

**BERWICK ALMSHOUSES CHARITY**  
**TRUSTEES ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2020**

**LEGAL AND ADMINISTRATIVE INFORMATION**

1. Name The Berwick Almshouses Charity
2. Charity Number 214070A/3
3. Principal Address C/o New Windsor House, Oxon Business Park,  
Shrewsbury
4. Charity's Governing Document Trust Deed dated 1968
5. Trustees who served during the year

Mrs M J Angell-James	Chairman
Mayor of Shrewsbury	Cllr Jane Mackenzie
Cllr Vernon Bushell	SCC Nominated
Cllr Pam Moseley	SCC Nominated
Cllr Kevin Pardy	SCC Nominated
T M Evans	Trustee
6. Officers and Agents
  - a) Clerk and land agent: M Watney Balfours LLP  
New Windsor House Oxon Business Park, Shrewsbury SY3 5HJ
  - b) Bankers Lloyds TSB Shrewsbury
  - c) Independent Examiner of the Accounts: WR Partners Shrewsbury

**AIMS AND ORGANISATION**

1. OBJECTS

The object of the Charity is to provide accommodation for people of modest means for the Parish of St Mary, Shrewsbury or from a wider area if no local applications are received. The Trustees have had regard to Charity Commission guidance on public benefit.

2. ORGANISATIONS

The Charity is controlled by a Board of Trustees who meet once or twice a year. The trustees engage Michael Watney, a local land agent as Clerk who charges for his services. His offices keep the books of the Charity and the accounts are independently examined by a firm of Chartered Accountants. There is one paid employee of the Charity the Warden for the Almshouses who occupy one of the houses known as the Priest House.

Trustees are appointed under the terms of the Trust Deed.

Due to the Covid-19 pandemic, no meeting has taken place during the year. It is expected that one will take place in late summer subject to restrictions being lifted on the ability to meet.

3. SUMMARY OF CHARITABLE ACTIVITIES UNDERTAKEN DURING THE YEAR

Most of the Almshouses have been occupied during the year but there have been vacancies. The Shrewsbury Town Council has the right of nomination for some of the vacancies following a substantial grant towards the modernisation of the Almshouses. (A list of residents is attached at Appendix A)

4. REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

The Charity has a policy on reserves. It sets aside between 7.5% and 10% of its gross income for an Extraordinary Repairs Fund (ERF) which is invested with NAACIF. In addition, it aims to hold cash amounting to about half a year's income to allow for emergency repairs or for a sudden reduction in

income due to unexpected vacancies. After that the charity will build up a fund for a special project to improve the welfare of residents of the Almshouses.

Fortunately, the Covid-19 pandemic has had little effect on the Charity. The residents have all remained safe and finances are as expected for the year.

The annual Account for the Charity as certified by the independent Inspection is attached at Appendix B.

Signed.....*M.J. Angell-James*

Mrs M J Angell-James

Chairman

Date.....*27.4.2021*



Trustees of Berwick Almshouses Charity		214070		CC16a
Receipts and payments accounts				
For the period from	01/07/2019	To	30/08/2020	

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Maintenance contributions	57,402	-	-	57,402	53,060
Washing machine	1,083	-	-	1,083	1,251
Tumble dryer	894	-	-	894	853
Guest room hire	175	-	-	175	125
TV licence contribution	75	-	-	75	60
Bank and building society interest	83	-	-	83	66
Other Income	-	-	-	-	100
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>59,692</b>	<b>-</b>	<b>-</b>	<b>59,692</b>	<b>55,315</b>
<b>A2 Asset and Investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59,692</b>	<b>-</b>	<b>-</b>	<b>59,692</b>	<b>55,315</b>
<b>A3 Payments</b>					
Maintenance	13,701	-	-	13,701	24,107
Electrical	5,706	-	-	5,706	4,022
Insurance	1,485	-	-	1,485	1,451
Management and admin	20,769	-	-	20,769	19,900
Grants to residents	125	-	-	125	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>41,786</b>	<b>-</b>	<b>-</b>	<b>41,786</b>	<b>49,480</b>
<b>A4 Asset and Investment purchases, (see table)</b>					
Investment purchase	2,520	-	-	2,520	2,520
Asset purchase	-	-	-	-	-
<b>Sub total</b>	<b>2,520</b>	<b>-</b>	<b>-</b>	<b>2,520</b>	<b>2,520</b>
<b>Total payments</b>	<b>44,306</b>	<b>-</b>	<b>-</b>	<b>44,306</b>	<b>52,000</b>
<b>Net of receipts/(payments)</b>	<b>15,386</b>	<b>-</b>	<b>-</b>	<b>15,386</b>	<b>3,315</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>67,678</b>	<b>-</b>	<b>-</b>	<b>67,678</b>	<b>64,363</b>
<b>Cash funds this year end</b>	<b>83,064</b>	<b>-</b>	<b>-</b>	<b>83,064</b>	<b>67,678</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	38,932	-	-
	Nationwide Building Society	44,098	-	-
	Petty Cash	34	-	-
	<b>Total cash funds</b>	<b>83,064</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Debtors	459	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	NAACIF Shares at cost - ERF		58,530	131,311
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold property		649,987	-
	Equipment		27,650	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors		1,252	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		M.J. Angell-James	M.J. ANGELL-JAMES	27.4.21



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Receipts and payments accounts				
For the period from	01/07/2019	To	30/08/2020	

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