



**Trustees' Annual Report for the period**  
**1 October 2019 to 30 September 2020**

**Charity name: Gwent Beekeepers CIO**

**Charity registration number: 1174746**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The encouragement, improvement and advancement of beekeeping for public benefit
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• A membership association for beekeepers in Gwent</li><li>• Providing annual courses for (c.25) beginner beekeepers</li><li>• Providing a programme of monthly seminars or practical training for members</li><li>• Providing a swarm collection service to wider population</li><li>• Raising awareness of bees, and the importance of pollination to the wider population and schools</li><li>• Fundraising to support achievement of above activities</li><li>• In this period, a new study centre and apiary has been built on land purchased by GBKCIO at Llanvair Kilgeddin in the last period.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Public benefit is demonstrated in a number of ways:</p> <ul style="list-style-type: none"><li>• Activities such as swarm collecting provide a public service – a swarm collection coordinator maintains a list of members willing to be called out immediately to collect swarms</li><li>• Raising awareness of the public about the benefits of bees and their impact in food production and wider environment, including regularly visiting schools and community groups.</li><li>• The planning of courses and seminars supports members in their understanding of how to keep bees and the impact within the eco-system.</li></ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>All activities are carried out by volunteers (mainly but not exclusively members of GBK CIO) such as:</p> <ul style="list-style-type: none"><li>• Stands at shows promoting GBK and its objectives</li><li>• Visits to school and community groups</li><li>• Planning and delivering of courses</li><li>• Administering membership services</li><li>• Running of the CIO – accounts, banking, supporting meetings</li></ul> <p>In addition, during this period, much of the new education build has been undertaken by volunteers: project management, plumbing, electrics, painting, carpentry etc.</p>
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The new education centre build project has been the focus during this period, following the purchase of a 5 acres field at Llanfair Kilgeddin. A timber frame building was erected in March (Phase 1) and internal works are nearing completion (Phase 2). This has involved a number of members and non-member volunteers with trade experience, completing much of the work ourselves. Other volunteers have helped with painting and other tasks. The final stages (external storage shed, landscaping) will be completed in the next period.</p> <p>Winter seminar programme: six talks were provided to members (others planned for the springer were curtailed due to the COVID19 pandemic)</p> <p>Beginners courses: 30 beginners participated in the course this year – which moved online from March, with adjustments made for practical sessions (1-1 mentors in place of group sessions)</p> <p>Taster sessions: 40 people attended COVID19-secure taster sessions in August 2020</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising is normally via stands at agricultural and other shows, but these have been cancelled due to the COVID19 pandemic.</p> <p>Fundraising has focused on grants and donations to support the build project – this has included £24.9k grant income and £16.5k donation (attracting gift aid)</p>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The closing balance of this period was £29,367.</p> <p>Both Phase 1 and Phase 2 of the build project were achieved within the spending plan agreed.</p> <p>A substantial donation of £16k (plus gift aid which has been claimed for but not yet been paid) was received to support the build project.</p> <p>Non-build project-related income during the period had also increased from previous periods, due to an increase in new members.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of emergency work required to the building or apiaries and to manage seasonal fluctuations in income / expenditure.
Amount of reserves held	Para 1.22	<p>Funds of £29.4k remain going into the next period to:</p> <ul style="list-style-type: none"> <li>a) pay remaining creditors of phase 2 (c. £2.4k)</li> <li>b) meet the costs of phase 3 (external storage, replacement of apiary equipment, landscaping (£13k budget)</li> <li>c) pay outstanding costs relating the running of the apiary throughout the season (c. £4k)</li> <li>d) Funds held in reserve of £10k</li> </ul>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Risks are considered low as income is sustained via membership renewals and beginners' courses. These have been stable for a number of years and have also been stress-tested during Covid19 where interest in both has increased.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Beginner's courses provide c£4k income per year, however this period includes receipts for the 2020 cohort and the 2021 pre-booked cohort. It should be noted that this means income from courses will be lower next year. Although there are some costs associated with the courses, most is net income.</p>
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		<p>GBK CIO subs are included in the membership fee and raise c£3k per year (based on membership of 150-200).</p> <p>Small additional amounts are raised throughout the year from donations, honey sales, speaker fees.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	GBK CIO does not make investments.
A description of the principal risks facing the charity	Para 1.46	<p>COVID19 provides a level of risk due to:</p> <ul style="list-style-type: none"> <li>• Restrictions on events (and therefore income generating activities)</li> <li>• Apiary management relies on the resources of a very small number of people (creating potential resilience issues)</li> </ul> <p>Normal risks relate to:</p> <ul style="list-style-type: none"> <li>• Sustained interest in beekeeping, and the resulting interest in courses and membership</li> <li>• Competition from other course providers, resulting in reduced course bookings</li> <li>• Emergency repairs to the new building/site and apiary equipment</li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	GBK CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The process for selection is included in the constitution.</p> <ul style="list-style-type: none"> <li>• Nominations for trustees are requested when vacancies arise.</li> <li>• Appointment of trustees will be via a single vote at the AGM with vacancies filled in order of most votes received.</li> <li>• The election of Officers (Chair, Vice Chair, Treasurer, Membership Secretary, Secretary) are elected annually at the first Committee meeting following the AGM.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>All new Trustees are provided access to GBKCIO shared drive including access to:</p> <ul style="list-style-type: none"> <li>• the Governing Document (Constitution)</li> <li>• Trustees' Annual Report &amp; Financial Statements</li> <li>• Minutes of Trustees' (Committee) meeting</li> <li>• A copy of the Members' Information Pack which sets out the activities of the organisation</li> </ul> <p>All new trustees are directed to the Charity Commission's 'Roles and Responsibilities of Trustees' guidance.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Two sub-groups have been operational in this period:</p> <ol style="list-style-type: none"> <li>1) Study Centre Building Project group (time limited) - comprising the trustees who have significant involvement in the new education centre building project (project lead, chair, apiary manager, fire safety lead, treasurer)</li> <li>2) Officers' group (ongoing) – comprising the trustees who have specific roles (Chair/Vice Chair, Secretary, Treasurer, Membership</li> </ol>

