

The Fellowship of Reconciliation

Annual Report and

Financial Statement

Year ending 31st December 2020

Registered Charity 207822

Table of Contents

Table of Contents	1
Trust Information	2
Trustees' Report	3
Objective	3
Chair's Introduction	3
1. Campaigns, Education and Fellowship	4
2. FoR Scotland	6
3. International Peacemakers' Fund	6
4. Peace House	6
5. Reserves Policy	7
6. Structure, Governance, and Management	7
7. Trustees	7
8. Related Parties and Affiliations	8
9. Risk Management	8
10. Public Benefit	8
11. Financial Review	8
12. Trustees' Responsibilities	9
13. Thanks and Acknowledgements	10
Independent Examiner's Report	11
Respective responsibilities of trustees and examiner	11
Basis of Independent Examiner's report	11
Independent Examiner's statement	11
Statement of Financial Activities 2020	12
Balance Sheet at 31st December 2020	13
Notes to the accounts	14
1. Accounting Policies	14
2. Donations and legacies	15
3. Income from charitable activities	16
4. Income from other trading activities	16
5. Fundraising costs	17
6. Expenditure on charitable activities	17
7. Staff costs and emoluments	17
8. Tangible fixed assets	18
9. Debtors	18
10. Creditors: amounts falling due within one year	18
11. Analysis of funds	19
12. Related Party Transactions	19
13. Information Regarding Trustees and Key Management Personnel	20

Trust Information

Registered charity number	207822
Governing instrument	Constitution adopted 1914 as revised May 1955 and 1974 as amended 9 th January 1994, 22 nd July 1995, and 18 th February 2017.
Chair	Richard Bickle
Vice Chair	Katherine Anne Parker
Treasurer	David Mumford (until June 2020) Carys Underdown (from June 2020)
The Board of Trustees	Richard Bickle (Chair) Katherine Anne Parker (Vice Chair) Denis Beaumont Diana Beaumont (until June 2020) Christopher Collins David Mumford Jonathan Price (until June 2020) Simone Ramacci Carys Underdown (Treasurer) Philip Wood Robert Weston (from June 2020)
Staff	Theresa Barton (Cleaner) John Cooper (Director) Padmakumāra (Administration & Finance Officer) Jack Woodruff (One Programme, Methodist Church, from September 2020)
Registered Office	Peace House 19 Paradise Street Oxford OX1 1LD
Independent Examiner	Simrit Sandhu SPX Oxford Ltd 19 Paradise Street OX1 1LD simrit.sandhu@spxoxford.co.uk
Bankers	Co-operative Bank plc 17 High Street, Kingston-upon-Thames Surrey KT1 1LP

Trustees' Report

The Trustees have the pleasure in presenting the statutory report with the accounts of the Fellowship of Reconciliation (FoR) for the year ended 31st December 2020. The results for the year are presented in the form of a Statement of Financial Activities, which incorporates the traditional income and expenditure account, to comply with the revised Statement of Recommended Practice for Charities 2015, and in accordance with the Charities Act 2011.

Objective

FoR was founded in 1914 as an ecumenical body of people who believe that the Christian faith is incompatible with participation in war. This view is expressed through 'The Basis', which seeks to express the quest for a world order based on love as exemplified in the life and teaching of Jesus Christ.

In this critical era, FoR supports and affirms those with a commitment to peace and nonviolence and undertakes education and campaigning on issues of conflict and peace and on behalf of the victims of war and injustice.

Chair's Introduction

2020 began with exciting plans for the development of campaigns, fellowship and outreach activities. The trustees had begun to work on a review of the Fellowship's medium term strategy and we were looking forward to the year ahead.

However, within a few weeks the Coronavirus pandemic had not bringing us a succession of lockdowns, the closure of PH to external users and a partial furloughing of our staff team. Once we'd got used to the emergence of a very different kind of operating environment, we realised that it did offer some opportunities to re-imagine what praying and acting for peace looked like in these exceptional times.

During the Spring we were able to trial a series of successful on-line events followed by a well-attended AGM at which we had a contested election and welcomed new trustees to the board. These activities have enabled us to include members who would otherwise not be able to participate due to geography or personal circumstances - and we intend to continue with a mix of formats in future to ensure that we continue to be as inclusive as possible.

