



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2020
To 31 December 2020

Period start date
Period end date

Charity name: The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden

Charity registration number: 1183170

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Mary's Frittenden has the responsibility along with the incumbent, Revd Peter Deaves, in promoting the whole mission of the church, pastoral, evangelistic, social, and ecumenical. St Mary's Frittenden is united as a benefice with Trinity Church, Sissinghurst with whom we work in close partnership.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PCC OF St Mary's Frittenden is committed to encouraging as many people as possible to worship at the church and to become part of the parish community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year, the Rector and the PCC have considered the Charity Commission's guidance on public benefit and, more specifically, the guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community in a number of ways. These include: 1) worship and prayer. 2) learning about the gospel. 3) developing their knowledge and trust in Jesus. 4) provision of pastoral care for people living in the parish.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In a normal (COVID-19 free) environment, the PCC holds a wide range of church services every month that those attending find beneficial and spiritually fulfilling. These services also offer Sunday Club for children, while a new "Families Together" initiative was introduced during the year to reach out to this age group and replaced Messy Church. There are also other opportunities for parishioners to learn about the gospel with a regular weekly home group and a course held during Lent (both currently via Zoom). The PCC also looks after the wider community (when restrictions allow) with a lunch planned twice a year to which those most in need in the village are invited.</p> <p>St Mary's Frittenden has undergone some major capital improvements over the last few years which has involved moving the organ to make way for the provision of kitchen and toilet facilities as well as a new meeting room on the mezzanine floor. Some pews have also been removed to create a larger area for social interaction after each service as well as an additional meeting area if so required. The final retention payments for these improvements were made during the year.</p> <p>A new Rector was appointed in November 2019 and was installed on 27 February 2020. At the beginning of the year, during the interregnum phase, the Church continued to run a normal programme of services and events. Although it was not possible to hold services in church for a large part of the year, an online service was offered every Sunday (in conjunction with Trinity Church in Sissinghurst) while, for the initial lockdown, there were also two Compline services during the week. The number of people accessing these services held up over the year and it was evident from the website metrics that they appeared to be reaching a wider audience than just the regular congregations.</p>

		<p>Although 'Open the Book' assemblies in the schools has not been able to take place the Rector has been back into both schools since they have reopened and is providing pastoral support.</p> <p>At the beginning of lockdown, the churches in both parishes organised support for village residents who were isolating or not able to travel to collect prescriptions and day to day food shopping. In addition, a programme of pastoral care was put in place to look out for the isolating, the vulnerable and any in need.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Total receipts on an unrestricted basis were marginally ahead at £69,553 while total unrestricted payments were £66,285 resulting in an unrestricted surplus of £3,268. After allowing for restricted receipts and payments, total receipts amounted to £77,368 and payments £83,944 giving an overall deficit of £6,576.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The PCC agreed a policy in 2019 of transferring up to £5,000 into a restricted Church Fabric Fund to provide for future works when surplus funds are available. In 2020, we transferred a further sum of £3,000. In particular, our Quinquennial inspection in 2018 identified some major work which will be needed to the Church spire in the next few years.</p> <p>The Restoration Fund represents the balance of the funds left over from our recent redevelopment programme.</p> <p>A large part of the overall cash reserve is held in a low-risk interest-bearing deposit account.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is our regular giving (with the associated Gift Aid) which is then supplemented by additional fund-raising (whenever possible) such as our annual Gift Day and a Christmas Fayre.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The PCC does not hold any investments apart from a low-risk interest-bearing cash deposit account.
A description of the principal risks facing the charity	Para 1.46	The principal risk is having enough income to cover our regular outgoings (such as Parish Share) which is dependent on our regular giving and other donations. This is more of a risk when we are unable to hold church services or hold fund-raising events (such as during the current COVID-19 pandemic) but some of this additional risk has been offset by a lower level of day-to-day running costs.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Councils (Powers) Measure 1956 as amended and Church Representation Rules that came into force on 2nd January 1956.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Body Corporate which, due to the level of receipts and payments in recent years, is registered with the Charity Commission under number 1183170.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PCC is made up of Licensed Clergy, Readers and Lay Workers in the Parish. It also includes the Churchwardens and any lay representatives on the Deanery Synod, Diocesan Synod or General Synod who are on the Electoral Roll of the Parish. The number of elected representatives on the PCC depends on the size of the Electoral Roll. As our church has between 50 and 100 members on the Electoral Roll, we are currently able to have up to 9 members on the PCC who serve a 3-year cycle.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees must go through Safeguarding training under the supervision of our Parish Disclosure Officer as well the Charity Commission guidance on the 'Essential Trustee'.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The PCC is responsible for making decisions on all matters of general concern and importance within the Parish including how the funds of the PCC are to be spent.
Relationship with any related parties	Para 1.51	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden is part of the Diocese of Canterbury within the Church of England and is in the Weald Deanery.

