# Stanton Drew & Pensford Preschool Annual Report: 1<sup>st</sup> September 2019 to 31<sup>st</sup> August 2020 Registered Charity Number: 1055041

## The Aims of our Charity

Our charity aims to provide high quality and affordable education and childcare for local families and their children. We offer opportunities for high quality early learning, and lots of outdoor and forest school activities, to young children aged between 2 years and 5 years old. We have a strong focus on the needs of the individual and in supporting each child's development. We are committed to being a fully inclusive setting. We prioritise the wellbeing of our staff.

## Summary of Accounts for Financial Year Ended 31st August 2020

The accounts for this financial year show a slight surplus. Clearly this has been an exceptional year in terms of what the setting and the sector has gone through. It is helpful to have this additional financial buffer as we go into the current financial year. The EYE funding rate has remained the same in this financial year, as have fees for children.

We have sufficient Reserve Funds to cover any situation in which the preschool might have to close, with all outstanding liabilities covered by this Fund. The Reserve Fund is recalculated annually to ensure that there would be sufficient funds in place to cover costs, particularly to pay any staff redundancies owing. Our Reserve Funds are in a deposit account to earn interest for the benefit of the Charity.

In the summer, the preschool committee came to an agreement in conjunction with the setting leader to make her redundant. The setting leader no longer wished to work full time for the setting, and we were able to use funds accumulated over the years to allow her to take voluntary redundancy. We wish to thank her for her dedication, commitment and hard work for the setting over the past 15 years.

### Our goals from last year

1. Bring woodwork into the setting, including applying for a grant to fund training for staff.

Due to the pandemic, it has not been possible for us to action this goal.

2. Revamp the garden area and fix the fence posts.

This goal was actioned over the summer break.

3. Look into the possibility of employing a fourth member of staff.

An advertisement for an additional staff member was placed but there were no applicants. This goal has now been preceded by the current situation whereby we have recruited a new setting leader who wishes to work full time.

4. Find new committee members to replace outgoing members.

The setting has been very successful in recruiting new committee members and they will be voted on at this October's AGM. A new treasurer and secretary have been appointed and the current treasurer and secretary will step down at the AGM.

5. Continue to ensure the financial stability of the setting, to include fundraising and applying for grants.

The setting has managed to stay financially viable over the course of the current year.

## Our goals for next year

1. With a new setting leader recruited, we will look to support her in implementing her vision for the future of the setting.

2. An important goal this year is to ensure that the setting remains sustainable, in light of the situation with Covid-19. This should be a top priority.

