

# Trustees' Annual Report for the period

From: 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020

Charity name: Re:Charge R&R

Charity registration number: 1168554

# **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, in particular but not exclusively by the provision of a drop-in facility and linked services. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Family Support Sessions Re:Charge R&R provides drop-in sessions for vulnerable families at 3 different locations within Maidenhead:- Larchfield Community Centre, St Peters Church and Quaker Meeting House. The aim is to offer a safe, friendly environment, to build relationships with local families who feel isolated, fear authority and are in emotional poverty. Re:Charge R&R wants to empower clients to make good choices with regards to relationships, finances, drug & alcohol, and also to target training and counselling places for them where relevant. Any family/parent, whatever age their children, is welcome to attend the drop-in sessions. We open during the school holidays, when other

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	groups are closed, and siblings up to 11 years can come along. Another aim for Re:Charge R&R is to identify from their customers future leaders from local areas, to take on the running
	of the drop-in centres, while offering ongoing
	nurturing, training and mentoring. We hope
	the volunteers will also gain valuable skills and
	experience themselves whilst working within
	the project. We want to offer an investment of
	hope for the people from the community.
	Many Re:Charge R&R families are in emotional
	poverty, they feel their voices are not heard
	and don't matter, and so fear authority. Many
	of our parents, as children, didn't have good
	role models, so we have provided support to
	situations regarding eviction, debt, relationships, drugs and alcohol, child and
	teenage behaviour problems.
	Due to Covid-19 and adhering to government
	regulations we had to close our sessions in
	March this year, and needed to look at
	different ways in which we were able to
	continue to support our families. Whilst we
	were unable to meet face to face with our
	families and clients our aims remained the
	same. Our Mission Statement is: "Reaching the
	community's need, building relationships and
	empowering individuals to have self-belief to
	achieve the very best in their lives." Our
	expectation is that if we continued to support our local community all our lives would be
	improved as a consequence.
	Our families have been particularly exposed
	during the pandemic, and as we have not been
	able to run our weekly open sessions, our staff
	have adapted and successfully reached out
	through phone calls and WhatsApp groups and
	messages. We have continued to maintain
	relationships with our families as well as
	working with other local agencies, creating a
	holistic approach. We have regularly updated
	our Facebook page with useful information and
	creative ideas to engage the children.
	Re:Focus – Adult Session
	Our fourth session, also on a Wednesday at the
	High Street Methodist Church, is held in
	Maidenhead town centre to reach as many
	people as possible. The Re-Focus group is a
	weekly 'open' group for men and women (18+)
	who may be vulnerable in some way either
	emotionally, physically or financially, including those recovering from addictions as well as
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		clients who feel alone and isolated or are
		dealing with any challenging circumstances.
		At these sessions, we provide support with a listening ear, are non-judgemental, value and respect each individual, connect individuals and link them into the community, as well as sign post to other relevant agencies and charities, including mutual aid groups (the 12 steps) i.e. referrals to our local foodbank. There is a monthly raffle for a food hamper as well as quizzes games and competitions throughout the week.
		Again due to Covid-19 and adhering to government regulations we had to close our Re:Focus session in March this year, and therefore needed to look at different ways in which we could continue to support our clients. Many of our clients who attend our Adult Re:Focus session are in the early stages of recovery from addiction and have felt particularly vulnerable during the pandemic. Many other support groups provided by other organisations have closed which means the daily support that so many rely on has not been available.
		On the closure of the session we put in place several measures to ensure we could continue to give support and help those who most needed it. A WhatsApp group was set up for the group and direct daily contact via Messenger was available for those who have needed continual confidential support and encouragement each day. The aim was to try and help them to avoid any relapses during this unprecedented time. Our session manager got to grips with Zoom and since the lockdown, set up two separate groups, where customers could share their experiences and feelings and receive advice on how to deal with these.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have in planning the activities for the year, including the 9 months during the Covid-19 pandemic, reviewed the charity guidance on public benefit at the trustee meetings. The above sets out how this has been put into practice with the value of our work, and particularly when applying for grant funding.