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden
Other name the charity uses	PCC Frittenden
Registered charity number	1183170
Charity's principal address	The Street Frittenden Kent TN17 2DD

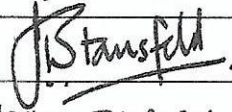
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reverend Peter Deaves	Incumbent	From 27th February 2020	Diocese of Canterbury
2	John Stansfeld	Churchwarden		Electoral Roll
3	Joanna Beech	Churchwarden		Electoral Roll
4	Anthony Staples	Deanery Synod Representative/ Reader		Deanery
5	Christopher Page	Treasurer		Electoral Roll
6	James Highwood	Deanery Synod Representative		Deanery
7	Jeremy Beech		From 1 January 2020 until 21 October 2020	Electoral Roll
8	Ian Mounter			Electoral Roll
9	Eileen Mounter			Electoral Roll
10	Judith Addis			Electoral Roll
11	Margaret Hill		From 1 January 2020 until 21 October 2020	Electoral Roll
12	Sophie Beech		From 11 November 2020	Electoral Roll

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN THOBURN STANSFELD	
Position (eg Secretary, Chair, etc)	CHURCH WARDEN	
Date	23rd April 2021	

St Mary's Church, Frittenden

Financial Report and Accounts

For the year ended 31 December 2020

PCC FRITTENDEN

YEAR TO 31 DECEMBER

	2020			2019		
RECEIPTS	Unrestricted	Restricted	Actual	Unrestricted	Restricted	Actual
VOLUNTARY RECEIPTS						
REGULAR AND TAX EFFICIENT GIVING						
Free will offerings under Gift Aid	29,850	0	29,850	28,140	0	28,140
Other free will offerings	2,150	0	2,150	3,665	0	3,665
	32,000	0	32,000	31,805	0	31,805
COLLECTIONS						
Under Gift Aid	2,087	1,406	3,493	6,511	2,311	8,822
Other	1,103	800	1,903	3,744	4,144	7,888
	3,190	2,206	5,396	10,255	6,455	16,710
OTHER VOLUNTARY RECEIPTS						
Gift Day	8,085	0	8,085	7,025	0	7,025
Donations	6,866	2,817	9,683	885	4,000	4,885
	14,951	2,817	17,768	7,910	4,000	11,910
TAX RECOVERED						
Collections/Donations	13,217	826	14,043	12,757	1,782	14,539
LPOW	1,187	1,966	3,153	0	0	0
Refund	491	0	491	0	0	0
HLF	0	0	0	0	391	391
	14,895	2,792	17,687	12,757	2,173	14,930
ACTIVITIES FOR GENERATING FUNDS						
EVENTS						
Christmas Fayre (net)	0	0	0	1,739	0	1,739
Carol Singing	0	0	0	0	1,526	1,526
Ride and Stride	347	0	347	542	0	542
	347	0	347	2,281	1,526	3,807
CHURCH ACTIVITIES						
Fees due to Parish	1,999	0	1,999	1,292	0	1,292
Refund of Fees from Canterbury	90	0	90	107	0	107
	2,089	0	2,089	1,399	0	1,399
OTHER INCOME						
Interest	82	0	82	144	0	144
Magazine Income	1,937	0	1,937	2,393	0	2,393
Sundry Income	62	0	62	348	0	348
	2,081	0	2,081	2,885	0	2,885
TOTAL RECEIPTS	69,553	7,815	77,368	69,292	14,154	83,446