We are very appreciative of the financial support offered to us by our members and supporters, even in these difficult times and were able to record the largest response to our annual appeal for more than a decade. This helped us to deliver a deficit for the year which was smaller than that originally forecast and provides a reasonable basis on which to look forwards.

A partnership with the Methodist Church and the Methodist Peace Fellowship meant that we welcomed a paid intern to our staff team during the year as part of the "One Programme". This has already helped to improve our story-telling and social media activities based upon collecting and sharing stories of peacemakers. While the focus was necessarily initially upon members from the Methodist tradition, we hope that this is a model that can be replicated more widely in the future.

Our year rounded off with a well-attended on-line Advent Sunday Service.

Looking towards 2021, we will continue with our on-line activities while planning for a return to face to face activity in the second half of the year. Finances are likely to be very challenging as Peace House is likely to continue to operate below capacity and we anticipate that various Government support schemes

will come to an end. However, we believe that we have a well-controlled cost base and the opportunity to continue to increase our donor base and to deliver grant funded project work.

I would like to thank the trustees, staff and our volunteers, members and supporters for their support and good humour during what has been one of the most challenging years in our 116 years of operation.

1. Campaigns, Education and Fellowship

Education

2020 has seen a mix of traditional and new methods utilised to raise our member's voices for peace. This has included diversifying our activities to bring in new online opportunities to network alongside adapting existing materials to work in online gatherings.



Prior to the Covid19 lockdown we had planned and delivered our 2020 joint regional conference with sister peace organisation 'Church and Peace'. This year we had another high turnout for a mix of worship, workshops and plenary sessions. Central to the day was a talk about the 'lasagne' of layers that make for conflict and peacebuilding from our invited guest, Deacon Maria Biedrawa (pictured left) from our partner organisation MiR France. She then went on to take part in services in FoR supportive churches in Birmingham and London ensuring a wider range of people were challenged to think about peace.

“The layers of conflict are like layers of lasagne, which start to penetrate each other as soon as you put them into the oven.” Maria Biedrawa

Our education work then turned, primarily, to creating a run of webinars, utilising both zoom and Facebook, that enabled our members to learn more about questions of war and peace and what they can do in response. This included a conversation with Andrew Smith (Campaign Against the Arms Trade) about military spending. Due to our work transitioning to online meetings we were able to move and adapt to reflect the changing external circumstances. Drawing on our long history of anti-racism work (including the civil rights movement and 1980s anti-racism work) our most popular webinar for the year (with over 100 registrations) was one titled 'No Racial Justice? No Peace?'. This brought two keynote speakers to challenge our members to consider not just the theoretical principles of racism, but also how the presence of racism in everyday life sows seeds of conflict and division. As one participant reflected, at the end, attending the evening and hearing first hand stories empowered them to want to speak up against racism, not just think to themselves that racism was wrong.

The second half of the year would traditionally see our education work turn from educational gatherings to resourcing the church (as a gathered community) to reflect on questions of peace (for Peace Sunday in September) and remembrance (for Remembrance Day in November). We scaled back our plans to reflect that churches weren't meeting physically, however were very positively pleased that both events saw people wishing our advice and help for their services. Of particular note was Peace Sunday. With over 100 packs ordered, many from new places – including a prison. We continue to resource churches around the nation(s). Our wish to expand the number of churches that engage with the resource was assisted by a partnership with the Methodist Choir of Great Britain. They chose a hymn, and recorded (each from their



own home), a version of Graham Kendrick's "oh the clouds are gathering". This was promoted at the time of peace Sunday and had been seen by over 10,000 people by the end of the year. For remembrance day we spent a significant of time resourcing an online 'alternative' ceremony through a peace group coalition. The event, which picked up on positive lessons from a similar online International CO Day gathering, mixed speakers, songs and silence and has now been viewed by over 2700 people.

We continued to produce Peacelinks, our members magazine, to stimulate and challenge our members through news reports and calls to action.

