COMPANY LIMITED BY GUARANTEE FINANCIAL STATEMENTS

FOR THE PERIOD 1 NOVEMBER 2019 TO 31 OCTOBER 2020

Company Registration Number 08322663

Registered Charity Number 1151008

GREYSTONE COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE AND REGISTERED CHARITY

FINANCIAL STATEMENTS

FOR THE PERIOD FROM 1 NOVEMBER 2019 TO 31 OCTOBER 2020

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GREYSTONE COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE AND REGISTERED CHARITY.

LEGAL AND AMINISTRATION INFORMATION

FOR THE PERIOD 1 NOVEMBER 2019 TO 31ST OCTOBER 2020

Registered charity name: Greystone Community Association

Company Registration number: 08322663

Registered Charity Number: 1151008

Registered Office: Greystone Community Association

Close Street, CARLISLE, Cumbria CA1 2HA

Directors who are also Trustees:Mrs Joyce Elizabeth Ackerley- Director/Chair Person

Mr Reginald Watson OBE- Director/Vice Chair

Mr John Ackerley- Director/Voluntary Treasurer

Company Secretary: Mrs Sharon Polmear was appointed as Company

Secretary on 14th May 2019.

Mr Reginald Watson OBE resigned as Company

Secretary on 14th May 2019.

Independent Examiner: Mr Nigel Carr

12, Lansdowne Crescent,

Stanwix, Carlisle,

Cumbria CA3 9EW

Bankers Royal Bank of Scotland

Drummond House (x) Branch Customer Service Centre, 1 Redheughs Avenue,

EDINBURGH EH12 9JN

GREYSTONE COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE AND REGISTERED CHARITY

<u>Directors and Trustees Annual Report</u> Period from 1 November 2019 to 31 October 2020

The trustees, who are also directors for the purposes of company law, present their report and the independently examined financial statements for the period from 1 November 2019 to 31 October 2020.

LEGAL AND ADMINISTRATION DETAILS

These are as shown on Page 1 of the financial statements.

THE DIRECTORS WHO ARE ALSO THE TRUSTEES

The Directors who were in place as at 31 October 2020 were: Mrs Joyce Ackerley - Director / Chair Person Mr John Ackerley - Director / Voluntary Treasurer Mr Reginald Watson OBE - Director

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Association currently operates under a Management Committee of 3 people. On 14th May 2019 Mrs Sharon Polmear replaced Mr Reginald Watson OBE as company secretary and she also became part time Centre Manager as from 1st April 2019. All the other staff are employed part time and are a Centre Assistant, a Caretaker/Cleaner and 4 part time Nursery Practitioners.

The Association was registered with the Charity Commission with the charity number 701878 until 7th December 2012 when the Association registered as a company limited by guarantee with Companies House under number 08322663. The liability of each Director is limited to £1 each.On the same date the Charity Commission issued a new charity number 1151008 and deregistered the previous charity number. The financial year accounting period was also changed from 1 April to 31 March to from 1 November to 31 October,

OBJECTIVES AND ACTIVITIES The objectives are:

To promote the benefit of the inhabitants of Carlisle and in particular the neighbourhood enclosed by Tait Street, Aglionby Street, Warwick Road, Petteril River, London Road/ Botchergate and including London Road Terrace, Chertsey Mount and Brookfield Gardens.

To have no distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said inhabitants and the local authorities, voluntary and other organisations.

To advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the condition of life for the said inhabitants.

To maintain and manage the establishment of a Community Centre and Nursery.

Activities during the period:

User groups that have used the Community Centre during the period included baby sensory, Community Midwives, Barnados, Kempo, Tyne Street over 60s, Syrian Refugees, Yoga, Dog Training, Table Tennis, Rock Project, Maths and English Adult Education Classes, an Art Class, Cumbria Oddfellows, Making Space, Childminders, Carlisle Carers, Portland House NHS, Riverside Customer Voice Meetings, Irene Willis Dance Practice, Pilates and Step Up.

GREYSTONE COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE AND REGISTERED CHARITY

Directors and Trustees Annual Report (continued)

Period from 1 November 2019 to 31 October 2020

Activities during the period continued:

Maria Francis Dance Group, Little Heroes, Healthy Hopes, Bums and Tums, U3 Poetry, National Family Mediation and Little Jems. The Centre is also used for local council and national elections, childrens' birthday parties and miscellaneous one off meetings.

