

Coronation Hall

Secretary's Annual Report - 2020

Due to Covid-19 restrictions, which have also meant the Hall has been effectively closed throughout the majority of 2020, there have not been any full committee meetings held during the past year. Neither have there been any meetings of the Hall's Executive Team. Nevertheless, the Executive Team members have kept close contact throughout the year and have reported to Trustees, as and when there are issues to raise, seek guidance and / or report on

Despite the Hall being closed, financial support from the Government in particular has allowed the Hall to continue to 'operate', including its use as a Community Hub during the early stages of the pandemic

It has also been possible to continue with the planned programme of improvements to the Hall, in no small part to allow it to open, when allowed to do so, under strict adherence to Covid- 19 guidelines

The major infrastructure investments made by the Trustees this year have been:

- the resurfacing of the pathways to the sides of the Hall (and their associated retaining walls), with the majority of the costs covered by a grant from the National Lottery Community Fund;
- an enhancement to the soundproofing in the Hall, using grant monies received from the Bells company (the residual monies from this particular grant will be used towards the costs of a system to allow those waiting to use the stage to monitor performances in progress);
- resurfacing of the floor of the stage, predominantly using grant monies from the Paul Bassham Trust; and
- maintenance of the Defibrillator mounted on the side of the Hall, the cost of which will be reimbursed to Mundesley First Responders through the holding of a charity Bingo event, once circumstances allow

In addition to these planned improvements, we have had to arrange emergency repairs to a leaking pipe, bringing water into the Hall by the Jubilee Room side entrance. While the immediate works required to replace the pipe were successful, with the costs covered by our insurers, there is evidence that the water leaking into the ground has had a detrimental affect on the Hall's wooden flooring. We have asked contractors to undertake inspections and advise on the likely cause of the 'buckling' of the floor, which is apparent in some areas, as well as any remedial works required

As it is clear that the damage is a result of the water leak, then a further claim will be made to our Insurers. Alternatively, consideration will be given to applying for a Grant from ACRE or perhaps the National Lottery to cover the costs of the work

Notwithstanding the outcome of this exercise, the further consideration of the possible refurbishment and extension of the existing toilet facilities will be delayed, at least until the Hall is reopened and future revenue streams have been secured

Coronation Hall accounts, Jan 1st to Dec 31st 2020.

	2020	2019
MAIN ACCOUNT OVERALL		
Opening balance Jan 2020	£ 11,938.94	£ 31,864.33
Receipts 2020	£ 22,432.50	£ 23,746.93
Expenditure 2020	-£ 23,885.95	-£ 43,672.32
Closing balance Dec 2020	£ 10,485.49	£ 11,938.94

END OF YEAR BALANCES		
Main account	£ 10,485.49	£ 11,938.94
Petty cash	£ 14.35	£ 22.15
CCLA Bond	£ 61,741.24	£ 56,237.38
TOTAL	£ 72,226.73	£ 68,198.47

Unpaid from 2020 (c/fwd to 2021)	£ 120.00	
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RECEIPTS		
Outstanding fees from last year	£ 1,134.00	£ 536.00
Hire fees	£ 1,804.50	£ 10,743.50
Fund raising	£ -	£ 4,306.11
MoS income	£ -	£ 5,112.50
Insurance claim (Note 1)	£ 710.00	£ -
Grants & Donations	£ 7,450.00	£ 3,048.82
NNDC Local Restrictions Grant (Note 2)	£ 11,334.00	£ -
TOTAL RECEIPTS	£ 22,432.50	£ 23,746.93

Coronation Hall accounts, Jan 1st to Dec 31st 2020.

	2020	2019
EXPENDITURE		
Caretaker	£ 4,853.40	£ 3,620.84
Cleaning materials	£ 126.57	£ 462.17
Insurance (Note 3)	£ 1,233.40	£ 1,125.94
Electricity	£ 533.82	£ 946.82
Gas	£ 498.86	£ 428.16
Gas service	£ 375.00	£ 84.88
Water & sewerage (note 4)	£ 291.29	£ 480.33
Council Tax (note 5)	£ -	£ 357.84
Repairs/maintenance	£ 1,342.56	£ 2,033.53
Waste disposal	£ 86.91	£ 425.74
Music licence	£ 294.44	£ 447.94
Miscellaneous fees	£ 40.00	£ 65.00
Mobile phone, broadband	£ 565.81	£ 409.08
MoS expenditure	£ -	£ 4,124.45
Transfer to Petty Cash account	£ -	£ 100.00
Furniture, other misc. items	£ 792.00	£ -
Building/decorating	£ 3,502.50	£ -
Deposits repaid	£ -	£ -
Covid-19 compliance materials (note 6)	£ 720.92	£ -
TOTAL	£ 15,257.48	£ 15,112.72
CAPITAL EXPENDITURE		
Path resurfacing	£ 7,914.00	
Sound system upgrading	£ 714.47	
TOTAL CAPITAL EXPENDITURE	£ 8,628.47	£ 28,559.60
TOTAL EXPENDITURE	£ 23,885.95	£ 43,672.32

Notes.

1. The insurance claim was for the water leak from the Jubilee Room in September.
2. The Local Restrictions Grant is paid if the Hall is required to close as a result of Government regulations.
3. The small rise results from an increase in the rebuilding cost assessment, now standing at £1.2 million.
4. Water billing was suspended between mid-March and end of August.
5. Council Tax was waived this year.
6. These materials, both hardware items and consumables, were required to make the Hall Covid-compliant, enabling us to open when permitted under the regulations.

Rod Beavon February 9th 2021.

MUNDESLEY CORONATION HALL

Charity no 304014

10th February 2020

My examination of the 2019 accounts produced by the Trustees of the Mundesley Coronation Hall included a review of accounting records kept by the Charity and a comparison of the accounts presented with those records.

After an extensive examination, nothing came to my attention that would give me cause to consider the accounts to be other than accurate and a true statement of the financial standing of the Charity.

Signed:



M J Kenmore

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