



Trustees' Annual Report for the period

		Period start date			Period end date			
		Day	Month	Year	Day	Month	Year	
From		01	07	2019	To	30	06	2020

Section A

Reference and administration details

Charity name HERTFORDSHIRE BREAST UNIT APPEAL

Other names charity is known by

Registered charity number (if any) 1087306

Charity's principal address 12 WILLOW CLOSE
TYDD ST MARY
CAMBRIDGESHIRE
 Postcode PE 13 5QR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	VICKI ADKINS			VICKI ADKINS
2	PETER WILLIAM CRANE			PETER WILLIAM CRANE
3	SUZANNE SEXTON			SUZANNE SEXTON
4	SAMANTHA POLLOCK-HILL			SAMANTHA POLLOCK-HILL
5	RACHEL ADKINS			RACHEL ADKINS
6	ROBIN SLATER			ROBIN SLATER
7	RICKY STEPHEN SMITH			RICKY STEPHEN SMITH
8	AMANDA JOYNE SMITH			AMANDA JOYNE SMITH
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	DECLARATION OF TRUST DATED 27TH MAY 2001
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointment by council, etc.)	APPOINTED BY RESOLUTION OF THE TRUSTEES

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO RELIEVE SICKNESS AND DISTRESS
CAUSED BY DISEASES OF THE
BREAST IN HERTFORDSHIRE

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TO RUN A SUPPORT GROUP AND
OFFER ADVICE TO BENEFICIARIES
AND RAISE AWARENESS OF THE
NEED FOR BETTER FACILITIES
TO RELIEVE BREAST CANCER
DISEASE.

Additional details of objectives and activities (Optional information)

THE CHARITY IS WHOLLY
MANAGED BY UNPAID VOLUNTEERS.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

THE CHARITY HAS PROVIDED SUPPORT FOR THE TRAINING OF VOLUNTEERS OF THE SUPPORT GROUP AND MAINTAINED THE INFORMATION CENTRE. THE CHARITY PURCHASED VARIOUS PIECES OF EQUIPMENT IN THE YEAR FOR USE BY THE NEW BREAST CARE UNIT

Section E**Financial review**

Brief statement of the charity's policy on reserves

THE CHARITY HAS RESERVES OF £576,473 IN SHORT TERM DEPOSITS IN ORDER TO FUND ANY NEEDS OF THE SUPPORT GROUP OR THE PROFESSIONALS IN THE UNIT AND MAINTAIN ITS EQUIPMENT.

Details of any funds materially in deficit

THERE ARE NO INDIVIDUAL FUNDS IN DEFICIT.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

FUNDS ARE DERIVED FROM DONATIONS AND FUNDRAISING UNDERTAKEN BY UNPAID VOLUNTEERS.
EXPENDITURE ON EQUIPMENT AND THE SUPPORT GROUP IMPROVE SERVICES FOR THE RELIEF OF BREAST CANCER DISEASES.
THE EQUIPMENT REMAINS THE PROPERTY OF THE CHARITY.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

✓ A. P. Bump

P. L. Crane

Full name(s)

VICKY ADKINS

PETER WILLIAM CRANE

Position (eg Secretary, Chair, etc)

CHAIR

TRUSTEE

Date

03-03-21



Charity Name
HERTFORDSHIRE BREAST UNIT APPEAL No. (if any)
108736

Receipts and payments accounts

CC16a

For the period from **01-07-19** Period start date To **30-06-20**

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
VOLUNTARY DONATIONS	38 853	-	-	-	19981
FUNDRAISING	95 000	-	-	-	-
INVESTMENT INCOME	2 462	-	-	-	2438
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	136 315	-	-	-	22 419
A2 Asset and investment sales, etc.					
	-	-	-	-	-
Total receipts	136 315	-	-	-	22 419
A3 Payments					
GOVERNANCE COSTS/ADMIN	615	-	-	-	1552
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	615	-	-	-	1552
A4 Asset and investment purchases, etc.					
	35055	-	-	-	2167
Total payments	35 670	-	-	-	3719
Net of receipts/(payments)	100 645	-	-	-	18 700
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end					
	475 828	-	-	-	457 128
Cash funds this year end					
	576 473	-	-	-	475 828

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	BANK BALANCES	576 473	-	475 828
		-	-	-

	-	-	-
Total cash funds	576 473-	-	475 828-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
MEDICAL EQUIPMENT	UNRESTRICTED	-	-
OTHER EQUIPMENT	UNRESTRICTED	-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

✓ A. Perkins
P. S. Crane

VICKI ADKINS
PETER WILLIAM CRANE

03/03/21
03/03/21



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
HERTFORDSHIRE BREAST UNIT APPEAL

On accounts for the year
ended

30TH JUNE 2020

Charity no
(if any)

1087306

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent
examiner's statement

In the course of my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Jer Wfz

Date:

03/03/21

Name:

JEREMY FOZZARD

Relevant professional
qualification(s) or body
(if any):

CHARTERED CERTIFIED ACCOUNTANT

Address:

**5 DUCKETTS WHARF, SOUTH STREET,
BISHOPS STORTFORD
HERTS CM23 3AR**