The Association also manages a children's nursery for two, three and four year olds.

ACHIEVEMENTS AND PERFORMANCE

From 1 April 2019 a new Centre Manager was appointed. Previously that person was the Nursery Manager and she has settled in well in her new role.

FINANCIAL REVIEW

The results for the period 1 November 2019 to 31 October 2020 together with notes to the balance sheet are shown on pages 5 to 11 and are regarded as satisfactory.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

RESERVES POLICY

The trustees under charity law are obliged to define the charity's policy for holding reserves. The policy is to ensure the reserves are at a level sufficient to discharge all the charity's obligations. It is the trustees considered opinion that there would be enough reserves available to discharge its obligations should it cease its operations. The reserves have accrued from past operative results over 28 yrs. Trustee voluntary work on behalf of the Centre and Nursery have kept costs down thus increasing reserves.

There is an external risk that the Local Authority may not continue to cover the ongoing building maintenance covered by the lease agreement. There will also be likely pressure on the reserves from any increases in statutory minimum wages and any increase in pension and utility costs. The Association has beeb able to follow its charitable objectives and continues to support the local community and vulnerable groups.

Staff have been furloughed and have been paid 100% of their salaries up to the end of the financial year. This has had an impact on reserves.

In the worst case scenario the cost of notice pay and redundancy has been calculated as £25,887 and would have a big impact on reserves if the centre and nursery had to close.

Registered Office: Signed by order of the trustees

Greystone Community Association Close Street Carlisle Cumbria

CA1 2 HA

SHARON POLMEAR Company Secretary

GREYSTONE COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE AND REGISTERED CHARITY

Independent Examiner's Report to the Members of Greystone Community Association for the period from 01/11/19 to 31/10/20

I report on the accounts of the registered charity number **1151008** and company limited by guarantee number **08322663** for the period 1 November 2019 to 31 October 2020 which are set out on pages 5 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees (who are also directors of Greystone Community Association for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the Charities Act 2011.

to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act and

to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006;and

to prepare accounts which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Nigel Carr. B.A.(Business Management) Independent Examiner 12, Lansdowne Crescent Carlisle Cumbria CA3 9 EW

GREYSTONE COMMUNITY ASSOCIATION Statement of Financial Activities for the period 01/11/19 to 31/10/20

Income and Expenditure	31/10/20 Centre Income	31/10/20 Nursery Income	31/10/20 Other Centre Groups Income	31/10/20 Restricted Funding Income	31/10/20 Total Income	31/10/19 Total Income
Incoming Resources	£	£	£	£	£	£
Centre Grant	9,316.00				9,316.00	9,316.00
Lettings	26,887.75				26,887.75	46,458.75
Job Retention Wages Refunds	13,421.92				13,421.92	0.00
Carlisle City Grant	10,000.00				10,000.00	0.00
Coffee Bar Profit	216.85				216.85	223.99
High Interest A/C Interest	279.85				279.85	434.91
Donations	530.00				530.00	0.00
Training Refund	0.00				0.00	280.00
Police Refund re Glass Door	0.00				0.00	175.50
Cleaning Charge	0.00				0.00	20.00
Petty Cash Refund	0.00				0.00	49.49
Miscellaneous Income	4.79				4.79	0.00
Early Years Income		60,968.36			60,968.36	53,679.48
Parental Fees		6,970.75			6,970.75	8,240.85
Training Refund		0.00			0.00	40.00
Trips Income		0.00			0.00	165.00
Sale of Nursery Uniforms		305.00			305.00	158.00
Job Retention Wages Refunds		7,869.06			7,869.06	0.00
Miscellaneous Income		0.00			0.00	62.20
0-19 Account			2,601.00		2,601.00	0.00
GOOS Fundraisers			0.00		0.00	0.00
Telephone Grants			0.00		0.00	86.60
Summer Play Schemes			0.00		0.00	130.00
IT Grant			0.00		0.00	0.00
CCTV Grant			0.00		0.00	0.00
Repairs/Renewals Fund			0.00		0.00	0.00
Painting Grant			0.00		0.00	65.00
Start Up Grants				0.00	0.00	0.00
Flooring Grant				0.00	0.00	0.00
Syrian Refugee Grants				0.00	0.00	0.00
Kitchen Grant				0.00	0.00	0.00
Total Incoming Resources	60,657.16	76,113.17	2,601.00	0.00	139,371.33	119,585.77

