St Peter's Parochial Church Council

Financial Statements

Year Ending 31 December 2020

Aims and Purposes

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Canon Tim Hillier, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and development of the church buildings.

Objectives and Activities

The PCC has, after consistent prayer, discussion and consultation with the wider church, produced and adopted a detailed five-year vision for the period 2017-2022 which sets out our aims and objectives. This has been made widely available across the church. The primary objective of the PCC is the promotion of the gospel of Jesus Christ according to the doctrines and practices of the Church of England. We are committed to ministering as widely as possible across the community of Chertsey in order to draw men, women and children into a living relationship with Jesus Christ and to serve, unreservedly, the wider community. The strategy is well defined and set out in the latest five-year vision.

The PCC continues to operate a policy of tithing at least 10% of the church's income from congregational giving to the General Fund. Every three years the PCC identifies four or five charitable trusts (local, national and international) to be recipients of our tithe. In addition to this, substantial funds are raised and given to other charitable trusts each year

The church is part of the Benefice of Chertsey, Lyne and Longcross within the Runnymede Deanery and Anglican Diocese of Guildford.

Financial Review

The 2020 accounts were significantly impacted by the COVID 19 pandemic. Total Income reduced by \pounds 109,166 year on year as a result of the lockdown and restricted Church attendance and limited venue hiring opportunities. Expenses were reduced in response to these challenging conditions and the Ministry Team furloughed a number of the employees. The Parish share requirement was also reduced by the Diocese towards the end of 2020.

Total receipts on the General fund were £193,484. £193,100 was total expenditure on the General fund, resulting in a surplus on this fund of £383 for the year. The Children and Family worker fund was collapsed into the General Fund so creating a new carry forward balance of £37,334. These results are after we have given 10% of our income from congregational donations on the General Fund to other charities.

Total receipts on the Restoration fund were £7,454. £5,282 was total expenditure on the Restoration fund, resulting in a surplus on the fund of £2,172 for the year and a carry forward balance of £77,737.

Therefore, the total fund balances reduced from £119,534 to £116,503. During this year the average number of people in our regular giving scheme each month was 70 - a reduction from around 90 pre COVID.

Reserves Policy

The PCC works towards maintaining a reserves amount equivalent to 3 months' of expenses should there be sufficient funds available to enable this.

Structure, Governance and Management

The method of appointment of church members is set out in the church representation rules. All church attendees are encouraged to register on the Electoral Roll, who are then eligible for election to the PCC.

The PCC of St. Peter's Church is a registered charity with the Charities Commission number 1159207.

The elected members of the PCC are the trustees of the charity. Any individuals co-opted or in attendance at any PCC meetings have been, and will in future be, at the specific invitation of the elected PCC. Such individuals have no legal standing as trustees or voting rights on the PCC.

Administrative Information

St. Peter's Parochial Church is situated in Chertsey, Surrey. It is part of the Diocese of Guildford, within the Church of England. The correspondence address is London Street, Chertsey, Surrey KT16 8AS.

Members of the Parochial Church Council

All the members of the Parochial Church Council were elected at the 2017 APCM. The members of the Parochial Church Council during the year were:

Vicar	Canon Tim Hillier	Chairman	
Curate	Rev. Anna Norton Rev. Matthew White		
Asst. Minister	Rev. Christine Patti	nson	
Ministry Team	Canon Tim Hillier George Hobbs (LLM Rev. Anna Norton Rev. Matthew White Rev. Christine Pattir		
Churchwardens	Dave Phillips Jan Alexander		
Elected members	Rachel Bear Christine Leach Carol Murphy Laura South Gerard Oglesby Rosemary Richards Anita Ando Jonnie Mead Susie Robertson Julie Mintern Louise Raven Heather Golding Jo Stride Jean Warwick Charles Cochrane	PCC Secretary Treasurer DBS/Safeguarding	
Co-opted members	Annie Burnham		
Deanery Synod Reps	Peter Whisker George Hobbs Christine Leach		
Approved by the Parachial C	hurch Courselles at a		

Approved by the Parochial Church Council on the [28th May 2021] and signed on its behalf by :

Canon Tim Hillier

Canon Tim F Chairman

Independent Examiner's Statement

I report to the PCC on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 5 to 12.