3. Find new committee members to replace outgoing members.

4. Continue to develop the setting via staff training, applying for grants and purchasing new resources.

5. Improve communication with the hall committee and come to agreement over a contract between ourselves and the hall.

Sue Cowley Chair of Preschool Committee October 2020

#### STANTON DREW AND PENSFORD PRE-SCHOOL

#### PROFIT & LOSS STATEMENT FOR YEAR ENDING 31st AUGUST 2020

INCOME	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010	2008-2009
INCOME.												
Fees	£5,869.62	£9,515.40	£11,936.67	£12,410,21	E9,791.07	£5,904.28	£6,671.36	£4,401.53	£9.066.91	£10,474.06	£3,355.52	£4,772.00
Funding	E41,234.20	£44,249.05	£33,766.86	£26,750.19	£29,108.32	£26,093.24	£20,428.36	£34,695,76	£31,461.74	E29,766.75	£22,481,30	£14,014.20
BANES Capital Funding	£0.00	£0.00	£364.38	£0.00	£0.00	£0.00	£0.03	£0.00	£0.00	and the second se		E0.00
Grant To Cover Wages	£5,105.27	£0.00	£0.00	£0.00	£0.00	£583.33	£1,222.69	£523.69	£1,158.90			£0.00
Fundraising	£323.35	£1,297.83	E1,137.39	E2.137.50	£2,835.77		E638.25	£929.71	£1,357,16		1000	
Uniform	£136.00	£137.00	£94.00	£86.00	£63.00	£0.00	£121.00	£74.50	£172.50			£31.30
Photographer income	£60.25	£77,33	£19.00	£0.00	£0.00	£0.00	£27.00	£56.67	£107.00	the second s		£618.85
Snacks	£722.65	£934.68	£1,219.59	£664.68	£261.32		£356.19	£525.43	£470.30	C		£0.00
Bank interest	£80.89	£85.00	£90.29		£30.99	10000	£41.37	£28.75	£10.49			£67.09
Misc	£0.00	£11.03	E0.00		£150.97		£916.04	£10.50	£202.44		A STATE OF A	£435.75
Trips	£0.00				£145.65	and the second se	E0.00	£51.00	£0.00			£91.50
B&NES Training Grants	£0.00						£0.00	£0.00	£200.00			
											a de la constance de la constan La constance de la constance de	10000
TOTAL INCOME	£53,532.23	£86,545.42	£48,710.18	E42,183.22	£42,387.09	£36,160.73	£30,422.26	E41,297.54	£44,207.44	£49,630.75	£33,969.14	£26,336.52
EXPENDITURE												
Wages	E42,032.27	£42,637,64	E35,878,41	£31,384.84	£28,518,00	£28,723.43	£29.334.28	E29,147,94	£30,218,23	£30,484,44	E22.237.36	E19.200.51
Hall Rent	£2,142.00	£3,207.00				Company and the second second	£2,790.00	E2.068.00	£2.079.00		and the second se	£1,370.00
Petty Cash	£0.00			A second seco	£0.00		£0.00	£88.48	£53.57	£100.40	20112212012	£1,100.00
Snacks	£760.28				£322.31	1.	£262.91	£358.77	£461.63	£434.14	£0.00	£0.00
HMRC	E2.546.14		£1,595.70	0.0000000000000000000000000000000000000	£1.074.85	Contraction of the second s	£1,570.78	£1,539.91	£1,900.41	E4 203 25	and the second second second	£1,118,27
Insurance	£472.55	and the second sec	£461.44	The second second	£438.62	in the second	£412.49	£398.49	£389.51	£379.91	£155.53	£387,96
Advertising	£207,28	E229.00		2222000000	£169.20		£197.60	£90.00	E85.00			£135.00
Photos	£0.00				£0.00	and the second se	£0.00	£0.00	£0.00		£417.77	£206.57
Running Costs	£0.00	£0.00				-	E0.00	£0.00	£0.00		6218.71	E0.00
Special Events	£0.00	£210.00	£199.50		£240.00		£393.20	£71.23	£143.37	£598.45		£0.00
Toys/Books/Equipment	£383.90	and a second second	£306.65		£196.73		£547.25	£225.37	£393.74	£3,081,11		£1,742.85
Trips	£0.00	Contraction of the second second	£190.00		£0.00		E0.00	£0.00	£0.00	£282.00	£159.00	£295.55
Miscellaneous	E200.13				E114.70		£553.88	£406.46	E83.64	E977.55	100000000000000000000000000000000000000	£1,153.79
Fundraising Costs	£84.88	£0.00	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	C	£0.00		£0.00	£0.00	£0.00	E530.39		£1,078.74
Paypal Account	£0.00				£0.00		£0.00	£73.96	£0.00			£0.00
Consumables	£0.00	£0.00	and the second second second		£146.13	Contraction of the second	£99.81	£42.27	£375.92	£10.99	£0.00	£0.00
Office Consumables	£658.30		£658.43		£656.91	£432.26	£385.57	£234.96	£884.95	£0.00	E0.00	£0.00
Health/Hygiene Consumables	£0.00	E34.34	£138.31	£26.13	£32.61	E174.48	£306.15	£214.10	£220.97	£0.00	£0.00	
Arts/Crafts	£0.00	£95.66	£268.19		£129.04	£77.41	£72.21	£204.93	£585.74	£0.00	E0.00	£0.00 £0.00
Professional Services	£1.389.01	E867.99	£179.79		£1.029.04		£908.75	£565.12	£1.017.68	£0.00		
Fumiture Equipment	£0.00	£0.00			£2.317.20	£285.00 £0.00	£906.75 £0.00	£0.00			£0.00	£0.00
Staff Uniform	£85.00	£0.00	£0.00	£235.42	£210.15	£0.00	£0.00	£0.00 £8.55	£1,826.58 £19.95	20.03	£0.00	£0.00
Children Uniform	£271.30	£95.20	£321.51	E588.40	£273.14	£0.00	£139.85	£8.50 £100.45	£19.95 £249.50	£0.00	£0.00	£0.00
Ofsted	£242.00	£50.00	£50.00	000000	£50.00		£50.00	£100.45 £50.00	£249.50 £50.00	£0.00	£0.00	£0.00
Accountants	2544.00	£612.00	£50.00	-	£380.00	£576.00	£433.05	£50.00 £530.00	£420.00	£0.00 £0.00	E0.00	£0.00
Training	£246.00	£285.00	£423.95	1 5 5 5 5 5 5 5 5 5	£222.50	£290.00	£220.12	£1.083.71	£222.00	£0.00	E0.00	£0.00 £111.00
								10000				
TOTAL EXPENDITURE	£52,365.02	£56,951.96	£46,804.54	£41,925.81	£39,251.14	£35,319.16	£38,675.90	£37,502.70	E41,441.39	£44,652.71	£35,828.98	£27,900.24
NET PROFIT/LOSS	£1,167.21	-£406.54	£1,905.64	£257.41	£3,135.95	£841.57	-£8,253.64	£3,794.84	£2,766.05	£4,978.04	-£1,859.84	-£1,563.72

