

REGISTERED CHARITY NUMBER: 502273

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 DECEMBER 2020
FOR
FRIENDS OF PERSHORE HOSPITAL**

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YEAR ENDED 31 DECEMBER 2020

CHAIRMAN'S REPORT

As I write this we are coming to the end of one of the saddest and most difficult years many of us will have experienced. I do hope that as the days get longer and warmer and spring seems to be within reach that all we have endured will become easier and family and friends can again embrace.

The Hospital has coped with everything that has been asked of it in this awful year and we all owe such a huge debt of gratitude to all those who care for us. As a Committee we have had minimal contact with the Hospital, we were unable to go in and have endeavoured to support them by letting them know we are happy to help if they need us. Sadly, Dan Marshall, Matron for the last few years, has moved on and we wish him much success with his future. We have very recently been informed that Dawn Shaw has been appointed Matron and we look forward to getting to know her.

We have sadly been recently informed that the Health Authority has decided to no longer enter into a contract with Pershore Medical Practice to provide GP cover. I am sure you will all wish to thank the Practice for all their help and support over the years.

Our Committee Meetings have taken place on Zoom with great success and I am most grateful to all the Trustees for their patience and help during the year. We will be holding our AGM over Zoom this year and I do hope those of you that would like to attend are able to do so.

We have spent £14,712 on equipment for the hospital this year and have also supported both Pershore Medical Practice and Abbotswood with their Covid costs. Both had to spend large amounts of money to make their surgeries safe and we were happy to help with this important work. We were also pleased to be able to make a donation to St. Richards Hospice, which continues to serve the people of the area tirelessly. We were asked to support the Riverside Centre in Pershore and were pleased to support their fantastic work with young people in Pershore. We also gave an initial donation towards the Pershore Wellbeing Hub but are hoping to do more in the future to encourage this important new health initiative.

Pershore Wellbeing Hub is now a registered charity and their aim is to enable all people in our community to lead healthier, happier lives, making use of their strong network of mutually supportive services. In the spring they hope to open a town centre hub staffed by trained volunteers where they can offer a friendly chat as well as support and assistance such as form filling and where to find help for a whole variety of problems. They aim to bring the community together by linking people to the many services that are there to help them. It is a very exciting project and they would love to see you at the hub when they are open.

Finally, I would like to thank each and every one of the Trustees of the Friends of Pershore Hospital for all the time and enthusiasm which they bring and would like especially to thank Jan Garratt, Secretary and Carolyn Lolley, Treasurer. Carolyn has given hours of her time to help us navigate this very difficult year and we owe her much gratitude.

I do so hope that we will all be able to see each other in person very soon.

Karen Hodges,

Chairman

15 March 2021

YEAR ENDED 31 DECEMBER 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Registration Number	502273
Principal Address	Pershore Hospital Queen Elizabeth Drive Pershore Worcestershire WR10 1PS
Chair	Mrs Karen Hodges
Vice Chair	Mr Michael Amies
Treasurer	Mrs Carolyn Lolley
Secretary	Mrs Jan Garratt
Trustees	Mrs Sally Bishop (resigned 27 October 2020) Mr Stephen Cook Dr Judith Dale Mrs Elizabeth Gill Mr Ivan Graham (appointed 28 September 2020) Mrs Linda Hamlin Mrs Primula Mary Harwood (resigned 27 October 2020) Mr John Charles Ogle Mrs Susan Stainton (appointed 7 December 2020) Ms Elizabeth Ann Stephens
Independent Examiner	Azets Chartered Accountants and Statutory Auditor Almswood House 93 High Street Evesham Worcestershire WR11 4DU
Bankers	Lloyds Bank plc 19 High Street Evesham Worcestershire WR11 4DQ
Patrons	The Mayor of Pershore Mrs Harriett Baldwin M.P. Rev. Claire Lording Dr Kate Young Dr Clare Wunch

YEAR ENDED 31 DECEMBER 2020**REPORT OF THE TRUSTEES**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

Governing document

The charity is governed by the Objects and Rules Report originally accepted in January 1952, most recently approved and updated by the members on 21 April 2009 and amended on 27 October 2020.

