



**Trustees Annual Report and Financial Statements  
for the year ended 31 December 2020**

**Market Street, Mildenhall, Suffolk IP28 7EF**

Registered Charity No: 1130724

[www.kcm.church](http://www.kcm.church)

# Our Purpose, Governance, Structure and Management

## Our Purpose

The Charity is governed by a Constitution which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

The Church occupies premises which are held by the Baptist Union Corporation Ltd, on Trusts which are entirely compatible with the above object.

## Our Governance

King's Church Mildenhall is governed by Trustees, which in accordance with the Constitution are appointed by the Members of the Church. The Trustees are collectively known as the Leadership, and their meetings are chaired by the Pastor (or the Associate Pastor) of the Church. The Trustees are responsible for the day to day running of the church's

work and witness, and the financial and legal aspects of the charity.

## Our Structure and Management

Members of the Church are accepted in accordance with the Constitution which requires them to be or to have been baptised on the profession of faith in Jesus Christ.

The members meeting normally takes place four times per year and has responsibility for the overall policy of the church. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable purpose.

Relevant matters may be submitted to the Church meeting by the Trustees for guidance, or may be raised by members in Church meeting for further consideration by the Trustees. Though the Constitution permits decisions to be made at Church meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

## Our Objectives and Activities

In order to achieve our principal purpose which is set out above, the Church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord.

Central to the work and witness of the Church is the provision of regular public services of Christian worship. These services are held each Sunday at 9.15am and 11.15am. There is a full children's programme during each morning service which includes Sunday Youth Ministry and a Crèche. The church seeks to be a friendly and welcoming community and anybody is free to attend any of these services. From time to time we also hold a Sunday evening service entitled 'Oasis'. This is generally a more reflective service with time for quiet worship and prayer.

As 'Churches Together' with the Anglican, Methodist and St John's RC churches in the town we meet once per month to pray together on Saturday mornings and hold occasional joint evening services.

The Church runs a series of Connect groups for the growth of faith and discipleship in the homes of some members. Further details of the Connect groups as well as details of all the other activities that are held in the church each week are available to view of the church website. Once or twice per year the Church runs free courses for people interested in discovering more about Christianity entitled "Alpha" as well as courses for those who are already Christians entitled "Freedom in Christ".

The Church runs various weekly groups for Children and Young people including a Toddler Group with the purpose of assisting the community and demonstrating the love of Jesus Christ.

## Our Objectives and Activities (continued)

A weekly Coffee morning is held every Friday during market day when the church is open for the public to come in and have tea, biscuits and a chat.

On Wednesdays we run a weekly Lunch Club with the aim of encouraging people in the town to meet and to enjoy lunch and other activities together, including trips out. Our aim is to reach older lonely people, although the lunch club is open to all.

'King's Project' is a shop in the town that we open on Monday and Friday mornings from 10am to 12 noon. This is a community support facility that provides a free emergency Food Bank (food only available using a voucher scheme), a Pastoral care team, access to a Parish Nurse (on Tuesdays), a 'Pebbles' mental health support group and an opportunity to have a chat over a cup of tea or coffee.

'Citizens Advice' are also available in the shop one morning per week for confidential, good quality, independent advice.

In partnership with an organisation called 'Sharing Parenting' and St Mary's Academy, our premises are used to host and help run Parenting courses. These courses help parents face the challenges in raising children and give an opportunity for open discussions on how these might be handled. Also, in partnership with St Mary's Academy we occasionally run a course called 'Rainbows' for children who have suffered loss, either through death or divorce/separation. Another group called 'Doorway' also meets on a weekly basis. This group gives parents an opportunity to meet and chat about the highs and lows of raising children and to be introduced to new ideas so that individuals leave sessions feeling supported.

## Our Achievements and Performance

### Coronavirus and the global pandemic

The onset of Covid-19 affected every activity of the church from the end of March onwards.

Our buildings had to close and no further meetings were permitted on our premises.

The only activities that continued were filming Sunday services to upload to our church website/YouTube and keeping the foodbank open.

During the year some meetings such as leadership meetings, connect groups and prayer meetings moved to the online 'Zoom' platform.

Later in the year after the building had been made 'covid secure' and lockdown restrictions were relaxed, we opened the church building (under government guidelines) for small groups to meet. This included leadership meetings, connect groups and prayer meetings. However Sunday worship did not resume in the church building due to restrictions on numbers attending.

We only held one membership meeting for the year during January. This meant that we were unable to re-elect trustees that retired by rotation, or to elect new trustees. Therefore all trustees that were elected

pre-March have all remained in their post (with permission from the church membership), except for one trustee who died during the year.

### Our main challenge for 2021

We are hopeful of re-opening the church building for Sunday worship and restarting ministries when restrictions are lifted.

