



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2019		31	08	2020

Section A Reference and administration details

Charity name Four Oaks Pre-school Playgroup

Other names charity is known by

Registered charity number (if any) 1041584

Charity's principal address c/o Four Oaks Primary School
Edge Hill Road
Sutton Coldfield
Postcode B74 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Rowley	Chair		
2	Victoria Rondeau	Co-Chair		
3	Heather Moss	Treasurer/Charity contact	to March 2020	
4	Julia Weaver	Secretary		
5	Laura Phillips			
6	Gurmet Sandhu			
7	Sukhvinder Peters			
8	Rebecca Benskin-Waits			
9	Brenda Mullan	Charity contact	from April 2020	
10	Laura Phillips	Treasurer	from April 2020	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	A body associated with the Preschool Playgroup
Trustee selection methods (eg. appointed by, elected by)	Elections take place at our AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Providing play facilities, together with continued encouragement for parents to become involved in the activities of the Pre-school, ensuring opportunities for all children regardless of race, culture, religion & background.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our playgroup is committed to offering a safe and caring environment within which our children can thrive. Each child regardless of race, culture, religious beliefs or special needs is encouraged to develop individually enabling them to achieve independent social and emotional skills, intellectual skills, language skills and physical skills as they embark on the foundation stage of their education.

All monies generated by our many fundraising activities are ploughed back into playgroup for the benefit of the children. Parents are encouraged to participate in their child's education at playgroup, ensuring that the development process continues in the home environment.

All staff regularly attend training courses to keep them up-to-date with modern teaching techniques and requirements with which to stimulate and further develop our children.

Section E Financial review

Brief statement of the charity's policy on reserves

Playgroup is a non-profit organisation – we do, however, try to maintain a reserve of at least six months wages in our savings account as an emergency fund for times when playgroup pupil intake is low.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Laura Phillips

Full name(s)

Laura Phillips

Position (eg Secretary, Chair, etc)

Treasurer

Date

1/5/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Four Oaks Pre-school Playgroup	No (if any) 1041584
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees and council funding	70,155	-	-	70,155	85,312
Bank interest	18	-	-	18	18
Fundraising	4,724	-	-	4,724	1,009
Other	431	-	-	431	2,322
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	75,328	-	-	75,328	88,661
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	75,328	-	-	75,328	88,661
A3 Payments					
Wages	67,978	-	-	67,978	70,450
Repairs/New Equipment	6,000	-	-	6,000	2,530
Admin/Stationary	4,546	-	-	4,546	4,120
Rent	329	-	-	329	220
Other	1,415	-	-	1,415	3,885
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	80,268	-	-	80,268	81,205
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	80,268	-	-	80,268	81,205
Net of receipts/(payments)	- 4,940	-	-	- 4,940	7,456
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	90,777
Cash funds this year end	- 4,940	-	-	- 4,940	98,233

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	122	-	1,026
	Current Account	57,208	-	61,208
	Savings Account	36,000	-	36,000
	Total cash funds	93,330	-	98,234
	(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Laura Phillips</i>	Laura Phillips	01/05/2020



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Four Oaks Pre-School Playgroup

On accounts for the year
ended

31 August 2020

Charity no
(if any)

1041584

Set out on pages

1 & 2 of form CC16a

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2020**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/05/2021

Name:

Krishna Dattani

Relevant professional
qualification(s) or body
(if any):

Part Qualified ACCA
QBE

Address:

11 Roman Lane

Sutton Coldfield

B74 3AE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A