988	139,392
Activity costs	22,134	-	22,134	17,271
Premises	8,500	-	8,500	10,775
Governance costs	4,656	-	4,656	4,770
Total	169,278	-	169,278	172,208

LUTON RIGHTS LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2020

4. ANALYSIS OF EXPENDITURE

	Basis of allocation	Charitable activities	Grant Applications	2020 Total £	2019 Total £
Costs directly allocated to activities	Actual				
Staff costs		133,988	-	133,988	139,392
Project costs		282	-	282	90
General office costs		12,718	-	12,718	14,041
Training		4,995	-	4,995	2,116
Accountancy		4,656	-	4,656	4,770
		<u>156,639</u>	<u>-</u>	<u>156,639</u>	<u>160,409</u>
Support costs allocated to activities					
Premises	Floor Area	8,500	-	8,500	10,775
Professional fees	Usage	3,419	-	3,419	535
Communications	Usage	700	-	700	459
Depreciation	Usage	20	-	20	30
		<u>12,639</u>	<u>-</u>	<u>12,639</u>	<u>11,799</u>
Total expenditure		<u>169,278</u>	<u>-</u>	<u>169,278</u>	<u>172,208</u>

5. STAFF COSTS AND NUMBERS

	2020 £	2019 £
Staff costs		
Wages and salaries	126,270	131,021
Social security costs	7,718	7,940
Pension costs	-	431
	<u>133,988</u>	<u>139,392</u>

Staff numbers by function

	Number	Number
Advice and information workers	<u>5</u>	<u>6</u>

No employee received remuneration of more than £60,000.

No trustee received remuneration or reimbursement of expenses.

LUTON RIGHTS LIMITED**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST MARCH 2020****6. COMPARATIVES FROM THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds	Restricted Funds	2019 Total Funds £
Income from:			
Charitable activities	146,591	41,945	188,536
Investment income	-	-	-
Total	<u>146,591</u>	<u>41,945</u>	<u>188,536</u>
Expenditure on:			
Charitable activities	130,263	41,945	172,208
Total	<u>130,263</u>	<u>41,945</u>	<u>172,208</u>
Net movement in funds	16,328	-	16,328
Reconciliation of funds:			
Balance brought forward at 1st April 2018	114,646	-	114,646
Balance carried forward at 31st March 2019	<u>130,974</u>	<u>-</u>	<u>130,974</u>

	Equipment £
7. TANGIBLE FIXED ASSETS	
Cost	
At 1st April 2019 and	
At 31st March 2020	<u>6,154</u>
Accumulated depreciation	
At 1st April 2019	6,093
Charge for the year	<u>20</u>
At 31st March 2020	<u>6,113</u>
Net book value	
At 31st March 2020	<u>41</u>
At 31st March 2019	<u>61</u>

LUTON RIGHTS LIMITED**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST MARCH 2020**

	2020	2019
	£	£
8. DEBTORS		
Accrued income - grants and fees	23,226	24,924
Prepayments	<u>1,404</u>	<u>1,554</u>
	<u>24,630</u>	<u>26,478</u>

	2020	2019
	£	£
9. LIABILITIES		
Amounts falling due within one year		
Other creditors	834	2,994
Accruals and deferred income	<u>15,344</u>	<u>18,113</u>
	<u>16,178</u>	<u>21,107</u>

10. DESIGNATED FUND

The trustees have designated reserves of the charity in recognising the charity's responsibility to cover anticipated costs in respect of re-organisation expenditure to move the charity forward in the future.

LUTON RIGHTS LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2020

11. MOVEMENT IN FUNDS

	Balance 1st April 2019	Income in year	Expenditure in year	Transfer	Balance 31st March 2020 £
RESTRICTED FUNDS					
Project revenues:					
BBO - Voluntary Works	-	-	-	-	-
	-	-	-	-	-
UNRESTRICTED FUNDS					
General	84,487	161,748	(169,278)	(2,163)	74,794
Designated	46,487	-	-	2,163	48,650
	130,974	161,748	(169,278)	-	123,444
TOTAL FUNDS	130,974	161,748	(169,278)	-	123,444

COMPARISON FOR MOVEMENT IN FUNDS

	Balance 1st April 2018	Income in year	Expenditure in year	Transfer	Balance 31st March 2019 £
RESTRICTED FUNDS					
Project revenues:					
BBO - Voluntary Works	-	41,945	(41,945)	-	-
	-	41,945	(41,945)	-	-
UNRESTRICTED FUNDS					
General	55,611	146,591	(130,263)	12,548	84,487
Designated	59,035	-	-	(12,548)	46,487
	114,646	146,591	(130,263)	-	130,974
TOTAL FUNDS	114,646	188,536	(172,208)	-	130,974

Building Better Opportunities - Voluntary Works

The project aims to support unemployed or economically inactive individuals improve their financial capacity and tackle out of work poverty which will enable them to be more job ready, and in the longer term move into work.

Project objectives:

- increased awareness by individuals of the support available for financial inclusion and understanding on how to manage finances;
- lower levels of poverty and therefore bringing more prosperity to the local communities;
- increased understanding of the effect of welfare reforms, benefits cap, universal credit and better off calculations;
- increased partnership working.

LUTON RIGHTS LIMITED**NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31ST MARCH 2020**

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Tangible Fixed Assets	2020 Net Current Assets	Total £	Tangible Fixed Assets	2019 Net Current Assets	Total £
Restricted funds						
Projects	-	-	-	-	-	-
Unrestricted funds						
General	41	74,753	74,794	61	84,426	84,487
Designated	-	48,650	48,650	-	46,487	46,487
	<u>41</u>	<u>123,403</u>	<u>123,444</u>	<u>61</u>	<u>130,913</u>	<u>130,974</u>

13. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2019 - none).

14. TAXATION

As a charity, Luton Rights Limited is exempt from tax on income and gains falling within section 478 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF LUTON RIGHTS LIMITED
FOR THE YEAR ENDED 31ST MARCH 2020**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2020, which are set out on pages 9 to 17.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act or section 144(2) of the Charities Act 2011 (the 2011 Act) and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G. Boughton

**G A Boughton
KEENS SHAY KEENS LIMITED
Chartered Accountants**

Christchurch House
Upper George Street
Luton
Bedfordshire
LU1 2RS

..... 21st April 2021