



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	11	19		31	10	2020

Section A Reference and administration details

Charity name

Howick Village Hall Trust

Other names charity is known by

Registered charity number (if any)

1156634

Charity's principal address

Howick Village Hall, Howick

Alnwick

Northumberland

Postcode

NE66 3LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeanette Archbold			Women's Institute
2	Jane Doleman	Booking Officer		
3	Tracy Collins			
4	John Haughie	Treasurer		Parish Council
5	Lady Clare Howick			Howick Trustees Ltd
6	David Jackson			
7	Audrey Jamieson	Secretary		
8	Stewart Sexton	Chairman		
9	Lynsey Punton			
10	John Roper			
11	Cheryl Spark			
12	Philip Spark			

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Longhoughton Parish Council	Custodian Trustees

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	This charity is governed by a Deed of Trust established on 6 July 2010
How the charity is constituted (eg. trust, association, company)	This charity is constituted as a Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed from within the community, always including representatives from the Parish Council, Howick Trustees Ltd and the Women's Institute.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Longhoughton Parish Council act as the custodian trustees for this charity with the above trustees running the hall for the community benefit in line with the charities objectives.

As trustees, we have established policies and procedures to ensure the safety of the premises for all who use the facilities. This includes regulated checks for fire safety and food hygiene alongside PAT testing and other health and safety risk assessments. All trustees are up to date with the requirements of their role in line with Charity Commission regulations and additional guidance is available via Community Action Northumberland and the Village Hall Consortium.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Our objectives are as follows:

- to provide and maintain a village hall for the use residents of Howick and surrounding area of Alnwick for recreational and educational purposes.
- To advance education and skills in an aim to enhance prospects for the community as required.
- To reduce loneliness and social isolation and promote opportunities for social interaction in this remote rural area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- In line with guidance issued by the Charity commission, we are confident that we have carried out these aims for public benefit by :
- Continuing a programme of improvements to the hall and its facilities, including recently adding a second phase of electricity to the building. This has allowed us to update the heaters and to fit solar panels to the recently insulated roof. These improvements will help to extend the use of the hall particularly in the colder months.
 - Providing a hall which is organised in a manner which ensures that it is welcoming, safe to use and inclusive. Trustees carry out regular risk assessments and work hard to maintain the appearance of the hall.
 - Increasing the revenue raised due to additional lettings.
 - Increasing the number of outside agencies who have used the facilities for training and information sharing. (e.g. First aid courses, wild life groups).
 - Increasing the number of smaller groups who use the hall which in turn has included a larger number of the local residents who have been able to join in.
 - Establishing a development plan for further improvements which will enhance the facilities and possibly increase usage and therefore revenue to meet maintenance and running costs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Due to the covid pandemic, this has been a difficult year for all village halls,. However, we decided to use the enforced closure time and the funds previously raised to carry out the planned refurbishments. This included removing and insulating the roof, fitting solar panels and replacing all of our heaters.

We have also recently discovered that the flooring in the annex needs to be replaced in the coming months and we will continue to raise funds to carry out this work as soon as possible.

Running up to Christmas 2019 we were able to bring everyone together with our usual weekly events enhanced by a choir night and the christmas party Alas from January 2020 the hall has been closed in line with government advice, following covid rules.

We are looking forward to reopening the hall as soon as it is safe to do so.

Section E Financial review

Brief statement of the charity's policy on reserves

We have a reserved fund which will go some way to meet the cost of any unplanned emergency repairs which may occur. we continue to raise funds to carry out refurbishments required such as flooring in the annex.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have established a charging policy for lettings that is affordable and covers the cost of energy use. At the same time it generates revenue which we can then use for further refurbishment alongside any grants we receive. This goes a long way to support our programme of refurbishments.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)	original signed	original signed
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Full name(s)	Stewart Sexton	Audrey Jamieson
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Position (eg Secretary, Chair, etc)	Chair	Secretary
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Date	21/04/2021
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	Charity Name			No (if any)		CC16a
	Howick village Hall Trust			1156634		
	Receipts and payments accounts					
	For the period from	Period start date	To	Period end date		
		1-Nov-19		31-Oct-20		

