

Full name(s)

Revd. Samantha Taylor

Mr Graham White

Position (eg
Secretary, Chair, etc)

Charity Director and Chair
of Trustees

Trustee

Date

18th May 2021

Charity's principal address:

Westway House, Westway, Eastfield, Scarborough, North Yorkshire, YO11 3EE

The total expended in the year was £21,103 with £12,626 from restricted funds.

Running costs were £5,098 including utilities and supplies. The kitchen installation cost £7,978. Small equipment costs were £180, including paper trimmer, thermometers, chopping boards, alarms, door signs, hazard tape. Purchases of larger items of equipment including for kitchen (cooker and fridge), DVD player, printer for Reception and hand sanitisers totalled £2,213.

Our costs for activities was £2,040. This includes children's lunches in Summer Holidays also supported by NYCC and Beyond Housing, community lunches, Christmas parcels and faith activities including Messy Church.

Employment cost for Centre Admin Coordinator was £1,959 which was sadly terminated due to COVID-19. Director's expenses being paid in agreement with Diocese of York were £540. At 31/12/20 there were no employees. Expenses of £144 were paid for travel costs in delivery of food parcels.

Expenses incurred for client support (including food bank and fuel assistance) and debt advice was £3,165 with £1,786 from restricted funds.

Income exceeded expenditure by £44,528 resulting in year end balances of £91,459 of which £10,871 was restricted. The previous year balance was £46,932 with £3,695 restricted.

During the year £42,200 from general funds was designated for debt advice, client support, fuel assistance and future costs of employing a Centre Manager.

The charity has set a policy of ensuring balances equivalent to approximately six months basic costs will be available. At 31 December 2020 this is set at £10,000.

Unrestricted and undesignated funds were £39,474.

There are many who have provided goods and services which don't show in our accounts. We thank all who have given to Westway Open Arms over 2020 in any way helping the centre to help those in need in Eastfield.

Independent Examiner of Accounts 2020:

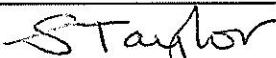
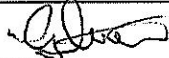
Mr Peter Ingham, George Stanley House, 2 West Parade Road, Scarborough, YO12 5ED

Declarations:

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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- Debt Advice & Support;
- Client Support: advice, support, accessing grants assistance; sign-posting and referrals to other agencies; support for clients in crisis and difficult circumstances; emergency gas and electric assistance;
- Foodbank: providing vital Emergency Food parcels for people in crisis;
- Christian Faith & Spirituality: Prayers; Listening ear; Communion; Events for those who wish to take part.

Structure, Governance and Management

Westway Open Arms is a well-respected and successful independent charity, being founded in July 2013, registered with the Charity Commission as a Charitable Incorporated Organisation on 23.9.2013, Registration number 1153919.

We are funded mainly through various grants, donations and fundraising. Our costs are kept low because most of our work is done on a voluntary basis, our premises are provided by the Church of England, and we are prudent in our use of funds, closely monitoring our finances on a quarterly basis at the Board of Trustees meeting.

Names of the charity trustees who managed the charity in 2020:

Revd. S Taylor	Chair
Revd. J Wells	Vice Chair
Mr J Freeman	Treasurer
Ms S Bewell-Frost	Board Secretary
Mrs J Wells	
Mrs R Brewer	
Mr G White	
Revd. J Parker	

The recruitment and appointment of new Trustees is carried out solely by the Trustees of Westway Open Arms. Selection method chosen is based, as relevant, on seeking either to fill skills/experience gaps in the Trustee team, and/or to include key people who are significantly involved in the development and delivery of the charity's objectives; allowing for due consideration of good practice principles and equal opportunities.

Financial Review – Year Ending 31 December 2020

This year included the first 9 months of the COVID-19 epidemic with a significant impact on the activities usually taking place in the centre. The response in terms of grants and financial donations was wonderful with unrestricted receipts of £45,699 and restricted receipts of £21,131. We have received £46,772 in funds from 25 local companies and organisations, in particular Raflatac and SALT enabling the new kitchen and The Mary Craven Trust transferring general funds on closing of their charity. Individuals and churches donated £16,059 and collections from staff at Raflatac raised £3,999.

The youth club hired the centre for £350, Gift Aid of £599 was claimed for donations in 2019 and bank interest was £32.

Contributions made by Volunteers

Volunteering time is a very special gift, and all our volunteers are greatly valued. **Thanks to our Volunteers for the continuing time and support we have received from them in this challenging year.**

During 2020 we had a team of approximately 46 volunteers actively covering our available services and support, with some volunteers committing to more than one role. Our volunteers, who come from all walks of life, ages and abilities, are the important foundation and mainstay of our workforce, and they operate within the high level of confidentiality required of the skilled roles they provide.