		Secretary) and the Apiary Manager, This is an operational group to support progressing work outside of routine committee meetings.
Relationship with any related parties	Para 1.51	Gwent Beekeepers CIO remains affiliated to the British Beekeepers Association CIO (BBKA) and collect membership fees from our full members on their behalf.  We continue to be involved with Bee Disease Insurance (BDI) and insurance collect premiums from our full members on their behalf.
Other		

## Reference and Administrative details

Charity name	Gwent Beekeepers CIO
Other name the charity uses	GBK
Registered charity number	1174746
Charity's principal address	24 Grosvenor Road Abergavenny NP7 6AH

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ceri Joyner	Chair		
2	David Barrell	Vice Chair	From 16 November 2019	
3	Peter Maloney	Secretary		
4	Matt Williams	Membership Secretary		
5	Nicola Williams	Treasurer	From 16 November 2019	
6	Miriam Knight	Apiary Manager		
7	John Holden			
8	Joseph Jobling			
9	Caroline Jobling			
10	Cyrene Graham		From 16 November 2019	
11	Russell Flynn			
12	Andrew Tuggey		From 16 November 2019	
13	Ken Key			
14	Eva Lindhe		From 16 November 2019	
15	Graham Evans		From 16 November 2019	
16	Graham Bent			
17	David Ashford			
	Janet Bromley		Resigned 4 June 2020	
	Dan Baxter		Resigned 7 March 2020	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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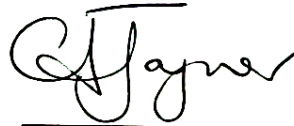
### Other optional information

N/A
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## Declarations

Signature(s)



Full name(s)

Ceri Joyner

Dr Nicola Williams

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

23/10/20



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Gwent Beekeepers CIO

No (if any)  
1174746

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1-Sep-19		30-Oct-20

### Section A Receipts and payments



	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
CIO Subs	3,190	-	-	3,190	6,699
BBKA subs	4,026	-	-	4,026	
Bee Disease Insurance	827	-	-	827	690
Magazine Subs	1,025	-	-	1,025	879
Donations	34,349	9,900	-	44,249	23,582
Courses/ Events	8,544	-	-	8,544	3,150
Prior year	228	-	-	228	-
Miscellaneous	657	-	-	657	-
<b>Sub total (Gross income for AR)</b>	<b>52,846</b>	<b>9,900</b>	<b>-</b>	<b>62,746</b>	<b>35,000</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>52,846</b>	<b>9,900</b>	<b>-</b>	<b>62,746</b>	<b>35,000</b>
<b>A3 Payments</b>					
BBKA subs	3,800	-	-	3,800	3,021
Bee Disease Insurance	911	-	-	911	690
Magazine Subs	892	-	-	892	879
Apiary	2,855	-	-	2,855	2,481
Prior year	2,585	-	-	2,585	
Speaker Fees	230	-	-	230	351
Miscellaneous	933	-	-	933	561
Room hire	431	-	-	431	331
Build Project	92,724	19,957	-	112,681	7,573
<b>Sub total</b>	<b>105,361</b>	<b>19,957</b>	<b>-</b>	<b>125,318</b>	<b>15,888</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>105,361</b>	<b>19,957</b>	<b>-</b>	<b>125,318</b>	<b>15,888</b>
<b>Net of receipts/(payments)</b>	<b>- 52,515</b>	<b>- 10,057</b>	<b>-</b>	<b>- 62,572</b>	<b>19,112</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>79,382</b>	<b>12,557</b>	<b>-</b>	<b>91,939</b>	<b>72,827</b>
<b>Cash funds this year end</b>	<b>26,867</b>	<b>2,500</b>	<b>-</b>	<b>29,367</b>	<b>91,939</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	26,867	2,500	-
			-	-
		-	-	-
	<b>Total cash funds</b>	<b>26,867</b>	<b>2,500</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land at Llanvair Kilgeddin	General	55,001	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Dr Nicola Williams	23/01/21
	Ceri Joyner	23/01/21



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name  
Gwent Beekeepers CIO

On accounts for the year  
ended

30 September 2020

Charity no  
(if any)

1174746

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 30/09/2020.

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011 ("the  
Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent examiner's  
statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

V. Hall

Date:

25/11/2020

Name:

V. R. HALL

Relevant professional  
qualification(s) or body (if  
any):

NA

Address:

17 Llewellyn Park Drive

Morniston, Swansea

SA6 8PF

Only complete if the examiner needs to highlight material matters of concern  
(see CC32, Independent examination of charity accounts: directions and  
guidance for examiners).

Give here brief details  
of any items that the  
examiner wishes to  
disclose.

None