

Company number 6927457
Charity number 1136513

Waterloo East Theatre Limited

(Limited by Guarantee)

**Report and Financial Statements
for the year ended 30 June 2020**

**Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH**

Waterloo East Theatre Limited

(Limited by Guarantee)

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Waterloo East Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The company is incorporated under the Companies Act, company number 6927457 and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1136513.

Directors and trustees

As set out in the Articles of Association the trustees are appointed by members of Waterloo East Theatre Limited at our Annual General Meeting (AGM) or by postal vote. One third of the members of the board of trustees must stand down at each AGM, and members are eligible for re-election.

Policies and procedures adopted for the induction and training of trustees are ongoing and incorporated indirectly into the regular trustees meetings.

The trustees throughout the year and since the year end, were :

Gerald Armin (Chair)
Richard Palmer
Sarah Redmond
Daniel Gillingwater

Director

Gerald Armin

Secretary

James McCaul

Chief executive/day to day management

Gerald Armin

Independent Examiners

Breckman & Company Limited, 49 South Molton Street, London W1K 5LH.

Bankers

Barclays Bank PLC, 29 Borough High Street, London SE1 1LY.

Operation address

Brad Street, London SE1 8TN.

Registered office

49 South Molton Street, London W1K 5LH.

Waterloo East Theatre Limited

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Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 30 June 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The reference and administrative details set out on page 1 forms part of this report. The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and activities

To create, develop, produce and present a dynamic programme of theatre, and other live performances and projects that become a vital component of the public and cultural life of the local and surrounding London boroughs.

Achievements and performance

Waterloo East Theatre has continued to successfully present an eclectic mix of professional, community and educational performances in the past year. It extended its programme of offering a platform for new works by allowing more new writers to have a venue to present their work to audiences by now hosting a three monthly regular new writers evening for new plays and musicals. It started an association with a new theatre company called represent. whose mission is to create an exceptional, professional theatre company of people from lower socio-economic backgrounds. Their premier production was to be launched in September 2020, but due Covid-19 will now take place in late 2021. We also continued our association with STEP (Southwark Theatre Educational Partnership) by again presenting theatre workshops with the local schools, and allowing the schools to use the theatre to perform their shows to their peers.

Financial review

The charity made a surplus for the year of £42,007, which together with the deficit brought forward of £168,553, means that a deficit of £126,546 is carried forward at the balance sheet date.

Plans for future periods

As of 16th March 2020 Waterloo East Theatre closed its the doors due to Government restrictions imposed due to Covid -19, and as yet we are not certain of when the restrictions will be lifted and we can again operate. The closure was huge blow for us, as we had a healthy program of events and a box office advance that would have seen us through to the next season. Losing this income made our future look very uncertain. There was initially some financial government help and our landlords offered help with the rent. We were unsuccessful with several grant applications, before being able to secure some of the Arts Council Recovery Fund in October 2020, which we hope will see us through until we can open again.

Structure, governance and management

The company is incorporated under the Companies Act, company number 6927457 and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1136513.

As set out in the Articles of Association the trustees are appointed by members of Waterloo East Theatre Limited at our Annual General Meeting (AGM) or by postal vote. One third of the members of the board of trustees must stand down at each AGM, and members are eligible for re-election.

Waterloo East Theatre Limited

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Trustees' Report

Small company exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 27 April 2021 and signed on its behalf by



Gerald Armin

Gerald Armin (Chair)

Trustee/Director

Independent Examiner's Report to the Trustees of Waterloo East Theatre Limited

I report on the accounts of the charity for the year ended 30 June 2020, which are set out on pages 5 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Richard Nelson FCCA
Breckman & Company Ltd
Chartered Certified Accountants**

49 South Molton Street
London W1K 5LH

27 April 2021

Waterloo East Theatre Limited

(Limited by Guarantee)

**Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 30 June 2020**

	Notes	Unrestricted funds £	2020 Total £	Unrestricted funds £	2019 Total £
Income and endowments from:	2				
Donations and legacies - page 6		30,328	30,328	11,447	11,447
Charitable activities					
Theatre - page 6		145,891	145,891	113,226	113,226
Investments - bank interest received		12	12	19	19
Other income - page 6		6,708	6,708	-	-
Total		<u>182,939</u>	<u>182,939</u>	<u>124,692</u>	<u>124,692</u>
Expenditure on:					
Charitable activities:					
Theatre - page 7		140,932	140,932	120,610	120,610
Total		<u>140,932</u>	<u>140,932</u>	<u>120,610</u>	<u>120,610</u>
Net Income	3	<u>42,007</u>	<u>42,007</u>	<u>4,082</u>	<u>4,082</u>
Reconciliation of funds:					
Total funds brought forward		(168,553)	(168,553)	(172,635)	(172,635)
Total funds carried forward	11	<u>(126,546)</u>	<u>(126,546)</u>	<u>(168,553)</u>	<u>(168,553)</u>

The notes on pages 10 to 14 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Waterloo East Theatre Limited

(Limited by Guarantee)

Year ended 30 June 2020

	2020	2019
	£	£
Income from donations and legacies		
Grants		
RHL grant funding	25,000	-
	<u>25,000</u>	<u>-</u>
Donations		
Donations	4,968	9,483
Gift Aid	360	1,964
	<u>30,328</u>	<u>11,447</u>
Income from charitable activities		
Theatre income		
Box office/bar sales	136,538	94,351
Theatre hire	9,353	18,755
Other income	-	120
	<u>145,891</u>	<u>113,226</u>
Other income		
Theatre Tax Relief	<u>6,708</u>	<u>-</u>

