



## Trustees' Annual Report for the period

From **01/09/2019** To **31/08/2020**

**Charity name:** Nicolaus Copernicus Polish Saturday School in Birmingham

**Charity registration number:**1158308

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is acting for the benefit of children with Polish background and their families living in Birmingham and its neighbourhood providing educational courses in their mother tongue as well as maintain and upholding Polish culture, traditions and Catholic values.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We have continued to provide our community with opportunity to learn in all age groups from Early Years to A-level. Due to the coronavirus pandemic, from March to July 2020, the school was operating on remote teaching system. Our students were awarded predicted grades for their GCSE and A-Level exams. During the lockdown we strongly advised our students to take part in wide spectrum of online activities provided by the School.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to provide our community with opportunity to learn in all age groups from Early Years to A-level.</p> <p>Due to the coronavirus pandemic, from March to July 2020, the school was operating on remote teaching system.</p> <p>Our students were awarded predicted grades for their GCSE and A-Level exams. During the lockdown we strongly advised our students to take part in wide spectrum of online activities provided by the School.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our aim is to hold a reserve of no less than £25000 to cover any unforeseen expenses, that may occur during academic year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To cover any unforeseen expenses, that may occur during academic year.
Amount of reserves held	Para 1.22	£25000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed and reappointed annually by General Meeting of Members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Nicolaus Copernicus Polish Saturday School in Birmingham
Other name the charity uses	PSS
Registered charity number	1158308
Charity's principal address	40 Orwell Drive B38 8HZ Birmingham

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Adam Sliski	Chair		General Meeting
2	Elzbieta Szota Bujalska	Treasurer		General Meeting
3	Rafal Chorodecki	Trustee		General Meeting
4	Edyta Kilimar Knap	Secretary		General Meeting
5	Barbara Dowman	Trustee		General Meeting
6	Agnieszka Glogowska	Trustee	February 2020 onwards	General Meeting
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Adam Sliski	Edyta Kilimar-Knap
<b>Full name(s)</b>	Adam Sliski	Edyta Kilimar-Knap
<b>Position (eg Secretary , Chair, etc)</b>	Chair	Secretary
<b>Date</b>	05/06/2021	

## Financial Report for academic year 2019/2020

### Bank Accounts

Opening Balance 01/09/2019	<b>£34,012.69</b>
Closing Balance 31/08/2020	<b>£31,481.89</b>
Cafe - opening balance 01/09/2019	<b>£6,567.06</b>
Cafe - closing balance 31/08/2020	<b>£6,567.06</b>

### Income for the year

School fees - cash	£10,787.10
School fees - online	£24,378.35
Zurich insurance refund	£8.76
SWP Funds from Poland	£2,092.68
total	<b>£37,266.89</b>

### Expenditure

Books, teaching resources, stationery	£6,417.94
Polish School Society Membership	£393.76
Insurance	£421.76
Premises rent	£8,008.67
Teachers' expenses	£18,446.28
Fundraising & event expenses	£4,408.97
Accountancy & Returns	£100.00
School website	£324.72
Fee returns	£190
DBS	£277.20
total	<b>£38,989.30</b>

School profit for the year **-£1,722.41**

Café profit for the year **£0.00**