Respective responsibilities of the PCC and examiner

The PCC is responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

As examiner, it is my responsibility: to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

John WF FCA ster

40 Ellingham Road, Chessington, KT9 2JA

Statement of Financial Activities

	£	£		£	£
	Unrestricted	Restricted		Total	Prior year
	Funds	funds		funds	total funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	165,403	300		165,703	259,712
Activities for generating funds	9,666			9,666	20,077
Investment income	86			86	45
Other incoming resources	25,783	_	_	25,783	22,576
Total income	200,939	300	_	201,239	302,411
Resources used					
Charitable activities	198,383	5,887		204,270	234,356
Total expenditure	198,383	5,887		204,270	234,356
Net income / (expenditure) resources before transfer	2,556	(5,587)	-	(3,031)	68,055
Other recognised gains / losses					
Net movement in funds	2,556	(5,587)		(3,031)	68,055
Total funds brought forward	112,515	7,019		119,534	51,479
Total funds carried forward	115,071	1,432		116,503	119,534
Represented by					
Unrestricted					
General fund	37,335			37,335	36,951
Designated					
Restoration Fund	77,737	—	—	77,737	75,564
Restricted					
Belfry Fund		1,431		1,431	1,131
Children & Family Worker Fund		0		0	5,888

Balance sheet

	£	£
	Total funds	Prior year funds
Fixed assets		
Tangible assets	_	1,764
		1,764
Current assets		
Debtors	6,023	4,673
Investments	594	594
Cash at bank and in hand	111,728	113,503
	118,345	118,770
Liabilities		
Creditors: Amounts falling due in one year	1,842	1,000
	1,842	1,000
Net current assets less current liabilities	116,503	117,770
Total assets less current liabilities	116,503	119,534
Total net assets less liabilities	116,503	119,534
Represented by		
Unrestricted		
General fund	37,335	36,951
Designated		
Restoration Fund	77,737	75,564
Restricted		
Belfry Fund	1,431	1,131
Children & Family Worker Fund	0	5,888
Funds of the church	116,503	119,535

Notes to the Financial Statements

Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared on an accruals basis under the historical cost convention.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the PCC becomes legally entitled to the benefit of the use of the resources;
- their ultimate receipt is virtually certain; and
- the monetary value can be measured with sufficient reliability

Grants and Donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax Claims on Cash Donations

Gift Aid and other tax claims are included in the SOFA in the same accounting period as the cash donations to which they relate.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment Income

This is included in the accounts when receivable.

Expenditure and Liabilities

Liability Recognition Liabilities are recognized as soon as the legal or constructive obligation arises.

Grants Payable

These are recognized when a commitment has been made.

Outward Giving

Giving to charitable organizations represents approved PCC giving as a commitment from current year activities.

Assets

Consecrated and benefice property

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with Section 10(2) (a) and (c) of the Charities Act 2011.

Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalized, but all items are included in the Church's inventory in any case.

Tangible Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost and depreciated over their useful economic lives.

Short Term Deposits

These include cash held on deposit either with the CBF Church of England Funds or at the bank.

Funds

Unrestricted Funds

These represent the funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on future projects and which are therefore not included in its 'free reserves'.

Restricted/Designated Funds

These are funds that must be spent on restricted purposes.

Fund	Purpose
General Fund objectives	Unrestricted, undesignated, available for any of the PCC's
Belfry tower	Restricted for the expenses relating to the church bells and
Children & Family worker	Restricted for the salary of the Children and Families Worker [PCC approved to collapse into General fund in July 2020]
Restoration Fund redevelopment	Designated for the expenses relating to the planned of the church and church hall.

