



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 1ST July 2019 To: 30 April 2021

Explanatory Notes:

1. The last Annual General Meeting of the Dusty Shed was held on 24th of January 2019. In accordance with the Dusty Shed Constitution, the next AGM was planned for mid-April 2020. Unfortunately, by this time we were working under the Covid-19 social distancing restrictions and, because many of our members are uncomfortable using internet conferencing, it had to be indefinitely postponed.
2. No date has been set for the next AGM, but it will be held as soon as it is permissible to hold such a meeting under the easing of Covid-19 restrictions.
3. Because very little Shed activity has occurred since April 2020, and because most of the activity that did occur was associated with a project that started before 30 April 2020, this report also covers some activity for the 2020-21 period up to the date of submission.

Charity name: The Dust Shed

Charity registration number: 1168742

Changes to Charity Trustees:

It is with regret that we have to inform the Commission that Ms Caroline Barr (listed as Trustee Committee Secretary in our previous report) died on 25th March 2021. No replacement has yet been appointed.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To facilitate the coming together of lonely and socially isolated people, with emphasis on older men, in a physically and emotionally safe environment where they can participate, with their peers, in woodworking, craft and social activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During 2019 and early 2020, our Shed community concentrated on expanding our membership base. We conducted regular 'taster' groups where, through our network we extended an open invitation to the general public to partake in a focused activity such as wood-carving, building some item of furniture, and developing specialised techniques. We also held two open days at which the general public were invited to come and see people at work in the Shed and discuss joining us and/or undertaking their own project.</p> <p>These activities did gain us several new members of both sexes and variety of age</p>

		<p>groups. However, we noticed that some of the new members drifted away after attending for only a short time. In follow-up communications with these 'sleeping' members, we learned that most of them were looking for social interaction more than a hobby or focused activity, and they felt that the crowded environment in our workshop did not allow this to occur.</p> <p>Taking note of this feedback; the trustees started to look at where and how we could meet the needs of this group. We had a large open area, of approximately 6 x 12 meters, in front of our building where we could put chairs and tables; but it had no shelter from the elements and was currently cluttered with rubbish and old abandoned projects.</p> <p>We undertook action to simultaneously seek funding to roof this area, while holding a series of working-bees to clean it up. We had intended for our members to do the actual construction, so initially we only bid for funding for materials. One of our bids, to Comic Relief, was successful but before we could commence work the pandemic hit; and, because most of our members are in the vulnerable age group, the proposal to do the construction ourselves became impractical.</p> <p>Fortunately, Comic Relief offered additional assistance to organisations having difficulty completing projects due to restrictions imposed by the pandemic. Again, our bid was successful and we were able to engage a contractor to do the construction. We now have our large breakout area, covered by a clear corrugated plastic roof, under which we are in the process of installing seating, tea/coffee making facilities, and some entertainment equipment, such as a dart board.</p> <p>When we are able to return to more normal activities, we propose to have an opening event and start conducting weekly morning teas at which we will have people to talk to our members on topics of interest; such as, making the most of their smart-phones, how to cook healthy meals for one, etc.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	<p>Trustee Committee held recorded monthly meetings until March 2020, when the lockdown commenced. Since then, governance of the shed has been undertaken by two members of the Trustee Committee (the Chair and the Treasurer), with all proposed actions being approved</p>

		<p>by the other trustees through email correspondence.</p> <p>The Shed members also held monthly meetings, which occur two days prior to the Trustee Committee meeting. This allows any issues of concern to the members to be discussed by them and then forwarded for consideration by the Trustees within a short working timeframe.</p> <p>Unfortunately, these members' meetings also had to be discontinued in April 2020. However, a core group of four members have continued to retain contact with the others through social media, and have worked closely with the Trustees to define the requirements of the new breakout area and proposals for reactivation of activities as we come out of lockdown.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>All grant applications and management of grant money is undertaken by the Trustees.</p> <p>Apart from the Comic Relief grants mentioned above, we bid annually for approximately £10,000 from the National Lottery to cover our overheads and employ a development officer to maintain our documentation and website, promoted our organisation, and act as a secretariat for the Trustees Committee.</p>
Policy on social investment including program related investment	Para 1.38	<p>We have no social investment policy.</p>
Contribution made by volunteers	Para 1.38	<p>All our members contribute to Shed activities and benefit from them.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our project has brought together people who due to retirement, poor physical and/or mental health, bereavement, separation or other social issues, are experiencing loneliness or isolation. Many also suffer from stress, anxiety or a general lack of self-esteem. We help our members by providing a well-equipped woodworking and craft facility where they can engage in individual or group projects. This provides an opportunity for them to make new friends and gain confidence through working in a team environment where their life experiences are valued. It also increases their self-esteem by allowing them to demonstrate to friends and family, and to themselves, that they can still make a useful contribution to society.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We have regularly surveyed our volunteers for information on what they want from the Shed, and we have a suggestion box where they can provide feedback at any time.</p> <p>We have also conducted a written survey of present and previous volunteers to determine the quantity and quality of support they received and how that helped them personally. The feedback indicated that most members came to the Shed when they were at a very low point in their life and the friendship and encouragement they received from the Shed community helped them get back on track.</p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Dusty Shed is financially solvent with sufficient funds to continue operating for another twelve months. However, we are, and will always be, reliant on grants to cover our operating costs, pay our development officer, and fund any capital works we undertake.</p> <p>We ask our members for a voluntary monthly subscription, which if paid by all of them would cover our operating costs. But many of our members are not well off financially and we do not turn anyone away because they cannot afford to pay their subs.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold sufficient reserves to cover anticipated maintenance costs and a small amount for unanticipated expenditure such as: failed equipment replacement, repair or modification to building fittings, involvement in community project, etc.
Amount of reserves held	Para 1.22	Our reserves fluctuate throughout any reporting period but would rarely drop below £500 or exceed £5,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is a very small probability that the Shed could become insolvent if all our grant applications fail. The trustees do not envisage this occurring.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	A small amount of funds has been raised in previous years by making and selling wooden items for the garden, occasionally doing bespoke woodwork, sale of refurbished items donated by the public, and the sale of scrap. Since the pandemic started, our only source of non-grant funds has been member subscriptions and donations amounting to a few hundred Pounds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	Loss of National Lottery funding would severely curtail our activities, limiting what we can offer to our members.
Other		