# TANTON DREW AND PENSFORD PRE-SCHOOL

# ALANCE SHEET FOR YEAR ENDING 31st AUGUST 2020

Current Assets	31/08/2020	31/08/2019	31/08/2018	31/08/2017	31/08/2016	31/08/2015	31/08/2014	31/08/2013	31/08/2012	31/08/2011	31/08/2010	31/08/2009
Bank Account	£24,609.26	£25,740.04	£24,805.43	£22,615.39	£21,760.20	£18,994.85	£16,666.76	£22,359.53	£18,559,10	£22,488.62	£11,204.35	£12 183 03
Petty Cash	£0.00	£0.00						£2.33	£2.45	£0.39		£118.34
Prepayments	£317.35	£313.87	£312.23	£305.33	£297.35	£39.94	£285.54	£269.72	£263.63	-£4,426.55		
Total Current Assets	£24,926.61	£26,053.91	£25,117.66	£22,920.72	£22,057,55	£19,034.79	£16,954.63	£22,631.58	£18,825.18	£18,062.46	the second s	
Current Liabilities												
HMRC	£14.85	£246.23	£0.00	£84.93	£0.00	£70.49	£0.00	£173.31	£260.00	£327.48	£243.62	£141.90
Accruals	£699.01	£324.18	£1,173.62	£790.39	£19.27	£408.24	£146.22	£50.00	£50.00	£2,620.76	£1,076.00	£0.00
Income in Advance	£3,890.04	£6,328.00	£4,382.00	£4,389.00	£4,639.29	£4,293.02	£3,386.94	£733.16	£634.91	£0.00	£0.00	£0.00
August Overtime	£0.00	£0.00	00.03	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	163.45
Total Current Liabilities	£4,603.90	£6,898.41	£5,555.62	£5,264.32	£4,658.56	£4,771.76	£3,533.16	£956.47	£944.91	£2,948.24	£1,319.62	£305.35
Net Assets	£20,322.71	£19,155.50	£19,562.04	£17,656.40	£17,398.99	£14,263.03	£13,421.47	£21,675.11	£17,880.27	£15,114.22	£10,136.18	£11,996.02
Reserves B/F 1st Sept.	£19,155.50	£19,562.04	£17,656.40	£17,398.99	£14,263.03	£13,421.47	£21,675.11	£17,880.27	£15,114.22	£10,136.18	£11,996.02	£13,559.74
Net Income for Year	£1,167.21	-£406.54	£1,905.64	£257.41	£3,135.95	£841.57	-£8,253.64	£3,794.84	£2,766.05	£4.978.04	-£1,859.84	-£1,563,72
Total Reserves	£20,322.71	£19,155.50	£19,562.04	£17,656.40	and the second se			£21,675.11	£17,880.27	£15,114.22	£10,136.18	