Additional information (optional) You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

# **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Family Support Sessions Our aim is to go into the community to build long-term relationships with the families, to approach any delicate situations with them and look at solutions to bring positive outcomes for individuals and their children. We provide a safe and non-judgmental environment for our customers, to enable them to reach their best potential and give on going, long term and sustainable support, particularly for parenting, when needed. During term time the people who attend Re:Charge Family sessions usually bring pre-school age children with them. For some of our families this maybe the only opportunity the children have in the week to interact with children other than their siblings. Children at our sessions always have play and story time. We want to offer opportunities for parents to explore how to spend time interacting with their children and allowing in some cases for children to experience different creative activities that might otherwise not be available to them. Possibly, due to their own parenting role models some parents (particularly young mums) don't know how to read to their children, or to interact with, or offer educational/creative activities, to their

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children. Re:Charge R&R give parents the
opportunity to be able to understand why this
is important for a child to grow and develop.
Unfortunately due to the Covid-19 pandemic
this all changed when the sessions due to
government regulations on 17th March had to
close. We quickly needed to look at different
ways in which we could continue to support
and reach out to our families. Supportive
WhatsApp Groups were set up, telephone calls
were made and we generally reached out
remotely to our families in whatever way we
could. A dedicated phone line was set up and
our Facebook page was updated daily with
simple craft ideas to do with children at home,
to help keep them entertained. All the ideas
were simple and easy to do, so our families
didn't feel limited by resources they may not
have had at home. An Easter Bonnet, Bake a
Cake and a Teddy Bears Picnic competition was
organised via the WhatsApp group to
encourage our children and parents to have
some fun. A small gift voucher was posted to
the winner. We also put relevant local
information and some guidelines relating to
the pandemic regularly on our Facebook page.
the panderme regularly on our racebook page.
It is difficult to quantify the impact of receiving
It is difficult to quantify the impact of receiving
a phone call of support at a point in time when
'the sky is falling in' or even just knowing that
there is someone there at the end of phone if
needed. In building long term relationships
with our families, we continue to believe their
challenges can be faced more readily with our
support.
One parent has said the following: "As a single
mum looking after my children and coping with
home schooling, it is lovely to have a phone call
from Re:Charge and have some adult
conversation."
We advocate that as we have continued during
this unprecedented year to be a listening ear to
families, hopefully this will have resulted in
improved mental health. Having been
available at the end of the phone, either with a
call or a WhatsApp message, parents have
been able to share anxieties. When a specific
problem arose we signposted our customers to
other agencies in RBWM for help, e.g. DASH,
Family Friends, Housing Solutions.
During this year there has been an increase in
requests for help with providing food as people
have struggled financially. We have continued
to work in close contact with the Maidenhead
to work in close contact with the Malacinicad

Foodshare to ensure food poverty has not been an added concern for our families.
For a few weeks one of our staff did a weekly online cooking session during the summer holidays. The aim was to help both parents and children and to potentially improve the atmosphere in their homes particularly where families were struggling with the tensions of their current situation.
Through the Re:Charge Facebook page we helped with home schooling, we posted craft ideas to help occupy the children, recipes from the zoom cooking demos during the summer holidays as well as any relevant Covid-19 information that our families would find helpful.
Due to some funding we were able to buy and give out a craft bag during the summer holiday to all our children who would normally have come to the sessions at that time. This also included all children to the age of 11 years. The bags were filled with lots of different creative crafts and were obviously age appropriate. Parents said how helpful the craft bags had been both in helping out financially as well as keeping their children occupied. They were all missing being able to come to the sessions during the summer holidays, where lots of different craft activities would always have been available for all ages.
We received the following feedback: One mum shared the following having received craft bags for all her 3 children "Thank you ever so much for all the craft, the colouring book has especially been great for my eldest son!" "Thank you, my son has had a lovely afternoon enjoying the craft!" "Thank you very much for the lovely art and craft bag you supplied for my son. He is having fun today getting arty and crafty!" "Thank you Re:Charge!" "Thank you for saving our rainy day!" "Brilliant, thank you, we're excited about the star magnet!" "Thank you for the craft bags, just in time - calmest they have been all day, thank you!"
calmest they have been all day, thank you!" In December in time for Christmas we sent in the post a jiffy bag to all our children under 5 years containing a book, Christmas crafts including card so they could make their own Christmas cards, chocolates and a card from us.