The charity is governed and strategically planned and managed by the voluntary team of professionally qualified and experienced trustees.

Our Impact

This past year of 2020 has demonstrated just how vital the services of this charity in the centre of the community are, and that this is frequently to where the people of this community, and partner agencies, turn for critical help.

Our Impact has significantly increased with the increased and often different needs and demands for Covid19 Crisis support.

Westway Open Arms has provided a tremendous and sustained effort under the Covid19 crisis, managing the pressures well with emergency measures in the face of great change and need.

About us

This charity's main focus and mission is to make a real difference in Eastfield, aiming for the prevention or relief of poverty, and the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage; by operating a Social Action Centre in the heart of the community, providing critical support and interventions to local and vulnerable people in need or crisis in this Area of High Deprivation of Eastfield, Scarborough.

Westway Open Arms has Christian ethos and values, supporting and giving hope to all, regardless of age, gender or religion. We operate within and for the benefit of, and with the involvement of, the Community of Eastfield, Scarborough.

Our main work is the operation of a Social Action Centre within the community, providing often critical interventions for people. In normal times we provide, over four days a week:

- Drop-In Services & Support: social time including Mens' Shed; listening ear; activities; basic domestic skills learning; free lunch weekly etc.;

User Feedback :

Clients are mostly grateful for the help we provide.

People:

There are 2 Debt Advisors Sheila and John who we hope will continue when COVID restrictions allow.

John continues to support the other Debt Advisors.

Report by John Freeman

RECEPTION & CENTRE SUPPORT

This was closed for much of the year, and then September saw the first return of some reception volunteers to assist with centre support.

CHRISTIAN FAITH & SPIRITUALITY

This support in 2020 has been significantly limited due to pandemic restrictions, particularly not being able to give face to face support to those who are struggling. We have continued communications through Facebook and online where possible, including our joint initiatives with Holy Nativity Church such as activities for Little Lambs, Social time, Christingle and 'Carols by Zoomlight' for the community. For Christmas in the areas of Osgodby and Middle Deepdale there were sanitised chocolates and opportunities for people to write the name of a loved one on a Christmas bauble, which we later hung on the memory tree in church.

In September a small socially distanced Emmaus discipleship course ran in the Centre on a Thursday Morning. God is moving and there is a real hunger for growth, a depth in our conversations and a sense of people putting their roots down deep.

It was good to be involved with the town-wide initiative 'Let nobody be left behind at Christmas', and for which many offers of help were received for taking out deliveries to people.

ACTS 435

This year 2020 life has been different and difficult due to the restrictions of the Corona Pandemic, there is little to report.

In the months January to March Westway Open Arms received £360 from Acts 435. No further applications were made.

The £360 enabled us to purchase 2 fridge freezers and 1 washing machine.

The Financial Return countersigned by the Chair of Trustees was submitted to Acts 435 on the 28th September 2020.

Our grateful thanks to Acts 435 for their generosity in supporting Westway Open Arms.

SALT applications were available for essential items through the service manager home working where there was a genuine urgent need.

Donations received from SALT for client support: 50 x £10 Aldi Vouchers, £500 for help with gas/electricity

Report by Jan Wells

DROP-IN SERVICES, SUPPORT & ACTIVITIES

Due to the impact of the pandemic restrictions it has not been possible to offer these services during 2020.

However, some of our most vulnerable clients have been regularly contacted by us to ensure their wellbeing, and have been offered the help they need in the best possible way under the circumstances.

Also, the new Kitchen facility within the Drop-In Centre has become a hub of activity in the provision of essential meals for those in need.

Report by Jo Parker

DEBT ADVICE

Key Achievements And Activities For The Year:

From March to December due to COVID we have been unable to provide this service. This is due to guidance received, inability to have face to face meetings with clients and other calls on volunteer time due to changes in work/home commitments.

In the 11 weeks at the beginning of the year that we operated we assisted 9 people in dealing with debt issues.

On those weeks the service was available on Thursdays generally by appointment between 10am and 1pm. This allows for administration work to be done following the appointment. All appointments were at Westway House.

During shutdown 2 clients were helped by mobile/post and some administration was progressed.

Other Key Agencies Involved:

Referral received from Living Well and Reception.

Annual Data:

We assisted 9 clients of which 3 were new in the year.

47 appointments were made of which 29 were attended. 2 long standing clients were supported without appointment.

The service was available over 11 weeks with mostly 1-2 volunteers. Average of 3-4 appointments made per week of which about 1-2 were attended.

donors and local residents . October - local parents got in touch to ask if they could make sandwiches and bring in to the Centre for making free school meals, **St Cecilia's** provided crisps, **Morrisons** food bags, **Proudfoots** money donation. Ryedale Food Bank have been very generous by regularly giving large amounts of food.