GREYSTONE COMMUNITY ASSOCIATION

Statement of Financial Activities for the period 01/11/19 to 31/10/20						
Expenditure Statement	31/10/20	31/10/20	31/10/20	31/10/20	31/10/20	31/10/19
Experialture	Centre	Nursery	Other	Restricted	Total	Total
	Centre	Nul Sel y	Centre	Funding	Expenditure	Expenditure
			Groups	ranang	Experientare	Experientare
	£	£	£	£	£	£
Centre Wages	34,731.80	~	~	~	34,731.80	30,664.02
Employers National Insurance	98.50				98.50	198.90
Payroll Charges	372.10				372.10	431.70
Training	0.00				0.00	375.45
Staff Uniforms	65.00				65.00	0.00
Gas	1,516.55				1,516.55	1,583.58
Electricity	2,423.88				2,423.88	3,479.91
Water	337.47				337.47	3,358.22
Waste Disposal	942.18				942.18	991.98
Equipment	377.59				377.59	218.45
Cleaning Equipment	11.86				11.86	7.86
PAT Testing/Fire Maintenance	126.00				126.00	118.20
Alarm Maintenance / Call Outs	440.78				440.78	393.38
Offices Flooring	719.20				719.20	0.00
First Aid and Cleaning Materials	386.15				386.15	569.23
Fogging Machine, Masks etc.,	382.96				382.96	0.00
Compressor	89.91				89.91	0.00
Photocopying Cartridges/ Ink	296.50				296.50	74.00
Photocopier Lease	329.87				329.87	329.87
Broadband Creditor 2019/20)	559.20				559.20	559.20
Telephone Lease	252.00				252.00	0.00
Telephone Calls/ Internet	231.01				231.01	219.59
Coffee Machine	0.00				0.00	3,000.00
TV Licence	154.50				154.50	150.50
Insurance	1,050.41				1,050.41	1,222.32
Stationery and Postage	73.08				73.08	195.54
Notices	0.00				0.00	35.40
Xmas Decorations	98.97				98.97	70.90
Norton Virus Protection	0.00				0.00	19.99
Main Glass Door Repair	0.00				0.00	175.50
Distance Stickers	41.95				41.95	0.00
Petty Cash	36.00				36.00	56.00
Miscellaneous	137.79				137.79	216.56
Wages		43,228.07			43,228.07	47,889.20
Provision re Wages		0.00			0.00	0.00
Employers National Insurance		98.50			98.50	500.25
Payroll Charges		372.10			372.10	513.10
Employers Pension Payments		245.47			245.47	232.37
Training		10.00			10.00	205.45
Staff Uniforms		499.82			499.82	166.00
Childrens Uniforms		465.00			465.00	60.00
Rent		8,000.00			8,000.00	8,000.00
Insurance		1,050.41			1,050.41	1,000.00
Equipment		668.42			668.42	822.06
Alarm Call Out		0.00			0.00	102.00
PAT Testing/ Fire Extinguisher Main	itenance	0.00			0.00	118.20
Books		0.00			0.00	326.00
Food and Materials	40.055.57	414.28			414.28	428.82
Expenditure Carried Forward	46,283.21	55,052.07	0.00	0.00	101,335.28	109,079.70

GREYSTONE COMMUNITY ASSOCIATION Statement of Financial Activities for the period 01/11/19 to 31/10/20