### Public benefit:

Having regard to the Charity Commission's guidance on public benefit, all of our activities are freely open to anyone that would like to attend. We provide a benefit to the public through:

- The provision of worship services and church buildings.
- Provision of a Food Bank, Parish Nurse and Pastoral care to the community.
- Partnering with the local schools to provide support groups and courses for parents.
- Contributing to the spiritual and moral education of children and young people (pre-school, pre-teen and teen).
- Providing comfort to the bereaved and less able.

## Our Risk Assessment, Child Protection and Vulnerable Adults Policies

The Trustees have assessed the major risks facing the church and are satisfied that there are policies in place to minimise these risks in conjunction with our Health & Safety Policy. The Church operates

systems to ensure that all people working with children and adults at risk are appropriately vetted with regard to the Disclosure and Barring Service (DBS) and have appropriate Safeguarding training.

## Our Finances

### Financial Review

The Church continues to raise all the funds which it needs to carry on its activities from within its own membership and congregation. No wider public appeal was made for funds during the year.

The Church had a surplus for the year of £18,158 (2019 surplus of £4,895). However due to the church being closed for most of the year we found that families that moved away from the area were not replaced by new families and therefore offerings reduced by 7% compared to 2019.

The Church expressed its part in the life of the wider church by making regular donations to national and international Christian organisations and societies with Christian aims and objectives compatible with the church's own charitable purpose. During 2020 the Church donated 13% of its annual offerings to other charities (2019 12%).

The Church is heavily dependent on its membership working as volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure, but nevertheless contribute substantially to the achievement of the church's objectives. Indeed, the Church could not operate without these volunteers.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements.

### Reserves Policy

The Trustees have established a Reserves Policy, and are satisfied that they have sufficient reserves at the Statement of Financial Position date, together with on-going income anticipated, to enable the church to function effectively in the coming year.

## Trustees Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the church and of the incoming resources and application of resources of the church for that year. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Statement of Financial Activities

## for the year ended 31 December 2020

	Note	Unrestricted Funds General £	Designated £	Total 2020 £	Total 2019 £
<b>Income and endowments from</b>					
Donations and legacies	2	125,740	5,350	131,090	133,083
Income from investments	3	20,032	0	20,032	17,497
		<hr/>			
Total income and endowments		145,772	5,350	151,122	150,580
<b>Expenditure on</b>					
Raising funds		0	0	0	0
Charitable activities	4	127,614	5,350	132,964	145,685
Other expenditure		0	0	0	0
		<hr/>			
<b>Total Resources Expended</b>		127,614	5,350	132,964	145,685
<b>Net income (expenditure)</b>		18,158	0	18,158	4,895
<b>Transfers between funds</b>		0	0	0	0
<b>Net movement in Funds</b>		18,158	0	18,158	4,895
<b>Total Funds brought forward</b>		223,509	0	223,509	218,614
		<hr/>			
<b>Total Funds carried forward</b>		241,667	0	241,667	223,509
		<hr/>			

## Statement of Financial Position as at 31 December 2020

		2020		2019	
	Note	£	£	£	£
<b>Tangible Fixed Assets</b>	5		2,047,428		2,024,579
<b>Current Assets</b>					
Bank and cash balances	6	241,667		223,509	
<b>Current Liabilities</b>					
Creditors: amounts falling due within one year	7	<u>0</u>		<u>0</u>	
<b>Net Current Assets</b>			241,667		223,509
Creditors: amounts falling due after more than one year	8		0		0
Provisions for liabilities	9		(48,298)		(77,362)
			<u></u>		<u></u>
<b>Net Assets</b>			<u>2,240,797</u>		<u>2,170,726</u>
<b>Charitable Funds</b>					
Unrestricted General Funds			241,667		223,509
Revaluation Reserve	10		2,047,428		2,024,579
Pension Reserve	11		(48,298)		(77,362)
			<u></u>		<u></u>
			<u>2,240,797</u>		<u>2,170,726</u>

The Annual Report and Financial Statements for the year ended 31 December 2020 were approved by the Trustees on 10<sup>th</sup> March 2021 and signed on their behalf by

Mr G Matthews (Treasurer)

The Notes on pages 7 to 12 form part of these Financial Statements.

# Notes to the Accounts

## 1 Accounting Policies

### a Basis of preparation

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' (FRS 102) and the Charities Act 2011.

### b Fund Accounting

Unrestricted funds are available for use at the discretion of the church in furtherance of its charitable objectives.

### c Donations

Donations are accounted for gross when received or certain it will be received.

### d Legacies

Legacies are accounted for when their receipt is certain and can be properly quantified.

### e Investment income

Investment income is included in the accounts in the year in which it is receivable.

### f Fund raising and publicity costs

The church does not make formal appeals for funds, and expenditure on these items is therefore not material.