Treasurer

Independent Examiner

allen 13/5/21

#### Independent examiner's report to the trustees of STANTON DREW AND PENSFORD PRE-SCHOOL

I report to the trustees on my examination of the accounts of the Stanton Drew and Pensford Pre-school for the year ended 31<sup>st</sup> August 2020.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

ortalla

Name: C O'Malley Relevant professional qualification or membership of professional bodies (if any): -Address: The Little Cottage, Stanton Drew, Bristol, BS39 4EW Date: 13<sup>th</sup> May 2021

#### STANTON DREW AND PENSFORD PRE-SCHOOL

#### PROFIT & LOSS STATEMENT FOR YEAR ENDING 31st AUGUST 2020

INCOME	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010	2008-2009
INCOME.												
Fees	£5,869.62	£9,515.40	£11,936.67	£12,410,21	E9,791.07	£5,904.28	£6,671.36	£4,401.53	£9.066.91	£10,474.06	£3,355.52	£4,772.00
Funding	E41,234.20	£44,249.05	£33,766.86	£26,750.19	£29,108.32	£26,093.24	£20,428.36	£34,695,76	£31,461.74	E29,766.75	£22,481,30	£14,014.20
BANES Capital Funding	£0.00	£0.00	£364.38	£0.00	£0.00	£0.00	£0.03	£0.00	£0.00	and the second se		E0.00
Grant To Cover Wages	£5,105.27	£0.00	£0.00	£0.00	£0.00	£583.33	£1,222.69	£523.69	£1,158.90			£0.00
Fundraising	£323.35	£1,297.83	E1,137.39	E2.137.50	£2,835.77		E638.25	£929.71	£1,357,16		1000	
Uniform	£136.00	£137.00	£94.00	£86.00	£63.00	£0.00	£121.00	£74.50	£172.50			£31.30
Photographer income	£60.25	£77,33	£19.00	£0.00	£0.00	£0.00	£27.00	£56.67	£107.00	the second s		£618.85
Snacks	£722.65	£934.68	£1,219.59	£664.68	£261.32		£356.19	£525.43	£470.30	C	1000	£0.00
Bank interest	£80.89	£85.00	£90.29		£30.99	10000	£41.37	£28.75	£10.49			£67.09
Misc	£0.00	£11.03	E0.00		£150.97		£916.04	£10.50	£202.44		A CONTRACTOR OF A CONTRACTOR OFTA CONTRACTOR O	£435.75
Trips	£0.00				£145.65	and the second se	E0.00	£51.00	£0.00			£91.50
B&NES Training Grants	£0.00						£0.00	£0.00	£200.00			
											a de la constance de la constan La constance de la constance de	10000
TOTAL INCOME	£53,532.23	£86,545.42	£48,710.18	E42,183.22	£42,387.09	£36,160.73	£30,422.26	E41,297.54	£44,207.44	£49,630.75	£33,969.14	£26,336.52
EXPENDITURE												
Wages	E42,032.27	£42,637,64	E35,878,41	£31,384.84	£28,518,00	£28,723.43	£29.334.28	E29,147,94	£30,218,23	£30,484,44	E22 237 36	E19.200.51
Hall Rent	£2,142.00	£3,207.00				Company and the second second	£2,790.00	E2.068.00	£2.079.00		and the second se	£1,370.00
Petty Cash	£0.00			A second seco	£0.00		£0.00	£88.48	£53.57	£100.40	20112212012	£1,100.00
Snacks	£760.28				£322.31	and the second se	£262.91	£358.77	£461.63	£434.14	£0.00	£0.00