Police - during lockdowns weekly dial in with other partner agencies. Weekly contact with pcso's working together to meet the needs of very vulnerable residents.

Local police, instead of buying each other presents, they bought food and toys for us to distribute to local families.

Schools and Police have requested from us and received food parcels to have available for helping families in crisis, including over Christmas; we then top these up as used.

Schools - we are partnering with the schools in providing parcels and receiving food donations from them throughout the pandemic - parcels from us are held at the school for families to pick up there, and thereby reduce a further contact for Covid safety.

The new kitchen recently installed at Westway Open Arms, with the help of a generous donation from **Raflatac**, has been a critical facility for partnership working producing meals for those in need.

Christmas initiative set up by Scarborough single mum - **Let nobody be left behind at Christmas - we took on the Eastfield part of this** - cooked 15 turkeys in the new kitchen and provided 190 parcels of turkey baps, gift, cards from the nursery schools and child minders, and Beyond Housing also provided food hampers and toys to go out with them for their residents.

62 children and teenager gift bags with toys etc. were donated by a local church and distributed in Eastfield by Westway Open Arms.

Signposting clients to housing provider support, the **Rainbow Centre services, Citizens Advice** etc, for those services not currently available here.

Debt advice continued to refer clients by telephone.

Referrals to **Scarborough & Locals Together (SALT)** for carpets, cookers, washing machines etc.

We have assisted **local GPs** to connect with vulnerable patients for essential contact.

We have provided information on **Volunteer Networks** for help with prescriptions, shopping and daily needs. We have also provided daily food delivery service.

We have partnered with Morrisons and have had a massive amount of help from them from the very beginning of the pandemic, regular donations of food, their community champion assisting with packing in our Centre.

Other partnerships have included Scarborough Borough Council, Eastfield Town Council, The Bus Stop, Social Services, Eastfield PACT and CUB, Operation Christmas Cracker (Police Area Coordinator initiative), NY Police School Enrichment Programme, providing meals and youth activities outside of school hours, local childrens' services, healthcare providers, schools, housing providers, Housing Options Team at SBC, CAB, MIND, Salvation Army.

CLIENT ADVICE & SUPPORT

Again, much of this service was unable to run due to restrictions, although some client support volunteers returned in September to offer a limited service. There has been a large increase in requests for help with food and gas/electricity.

Those volunteers who are not shielding or in crisis themselves have returned after the first lockdown, and have committed to the new Covid19-safe ways of working; unfortunately not all of the volunteers have been able to safely come in to the Centre, which, in turn has put added pressure on limited volunteers and trustees providing services as well as managing and partnership working.

The impact of the pandemic has been devastating in many ways during 2020, and continues on into 2021, with the nation still in lockdown.

Activities & Achievements in 2020

The Food Bank, and provision of meals, have seen a major increase in demand - not just those struggling on low incomes, but now individuals and families who are in crisis caused by the impact on them of situations such as loss of employment income, higher domestic bills such as heating, coping with Covid19 infections, isolation, and sadly loss of loved ones etc. We have gratefully welcomed the many donations in kind and in money as our need for supplies increased; though this in itself has been challenging due to the increased time and effort needed to process this amount of food, through receiving, unpacking, sorting, sanitising, preparing for issue. In order to be able to continue this vital crisis service, there have been new Covid19-safety procedures to devise, order equipment for, implement, and re-train the volunteers in their duties.

Grateful thanks to all volunteers who have collected food donations from various places. There have been regular ongoing donations from Morrison's, Warburton's, Proudfoot's, Scarborough Lions, Tree Top Press Organic Farm, local churches and members of the community. The food bank has been kept well stocked with more food parcels going out as ever before, not only to individual clients but also requests from various statutory agencies and there was an obvious increase in requests leading up to the Christmas period. Grateful thanks to Graham and the team of volunteers who give of their time to put together food parcels and sort food out.

Partnership Working

Part of our service provision has always been the working with many statutory and non-statutory organisations, agencies, and partners, some on a regular basis and others may be just once in support of a specific issue of a client.

Now though in particular, the impact of the pandemic has resulted in an even greater need for partnership working in order to provide critical support, and to have more ways for identifying people in need.

Our partnership working in 2020 has included:

Multi-agency efforts to provide Free school meals, working through our crisis food bank and volunteers, and partnering with agencies such as **Beyond Housing** and **Saint Cecilia's**, and **involving clients and local residents**, and supported by specific monetary donations from

Welcome from the Chair of Trustees

Welcome to our Annual Report for 2020.

This year we have supported over 4000 clients at Westway Open Arms.