Campaigns

We had intended on spending 2020 preparing and delivering a campaign drawing links between Peace and Climate Change, ahead of the COP gathering due in the UK. This was paused as the COP was moved to 2021 however time was spent researching policy options and seeking membership in the Faiths for the Climate group.

Instead a main focus of our campaigns work became the first of a two year partnership with the Student Christian Movement. This partnership reflected both a historic link (both the Fellowship and SCM have worked together many times over the decades of our existence) and a current wish of our membership to engage younger people.

We adapted our plans and ran a week of activity around International Conscientious Objectors Day with students as the target audience. The recent activity included 'meet a WW2 conscientious objector' and a bible study exploring the ethics of war and peace. We co-created a workshop which students ran themselves and was used by over 30 students in the second half of the year. Finally, we contributed to the special 'Peace' issue of their magazine by arranging for author and activist Tim Gee to be interviewed by students.



The Fellowship of Reconciliation are natural partners for SCM, especially this year as our campaign focus is all about working for Peace. Revd Naomi Dixon, CEO of SCM

Alongside our work with students, we have engaged and worked with our international partners, through the International Fellowship of Reconciliation. The global nature of the pandemic saw a natural coalition of members beginning to gather and the first IFOR global day of action in May 2020. For FOR England and Scotland we recruited over 60 people who attended prayers, were encouraged to email the government and watched a film about a nation with no army in the evening. This positive international collaboration has helped stimulate further collaboration and sharing among IFOR branches that will bear fruit in future years.



The year ended with a new resource, event and campaign action. The growing state of instability in Ethiopia and the Western Sahara coincided with the 2nd Sunday in advent, a Sunday traditionally viewed as the 'peace' Sunday in the journey through Advent to Christmas day. We worked with our partners, SCM, our member group the Methodist Peace Fellowship and our sister organisation Cymdeithas y Cymod to produce a briefing note, prayers and a special online service.

We continued to issue occasional press statements responding to key moments. One regarded government cuts in development aid, which we were concerned would impact the UK funding on peace work.

Throughout the year we have proactively sought opportunities to share the education and campaigns work to a wider audience through utilising our social media channels. These have continued to show growth in followers and responses to individual postings.

Fellowship

Membership of the Fellowship stands at 716 members. In 2020 we welcomed 5 new members and saw 26 people cease membership (the majority through death). This small change in membership shows a continued belief in the work and mission of the Fellowship.

The sense of Fellowship was strengthened through the various online meetings, for fellowship, education or governance that occurred through the year. A common thread, from the Annual Council to the small 'Peace of Cake' fellowship zoom chats, was members finding online tools to connect with people elsewhere in the country.

The Fellowship membership were brought into the strategic review process launched by the trustees. This was via a postal survey that brought a range of perspectives back that shaped the 2021 workplan. Follow up focus group conversations are scheduled for spring 2021.

Overall, the pandemic brought many financial and planning challenges to the operations of the Fellowship, yet it enabled a deeper sense of Fellowship to develop among members due to a switch to digital activities.

2. FoR Scotland

For Scotland was active at two key moments in 2020.

The first was International Conscientious Objectors Day in May. A special online gathering, organised by the Edinburgh Peace and Justice Centre, was enhanced by stories of FOR members who were Cos being shared.

The second was a socially distant gathering at the end of the summer to mark 75 years since the nuclear bombing of Hiroshima and Nagasaki. FoR Trustee David Mumford lead a service through brought different church traditions to reflect on what the legacy of the bombs could be today. The reflections were shaped by a reading, given by the daughter of a Scottish missionary, of an eye witness account to Nagasaki at the time of the bomb.

3. International Peacemakers' Fund

The International Peacemakers Fund continued to raise and distribute funds in support of Faith-based non-violent peacemaking. Income to the fund, for the year, was at a similar level to 2019. Due to Covid19 restrictions, planned increases in Church fundraising were not possible. However, a generous legacy from a long term supporter of the fund ensured a healthy balance to distribute.

4. Peace House

Peace House in Oxford is the Charity's operating base. In addition to our own offices, we have meeting rooms and office space available to let other like-minded organisations on a short term or sessional basis.