Structure, Governance and Management

Description of charity's trusts:		We have no trusts.
Type of governing document (trust deed, royal charter)	Para 1.25	Formal Dusty Shed Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association of volunteers.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All our trustees are volunteers and are appointed in accordance with the procedures set out in the Dusty Shed Constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are provided with a pack supplied by the Third Sector Council and are encouraged to attend a trustees training session.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Dusty Shed has a close relationship with the Dusty Forge community centre. There is considerable cross-referral of people and many Shed members also use the Forge resources. We also maintain close contact with the local Third Sector Council representative.
Relationship with any related parties	Para 1.51	The premises the Dusty Shed occupy are owned by the Dusty Forge and we have a formal tenancy agreement with the Dusty Forge.
Other		

Reference and Administrative details

Charity name	The Dusty Shed
Other name the charity uses	
Registered charity number	1168742
Charity's principal address	460 Cowbridge Rd West Cardiff
Postcode	CF5 5BZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Wallace	Chair of Trustee Committee	Whole year	AGM or Trustee Committee
2	Paul Perera	Treasurer	Whole year	AGM or Trustee Committee
3	John Hallett		Whole year	AGM or Trustee Committee
4	Caroline Barr Deceased 25 Mar 21	Secretary	Whole year	AGM or Trustee Committee
5	Natasha Hayes		Whole year	AGM or Trustee Committee
6	Doug Smith		Whole year	AGM or Trustee Committee

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	

Details of arrangements for safe custody and segregation of such assets from the charity's own assets	
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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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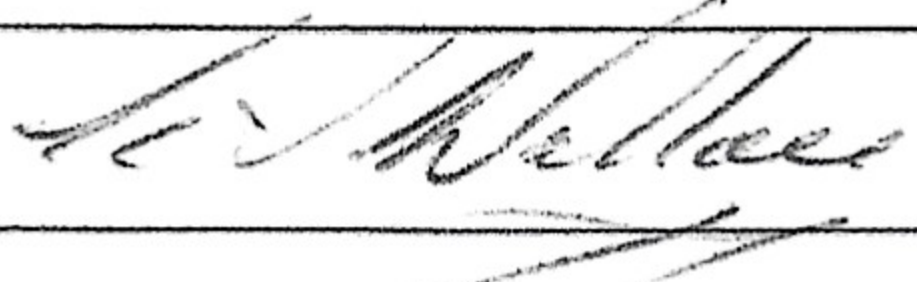

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charles Anthony Wallace	Paul Christopher Perera
Position (eg Secretary, Chair, etc)	Chair of Trustee Committee	Treasurer
Date	29/04/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Dusty Shed

No (if any)
1168742

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/07/2019		30/06/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	17,450	-	-	17,450	19,048
Donations	119	-	-	119	317
Fundraising	638	-	-	638	709
Subscriptions	165	-	-	165	-
Miscellaneous	54	-	-	54	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,426	-	-	18,426	20,074
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,426	-	-	18,426	20,074
A3 Payments					
Repairs & Maintenance	50	-	-	50	1,080
Light & Heating	619	-	-	619	741
Insurance	582	-	-	582	578
Cost Charitable Activities	290	-	-	290	25
Staff Costs	12,425	-	-	12,425	9,841
Facilitated Training	300	-	-	300	848
Miscellaneous	3	-	-	3	463
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,269	-	-	14,269	13,576
A4 Asset and investment purchases, (see table)					
Tools & Machinery	340	-	-	340	1,212
	-	-	-	-	-
Sub total	340	-	-	340	1,212
Total payments	14,609	-	-	14,609	14,788
Net of receipts/(payments)	3,817	-	-	3,817	5,286
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,544	-	-	11,544	6,257
Cash funds this year end	15,361	-	-	15,361	11,543

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	15,243	-	-
	Cash	119	-	-
		-	-	-
	Total cash funds	15,361	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	