HMRC	E2.546.14		£1,595.70	0.0000000000000000000000000000000000000	£1.074.85	Contraction of the second s	£1,570.78	£1,539.91	£1,900.41	E4 203 25	and the second second second	£1,118,27
Insurance	£472.55	and the second sec	£461.44	The second second	£438.62	in the second	£412.49	£398.49	£389.51	£379.91	£155.53	£387,96
Advertising	£207.28	E229.00		2222000000	£169.20		£197.60	£90.00	E85.00			£135.00
Photos	£0.00				£0.00	and the second se	£0.00	£0.00	£0.00		£417.77	£206.57
Running Costs	£0.00	£0.00				-	E0.00	£0.00	£0.00		6218.71	E0.00
Special Events	£0.00	£210.00	£199.50		£240.00		£393.20	£71.23	£143.37	£598.45		£0.00
Toys/Books/Equipment	£383.90	and a second second	£306.65		£196.73		£547.25	£225.37	£393.74	£3,081,11		£1,742.85
Trips	£0.00	Contraction of the second second	£190.00		£0.00		E0.00	£0.00	£0.00	£282.00	£159.00	£295.55
Miscellaneous	E200.13				E114.70		£553.88	£406.46	E83.64	E977.55	100000000000000000000000000000000000000	£1,153.79
Fundraising Costs	£84.88	£0.00	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	C	£0.00		£0.00	£0.00	£0.00	E530.39		£1,078.74
Paypal Account	£0.00				£0.00		£0.00	£73.96	£0.00			£0.00
Consumables	£0.00	£0.00	and the second second second		£146.13	Contraction of the second	£99.81	£42.27	£375.92	£10.99	£0.00	£0.00
Office Consumables	£658.30		£658.43		£656.91	£432.26	£385.57	£234.96	£884.95	£0.00	E0.00	£0.00
Health/Hygiene Consumables	£0.00	E34.34	£138.31	£26.13	£32.61	E174.48	£306.15	£214.10	£220.97	£0.00	£0.00	
Arts/Crafts	£0.00	£95.66	£268.19		£129.04	£77.41	£72.21	£204.93	£585.74	£0.00	E0.00	£0.00 £0.00
Professional Services	£1.389.01	E867.99	£179.79		£1.029.04		£908.75	£565.12	£1.017.68	£0.00		
Fumiture Equipment	£0.00	£0.00			£2.317.20	£285.00 £0.00	£906.75 £0.00	£0.00			£0.00	£0.00
Staff Uniform	£85.00	£0.00	£0.00	£235.42	£210.15	£0.00	£0.00	£0.00 £8.55	£1,826.58 £19.95	20.03	£0.00	£0.00
Children Uniform	£271.30	£95.20	£321.51	E588.40	£273.14	£0.00	£139.85	£8.50 £100.45	£19.95 £249.50	£0.00	£0.00	£0.00
Ofsted	£242.00	£50.00	£50.00	000000	£50.00		£50.00	£100.45 £50.00	£249.50 £50.00	£0.00	£0.00	£0.00
Accountants	2544.00	£612.00	£50.00	-	£380.00	£576.00	£433.05	£50.00 £530.00	£420.00	£0.00 £0.00	E0.00	£0.00
Training	£246.00	£285.00	£423.95	L SPECIAL CONTRACTOR	£222.50	£290.00	£220.12	£1.083.71	£222.00	£0.00	E0.00	£0.00 £111.00
								10000				
TOTAL EXPENDITURE	£52,365.02	£56,951.96	£46,804.54	£41,925.81	£39,251.14	£35,319.16	£38,675.90	£37,502.70	E41,441.39	£44,652.71	£35,828.98	£27,900.24
NET PROFIT/LOSS	£1,167.21	-£406.54	£1,905.64	£257.41	£3,135.95	£841.57	-£8,253.64	£3,794.84	£2,766.05	£4,978.04	-£1,859.84	-£1,563.72

