

A MATTERS THAT ALL CHARITIES MUST REPORT

1. Reference and administrative details of the charity and its Trustees

St John's Pre-School Nursery
Registration number:1123990
Newland St John's C E Academy,
Beresford Avenue,
Kingston upon Hull,
East Yorkshire.
HU6 7LS

Trustees:

Sheila Waller (Chair)
Miss Heather Payne (Secretary)
Mrs Kerry Gregg (Treasurer)
Mrs Heather Tinker (Admissions Secretary)

2. Structure, governance and management

The St John's Pre-school Nursery Board of Trustees was appointed by a Trust Deed executed on 18 January 2007. We were awarded charity status on 5th May 2008.

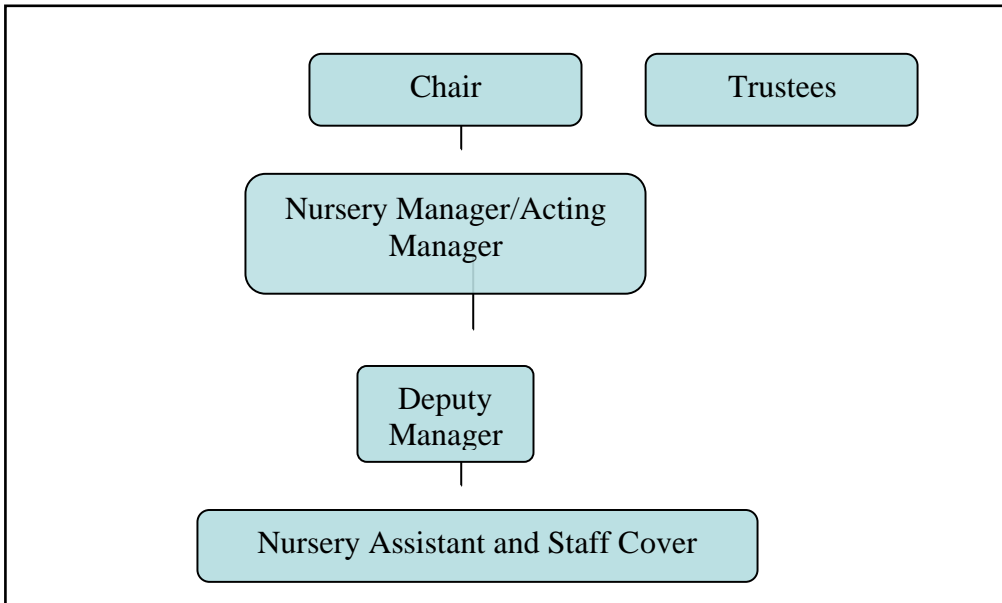
St John's Pre-school Nursery is a community nursery which opened in Sept 2007 at what was then Newland St John's C.E. Primary school in Hull, (now Newland St. John's C.E. Academy) a thriving church school with strong links to the local community and parish church. The nursery works to deliver excellent pre-school education in line with national requirements and the school's Christian aims and ethos for the benefit of local parents and children. At the last inspection (April 2014) the nursery was awarded outstanding. The published report highlighted the following key areas:

- Staff are extremely confident and competent in their role. They support children's learning through the provision of a very wide range of rich, varied and imaginative experiences.
- Teaching is consistently of a very high quality and, as a result, children make exceptional progress in their learning.
- The robust key person system helps children to form secure, emotional attachments and develop self-control providing a strong base to help them speedily develop in confidence and independence
- The well-qualified pre-school nursery team are very well supported by the highly effective manager who works alongside them to supervise, monitor and assess their already first-rate professional performance.
- Partnerships with parents are strong. They are kept exceptionally well informed and highly involved.

The nursery has a strong reputation in the local community for its excellent care and has been continuously over-subscribed since its opening.

The Nursery is run by a Board of Trustees who are either members of the community or parents of the school. Trustees are all over 21, have experience of working with children, and some hold teaching qualifications. Trustees are appointed in consultation with the Parochial Church Council of St John Newland.

Our **management structure** is as follows:



The Trustees work closely with the Staff. The Trustees meet every 2 months and the Manager is invited to attend and submit a report. The Trustees keep a Calendar of business to be covered throughout the year, including a review of all the Nursery policies on a 2-year cycle. The Safeguarding Policy and all Safeguarding procedures are reviewed annually. The Trustees also have an annual Admissions Meeting to review the applications for the Nursery and make the decisions on intake of children when the Nursery is over subscribed, in accordance with our Admissions Policy.

The nursery operates from a classroom on the main school site and has its own separate access and its own enclosed outdoor play area. At the time of this reporting period (Sept 2019 – August 2020) the nursery was open for 5 full days weekly, 8:50am-15:30pm. A maximum of 24 children aged between three and five years attend the nursery at any one time. The opportunity to benefit from the nursery is not restricted by charging a fee to attend. We receive Early Education Funding, allowing children a free funded place the term after they turn three. A child may, however, take up a place as soon as he/she has turned three at a minimal cost, if the parent so desires. We have systems in place to support children with learning difficulties and/or disabilities and also for those children who speak English as an additional language. Staff work and share information with staff from other settings and receive guidance from the Local Authority Advisors.

We employed six members of staff, all of whom hold a relevant childcare qualification. Our Manager and Deputy both hold qualified teacher status. We also employed two Assistants for with special needs during this reporting period.

We are registered by Ofsted on the Early Years Register.

3. Financial review:

We do have a reserves policy. We have a current account usually with a float of £2,000. Any excess is transferred to our savings account and is used up in the medium term for staff wages and resources. We do not have a deficit of funds.