This year, for both types of let, was a year like no other. Government restrictions lead to a decision to close peace house to sessional hire from March 2020. This had a major impact on sessional hire which fell by 75% to £2,288.

We were thankful for the Anglican Pacifist Fellowship and Drone Wars continuing to rent our premises. Due to changes in working patterns following the pandemic, we said farewell to SPX Oxford in August 2020 as we moved from hosting their office to hosting their postbox. Income from these Short-Term tenants was £13,759 (2019 - £15,698), as annual inflation-linked rent increases only offset the close of SPX Oxford's tenancy.

The rental of parking spaces continued to provided a return, with income of £3,528 (2019 £3,527) over the course of the year.

Managing and operating the premises in 2020 was very challenging. Government guidelines on how many and under what circumstances people can gather for community meetings or to work in an office changed various times. The trustees wish to note their particular thanks to Padmakumara and Teresa Barton for their substantial work to keep the building open and available, in line with government guidelines, when it was possible.

5. Reserves Policy

The Trustees consider it appropriate to hold unrestricted reserves equivalent to one year's expected unrestricted expenditure. During 2020, the Trustees released unrestricted reserves in order to continue the operations of FOR during the uncertainties of the Covid pandemic. Having reviewed the planned operations of FOR in the continuing uncertainty caused by Covid-19 the Trustees consider the current level of reserves sufficient to enable FOR to continue to meet its obligations.

6. Structure, Governance, and Management

FoR is constituted as a charity with the objectives of the advancement of religion and education and other charitable purposes. It has a Board of Trustees which has the usual powers in relation to fundraising, oversight of finance, buying property, employing staff, co-operating with other charities and other activities related to its objects. The Trustees meet several times a year and set up such working groups and sub-committees as may be necessary in carrying out the objectives of the organisation, with the proviso that they report fully to the Board of Trustees. An Annual Council takes place and receives the Annual Report and duly examined Accounts which are transmitted to the Charity Commissioners.

Day to day activity of the staff is managed by the Director, who provides updates (in the form of a staff report) to Board. The Director, in turn, is managed by the Chair of Trustees on behalf of the board.

7. Trustees

The Trustees are responsible for all major decisions relating to the operation of the Charity in the achievement of its objectives. In the day to day running of the organisation and detailed organisation of events, authority to act is given as appropriate to Working Groups and staff who make reports as required to the Trustees.

Trustees are elected for a three-year term by members at Annual Council. Individuals with a particular expertise or who represent other peace organisations may be co-opted as Trustees for a year. New Trustees are recruited from among active members of FoR or may stand for election at Annual Council. Potential Trustees may attend a Trustee meeting prior to their election or co-option and be provided with copies of FoR's constitution and the Basis. They are also advised of the responsibilities of Trusteeship as required by Charity Law and Charity Commission regulations and guidance.

8. Related Parties and Affiliations

FoR is affiliated to the International Fellowship of Reconciliation (IFOR), sends representatives to its meetings, makes an annual donation to it and has close links with IFOR branches throughout Europe and across the world.

As remarked in Note 0 of the Annual Accounts, members of the Methodist Peace Fellowship (MPF) automatically also become members of FoR and their subscriptions are paid to FoR. An annual grant is made to MPF. During 2020 the United Reformed Church Peace Fellowship, a group that had previously received support from the Fellowship, became a body within the Fellowship and transferred their remaining assets to it.

In the UK, FoR is affiliated to the Network of Christian Peace Organisations (NCPO), Network for Peace (NfP), the Global Day of Action Against Military Spending (GDAMS) and the Drone Campaign Network (DCN). Outside of the formal networks, we are in regular communication with partner peace organisations including Pax Christi and the Christian Campaign for Nuclear Disarmament.

9. Risk Management

The Trustees have implemented systems to be followed by the Administration and Finance Officer and other FoR staff with a view to ensuring that the risks of financial loss are minimised. Trustees and FoR staff review the appropriateness of these procedures each year and ensure that they are being adhered to. The Trustees have also examined other operational and business risks that might arise and confirm that they have established systems to mitigate the significant risks.