# TANTON DREW AND PENSFORD PRE-SCHOOL

# ALANCE SHEET FOR YEAR ENDING 31st AUGUST 2020

Current Assets	31/08/2020	31/08/2019	31/08/2018	31/08/2017	31/08/2016	31/08/2015	31/08/2014	31/08/2013	31/08/2012	31/08/2011	31/08/2010	31/08/2009
Bank Account	£24,609.26	£25,740.04	£24,805.43	£22,615.39	£21,760.20	£18,994.85	£16,666.76	£22,359.53	£18,559,10	£22,488.62	£11,204.35	£12 183 03
Petty Cash	£0.00	£0.00						£2.33	£2.45	£0.39		£118.34
Prepayments	£317.35	£313.87	£312.23	£305.33	£297.35	£39.94	£285.54	£269.72	£263.63	-£4,426.55		
Total Current Assets	£24,926.61	£26,053.91	£25,117.66	£22,920.72	£22,057,55	£19,034.79	£16,954.63	£22,631.58	£18,825.18	£18,062.46	the second s	
Current Liabilities												
HMRC	£14.85	£246.23	£0.00	£84.93	£0.00	£70.49	£0.00	£173.31	£260.00	£327.48	£243.62	£141.90
Accruals	£699.01	£324.18	£1,173.62	£790.39	£19.27	£408.24	£146.22	£50.00	£50.00	£2,620.76	£1,076.00	£0.00
Income in Advance	£3,890.04	£6,328.00	£4,382.00	£4,389.00	£4,639.29	£4,293.02	£3,386.94	£733.16	£634.91	£0.00	£0.00	£0.00
August Overtime	£0.00	£0.00	00.03	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	163.45
Total Current Liabilities	£4,603.90	£6,898.41	£5,555.62	£5,264.32	£4,658.56	£4,771.76	£3,533.16	£956.47	£944.91	£2,948.24	£1,319.62	£305.35
Net Assets	£20,322.71	£19,155.50	£19,562.04	£17,656.40	£17,398.99	£14,263.03	£13,421.47	£21,675.11	£17,880.27	£15,114.22	£10,136.18	£11,996.02
Reserves B/F 1st Sept.	£19,155.50	£19,562.04	£17,656.40	£17,398.99	£14,263.03	£13,421.47	£21,675.11	£17,880.27	£15,114.22	£10,136.18	£11,996.02	£13,559.74
Net Income for Year	£1,167.21	-£406.54	£1,905.64	£257.41	£3,135.95	£841.57	-£8,253.64	£3,794.84	£2,766.05	£4.978.04	-£1,859.84	-£1,563,72
Total Reserves	£20,322.71	£19,155.50	£19,562.04	£17,656.40	and the second se			£21,675.11	£17,880.27	£15,114.22	£10,136.18	

Treasurer

Independent Examiner

allen 13/5/21

#### Independent examiner's report to the trustees of STANTON DREW AND PENSFORD PRE-SCHOOL

I report to the trustees on my examination of the accounts of the Stanton Drew and Pensford Pre-school for the year ended 31<sup>st</sup> August 2020.

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

ortalla

Name: C O'Malley Relevant professional qualification or membership of professional bodies (if any): -Address: The Little Cottage, Stanton Drew, Bristol, BS39 4EW Date: 13<sup>th</sup> May 2021