PCC FRITTENDEN

YEAR TO 31 DECEMBER

2020

2019

PAYMENTS	Unrestricted	Restricted	Actual	Unrestricted	Restricted	Actual
PARISH SHARE						
Diocesan Quota	36,703	0	36,703	36,089	0	36,089
MINISTRY						
Rector's Expenses	547	0	547	775	0	775
Youth Work and Support	300	0	300	2,155	0	2,155
Advertising	0	0	0	464	0	464
	847	0	847	3,394	0	3,394
CHURCH RUNNING EXPENSES						
Insurance	4,661	0	4,661	4,597	0	4,597
Oil	606	0	606	2,057	0	2,057
Utilities	623	0	623	948	0	948
Repairs and Maintenance	7,811	0	7,811	2,622	0	2,622
Churchyard Maintenance	600	0	600	600	0	600
Building Work	0	2,000	2,000	485	5,000	5,485
Professional Fees	0	0	0	0	146	146
Honoraria	300	0	300	300	0	300
Other	566	213	779	301	0	301
Retentions	0	11,794	11,794	0	0	0
	15,167	14,007	29,174	11,910	5,146	17,056
UPKEEP OF SERVICES						
Music Copyright	229	0	229	222	0	222
Organists	1,750	0	1,750	1,750	0	1,750
Other Music	0	0	0	110	0	110
	1,979	0	1,979	2,082	0	2,082
OTHER EXPENSES						
Lighting	0	0	0	1,547	0	1,547
Noticeboard/Chairs	1,534	0	1,534	0	0	0
Magazine	1,623	0	1,623	2,223	0	2,223
Audio Visual	0	0	0	1,297	0	1,297
Sundry Expenses	672	0	672	0	0	0
Funeral	0	239	239	0	0	0
Interest Costs	0	15	15	0	60	60
	3,829	254	4,083	5,067	60	5,127
CHARITABLE GIVING	7,760	3,398	11,158	3,236	8,763	11,999
TOTAL PAYMENTS	66,285	17,659	83,944	61,778	13,969	75,747
SURPLUS/(DEFICIT)	3,268	-9,844	-6,576	7,514	185	7,699

**ST MARY'S CHURCH FRITTENDEN
BALANCE SHEET**

As at 31 December		2020 £		2019 £
General Fund				
Opening b/f	33,387		29,873	
Surplus for the Year	3,268		8,514	
Transferred to Church Fabric Fund	-3,000		-5,000	
Closing c/f		33,655		33,387
Church Fabric Fund				
Opening b/f	5,000		1,000	
Utilised during the year	0		-1,000	
Transfer from General Fund	3,000		5,000	
Closing c/f		8,000		5,000
Restricted Funds				
<i>Restoration Fund</i>				
Opening b/f	8,296		8,296	
Utilised During Year	-7,468		0	
Closing c/f		828		8,296
<i>HLF Fund</i>				
Opening b/f	2,376		2,191	
Utilised During Year	-2,376		185	
Closing c/f		0		2,376
Total Funds		42,483		49,059
<i>Represented By:</i>				
Monetary Assets				
Bank Current Account	23,131		27,413	
Bank Current Account No 1	0		2,376	
CCLA Deposit Account	19,352		19,270	
Total Assets		42,483		49,059

Non-Monetary Assets

Clavinova/Information Technology and Sound System/Mower/Strimmer/Music Stands/Chairs/Church Furnishings and Plate


Notes:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Restricted Funds are those received for a specific purpose. These include money raised or donated to the Restoration Fund and also those received from the Heritage Lottery Fund.

Approved by the Parochial Church Council on 22 April 2021 and signed on its behalf by:


John Stansfeld
(Churchwarden)


Joanna Beech
(Churchwarden)

Independent examiner's report to the members of the PCC of St Mary's Church, Frittenden

I report to the members of the PCC of St Mary's Church, Frittenden on my examination of the accounts for the year ended 31st December 2020 set out on pages 7 to 9.

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2006.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008.

I have no concerns and have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M. St.J Ashley FCA
6th May 2021

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Starvenden Lane
Sissinghurst
Kent TN17 2AN