These children who would normally have come to our Christmas party at the session, but obviously cancelled this year due to Covid-19. We also sent a gift voucher and a Christmas card to their parents To make our families feel special even though we couldn't be with them we posted a special video message on the family WhatsApp group from Father Christmas which had been specially recorded for our families.
<b>Re:Focus Adult Groups:</b> With regards to our Re:Focus group particularly with those recovering from addictions, having regular contact with us and staff being availability to them we know how much this improves their mental health and wellbeing. This was important in trying to avoid possible relapses. As we have been available at the end of the phone, either with a call or a WhatsApp message, this gave our clients the chance to share their anxieties.
Our staff have signposted our clients to online groups to ensure they have added support where necessary. Many customers received daily phone support calls. Session leaders needed to get to grips with Zoom and since the lockdown, two separate groups were set up, where customers can share their experiences and feelings and receive help on how to deal with these. At the Re:Focus meeting they had a monthly raffle for a food hamper provided by the Maidenhead Foodshare which helped immensely with those suffering financially. To encourage clients to engage quizzes, games and competitions were organised throughout the year. At Christmas our clients took part in a Christmas card competition which was judged by the manager at Foodshare. This proved to be very popular and everyone enjoyed taking part. It created a lot of interaction among our clients which helped them to feel less isolated with the lockdown. The winner was posted a gift voucher.
We sent a Christmas card and small gift voucher to each of our clients, which was appreciated. For some clients this was probably the only gift they received for Christmas.
A lady who didn't know who to turn to was happy just to listen in at the Wednesday zoom meeting and she now doesn't feel alone any more.

Another client who couldn't make a meeting one week was sent a message to see if she was ok. She liked the fact that we had reached out to see how she was, giving a personal touch is important and she now feels she isn't alone.
Another client was finding it hard so we reached out and helped her with food bags. Again just being a listening ear made such a difference. A group called Inspired Arts session – there was
a brief guidance around a theme, for example loneliness, anxiety and then space for participants to draw or write, whilst music was played. There was then time to share with the rest of the group if they found it helpful.
The Inspired Arts group proved to be very popular giving those who attend the chance to express their emotions, thoughts and the situations they find themselves in, through drawing or writing.
One lady, whose husband had been made redundant, and was finding life very hard, said having had some time to herself to express her feelings had been extremely helpful. That the evening had been the highlight of her week.
Another lady who lives on her own was happy when we started up the art group as she lives alone and looked forward to the meeting every week. This group has continued and is run by the clients themselves.
The Re:Focus group has been a listening ear and supported one father who had been struggling to get access to see his 18 month old son. This is an ongoing situation and whilst all the necessary agencies were involved we had been able to lift his mood and self-esteem.
Throughout the year the aim continued to be to encourage our clients to make positive choices as we continue to be solution based and focused on positive outcomes, bringing hope into our community.
The outcomes of Re:Charge's involvement are as varied as the different people and situations they find themselves in. Four of our staff were initially families/clients who used our service
and are now employed by us, benefitting their own lives and families in terms of self-esteem, finances and wellbeing. Before Covid 19 they were part of a team operating the 4 open sessions but are now all working remotely.

	Our staff and volunteers have also benefited from the many achievements of our families and clients, and solidarity is built as we work together for the benefit of the local community. In providing this support not only has the local community benefited but as part of that, Re:Charge R&R staff and volunteers have also benefited because of the relationships that are built at such times.
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Additional information (optional) You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

# **Financial Review**

Review of the charity's	Para 1.21	
financial position at the end		
of the period		
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Re:Charge R&R like many similar organisations works with a small staff on very low costs. It has rightly to meet all the requirements of being a registered charity as well as the employment, safeguarding and health and safety requirements. As the accounts show, Re:Charge R&R has no long term core funding and basically has to be run on short term grants. It is of concern to the Trustees that we are not able to put aside any funds for reserves as would be good practice. The challenge for the coming year is therefore to secure a more sustainable income for our work and to establish a small reserve. The trustees are monitoring the cash flow with monthly forecasts.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional) You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

# Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO (2 <sup>nd</sup> August 2016)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Trustees

Additional information (optional) You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

# **Reference and Administrative details**

Charity name	Re:Charge R&R
Other name the charity uses	
Registered charity number	1168554
Charity's principal address	Highview 6 North Road Maidenhead Berkshire SL6 1PL

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Georgina Grafham	Chair		
2	Susan LePage	Secretary		
3	Paul Grafham	Treasurer		
4	Elizabeth Linton			
5	Sarah France			
6	Abigail Griffiths Price		Joined 19.10.20	
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# Corporate trustees - names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional)

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address			

Name of chief executive or names of senior staff members (Optional information)

# **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

# Other optional information

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Geog-	
Full name(s)	Georgina Grafham	Susan LePage
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	2 <sup>nd</sup> March 2021	

## Independent Examiner's Report to the Trustees of Re:Charge R&R

I report on the accounts of the Charity for the year ended 31 December 2020, which are set out on pages 1 and 2.

#### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

- It is my responsibility to:
- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met.; or

• to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Philip Mount TD AFA MIPA ACIE 54 Dedworth Road Windsor SL4 5AY Date: 8<sup>th</sup> May 2021

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31<sup>st</sup> DECEMBER 2020

		Unrestricted funds	Restricted funds	Endowment funds	Total
	Note	£	£	£	£
Income					
Fundraising income		-	-	-	-
Voluntary income			-	-	
Individuals		17,947	-	-	17,947
Other entities	3	22,849	18,218	-	41,067
Tax claimable		758	-	-	758
Total incoming resources		41,554	18,218	-	59,772
Expenditure					
Staff costs	4	33,374	-	-	33,374
Administration & other costs	5	4,455	-	-	4,455
Operational costs	6	1,307	-	-	1,307
Fundraising costs		-	-	-	-
Restricted funds		-	18,218	-	18,218
Total expenditure		39,136	18,218		57,354
Net movement in funds		2,418	-	-	2,418
Funds balances b/fwd		20,943			20,943
Funds balances c/fwd		23,361	-	-	23,361

## BALANCE SHEET AS AT 31<sup>ST</sup> DECEMBER 2020

		Unrestricted funds	Restricted funds	Endowment funds	Total
	Note	£	£	£	£
Fixed Assets net book Value		-	-	-	
Current assets					
Debtors	7	146	-	-	146
Cash at bank & in hand		26,731	6,000	-	32,731
Total current assets		26,877	6,000	-	32,877
Total Assets		26,877	6,000	-	32,877
Creditors					
Amounts falling due within one year	8	(3,516)	(6,000)	_	(9,516)
Total assets less current liabilities		23,361	-	-	23,361
Total funds		23,361	-	-	23,361

The financial statement were approved by the Trustees on 02/03/2021 and were signed on their behalf by



Chair

#### Notes (forming part of the financial statements)

#### 1. Accounting policies

The following accounting policies have been applied consistently in dealing with items, which are considered material in relation to the financial statements of RE:CHARGE R&R.

#### **Basis of preparation**

The accounts have been prepared on an accruals basis under the historical cost convention and on a going concern basis. The financial statements have been prepared under the Charities Act 2011 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE102) 2015 applicable in the UK and in accordance with the 'true and fair override' provision contained therein.

RE:CHARGE R&R meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) below.

#### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the Trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

#### Incoming resources with related expenditure

Expenditure directly relating to incoming resources has been netted against the receipt with the exception of Fundraising Income and expenditure which are shown separately in the SoFA.

### Tax reclaimable on gifts and donations

These are included in the SoFA at the same time as the gift to which they relate.

### VAT

Since the Charity is not VAT registered, all input VAT is charged with the expenses to which it refers.

#### **Donated services and facilities**

No allowance has been made in the SoFA for donated services and facilities which are considered immaterial for the period.

#### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees annual report.

#### **Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### **Fixed** assets

RE:CHARGE R&R possessed no fixed assets during the period covered by the SoFA.

#### 2. Trustees Remuneration

No Trustee received any remuneration from the charity during the accounting period.

## 3. Grants and Donations from Other Entities

	£
Donations Churches and Church Groups	1,906
Businesses and other organisations	201
Total	2,107
Unrestricted Grants Louis Baylis Trust RBWM Souter Charitable Trust Heathrow Community Trust The Prince Philip Trust Maidenhead United Football Club Tesco Bags of Hope – Covid 19	7,000 5,000 3,000 2,242 2,000 1,000 500
Total	20,742
Restricted Grants Abbvie Limited Freedom Café (various sponsors) Shanley Foundation Maidenhead Advertiser Cracker Appeal Spoore, Merry, Rixman Berkshire Community Foundation National Lottery Fund	234 1,907 1,000 222 855 10,000 4,000
Total	18,218
	41,067
4. Staff Costs	

9,317
2,188)
1,000)
245
3,374

1,307

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## 5. Administration and Other costs

	£
Office Rent	2,500
Insurance	722
Stationery	50
Telephone	749
Computer costs	82
Independent Examiner's fee	100
Postage	15
Other costs	237
	4,455

## 6. Operational costs

£
1,048
16
180
43
43
50
(73)

### 7. Debtors

	£
Tax receivable by Recharge : R & R	146
	146

## 8. Creditors falling due within one year

	£
Unspent balances of Grants received carried	
forward	
National Lottery Fund	6,000
Louis Bayliss Trust	3,000
Total	9,000
Tax and National Insurance outstanding	416
Independent Examiner's fee	100
	9,516

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- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

have not been met.; or

 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philip Mount TD AFA MIPA ACIE 54 Dedworth Road Windsor SL4 5AY Date: 8<sup>th</sup> May 2021