10. Public Benefit

We note the importance of Public Benefit and the guidance given by the Charity Commission on this subject. It relates to our aims and the quest for a world order based on love as expressed in our Basis and exemplified in the teaching and ministry of Jesus.

Historically, the origin of the movement was in Conscientious Objection to war and the membership had a Christian commitment. This remains part of our heritage, but we increasingly work alongside people of other faiths in seeking justice and peace in a world of oppression and conflict. All our educational and outreach work is of public benefit and we seek to make our conferences and training courses widely available by having subsidies in costs. Public benefit is widely expressed in our grants with which we support projects overseas. We recognize that reconciliation requires deep changes in society as we work for a more just and caring community. We shall continue to monitor the issue of public benefit as we discuss the implementation of our strategic plan and the development of the various programmes.

11. Financial Review

Despite the challenges posed by an unprecedented year of activity, the Charity remains in a strong position to meet the opportunities for Christian peacemaking in the modern world. Holding substantial assets and a committed member base, it saw income from donations, excluding legacies, increase in 2020. FoR members responded to the adventitious conditions by offering their support. Income from One-off giving, in particular, rose during 2020, by 44% to £11,624. Regular giving remained stable, though we did see a slight fall in income from Churches, etc, who were unable to meet in person. With news in early March 2020 of a roadmap out of restrictions on meeting in groups, we look forward to building on this in 2020, capitalising on the success of our online activities, given greater energy because of the pandemic. In outstripping income, expenditure continues to present challenges, as delivery on the

Charity's objectives requires suitable staffing, the major cost. FoR maintained 2 members of staff in 2020 and was able to benefit from the Coronavirus Job Retention Scheme for one member of staff in particular, whose responsibilities were lessened due to FoR being unable to conduct room hire at normal levels. The Charity took a proactive and flexible approach to staffing during 2020 and was able to maintain two staff members throughout the challenging time.

Total receipts on unrestricted funds were £59,819, of which £424 was investment income. Restricted donations of £10,3100 were also received and are detailed in the Financial Statements. A grant of £3,300 was received to fund campaigns work that links peace and the environment. This has been placed into a new restricted fund. Peace House continued to be let out for Short Term and Sessional hire, provoking a gross income of £19,575. This was partly composed of £3,528 from renting out Peace House's two parking spaces, constant despite the pandemic. The Annual Appeal was expanded and segmented to target specific levels of membership engagement. It saw donations of £7,782, 75% higher than in 2019 (£4,435), itself a record year. FoR also saw consistent receipts for Regular Giving and One-off Giving. We were grateful for unrestricted pecuniary legacies of £2,715 (2019 - £23,488), from the estates of Jean Squire, Barbara Sunderland, and John Emberton, and restricted (for IPF) legacy of £2,895 from Angela Broome. A long-term supporter of the Fellowship, who had acted as Trustee and managed to attend the Annual Council in 2019, Angela continued this generosity as part of her final will, and the Charity is very grateful. Total income, including tax recovered but excluding legacies, went up by 3% (2019, 2%).

£83,531 was spent in support of FoR's activities. Staffing was the highest cost, over £50,000, a decrease of 20%. Staff time was dedicated to expanding our online offering, and maintaining safe working for all who use Peace House. Expanding levels of activity by going online is a development to continue when restrictions are curtailed, if as planned, in June. A further expansion was seen in the placement of Jack Woodruff to operate as Digital Archivist and Podcast Engineer, funded by the One Programme of the Methodist Church. Arriving in September, February 2021 saw the fruits of his work, with the launch of FoR's Peace Podcast. Funded wholly by the Methodist Church, Jack's arrival saw no increase in expenditure, which overall fell by 16%.

As their activities were largely curtailed in the light of the pandemic, FoR did not make a grant to the Methodist Peace Fellowship in 2020 (2019, £1,500). MPF is a denominational fellowship existing within the Charity. Governance costs decreased significantly due to Trustee Meetings and Annual Council taking place online.

The restricted International Peacemakers' Fund expended £7,010, £66 of which was on fundraising. The balance of the expenditure supported two peace projects overseas. Balances carried forward at the close of the year on unrestricted funds was £77,884. Balances on restricted funds was £20,089. Tangible assets were £500,000.