Expenditure (Continued)	31/10/20 Centre	31/10/20 Nursery	31/10/20 Other Centre Groups	31/10/20 Restricted Funding	31/10/20 Total Expenditure	31/10/19 Total Expenditure
	£	£	£	£	£	£
Expenditure Brought Forward	46,283.21	55,052.07	0.00	0.00	101,335.28	109,079.70
First Aid and Cleaning Materials	·	679.78			679.78	552.11
Internet and Telephone		0.00			0.00	20.00
Stationery and Postage		78.54			78.54	481.91
Print Cartridges and Ink		10.50			10.50	255.00
Memberships		115.00			115.00	112.00
PRS Music		103.20			103.20	100.20
Ofsted		35.00			35.00	35.00
Nursery Trips		0.00			0.00	451.85
Graduation Expenses		0.00			0.00	36.48
Easter Eggs		0.00			0.00	79.05
Xmas Expenses		25.95			25.95	129.05
Miscellaneous Petty Cash		27.22			27.22	13.86
Painting Grant			0.00		0.00	0.00
0-19 Account			7,490.40		7,490.40	0.00
GOOS Fundraisers			0.00		0.00	0.00
Summer Playschemes			0.00		0.00	130.00
IT Grant			749.00		749.00	0.00
Telephone Grants			0.00		0.00	240.00
CCTV Grant			70.00		70.00	0.00
Repairs/Renewals Fund			0.00		0.00	86.60
Start Up Grants				0.00	0.00	0.00
Flooring Grant				96.80	96.80	0.00
Kitchen Grant				0.00	0.00	65.00
Total Resources Expended	46,283.21	56,127.26	8,309.40	96.80	110,816.67	111,867.81
Net Incoming (Outgoing) Resources	14,373.95	19,985.91	(5,708.40)	(96.80)	28,554.66	7,717.96
Fund Balances b/f at 01/11/19	120,471.56	69,079.15	14,747.68	3,141.53	207,439.92	199,721.96
Fund Balances c/f at 31 October 2020	134,845.51	89,065.06	9,039.28	3,044.73	235,994.58	207,439.92
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GREYSTONE COMMUNITY ASSOCIATION Company Limited by Guarantee and Registered Charity

COFFEE BAR ACCOUNT STATEMENT

For the Period from 1 November 2019 to 31 October 2020

	31/10/20	31/10/19
	£	£
Opening Stock (01/11/19)	41.23	64.34
Add Purchases	51.75	62.65
	92.98	126.99
Less Closing Stock (31/10/20)	-41.83	-41.23
Cost of Goods Sold	51.15	85.76
Income Received (See Note below)	268.00	309.75
Less Cost of Goods Sold	<u>-51.15</u>	-85.76
Coffee Bar Profit	216.85	223.99

NOTE

At 31/10/20 Income includes Debtors of £20

GREYSTONE COMMUNITY ASSOCIATION Company Limited by Guarantee and Registered Charity

Balance Sheet as at 31 October 2020

		31/10/20 £	31/10/19 £
Current Assets			
Debtors	Note 1	923.00	3,755.50
Coffee Bar Stock		41.83	41.23
Combined High Interest and			
Current Account balances		254,495.71	230,576.38
less outstanding Cheques and Direct Debits for Wages		-14,836.86	-12,280.40
		239,658.85	218,295.98
Cash in Hand		0.00	0.00
Petty Cash in Hand		170.22	171.41
Total Current Assets		240,793.90	222,264.12
Less Income in Advance	Note 2	-3,882.00	-10,849.24
		236,911.90	211,414.88
Less liabilities falling due in less than one year	Note 3	-917.32	-3,974.96
		235,994.58	207,439.92
Less Provision for Nursery Wages	Note 4	0.00	0.00
Net Current Assets	Note 5	235,994.58	207,439.92
Funds			
Centre Funds	Note 6	134,845.51	120,471.56
Nursery	Note 7	89,065.06	69,079.15
Other Centre Groups Funds	Note 8	9,039.28	14,747.68
Restricted Funding - Start Up Grants	Note 9a)	1,273.64	1,273.64
Restricted Funding - Flooring Grant	Note 9b)	0.00	96.80
Restricted Funding - Kitchen Grant	Note 9c)	1,771.09	1,771.09
TOTAL FUNDS		235,994.58	207,439.92

For the year ended 31 October 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies and the members have not required the company to obtain an audit of its accounts in accordance with section 476 and

The trustees acknowledge their responsibilities for complying with the Act with respect to accounting and the preparation of the accounts.

These accounts have been prepared with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller entities (effective January 2015)

These financial statements were approved by the members of the committee and are signed on their behalf by

JOHN ACKERLEY

Director and Voluntary Treasurer. Registered Charity Number: 1151008 Company Registration Number: 08322663.

The notes on pages 10 to 11 relate to the balance sheet on this page.

GREYSTONE COMMUNITY ASSOCIATION

Notes to the Balance Sheet for the Period ending 31 October 2020

Note 1 Debtors £923.00

These are amounts owed to the Association for goods or services received during the period 1 November 2019 to 31 October 2020 but for which payment has not been made.