Section A Receipts and payments


	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire/Usage	1,449	-00	-00	1,449	3,659
W I Rent	- 0	-00	-00	-00	150
Entertainments/Events	1,339	-00	-00	1,339	1,002
HighlightsProductions	- 0	-00	-00	-00	376
Village Show	- 0	-00	-00	-00	177
Polling Days	140	-00	-00	140	181
Insurance refund	540	-00	-00	540	527
Grants	41,056			41,056	7,650
Miscellaneous	587	-00	-00	587	35
Sub total(Gross income for AR)	45,111	-00	-00	45,111	13,757
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-00	
	- 0	- 0	- 0	-00	- 0
Sub total	- 0	- 0	- 0	-00	- 0
Total receipts	45,111	- 0	- 0	45,111	13,757
A3 Payments					
Electricity Bills	1,260	-00	-00	1,260	1,210
Howick Trustees	120	-00	-00	120	364
Insurance	540	-00	-00	540	527
Solar Panels/Hearing Loop	36,105	-00	-00	36,105	8,125
Fire Checks	26	-00	-00	26	26
Highlight Productions/Ents	574	-00	-00	574	529
Repairs/Maintenance/Cleaner	3,196	-00	-00	3,196	1,378
NNVHC - Subs/PAT	40	-00	-00	40	40
Miscellaneous/Float	456	-00	-00	456	1,308
Sub total	42,317	-00	-00	42,317	13,507
A4 Asset and investment purchases, (see table)					
		- 0	- 0	-00	
	- 0	- 0	- 0	-00	
	- 0	- 0	- 0	-00	- 0
Total payments	42,317	- 0	- 0	42,317	13,507
Net of receipts/(payments)	2,794	-00	-00	- 9,191	250
A5 Transfers between funds	- 0	-00	-00	-00	-00
A6 Cash funds last year end	4,091	-00	-00	4,091	-00
Cash funds this year end	7,090	-00	-00	3,065	250

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	
		to nearest £	to nearest £	to nearest £	
B1 Cash funds	Total Fund Held	856	6,234	-00	
			-00	-00	
		-00	-00	-00	
	926	Total cash funds	856	6,234	-00
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	
B2 Other monetary assets		-00	-00	-00	
		-00	-00	-00	
		-00	-00	-00	
		-00	-00	-00	
		-00	-00	-00	
		-00	-00	-00	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
			-00	-00	
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
B5 Liabilities			-00		
			-00		
			-00		
			-00		
			-00		
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name		Date of approval
	John Haughie		JOHN HAUGHIE		11/24/20

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[Signature]

Signature: 

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COWICA VE AND HALL TRUST ACCOUNTS - FEBRUARY			
Account or Item Name & Description	12/31/2024	Amount	Balance
Income			
Gift			
01-Nov	Gift Club	175.00	175.00
08-Nov	Gift Club	175.00	350.00
15-Nov	Washington Vt	175.00	525.00
22-Nov	Bank Club	175.00	700.00
29-Nov	Gift Club	175.00	875.00
06-Dec	Vt Committee	175.00	1050.00
13-Dec	Gift Club	175.00	1225.00
20-Dec	Vt Committee	175.00	1400.00
27-Dec	Vt Committee	175.00	1575.00
03-Jan	Gift Club	175.00	1750.00
10-Jan	Vt Committee	175.00	1925.00
17-Jan	Gift Club	175.00	2100.00
24-Jan	Vt Committee	175.00	2275.00
31-Jan	Gift Club	175.00	2450.00
07-Feb	Vt Committee	175.00	2625.00
14-Feb	Gift Club	175.00	2800.00
21-Feb	Vt Committee	175.00	2975.00
28-Feb	Gift Club	175.00	3150.00
06-Mar	Vt Committee	175.00	3325.00
13-Mar	Gift Club	175.00	3500.00
20-Mar	Vt Committee	175.00	3675.00
27-Mar	Gift Club	175.00	3850.00
03-Apr	Vt Committee	175.00	4025.00
10-Apr	Gift Club	175.00	4200.00
17-Apr	Vt Committee	175.00	4375.00
24-Apr	Gift Club	175.00	4550.00
01-May	Vt Committee	175.00	4725.00
08-May	Gift Club	175.00	4900.00
15-May	Vt Committee	175.00	5075.00
22-May	Gift Club	175.00	5250.00
29-May	Vt Committee	175.00	5425.00
05-Jun	Gift Club	175.00	5600.00
12-Jun	Vt Committee	175.00	5775.00
19-Jun	Gift Club	175.00	5950.00
26-Jun	Vt Committee	175.00	6125.00
03-Jul	Gift Club	175.00	6300.00
10-Jul	Vt Committee	175.00	6475.00
17-Jul	Gift Club	175.00	6650.00
24-Jul	Vt Committee	175.00	6825.00
31-Jul	Gift Club	175.00	7000.00
07-Aug	Vt Committee	175.00	7175.00
14-Aug	Gift Club	175.00	7350.00
21-Aug	Vt Committee	175.00	7525.00
28-Aug	Gift Club	175.00	7700.00
04-Sep	Vt Committee	175.00	7875.00
11-Sep	Gift Club	175.00	8050.00
18-Sep	Vt Committee	175.00	8225.00
25-Sep	Gift Club	175.00	8400.00
02-Oct	Vt Committee	175.00	8575.00
09-Oct	Gift Club	175.00	8750.00
16-Oct	Vt Committee	175.00	8925.00
23-Oct	Gift Club	175.00	9100.00
30-Oct	Vt Committee	175.00	9275.00
06-Nov	Gift Club	175.00	9450.00
13-Nov	Vt Committee	175.00	9625.00
20-Nov	Gift Club	175.00	9800.00
27-Nov	Vt Committee	175.00	9975.00
04-Dec	Gift Club	175.00	10150.00
11-Dec	Vt Committee	175.00	10325.00
18-Dec	Gift Club	175.00	10500.00
25-Dec	Vt Committee	175.00	10675.00
31-Dec	Gift Club	175.00	10850.00