The charity was registered as the Friends of Pershore Cottage Hospital in 1973, which has since been shortened to the Friends of Pershore Hospital and is a member under the Charity Commission of England and Wales.

The Trustees were unable to hold a formal Annual General Meeting for the members in April 2020 due to the COVID-19 pandemic. To ensure the Charity complied with the Constitution for holding Annual General Meetings in exceptional circumstances, the Trustees approached the Charity Commission for advice and amended the Constitution in line with the guidance provided. This was approved by the members on 27 October 2020. A virtual Annual General Meeting is proposed for 19 April 2021. The Trustees consider the health and safety of the members of the charity to be of primary importance and will only resume a traditional style of meeting when permitted by Government guidelines.

Committee

The Committee members in office during the year are shown on page 2.

Committee members are selected from members of the Friends by election at the Annual General Meeting or by election by the Committee to fill a casual vacancy which can be held until the conclusion of the subsequent Annual General Meeting, excluding the Chair, Secretary and Treasurer. The Object and Rules declares that the Committee shall consist of the Chairman, Secretary and Treasurer of the Society and not less than four (2019: seven), nor more than seventeen other persons at any time. This has been honoured throughout 2020. The Object and Rules were amended by special resolution at the Annual General Meeting to reduce the minimum number of trustees.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The risk management programmes in place provide assurance to the Trustees and supporters of the Friends of Pershore Hospital. The Committee has assessed the major risks to which the charity is exposed, in particular, those related to the operations and finances of the Society and is satisfied that systems are in place to mitigate the exposure to the major risks. The assessments of risk controls are under continual review.

The day to day procedures are overseen by the charity's Chairman, Mrs Karen Hodges.

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- educate the public in the needs of the patients of the Pershore Hospital

YEAR ENDED 31 DECEMBER 2020

REPORT OF THE TRUSTEES (continued)

Trustees' responsibilities statement (continued)

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2019 (FRS 102)
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The key object of the charity is to be that of relieving the patients and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, infirm or in need of financial assistance and generally to support the charitable work of the Hospital and other hospitals at which the patients from Pershore and District normally received treatment.

The Objects and Rules Report indicates that the Friends have the power and responsibility to carry out the above object through the ability to:

- educate the public in the needs of the patients of the Pershore Hospital
- foster co-operation and inter-communication between its members, other charitable institutions, Local Authorities, Hospital Authorities, local doctors and the National Health Service
- recruit, and assist in the recruitment of, volunteers in and for the Hospital
- take and accept gifts or property for the objects of the Society

The Friends of Pershore Hospital is an unincorporated charity and is a non-sectarian, non-political charitable organisation with no subsidiaries.

Significant activities

The principal activity of the Friends is to support the work of Pershore Hospital.

Public benefit

In pursuance of the charity's objective, the Friends of Pershore Hospital have had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires the Friends to identify the benefits and the second to demonstrate that these benefit the public or a section of the public. The principal object of the charity identifies the benefits, and the Chairman's Report details how the charity has delivered those benefits to the patients of Pershore Hospital, their relatives and friends as well as others requiring care in the community.

YEAR ENDED 31 DECEMBER 2020

REPORT OF THE TRUSTEES (continued)

FINANCIAL REVIEW

Results and reserves

The results for the year are set out in the financial statements on pages 7 and 8. During the year income amounted to £83,483 (2019: £56,704) and expenditure to £38,418 (2019: £30,944).

The Committee recognises the importance of establishing a reserves policy to provide a prudent level of cover to meet future obligations. As a result, the Committee reviews its reserves on a regular basis and is holding funds in cash to fund its continuing programme of providing equipment for the new hospital.