Waterloo East Theatre Limited

(Limited by Guarantee)

Year ended 30 June 2020

	2020	2019
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Opening stock	180	500
Bar supplies	2,079	4,192
Production costs	93,919	51,560
	<hr/>	<hr/>
	96,178	56,252
 Support costs - page 8	 41,544	 60,638
Governance costs - page 8	3,210	3,900
 Closing stock	 -	 (180)
	<hr/>	<hr/>
	140,932	120,610
	<hr/> <hr/>	<hr/> <hr/>

Waterloo East Theatre Limited

(Limited by Guarantee)

Year ended 30 June 2020

	2020		2019	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Rent/light/heat/rates/services	28,656		46,291	
Telephone/fax	909		943	
Insurance	2,969		2,940	
Repairs/maintenance	702		1,186	
	<hr/>	33,236	<hr/>	51,360
Administration costs				
Travel/transport	-		255	
Printing/postage/stationery	181		72	
Advertising	-		295	
Subscriptions/licences	2,037		1,385	
Sundries	-		1,088	
	<hr/>	2,218	<hr/>	3,095
Professional/financial				
Legal/professional	13		13	
Bank charges/bank interest	6,077		6,170	
	<hr/>	6,090	<hr/>	6,183
		<hr/>		<hr/>
		41,544		60,638
Governance costs				
Late filing penalty	500		750	
Accountancy/consultancy/theatre tax relief	1,210		1,350	
Independent examination	1,500		1,800	
	<hr/>	3,210	<hr/>	3,900
		<hr/>		<hr/>
		44,754		64,538
		<hr/>		<hr/>

Waterloo East Theatre Limited

(Limited by Guarantee)

Balance Sheet
30 June 2020

		2020		2019	
	Notes	£	£	£	£
Current assets					
Stocks	7	-		180	
Debtors	8	8,750		8,750	
Cash at bank and in hand		1,045		-	
		<u>9,795</u>		<u>8,930</u>	
Liabilities					
Creditors: amounts falling due within one year	9	(136,341)		(177,483)	
Net current (liabilities)			<u>(126,546)</u>		<u>(168,553)</u>
Excess of current liabilities over total assets			<u>(126,546)</u>		<u>(168,553)</u>
The funds of the charity					
Unrestricted funds	11				
- General fund			<u>(126,546)</u>		<u>(168,553)</u>

For the year ending 30 June 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 27 April 2021 and signed on its behalf by


Gerald Armin

Gerald Armin (Chair)

Trustee/Director

The notes on pages 10 to 14 form an integral part of these financial statements.

Waterloo East Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 30 June 2020

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2. Preparation of the accounts on a going concern basis.

The company is dependent on the continued support of the trustee's loan account. The trustees believe that the company will continue to receive this support and accordingly consider that it is appropriate to prepare the financial statements on the going concern basis.

1.3. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

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Notes to the Financial Statements for the year ended 30 June 2020

1.4. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.5. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.6. Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised on receipt at fair value which is the amount the charity would have been willing to pay for the items on the open market

1.7. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.8. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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Notes to the Financial Statements for the year ended 30 June 2020

1.9. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.10. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value (with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method).

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

3. Net income for the year is stated after charging:

	2020	2019
	£	£
- external examiner	1,500	1,800
- other services	1,210	1,350
	<u> </u>	<u> </u>

4. Trustees' emoluments and reimbursed expenses

The trustees received no remuneration during the year.

The aggregated amount reimbursed to trustees during the year was £nil (2019 - £nil)

5. Staff costs and numbers

During the year the company had no employees.

6. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Waterloo East Theatre Limited

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**Notes to the Financial Statements
for the year ended 30 June 2020**

7.	Stocks	2020 £	2019 £		
	Stocks	-	180		
8.	Debtors	2020 £	2019 £		
	Other debtors	8,750	8,750		
9.	Creditors: amounts falling due within one year	2020 £	2019 £		
	Bank overdraft	-	13,975		
	Short term loans	3,458	-		
	Other taxation/social security	3,613	12,035		
	Trustees' loan accounts	125,210	147,523		
	Other creditors	2,560	2,450		
	Accruals	1,500	1,500		
		136,341	177,483		
10.	Limited by guarantee				
	The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 30 June 2020 there was 1 member.				
11.	Unrestricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Carried forward £
	General fund	(168,553)	182,939	(140,932)	(126,546)

Waterloo East Theatre Limited

(Limited by Guarantee)

**Notes to the Financial Statements
for the year ended 30 June 2020**

12. Analysis of net assets between funds

	General funds £	Total £
Fund balances at 30 June 2020 are represented by:		
Net current (liabilities)	(126,546)	(126,546)
	<u>(126,546)</u>	<u>(126,546)</u>

13. Financial commitments

At 30 June 2020 the company had total commitments under non-cancellable operating leases as follows:

	2020 £	2019 £
Due:		
Within one year	<u>17,813</u>	<u>17,813</u>

14. Transactions with trustees

At the year end trustee Gerald Armin was owed £125,210 (2019 - £147,523) by the charity.

15. Related party transactions

During the year the company had no other related party transactions that require disclosure.