### g Grants payable

The church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

### h Grants receivable

The church receives grants from other organisations. They are accounted for in the year in which they are received.

### i Fixed Assets

Land and buildings are included in the Statement of Financial Position at insurance value because reliable cost information is not available, and valuation would incur significant costs which would be onerous compared with the additional benefit gained by for the user of the accounts.

All other fixed assets are written off to the Statement of Financial Activities in the year of expenditure and no items are depreciated.

## Notes to the Accounts (continued)

	Unrestricted Funds		Total	Total
	General	Designated	2020	2019
	£	£	£	£
<b>2 Donations and legacies</b>				
Amazon Smile	12	0	12	13
Energize subscriptions	45	0	45	161
UEA Free Church Chaplaincy	1,800	0	1,800	1,940
Foodbank donations	0	3,995	3,995	965
Gift Aid Tax refunds	13,077	75	13,152	13,611
Vision Fund	1,000	0	1,000	1,600
Church weekend receipts	0	0	0	4,577
Parish Nurse Donations	20	0	20	138
Retail, Hospitality and Leisure Grant	10,000	0	10,000	0
Coronavirus Job Retention Scheme	92	0	92	0
West Suffolk Locality Budget	750	0	750	0
Offerings	98,747	0	98,747	106,262
Other gifts/income received	197	1,280	1,477	3,816
	125,740	5,350	131,090	133,083
<b>3 Income from investments</b>				
Bank interest	39	0	39	107
Baptist Union Deposit interest	683	0	683	0
Property rental income	19,310	0	19,310	17,390
	20,032	0	20,032	17,497
<b>4 Expenditure on Charitable activities</b>				
Ministry	67,402	0	67,402	69,051
Church premises expenses	11,872	0	11,872	11,791
4 King Street expenses	3,134	4,175	7,309	7,389
Manse expenses	21,571	0	21,571	25,025
Grants payable to other charities	12,132	1,175	13,307	12,521
General church administration	6,529	0	6,529	6,426
Other expenses	4,282	0	4,282	9,236
Activities of church groups	692	0	692	4,246
	127,614	5,350	132,964	145,685
<b>5 Tangible fixed assets</b>				
	Church	Manse	4 King Street	
	Building	Building	Building	
	& Contents		& Contents	
<b>Valuation</b>				<b>Total</b>
At 1 January 2020	1,507,438	190,332	326,809	2,024,579
Revaluation	16,569	6,280	0	22,849
At 31 December 2020	1,524,007	196,612	326,809	2,047,428



## Notes to the Accounts (continued)

	2020	2019
<b>6 Bank balances</b>		
<b>Unrestricted funds</b>		
Lloyds Current account	3,709	3,273
Lloyds Deposit account	37,275	220,236
Baptist Union Deposit account	200,683	0
	<hr/> 241,667	<hr/> 223,509
<b>7 Current liabilities: Amounts falling due within 1 year</b>	0	0
<b>8 Current liabilities: Amounts falling due after more than 1 year</b>	0	0
<b>9 Provisions for liabilities</b>		
Pension deficit recovery payments	48,298	77,362
	<hr/> 48,298	<hr/> 77,362
<b>10 Revaluation reserve</b>		
At 1 January 2020	2,024,579	1,959,980
Revaluation	22,849	64,599
At 31 December 2020	<hr/> 2,047,428	<hr/> 2,024,579
<b>11 Pension reserve</b>		
At 1 January 2020	77,362	81,789
Revaluation	(29,064)	(4,427)
At 31 December 2020	<hr/> 48,298	<hr/> 77,362
<b>12 Staff costs and Trustees expenses</b>		
Wages & Salaries	61,342	59,160
Social security costs	1,216	1,673
Pension costs	12,854	14,580
Other costs	4,618	4,696
	<hr/> 80,030	<hr/> 80,109

The average number of employees during the year was 5 (2019 5).

No employee received emoluments in excess of £60,000 during the year (2019 none).

## Notes to the Accounts (continued)

### 13 Staff costs and Trustees expenses (continued)

Two Trustees, who are also employees, lived in housing on a leaseback agreement with the church. No sums were reimbursed to the Trustees for their work as Trustees (2019 none).

### 14 Related Charities

The custodian Trustee of the church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the Eastern Baptist Association.

### 15 Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Scheme ("the Scheme"), which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers.

For any month, each participating employer in the Scheme pays contributions as set out in the Schedule of Contributions in force at that time.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in that year, plus any impact of deficiency contributions (see below).

The Ministers are eligible to join the Scheme. From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general, members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members in the event that they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva plc. The further 4% contribution rate is reduced to 3% for Employer contributions made to the Segregated DC Arrangement.

