

COYTRAHEN COMMUNITY ASSOCIATION

PHILIP SQUIRE COMMUNITY CENTRE

CHAIR:	MR. C. MELEAN	...	TEL.720979
VICE-CHAIR:	...	MR. J. ROBERTS	...	TEL.724485
SECRETARY:	...	MRS. I. HILL	...	TEL.720840
TREASURER:	...	MRS. J. FAULKNER	...	TEL.720086
P.R. OFFICER	...	MISS. A. WOOD	...	TEL.07718129185

MINUTES OF THE AGM MEETING HELD ON 18th NOVEMBER 2020

PRESENT: Mr. Melean, Mrs. Roberts. Mrs. Hill, Mr. & Mrs. Faulkner, Mrs. Bowen,
Mrs. Everitt, Mr. Davies, Mr. James

1. **OPENING AND WELCOME:** Mr. Melane opened the meeting and welcomed members to the meeting.
2. **APOLOGIES:** Mr. Smith
3. **READING OF THE MINUTES DATED 20TH NOVEMBER 2019** – Taken as a true record.
4. **MATTERS ARISING** – None
5. **ANNUAL REPORT BY CHAIRMAN:**

Who would have thought that our AGM 2019, our AGM 2020 would turn out as it has. All our events for December 2019 were a great success but come the start of 2020 things changed.

It has been a tough year but hopefully it sill get better next year. A big thank all for your support and to Mrs Hill as secretary, Mrs Faulkner for looking after our accounts which are very healthy and Mrs Roberts for keeping the building spotlessly clean. Our revenue is obviously down with no activities taking place. Mrs Faulkner will inform us of your revenue and outgoings.

We have been able to do all running repairs and have purchased security cameras.

We are going ahead with the village being visited by Father Christmas, subject to lockdown laws.

6. STATEMENT OF ACCOUNTS:

Mrs Faulkner gave members a copy of the balance of accounts for year ending 30.09.2020 and read out a letter from Mr Wyn Davies stating that he had completed the audit for the Association's account and found them true and correct.

"Dear All, Obviously there is very little for me to report , so I will keep this brief. With little use of the Centre Income is down. However with donations, our grant and fundraising this has helped to keep our finances healthy. I would like to mention what people continue to say is how clean and well maintained the Centre is and is thanks to Mrs Roberts for her diligence. Would anyone wish to ask any questions regarding the accounts.

Mrs. Hill proposed a vote of thanks to Mrs. Faulkner and seconded by Mrs. Roberts.

7. ELECTION OF UP TO 6 REPRESENTATIVES OF THE FULL MEMBERS OF THE ASSOCIATION TO BE ELECTED BY THE FULL MEMBERS PRESENT TO SERVE ON THE GENERAL COMMITTEE

All members of the committee present agreed to serve and were re-elected. Mr. Smith was re-elected in his absence.

Miss Wood has recently moved out of the area and offered her resignation as PR Officer. A thank you letter will be sent to her thanking her for all her continued support.

Mrs. Hill proposed and Mrs. Faulkner seconded that Mr. James be nominated as the PR Officer which members were pleased with his acceptance.

8. ELECTION OF AUDITOR:

Mr. Wyn Davies has agreed to audit the Association's accounts.

9. ANY OTHER BUSINESS BY PRIOR AGREEMENT AND CHAIRMAN'S DISCRETION:

Mr. Faulkner proposed a vote of thanks to Mrs. Hill.

Meeting closed at 5.20pm

COYTRAHEN COMMUNITY ASSOCIATION

Receipts and Payments Account for the Year ending 30th September 2020

	2019/20	2018/19		2019/20	2018/19
RECEIPTS			EXPENDITURE		
<i>Bridgend CBC Grants</i>	1,791.38	1,791.38	<i>Administration</i>	1,191.31	1,374.46
<i>Bridgend CBC Covid 19 allowance</i>	10,000.00		<i>Building maintenance</i>	3,370.50	5,672.81
<i>Raffle</i>	471.00	1,199.00	<i>Telephone & Utilities</i>	1,705.10	1,544.21
<i>Hall Hire</i>	6,189.00	8,340.60	<i>Equipment</i>	2,201.39	1,589.58
<i>Coffee Shop sales</i>	236.00	454.00	<i>Cost of bar & Staff</i>	512.54	2,151.29
<i>Bar sales</i>	1,709.50	3,884.00	<i>History Club</i>		17.50
<i>Ticket sales</i>	20.00	1,362.00	<i>PRS Licence</i>		701.74
<i>Senior Citizens Annual Dinner</i>	590.00	500.00	<i>In House entertainment</i>	836.54	1,299.71
<i>Fun Day</i>		248.00	<i>Coffee Shop</i>	129.57	127.41
<i>Donations</i>	1,200.00	670.00	<i>Senior Citizens Annual Dinner</i>	845.00	665.00
<i>Christmas (various receipts)</i>	63.00	50.00	<i>Donations</i>	900.00	92.00
<i>Fund Raising</i>	1,269.00	452.00	<i>Book Club</i>		79.50
<i>Gardening Club</i>	100.00		<i>Fun Day</i>		2,030.85
<i>Table hire</i>	85.00	90.00	<i>Lottery Registration</i>	20.00	20.00
<i>History Club</i>	8.00	140.00	<i>Miscellaneous</i>	21.05	38.82
<i>Bank interest</i>	7.56	7.76	<i>Income/Expenditure</i>	12,257.44	1,836.86
<i>Book club</i>	191.00	53.00			
<i>Cheques written back (out of date)</i>	60.00				
	<u>23,990.44</u>	<u>19,241.74</u>	£	<u>23,990.44</u>	<u>19,241.74</u>

Reconciliation as at 30/09/2020

	£			
Balances Brought forward	13,723.12	Made up of	Premier Account	6,018.99
Add Income	<u>23,990.44</u>		Current Account	19,961.57
	37,713.56			
Less Expenditure	<u>(11,733.00)</u>			
Balances Carried forward	<u>25,980.56</u>			<u>25,980.56</u>