The net incoming resources therefore, amounted to £45,065 (2019: £25,760).

Pershore Hospital has been actively involved in the care of COVID-19 patients and the Trustees would like to add their thanks to the dedicated staff that have cared for members of our Community.

Approved by order of the board of trustees on 15 March 2021 and signed on its behalf by:

Mrs Karen Hodges - Trustee and Chairman

YEAR ENDED 31 DECEMBER 2020

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF PERSHORE HOSPITAL

I report to the trustees on my examination of the accounts of Friends of Pershore Hospital (the Charity) for the year ended 31 December 2020 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required in section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



William Bailey CTA ATT
Azets Limited
93 High Street
Evesham
Worcestershire
WR11 4DU

Date: 16 March 2021

YEAR ENDED 31 DECEMBER 2020

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2020 Unrestricted funds £	2019 Unrestricted funds £
INCOMING RESOURCES			
Income from:			
Voluntary income	2	82,848	55,448
Investment income	3	635	1,256
Total income		<u>83,483</u>	<u>56,704</u>
RESOURCES EXPENDED			
Charitable activities:			
Hospital expenses	4	199	894
Donations	5	21,988	10,102
Equipment and furnishings		14,712	18,209
Governance costs	6	1,519	1,739
Total expenditure		<u>38,418</u>	<u>30,944</u>
NET INCOME / EXPENDITURE		<u>45,065</u>	<u>25,760</u>
Reconciliation of funds:			
Total funds brought forward	11	272,185	246,425
Total funds carried forward		<u>317,250</u>	<u>272,185</u>

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

BALANCE SHEET

	Note	2020 £	2019 £
Current assets			
Prepayments and accrued income	9	677	186
Cash at bank and in hand	9	317,283	272,799
		<hr/>	<hr/>
		317,960	272,985
Creditors: amounts falling due within one year	10	(710)	(800)
		<hr/>	<hr/>
Net current assets		317,250	272,185
		<hr/>	<hr/>
Total assets less current liabilities		317,250	272,185
		<hr/>	<hr/>
Net assets		317,250	272,185
		<hr/>	<hr/>
Charity Funds			
Unrestricted funds	11	317,250	272,185
		<hr/>	<hr/>
Total charity funds		317,250	272,185
		<hr/>	<hr/>

The financial statements were approved and authorised for issue by the Board on 15 March 2021.

Signed on behalf of the board of trustees:

Mrs Karen Hodges - Trustee and Chairman

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS**1 Summary of significant accounting policies****General information and basis of preparation**

The Friends of Pershore Hospital is a Charity in England and Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are described on the Report of the Trustees on pages 4 to 6.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

Membership subscriptions are taken to income on a received basis and legacies are included when the charity is advised by the personal representative of an estate that payment will be made, or property transferred, and the amount can be quantified.

No amount is included in the financial statements for volunteer time in line with the Charities SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

No income has been declared net of expenditure.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS (continued)

1 Expenditure recognition (continued)

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Allocation of support and governance costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Tax

The charity is exempt from tax on its charitable activities.

2 Income from charitable activities

	2020 £	2019 £
Donations	2,961	2,198
Gift Aid	531	660
Legacies –Frances Irene Archer	76,921	50,000
Subscriptions	2,435	2,590
	82,848	55,448
	82,848	55,448

All income from charitable activities constitutes voluntary income and for the year ended 2020 and 2019 was attributed to the unrestricted fund.

3 Investment income

	2020 £	2019 £
Deposit account interest	635	1,256
	635	1,256
	635	1,256

All investment income for 2020 and 2019 was attributed to the unrestricted fund.

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS (continued)

4 Analysis of expenditure on charitable activities

	Notes	Activities undertaken directly £	Support costs £	Total £
Hospital expenses		199	-	199
Equipment and furnishings		14,712	-	14,712
Donations	5	21,988	-	21,988
Governance costs	6	-	1,519	1,519
		<hr/>	<hr/>	<hr/>
		36,899	1,519	38,418

All of the expenditure on charitable funds for 2020 and 2019 were attributed to the unrestricted fund.