Benefits in respect of service prior to 1 January 2012 are provided through the Defined Benefit (DB) Plan within the Scheme. The main benefits for pre-2012 service were a defined benefit pension of one eightieth of Final Minimum Pensionable Income for each year of Pensionable Service, together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011.

#### Actuarial valuation as at 31 December 2019

A formal valuation of the Defined Benefit (DB) Plan was performed at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. The market value of the DB Plan assets at the valuation date was £298 million.

## Notes to the Accounts (continued)

The valuation of the DB Plan revealed a deficit of assets compared with the value of liabilities of £18 million (equivalent to a past service funding level of 94%). The Church and the other employers supporting the DB Plan are collectively responsible for funding this deficit.

The key assumptions underlying the valuation were as follows:

Type of financial assumption	% pa
RPI price inflation assumption	3.20
CPI price inflation assumption	2.70
Minimum Pensionable Income increases (RPI)	3.20
Assumed investment returns	
- Pre-retirement	2.95
- Post retirement	1.70
Deferred pension increases	
- Pre April 2009	3.20
- Post April 2009	2.50
Pension increases	
- Main Scheme pension	2.70

Post-retirement mortality in accordance with 80% of the S3NFA and S3NMA tables, with allowance for future improvements in mortality rates from 2013 in line with the CMI 2019 core projections, with a long term annual rate of improvement of 1.75% for males and 1.5% for females, with the core smoothing parameter and with additional initial mortality improvement factor A=0.5%.

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

### Recovery Plan

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan.

Under the current Recovery Plan dated 30 September 2020, deficiency contributions are payable until 30 June 2026. These contributions are broadly based on the employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules. However, the Trustee and the Council agreed a 50% reduction for all deficiency contributions payable between 1 July 2020 and 31 December 2020.

### Movement in Balance Sheet liability

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the provision is set out in the table below.

Accounting date (year ending):	31 December 2020	31 December 2019
Balance sheet liability at year start	£77,362	£81,789
Minus deficiency contributions paid	-£6,116	-£7,978
Interest cost	£1,263	£1,882
Remaining change to balance sheet liability*	-£24,211	£1,669
Balance sheet liability at year end	£48,298	£77,362

\* Comprises any change in agreed deficit recovery plan and change in assumptions between year-ends.

## Notes to the Accounts (continued)

This liability represents the present value of the deficit contributions agreed as at the accounting date and has been valued using the following assumptions set by reference to the duration of the deficit recovery payments:

Accounting date	31 December 2020	31 December 2019	31 December 2018
Discount rate	0.4%	1.7%	2.4%
Future increases to Minimum Pensionable Income	3.0%	3.2%	3.3%

### 16 Trustee and related party donations

Aggregate donations, excluding Gift Aid tax refund, of £27,228 were received by the charity from Trustees and their spouses (2019 - £25,457)

### 17 Summaries of accounts of other church organisations

	Coffee Morning	Communion Fund	Lunch Club
Balance 1 January 2020	788	527	991
Receipts	76	400	1,631
Payments	(120)	(195)	(905)
Balance 31 December 2020	744	732	1,717

These accounts are not administered by the Church Treasurer and not examined by the Independent Examiner.

# Independent Examiner's Report to the Trustees and Members of King's Church Mildenhall

I report on the Financial Statements of King's Church Mildenhall for the year ended 31 December 2020 which are set out on pages 5 to 9.

## Respective responsibilities

The church is responsible for the preparation of the financial accounts and considers that the audit requirement of Section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 145 (5)(b) of the Act, whether particular matters have come to my attention.

## Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

## Independent Examiner's statement

In connection with my examination of the church funds, nothing came to my attention which gave me cause to believe otherwise than that the financial statements accord with the accounting records of the church, and that those records satisfied the requirements of the Act. I am not aware of any matter to which attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Mr R Copsey  
12<sup>th</sup> March 2021

## Reference and Administrative Details

### Charity name

King's Church Mildenhall

### Charity number

1130724

### Registered office

King's Church Mildenhall  
Market Street, Mildenhall  
Suffolk IP28 7EF

### Property Trustees

The Baptist Union Corporation Ltd  
Baptist House, 129 Broadway  
Didcot, Oxfordshire OX11 8RT

### Bankers

Lloyds Bank plc  
High Street, Mildenhall, Suffolk IP28 7DZ

### Trustees

Rev T Bright (Associate Pastor)  
Mr D Chambers  
Rev P Finnis (Lay Pastor)  
Mr P Giddings  
Mrs S Giddings  
Mr M Green  
Mr G Matthews (Treasurer)  
Rev C Morehouse (Pastor)  
Mr E Peel (died 03/07/20)  
Mrs A Quin  
Miss E Reeves  
Mr G Slack

### Independent examiner

Mr R Copsey