Details of these amounts are:	31/10/20	31/10/19
Lettings Income	903.00	3,750.50
Coffee Bar Income	20.00	5.00
	923.00	3,755.50
	_	
Note 2 Income in Advance £3,882.00	31/10/20	31/10/19
Centre Grant paid in advance	3,882.00	3,882.00
Little Jems Lettings paid in advance	0.00	1,225.00
Nursery Early Years Fees paid in advance	0.00	5,742.24
	3,882.00	10,849.24
Note 3 Liabilities falling due in less than one year		
	31/10/20	24/40/40
	31/10/20	31/10/19
Cumbria Waste Recycling	0.00	174.96
Cumbria Waste Recycling NEST Pension Payment		
the state of the s	0.00	174.96
NEST Pension Payment	0.00 58.12	174.96 0.00
NEST Pension Payment Coffee Machine	0.00 58.12 0.00	174.96 0.00 3,000.00
NEST Pension Payment Coffee Machine Broadband	0.00 58.12 0.00 558.20	174.96 0.00 3,000.00 0.00
NEST Pension Payment Coffee Machine Broadband	0.00 58.12 0.00 558.20 300.00	174.96 0.00 3,000.00 0.00 800.00
NEST Pension Payment Coffee Machine Broadband Electricity	0.00 58.12 0.00 558.20 300.00	174.96 0.00 3,000.00 0.00 800.00
NEST Pension Payment Coffee Machine Broadband Electricity	0.00 58.12 0.00 558.20 300.00 916.32	174.96 0.00 3,000.00 0.00 800.00 3,974.96

Note 5 Net Current Assets

These total £236,036.58 at 31/10/20 and are the difference between total current assets and the deduction of total income in advance and creditors and any provisions.

The breakdown of the net current assets is:		31/10/20	31/10/19
Centre Funds	Note 6	134,845.51	120,471.56
Nursery	Note 7	89,065.06	69,079.15
Other Centre Groups Funds	Note 8	9,039.28	14,747.68
Restricted Funding - Start Up Grants	Note 9a)	1,273.64	1,273.64
Restricted Funding - Flooring Grant	Note 9b)	0.00	96.80
Restricted Funding - Kitchen Grant	Note 9c)	1,771.09	1,771.09
Total of Net Current Assets	_	235,994.58	207,439.92

Note 6 Centre Funds £134,845.51

This figure is made up of the centre funds balance as at 1 November 2019 of £120,471.56 plus the net incoming resources as at 31 October 2020 of £14.373.95

Note 7 Nursery Funds £89,065.06

This figure is made up of the Nursery's fund balance as at 1 November 2019 of £69,079.15 plus the net incoming resources as at 31 October 2020 of £19,985.91

GREYSTONE COMMUNITY ASSOCIATION Notes to the Balance Sheet continued for the Period ended 31 October 2020

Note 8 Other Centre Groups Funds

This figure is made up of the centre groups fund balances as at 1 November 2019 of £14,747.68 less the net outgoing resources as at 31 October 2020 of £5.708.40

Details of these amounts are:		31/10/20 £	31/10/19 £
0-19 Account		1,470.83	6,360.23
G.O.O.S./ Jnr Youth Fundraising		2,175.17	2,175.17
IT Grant		(6.20)	742.80
Summer Playschemes		1,713.08	1,713.08
CCTV Grant		0.00	70.00
Repairs/ Renewals Fund		3,686.40	3,686.40
	Total	9,039.28	14,747.68
Note 9 Restricted Funding totals £3,044.73 as	follows:		
Note 9a) Start Up Grants £1,273.64		31/10/20	31/10/19
		£	£
Balance brought forward from 01/11/19		1,273.64	1,273.64
Add Income 01/11/19 to 31/10/20		0.00	0.00
Sub Total		1,273.64	1,273.64
Less Expenditure to 31/10/20		0.00	0.00
Balance in Hand at 31/10/20		1,273.64	1,273.64
		31/10/20	31/10/19
Note 9b) Flooring Grant £0.00.		£	£
Balance brought forward from 01/11/19		96.80	96.80
Income 01/11/19 to 31/10/20		0.00	0.00
Less Expenditure to 31/10/20		96.80	0.00
Balance in Hand at 31/10/20		0.00	96.80
		31/10/20	31/10/19
Note 9c) Kitchen Grant £1,771.09.		£	£
Balance brought forward from 01/11/19		1,771.09	1,836.09
Income 01/11/19 to 31/10/20		0.00	0.00
Less Expenditure to 31/10/20		0.00	-65.00
Balance in Hand at 31/10/20		1,771.09	1,771.09