



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' annual report (including Directors' report) for the period

**From: 07/10/2019**  
**date**

**Period start date 31/12/2020**

**To: Period end**

**Charity name: Somerset Industrial Archaeological Society**

**Charity registration number: 1185669**

**Company number:**

## Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance and inform the education of the public in all aspects of industrial archaeology in and around the county of Somerset.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Publication, thrice yearly, of a Bulletin with reports of IA, sent to members, adjoining local IA Societies, the AIA, and available in the county Heritage Centre. Fortnightly lectures in winter months, open to all, and held vis Zoom over the past year. Field trips in summer months. All activities are advertised locally and on the society's website.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the public benefit guidance issued by the Charity Commission.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Moneys may be gifted to Societies or groups in the county whose interests reflect those of the Society. There may be a visit to view the work of the group, or a talk to members from them about their work.</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>

Contribution made by volunteers	Para 1.38	<b>All trustees are volunteers. Speakers at meetings and guides to field trips may give their services voluntarily.</b>
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Educating and informing the public about industrial archaeology is the primary purpose of the Society. The holding of lectures and field trips, open to all, carries out that function. There are often visitors to our events. For preservation of heritage, the trustees keep a close watch on planning applications which may affect industrial heritage, and they submit responses to local authority planning departments. The Society is frequently asked for, and supplies, advice and information by members of the public and is also consulted by various researchers and local authorities on matters of IA concern.</b>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Society made a loss of £1587 but this has been an exceptional year due to the pandemic.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held to fund contingencies.</b>
Amount of reserves held	Para 1.22	<b>£6405</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<b>SIAS has no deficits.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>SIAS knows of no threats to its continuance.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership subscriptions.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>A large fall in membership would affect the lecture series, but production of Bulletins and filed trips could continue for some years without further income.</b>
Other		

## Structure, governance and management

Description of charity's trusts:		
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Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association</a> etc	Para 1.25	<b>Constitution derived from Charity Commission template.</b>
How is the charity constituted? for example <a href="#">limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees elected each year by members present at the Annual General Meeting. Officers are elected from amongst the trustees, also at the AGM. The trustees may co-opt further trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and administrative details

Charity name	<b>Somerset Industrial Archaeological Society</b>
Other name the charity uses	<b>SIAS</b>
Registered charity number	<b>1185669</b>
Charity's principal address	<b>Giles Cottage, Hill Lane, Brent Knoll, Highbridge. TA9 4DF</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mary Miles	Chair		
2	Judith Marchent	Treasurer	07/10/2019 – 31/12/2019	
3	Geoff Fitton	Secretary		
4	Barbara Cooper	Treasurer	01/01/2020 – 31/12/2020	
5	Chris Cooper	Webmaster & Bulletin editor		
6	Peter Daniel	President		
7	Iain Miles			
8	Brian Murless	Archivist		
9	Geoff Roughton			
10	Geoff Ward			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional)

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	B.R. Cooper	C D Cooper
Full name(s)	BARBARA ROSEMARY COOPER	CHRISTOPHER DAVID COOPER
Position (for example Secretary, Chair, etc)	Treasurer	Webmaster and Bulletin editor
Date	14/05/21	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Somerset Industrial Archaeological Society

1185669

## Receipts and payments accounts

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For the period  
from

Period start date  
07/10/2019

To

Period end date  
31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	2,234	-	-	2,234	-
Donations received	210	-	-	210	-
Publications	405	-	-	405	-
Gift Aid	50	-	-	50	-
Bank Interest	51	-	-	51	-
Visitors	84	-	-	84	-
Miscellaneous	57	-	-	57	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>3,091</b>	<b>-</b>	<b>-</b>	<b>3,091</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>3,091</b>	<b>-</b>	<b>-</b>	<b>3,091</b>	<b>-</b>
<b>A3 Payments</b>					
Donations made	850	-	-	850	-
Speakers	90	-	-	90	-
Venues (including Zoom cost)	415	-	-	415	-
Insurance and AIA subscription	208	-	-	208	-
IT	70	-	-	70	-
Postage and carriage	902	-	-	902	-
Printing supplies	2,053	-	-	2,053	-
Publications purchased	27	-	-	27	-
Miscellaneous	63	-	-	63	-
<b>Sub total</b>	<b>4,678</b>	<b>-</b>	<b>-</b>	<b>4,678</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,678</b>	<b>-</b>	<b>-</b>	<b>4,678</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 1,587</b>	<b>-</b>	<b>-</b>	<b>- 1,587</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 1,587</b>	<b>-</b>	<b>-</b>	<b>- 1,587</b>	<b>-</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds & PayPal	2,199	-	-
	NS&I	6,405	-	-
	Cash	42	-	-
	<b>Total cash funds</b>	<b>8,646</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Cable		-	8
	High Viz. vests		-	46
	Mobile public address system		-	26
	Paper		-	236
	Printer consumables		-	1,374
	Publications		-	2,793
	Stamps and stationery		-	387
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
B. R. Cooper	BARBARA ROSEMARY COOPER	22/03/21
C. D. Cooper	CHRISTOPHER DAVID COOPER	22/03/21