Trustees give of their time freely, however during the reporting period in accordance with Charity Commission guidance, one of the Trustees who took on occasional responsibilities for staff absence,

received remuneration. Trustees are reimbursed for any expenses incurred in the day to day management of the Nursery.

4. Funds held as custodian trustee on behalf of others

Not applicable

5. Public benefit statement

During the time under review, the Trustees have ensured that they have carried out the Charity's aims for the public benefit, and carefully considered the Charity Commission's general guidance on public benefit.

B. MATTERS THAT SMALLER CHARITIES, NOT SUBJECT TO STATUTORY AUDIT, MUST ALSO REPORT

1. Objectives and activities

The activity of the Charity is determined by the objects under which it was established. These are to:

- Enhance the development and education of children under statutory school age according to the Christian principles and ethos of the main school in order to establish excellent foundations for learning and life;
- Provide a happy, safe and stimulating environment for every child who attends the Nursery whatever their race, culture, religion, means or ability;
- Work in partnership with parents to enhance their child's learning experience in the nursery and at home;
- Ensure use of funding for the benefit of the children

These aims are achieved by following the Early Years Foundation Stage (EYFS) framework and providing planned learning activities to help the children progress towards achieving the Early Learning Goals in line with the principles and practice described in the EYFS curriculum. We also introduce Christian values as part of the curriculum when appropriate. This provides a broad and balanced range of opportunities for our young children to learn through play, and to prepare them for school life. We have a strong commitment to ensuring the safety and well-being of our children as shown in our Safeguarding policy. We work very closely with the parents and other family members and have excellent relationships with them. They highly value the nursery education their children are receiving, as evidenced by the comments on the Parent Comment Sheets in the children's files and our latest Ofsted report.

2. Achievements and performance

During the time of this report (Sept 2019 – August 2020), the Nursery has been running very positively. There is a friendly, family-like atmosphere with strong, positive relationships between the children, parents, Staff and Trustees. The children have a wide variety of activities to choose from both indoors and outdoors. The children were taken on visits to local places of interest, such as the Oak Road Park, Mrs Tinker's Garden and St. John's Church. The Nursery also provided opportunities for Forest School activities.

We are inclusive of all children and families. Hull has an increasingly diverse population which is reflected in the background of the children who attend the Nursery. We extend our understanding of others by a range of activities relating to other cultures. We also welcome and support children with

Special Educational Needs and their carers.

Parents are very involved in their child's education. They come into the nursery room twice a day and are invited to Stay and Play sessions and parent teacher consultation evenings. Parents help in the nursery in a number of ways, such as supervising children on trips and sponsored events. Since March 2020 we have followed Covid-19 restrictions and children are welcomed at the door. Liaison with parents is undertaken outside or via telephone or zoom calls; transition meetings took place in the nursery garden.

We received a 'satisfactory' outcome from our first Ofsted inspection in July 08, and then a 'good' outcome from our inspection in June 09. In April 2014, we received an 'outstanding' outcome from Ofsted. We have worked closely with Officers from our Local Authority who have reported very favourably on our nursery. We have put into place recommendations from the Local Authority as required.

Sign: Sheila Waller

On behalf of the Trustees

Date 27/04/2021

**St. John's Pre-School Nursery
Revenue and Expenses Account
for the period 1st September 2019 to 31 August 2020**

	Total Funds	Previous Period
Revenue		
Early Education Funding	63,223	67,579
Fees - Extra Paid Sessions	951.7	
E/Yrs SEN Inclusion Top Up (1 to 1 Suppo	4,041	3,844
Fees - Paid Lunch Sessions	2,600	977
EEF Pupil Premium Funding	800	2,100
General Gifts/Grants		
Interest Earned Money Mgr Account	59	69
Snack Income, inc Paid via Fees	485	650
Photographs		38
Sweatshirts/Cardigans	157	280
Trips	-	408
Other Income / Donation	100	3,440
Total Revenue	<u>72,417</u>	<u>69,384</u>
Operating Expenses		
Administrative	277	347
Educational Resources (consumables)	816	396
PP Exp. excl. Salary	811	1,182
Equipment	963	399
Improvements, Repairs, & Maintenance	229	40
Insurance – General Liability	759	627
Memberships & Leavers Gifts	284	334
Payroll – Salary & Wages	58,423	55,870
Rent		4,608
Running Costs	213	475
Snack	384	451
Staff Costs (including training)	246	110
Sweatshirts/Cardigans	405	198
Trip	-	446
Lunch School Fees	155	
Total Operating Expenses	<u>63,966</u>	<u>65,483</u>
SURPLUS/(DEFICIT)	8,451	3,901
Balance brought forward	<u>45,776</u>	<u>41,875</u>
Balance carried forward	<u><u>54,227</u></u>	<u><u>45,776</u></u>
Statement of Assets and Liabilities		
Bank - Current	5,608	6,206
Bank - Savings	48,579	39,520
Petty Cash	40	51
	<u><u>54,228</u></u>	<u><u>45,777</u></u>

Independent examiner's report to the trustees of St John's Pre-School Nursery

I report on the accounts of the Trust for the year ended 31st August 2020, which are set out on page 1 above.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report:

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs R D Waring

Signed: 

Relevant professional qualification or body (if applicable):

Address: 196 Victoria Avenue, Hull, HU5 3DY

Date: 17/04/2021

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Name: Mrs R D Waring

Signed: 

Relevant professional qualification or body (if applicable):

Address: 196 Victoria Avenue, Hull, HU5 3DY

Date: 17/04/2021