Bankers

National Westminster Bank PLC, Chertsey Branch

CBF Church of England Deposit Fund.

Analysis of income and expenditure

	Unrest	£ ricted <u>Desig</u> i	£ nated <u>Rest</u>	£ ricted	£ <u>This year</u> <u>total</u>	£ <u>Last year</u>
INCOME AND ENDOWMENT	ſS					
Incoming resources from gene	erated funds	- Voluntary i	ncome			
Planned giving	108,713			—	108,713	125,311
Income tax recovered on gift aid	20,142	1,117	_	_	21,260	41,385
Collections & donations	19,381	6,283	300		25,964	91,296
Youth & children worker				_	_	718
Curates accommodation	4,765		_		4,765	
Grants	5,000	—	_		5,000	1,000
Total	158,003	7,400	300		165,703	259,712
Incoming resources from gene	rated funds	- Activities fo	or generating	g funds		
Hall Hire	3,060	—		_	3,060	14,612
Fees income (gross)	6,606		_		6,606	2,066
Parent and toddler groups	—	_		—	—	631
Social activities	-	_	_		_	2,767
Total	9,666		_		9,666	20,077
Incoming resources from gene		Investment	income			
Bank interest	32	54	—		86	45
Total	32	54	_	_	86	45
Other incoming resources						
Misc Income	22,183		_	_	22,183	19,216
Deanery Admin	3,600				3,600	3,360
Total	25,783				25,783	22,576
INCOME TOTAL	193,484	7,454	300		201,239	302,411

Unrestricted Designated Restricted This year bit EXPENDITURE Charitable activities Outward giving 12,000 - - 12,000 17,500 Local Outward giving 7,237 - - 7,237 956 Parish share 79,827 - - 7,237 956 Deanery 543 - - 543 543 Locally ordained minister 300 - - - 300 1,200 honorarium - - - 300 1,200 - - - 1,100 Telephone 374 - - 3,988 - - 3,000 - - 3,000 - - 3,000 - - 111 543 643 0,000 - - 111 553 0,000 - - 1,000 - - 111 553 0,000 - - 111 154<		£	£	£	£	£
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Employee Emoluments

The number of persons employed by the PCC during the year was 6.

Total employment cost	£ 48,023
Total social security costs	£0
Total pension costs	£ 1122

The social security costs were within the limit of the Employment allowance for the year.

Members of the PCC paid a salary during the year were:

Gerard Oglesby	£ 9,289
Annie Burnham	£ 12,326
Christine Leach	£ 16,869

Independent Examiners Remuneration

Total cost £0

Fixed Assets

Tangible assets	Audio visual & sound
Cost	£48,056
Depreciation At 31 December 2019	£46,291
Charge for the year	£ 1,764
At 31 st December 2020	£48,056
Net book value	
At 31 st December 2019	£1,764
At 31 st December 2020	£0

Grants received and receivable

Haberdashers Sceptic Space	2020	2019
	£2,000 £3,000	£ 1,000

Liabilities of more than one year

There is a liability to pay £1,751 a year on the photocopier lease until 16th September 2021.

Fund movement by type

		£		£	£	£
		Opening	Inc	coming	Outgoing	Closing
Belfry - Belfr	ry Fund					
Restricted		1,1	31	300	_	1,431
	Sub-total for Belfry	1,1	31	300		1,431
Child Fam - (Children & Family					
Restricted		5,88	88		5,887	0
\$	Sub-total for Child Fam	5,88	88		5,887	0
Restore - Res	storation Fund					
Designated		75,56	65	7,454	5,282	77,737
	Sub-total for Restore	75,56	65	7,454	5,282	77,737
General - Ger	neral fund					
Unrestricted		36,95	i1	193,484	193,100	37,335
	Sub-total for General	36,95	1	193,484	193,100	37,335
	Grand total	119,53	5	201,239	204,270	116,503