12. Trustees' Responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Trustees are required to select suitable accounting policies, as described on pages 14-15, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the trust and to enable them to ensure that the financial

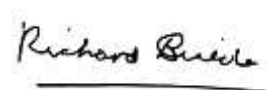
statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that these financial statements comply with current statutory requirements, the requirements of the charity's Constitution and Rules, and the requirements of the Statement of Recommended Practice for Charities (SORP 2015).

13. Thanks and Acknowledgements

The Trustees would like to place on record our thanks to all the staff who worked for FoR during 2020: Padmakumara, Jack Woodruff, Teresa Barton and John Cooper.

Richard Bickle

A handwritten signature in dark ink, reading "Richard Bickle", is written over a horizontal line.

Chair of Trustees

By Order of the Board on 28th April 2021

Peace House
19 Paradise Street
OXFORD
OX1 1LD

Independent Examiner's Report

I report on the accounts of the charity for the year ended 31st December 2020 which are set out on pages 12 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Public Finance and Accountancy.

It is my responsibility to:

- examine the accounts under section 144 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Simrit Sandhu
SPX Oxford Ltd
19 Paradise Street
Oxford
OX1 1LD

Statement of Financial Activities 2020

		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds	Funds	Funds	Funds	Funds
	Note	£	£	2020	£	£	2019
				£			£
Income and endowments from:							
Donations and legacies	2	39,673	10,310	49,983	49,261	6,644	55,905
Charitable activities	3	147	-	147	1,571	-	1,571
Other Trading activities	4	19,575	-	19,575	28,418	-	28,418
Investment income	5	424	-	424	324	-	324
Total income		59,819	10,310	70,129	79,573	6,644	86,217
Expenditure on:							
Fundraising costs	6	4,172	66	4,238	4,813	200	5,012
Charitable activities	7	71,715	7,578	79,293	94,381	8,905	103,286
Total expenditure		75,887	7,644	83,531	99,194	9,105	108,298
Net income / (expenditure)		- 16,068	2,666	- 13,402	- 19,620	- 2,461	- 22,081
Transfers between funds		-	-	-	-	-	-
Net movement in funds		- 16,068	2,666	- 13,402	- 19,620	- 2,461	- 22,081
Reconciliation of Funds							
Total funds brought forward		593,953	17,423	611,376	613,573	19,884	633,457
Total funds carried forward	12	577,884	20,089	597,974	593,953	17,423	611,376

Balance Sheet at 31st December 2020

		2020		2019	
	Note	£	£	£	£
Fixed Assets					
Tangible assets	7		500,958		500,000
Current assets					
Stock		-		100	
Debtors	8	3,299		5,003	
Cash at bank and in hand		98,679		113,455	
		<u>101,978</u>		<u>118,558</u>	
Creditors: Amounts falling due within one year	9	<u>- 4,962</u>		<u>- 7,182</u>	
Net current assets			<u>97,016</u>		<u>111,376</u>
Net assets			<u><u>597,974</u></u>		<u><u>611,376</u></u>
The funds of the charity					
Restricted funds	10		20,089		17,423
Unrestricted funds	10		577,885		593,953
Total Charity Funds			<u><u>597,974</u></u>		<u><u>611,376</u></u>

Notes to the accounts

1. Accounting Policies

The principal accounting policies which are adopted in the preparation of the financial statements are set out below:

Basis of accounting

The financial statements have been prepared under the historical cost convention. The accounts have been prepared in accordance with the Charities Act 2011 and the Statement of Recommended Practice 2015 “Accounting by Charities” and United Kingdom Accounting Standards.

Going concern

The financial statements have been prepared on the going concern basis. Having reviewed activity of an unprecedented year, the Trustees have concluded that the material uncertainty affecting the organisation because of the Covid-19 pandemic remains significant. Restrictions on activity are likely to continue until the second half of 2021, but in comparison to March 2020, the intervening period is more predictable. Trustees have concluded that FOR’s forecasted income, expenditure controls and reserves are sufficient to enable the Charity to operate effectively in meeting its aims.