5 Direct costs of charitable activities

	2020 £	2019 £
Hospital flowers and plants	-	491
Sundry hospital expenses	199	403
Donations	21,988	10,102
Equipment	14,712	18,209
	<hr/>	<hr/>
	36,899	29,205

Donations were made to the following:

	2020 £	2019 £
Abbotswood Medical Practice	2,000	-
Corran Dene	2,000	-
P Evans - Singing for Health course	600	-
Pershore Medical Centre	9,084	-
Pershore Resource Centre	-	2,400
Pershore Riverside Centre	2,000	-
Pershore Wellbeing Hub	-	1,000
P Davis - Dermatology course	4,675	-
St. Richard's Hospice	1,629	6,702
	<hr/>	<hr/>
	21,988	10,102

6 Support costs

	Management £	Totals £
Governance costs	1,519	1,739
	<hr/>	<hr/>
	1,519	1,739

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS (continued)

6 Support costs (continued)

Support costs, included in the above, are as follows:

	2020 Governance costs £	2019 Governance Costs £
Subscriptions	625	548
Accounts	620	800
Expenses	124	131
AGM costs	150	260
	1,519	1,739
	1,519	1,739

7 Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £620 (2019: £800), inclusive of VAT.

8 Trustees' and key management personnel remuneration and expenses

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2019: £nil).

Treasurers' expenses of £27 were reimbursed during the year (2019: £65).

The secretary's expenses reimbursed during the year totalled £96 (2019: £66).

There were no other expenses reimbursed to trustees (2019: £nil).

9 Current assets

	2020 Total funds £	2019 Total funds £
Prepayments and accrued income	677	186
Bank Current Account	29,628	25,791
COIF Account	287,642	247,008
Cash	13	-
	317,960	272,985
	317,960	272,985

All bank balances related to unrestricted funds both in 2020 and 2019.

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS (continued)

10 Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	710	800
	<hr/> 710	<hr/> 800
	<hr/>	<hr/>

All creditors falling due after one year related to unrestricted funds both in 2020 and 2019.

11 Movement in funds

	At 01.01.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	272,185	45,065	317,250
TOTAL FUNDS	<hr/> 272,185	<hr/> 45,065	<hr/> 317,250
	<hr/>	<hr/>	<hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,483	(38,418)	45,065
TOTAL FUNDS	<hr/> 83,483	<hr/> (38,418)	<hr/> 45,065
	<hr/>	<hr/>	<hr/>

12 Capital commitments

The charity has no capital commitments for the year ended 31 December 2020 (2019: £nil).

13 Related party transactions

There are no related party transactions during the period (2019: £nil).

The notes on pages 9 to 13 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2020

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

	2020 £	2019 £
INCOMING RESOURCES		
Voluntary income		
Donations	2,961	2,198
Gift aid	531	660
Legacies	76,921	50,000
Subscriptions	2,435	2,590
Sundry	-	-
	<hr/>	<hr/>
	82,848	55,448
Investment income		
Deposit account interest	635	1,256
	<hr/>	<hr/>
Total income	83,483	56,704
RESOURCES EXPENDED		
Charitable activities		
Hospital flowers and plants	-	491
Sundry hospital expenses	199	403
Donations	21,988	10,102
Equipment	14,712	18,209
Event costs	-	-
	<hr/>	<hr/>
	36,899	29,205
Support costs		
Management		
Subscriptions	625	548
Accounts	620	800
Expenses	124	131
AGM costs	150	260
	<hr/>	<hr/>
	1,519	1,739
	<hr/>	<hr/>
Total expenditure	38,418	30,944
	<hr/>	<hr/>
Net income	<u>45,065</u>	<u>25,760</u>

This Page does not form part of the statutory financial statements.