



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1 January 2020 To 31 December 2020**

Charity name: **Holyport Community Trust**

Charity registration number: **1179097**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's object is to provide or assist in providing for the inhabitants of Holyport (and its immediate vicinity) facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the charity include hiring out the village hall to various local residents and groups at subsidised rates they can afford and running an annual fair on Holyport Village Green. The Hall is also rented at commercial rates to individuals and to organisations outside the area, which further supports its activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has provided hall hire for various local residents and groups at subsidised rates they can afford. The Hall was also rented at commercial rates to individuals and to organisations outside the area.</p> <p>The charity's activities have naturally been severely affected by the Covid-19 pandemic which left the Hall unusable for a large part of the year. The annual village fair also had to be cancelled.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity generated income of £34,649 during the period and incurred expenses of £41,036. The income includes Covid-19 Support Grant to the amount of £10,000 from the local borough.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds sufficient reserves to ensure main operations can continue for 6 months. For 2020 this was £23,000 for operational costs and £5,000 for general maintenance. The trustees review the required levels on an annual basis.
Amount of reserves held	Para 1.22	The charity held £172,356 of cash reserves at the period end. The charity has two designated funds, a Major Projects fund and a Tennis Court fund. The proceeds of the annual Fair, minus expenses are designated to the Major Projects fund and the proceeds from the hire of the Tennis Court are designated to the Tennis Court Fund. At the end of the period the charity held cash reserves of £172,356 which included £31,898 Major Projects Fund, £12,371 Tennis Court Fund and a £1,200 donation towards the hall refurbishment.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

## Structure, Governance and Management

Description of charity's trusts:		Foundation CIO
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the AGM. There must be a minimum of 7 and no more than 28 - 14 elected members, 9 Representative members (appointed by named local organisations) and not more than 5 co-opted members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive the Trustee Roles and Responsibilities document.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Holyport Community Trust
Other name the charity uses	
Registered charity number	1179097
Charity's principal address	Money Row Green Holyport Maidenhead SL6 2NA

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anette Abrahamsen	Treasurer		
2	Mike Dyde	Chairman		
3	Marilyn Coppinger			
4	Gill Hudson		Appointed 03/02/2020	
5	Karen Kelly		Appointed 21/11/2019	
6	Efimia Marinos		Appointed 20/02/2020	
7	Marysia Stone			
8	Derek Wilson		Appointed 26/01/2020	Bray Parish Council
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10				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Warner Wilde	4 Marigold Drive, Bisley, GU24 9SF

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mike Dyde	Anette Abrahamsen
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date	30/03/2021
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Holyport Community Trust

**On accounts for the year  
ended**

31 December 2020

**Charity no  
(if any)**

1179097

**Set out on pages**

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

31/03/21

**Name:**

Frances Wilde

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA DChA

**Address:**

4 Marigold Drive

Bisley

GU24 9SF





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Holyport Community Trust

No (if any)

1179097

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2020

To

Period end date  
31/12/2020

### Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

#### A1 Receipts

Hall lettings	12,154	-	-	12,154	13,504
Tennis court hire	1,685	-	-	1,685	1,046
Interest received	202	-	-	202	218
Donations	2,482	1,200	-	3,682	8,985
Bank compensation		-	-	-	185
Sales	2,046	-	-	2,046	-
Fair income	1,880			1,880	
Grant (COVID 19)	10,000			10,000	
Damage deposits received	3,000	-	-	3,000	2,050
Donation from Holyport war Memorial Hall		-	-	-	194,312
		-	-	-	-

<b>Total receipts</b>	<b>33,449</b>	<b>1,200</b>	<b>-</b>	<b>34,649</b>	<b>220,300</b>
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#### A3 Payments

General & Water Rates	726	-	-	726	395
Gas & Electricity	4,017	-	-	4,017	1,412
Refuse Collection	2,140	-	-	2,140	1,472
Cleaning	4,701	-	-	4,701	3,505
General maintenance	8,918	-	-	8,918	10,617
Grounds Maintenance	3,105	-	-	3,105	-
Insurance	2,741	-	-	2,741	904
Telephone	656	-	-	656	299
Administrative Expenses	5,093	-	-	5,093	4,080
Advertising	995	-	-	995	125
Donations	256	-	-	256	1,681
New Hall expenditure	674	-	-	674	8,130
Website	314	-	-	314	1,386
Accounts prep. and Independent Examination (two charities)	1,200	-	-	1,200	-
Damage Deposits refunded	3,500	-	-	3,500	850
	-	-	-	-	-
<b>Sub total</b>	<b>39,036</b>	<b>-</b>	<b>-</b>	<b>39,036</b>	<b>34,856</b>

#### A4 Asset and investment

Fixtures and fittings	2,000	-	-	2,000	3,459
Office equipment		-	-	-	3,242
<b>Sub total</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>6,701</b>

<b>Total payments</b>	<b>41,036</b>	<b>-</b>	<b>-</b>	<b>41,036</b>	<b>41,557</b>
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<b>Net of receipts/(payments)</b>	<b>- 7,587</b>	<b>1,200</b>	<b>-</b>	<b>- 6,387</b>	<b>178,743</b>
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#### A5 Transfers between funds

	-	-	-	-	-
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#### A6 Cash funds last year end

	178,743	-	-	178,743	-
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<b>Cash funds this year end</b>	<b>171,156</b>	<b>1,200</b>	<b>-</b>	<b>172,356</b>	<b>178,743</b>
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## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Lloyds Current account	4,961	-	-
	Lloyds Bookings accounts	1,652	-	-
	Lloyds savings account	9,014	-	-
	Lloyds refurb account	73,545	1,200	-
	Lloyds bookings savings account	12,372	-	-
	COIF savings	65,689	-	-
	Fair account	3,807	-	-
	Petty cash	116	-	-
	<b>Total cash funds</b>	<b>171,156</b>	<b>1,200</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Pavilion		13,340	-
	Hall buildings and grounds		57,820	-
			-	-
	Hall chairs		3,459	1,730
	Cinema equipment		3,242	1,621
	Range cooker		2,000	2,000
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval


Mike Dyde  
Anette Abrahamsen

30/3/2021  
30/03/2021