Recognition of income

These are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more than likely that the resources will be received, and the monetary value can be measured with sufficient certainty.

Incoming resources with related expenditure

Where incoming resources have related expenditure, as with fundraising for example, the incoming resources and related expenditure are reported gross in the SOFA.

Income from donations and legacies

All monetary donations and gifts are included in full in the statement of financial activities when receivable, provided there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

Legacies to which the charity is entitled are included in the statement of financial activities unless they are incapable of measurement.

Donations under gift aid together with the associated income tax recoveries are credited as income when the donations are received.

Volunteer help

The value of volunteer help is not included in the accounts but described in the Trustees’ report.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Cost allocation

Direct costs have been allocated directly to the activity category. Items of expenditure which contribute directly to more than one activity cost category, and support costs, have been apportioned on a

reasonable, justifiable and consistent basis.

Governance costs

Governance costs include costs of preparation and reporting on the statutory accounts, the costs of trustee meetings and cost of any legal advice to Trustees on governance or constitutional matters.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support cost where appropriate.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charities.

Designated funds are sums set aside out of unrestricted funds for specific purposes. Transfers between funds are at the discretion of the Trustees

Tangible assets

Tangible assets are capitalised when they cost more than £1,000 and depreciated as shown below.

Office equipment 3 years

Furniture 5 years

The long leasehold property is not depreciated on the basis that the residual value of the land is a significant proportion of the value of the land and buildings.

As the Fellowship's main operational asset, the property is currently shown at historic cost

Investments

Investments are recorded at cost, hence only realised gains on disposal of investments are brought into account.

Stocks

Stocks are stated at the lower of cost and net realisable value.

Pensions

The charity operates a defined contribution pension scheme for staff in line with auto-enrolment legislation. The assets of the scheme are held separately from those of the charity. The annual contributions payable charged to the Statement of Financial Activities were £1,503 (2019: £1,795).

2. Donations and legacies

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
--	-----------------------	---------------------	---------------------	---------------------

	£	£	£	£
Regular giving	13,674	-	13,674	13,730
One off	11,624	-	11,624	8,098
Collections from other organisations	375	-	375	743
Trusts and grants	945	3,300	4,245	680
Job Retention Scheme grants	6,935	-	6,935	-
Legacy	2,715	-	2,715	23,488
Tax recovery	3,405	-	3,405	3,022
International Peacemakers' Fund	-	7,010	7,010	6,144
	<u>39,673</u>	<u>10,310</u>	<u>49,983</u>	<u>55,905</u>

To further pursue the Charity's objectives FoR was the recipient of income from 4 legatees in 2020, totalling £2,715 (2019: £23,222) for General Funds and £2,895 for the IPF (2019: £nil).

3. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Publication and merchandise sales	94	-	94	233
Campaigns and Events	53	-	53	1,337
	<u>147</u>	<u>-</u>	<u>147</u>	<u>1,570</u>

4. Income from other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Rental Income - Short term lettings	13,759	-	13,759	15,698
Rental Income - Sessional Hire	2,288	-	2,288	9,193
Rental Income - Parking	3,528	-	3,528	3,527
	<u>19,575</u>	<u>-</u>	<u>19,575</u>	<u>28,418</u>

5. Fundraising costs

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Property running costs	1,672	-	1,672	3,178
Other fundraising costs	2,500	66	2,566	1,834
	<u>4,172</u>	<u>66</u>	<u>4,238</u>	<u>5,012</u>

6. Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Direct costs				
Campaigns, events and affiliations	7,838	-	7,838	11,428
Grants made to other organisations	-	7,578	7,578	10,405
Support costs				
Staffing costs	50,190	-	50,190	63,061
Property running costs	3,401	-	3,401	5,685
Other admin costs	7,313	-	7,313	8,843
Governance				
Cost of council, committee and trustee meetings	1,707	-	1,707	2,035
Trustee expenses	324	-	324	1,049
Legal and professional fees	648	-	648	500
Independent Examiner's fee	294	-	294	280
	<u>71,715</u>	<u>7,578</u>	<u>79,293</u>	<u>103,286</u>

7. Staff costs and emoluments

	2020	2019
	£	£
Wages and salaries	46,107	58,937
Employer's National Insurance	742	311
Employer's pension contributions	1,503	1,795
	<u>48,352</u>	<u>61,043</u>

No employees received remuneration of more than £60,000 during the year (2019: nil).

The average number of whole-time equivalent staff during the year was 2.1 (2019: 2.1).

8. Tangible fixed assets

	Fixtures, fittings and equipment £	Leasehold Property £	Total Fixed Assets £
Cost			
As at 1st January 2020	1,913	500,000	501,913
Disposals	1,438	-	1,438
As at 31st December 2020	<u>3,351</u>	<u>500,000</u>	<u>503,351</u>
Depreciation			
As at 1st January 2020	1,913	-	1,913
Disposals	-	-	-
Depreciation charge for the year	480		480
As at 31st December 2020	<u>2,392</u>	<u>-</u>	<u>2,392</u>
Net book value			
As at 31st December 2020	<u>958</u>	<u>500,000</u>	<u>500,958</u>
As at 1st January 2020	<u>-</u>	<u>500,000</u>	<u>500,000</u>

9. Debtors

	2020 £	2019 £
Trade debtors	-	90
Tax recoverable	3,265	3,459
Other debtors	35	1,454
	<u>3,299</u>	<u>5,003</u>

10. Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals	2,615	3,649
Trade creditors	404	-
Other creditors	1,943	3,533
	<u>4,962</u>	<u>7,182</u>

11. Analysis of funds

	At 1st January 2020	Income	Expenditure	Transfers between funds	At 31st December 2020
General Funds					
Unrestricted income funds	593,953	59,819	- 75,887	-	577,885
Restricted Funds					
International Peacemakers' Fund	12,185	7,010	- 7,644	-	11,551
Fellowship of Reconciliation Scotland	4,738	-	-	-	4,738
Peace Education Trust	500	-	-	-	500
Peace-Environment Campaigning		3,300	-	-	3,300
Total Restricted Funds	17,423	10,310	- 7,644	-	20,089

The FoR Scotland Fund is restricted to FoR's activities in Scotland. It was created when FoR Scotland joined with FoR England in 2015, and transferred its remaining balance to the new, combined Charity.

The International Peacemakers' Fund makes grants to groups and organisations that are promoting peace and reconciliation in areas of conflict, areas where conflict has recently ceased, and areas where conflict is likely to happen.

12. Related Party Transactions

In 2020, the Charity made contributions/grants totalling £10,416.76 to three organisations.

Two grants were paid out from in support of our International Peacemaking. They were given to SONAD and to MiR-Congo from the International Peacemakers' Fund. This restricted fund awards organisations offering pathways to peace in conflict zones around the world on an annual basis. Award recipients are decided by the Board based upon application to the Fund and consideration by the Fund committee.

The IFOR exists to co-ordinate branches in over 40 countries, all of whom work to promote non-violent means of preventing, limiting, and ending the spread of warfare. IFOR also exists to promote peace, social justice, and reconciliation. It holds conferences in which branch members meet, share stories, and deepen the bonds of their objective of peace. In 2020, the Charity, a branch member, gave a grant of £5,208.43 to IFOR (2019 - £5,043) in support of its work.

The Charity has a less formal link with the Baptist Peace Fellowship (BPF). In 2019, no grants were given to the Baptist Peace Fellowship (2018 - £nil). There is a close relationship between the Charity and the MPF. Members of the latter automatically become members of the Fellowship and their donations are given to FoR, which in turn makes grants to the MPF. In 2020, no grant was requested by MPF (2019 - £1,500), however there was substantial support offered to the network in staff time and through the successful application for a Methodist One Project worker.

13. Information Regarding Trustees and Key Management Personnel

Trustees received no remuneration or other benefits regarding their duties as Trustees during the year. Travel and meeting expenses were reimbursed to 2 Trustees (2019 - 5), amounting to £291 (2019 - £1,094).

The Key Management Personnel comprise the voluntary Trustees and the Director. The total amount of employee benefits of the key management personnel was £25,450 (2019 - £25,651).