It has been a very strange year due to the Pandemic and not being open to the public for our various groups and activities. Having said that, we have been extremely busy with the food bank and reaching many vulnerable people and families.

Over this last year WOAs has worked closely with partner agencies and been involved in local initiatives such as the Christmas Appeal and provision of children's lunches in the school holidays.

We have missed local residents and volunteers who have been shielding or unable to come in due to the lockdown periods, but we are looking forward to being open again some time in the future and being the warm and friendly gathering place once again.

It has been a huge privilege to continue to work with local organisations, charities and individuals in order to provide for local residents.

As always a huge thank you to trustees, volunteers, funders, supporters, and all who use the Centre. We have so much to thank God for and lots to be excited about for the future.

God bless

Sam

Revd Samantha Taylor

Introduction to 2020

The year of 2020 has challenged us all with the exceptional circumstances and effects of the Coronavirus Pandemic. For Westway Open Arms we have seen significant changes in the operation of the charity, with some of our services having been to a significant extent restricted, and our key focus has been on responses to the most urgent needs of the people of the community, particularly the Food Bank and meals provision, which have been exceptionally busy.

Throughout the periods of lockdowns and changing rules, Westway Open Arms has continued to provide critical services in whatever ways have been possible, both at the Centre, and also with significantly increased working in partnership.

Much time and some cost has been needed to devise and implement Covid19 Safety measures - new procedures, equipment, training.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Westway Open Arms

(Charity registration number: 1153919)

Trustees' Annual Report

1st January 2020 - 31st December 2020



Financial Review – Year Ending 31 December 2020

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The total expended in the year was £21,103 with £12,626 from restricted funds.

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Income exceeded expenditure by £44,528 resulting in year end balances of £91,459 of which £10,871 was restricted. The previous year balance was £46,932 with £3,695 restricted.

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Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919		CC16a
Receipts And Payments Accounts				
For the period from	Period start date 01 Jan 2020	To	Period end date 31 Dec 2020	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants (Note 3)	-	11,980	-	11,980	4,150
Donations (Note 3)	45,699	9,151	-	54,850	15,065
Fundraising	-	-	-	-	46
Sundry	33	-	-	33	19
Room Hire	350	-	-	350	1,190
Legacy	-	-	-	-	-
Gift Aid	599	-	-	599	1,126
Bank Interest	32	-	-	32	85
Sub total (Gross income for AR)	46,713	21,131	-	67,844	21,682
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,713	21,131	-	67,844	21,682
A3 Payments					
Running Costs (Note 4)	4,050	1,048	-	5,098	6,827
Activities (Note 5)	264	1,776	-	2,040	2,798
Volunteers Events	-	-	-	-	279
Repair and Renewals	-	7,978	-	7,978	906
Equipment	142	38	-	180	465
Director Expenses	540	-	-	540	744
Centre Coordinator	1,959	-	-	1,959	3,658
Travel	144	-	-	144	74
Debt Advice	283	-	-	283	405
Client Support	42	30	-	72	166
Food Bank	-	713	-	713	1,211
Fuel Assistance	1,054	1,043	-	2,097	1,706
Sub total	8,478	12,626	-	21,103	19,238
A4 Asset and investment purchases, (see table)					
DVD, Laser Printer, Cooker, Fridge, Sanitiser Dispensers	884	1,329	-	2,213	1,471
Sub total	884	1,329	-	2,213	1,471
Total payments	9,362	13,954	-	23,316	20,709
Net of receipts/(payments)	37,351	7,177	-	44,528	972
A5 Transfers from funds	-	-	-	-	-
Transfers into funds	42,200	-	-	42,200	1,872
A6 Cash funds last year end	43,237	3,695	-	46,932	45,959
Cash funds this year end	80,588	10,871	-	91,459	46,932



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919	
Receipts And Payments Accounts			
For the period from	Period start date 01 Jan 2020	To	Period end date 31 Dec 2020

CC16a

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	80,320	10,871	-
	Cash	269	-	-
		-	-	-
	Total cash funds	80,588	10,871	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	NONE	-	-	-
		-	-	-
		-	-	-
B3 Investment assets	NONE			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	DVD, Laser Printer, Cooker, Fridge, Sanitiser Dispensers	General	2,213	-
	From 2019 - shelving & tables; Vacuum Cleaner; CCTV	General	1,430	
	From 2018 - Shredder, Step ladder, Highchairs	General	170	
	From 2017 - Garden features, flipchart stand, microwave	General	1,546	-
	From 2016 - Projector Screen, Laptop, Printer, Microphone	General	526	-
	From 2015 and before - Sewing Machine, Television, Sound bar, Projector, Office chair, Television, Speaker Bar, Tables, Printer, Round Tables, Folding chairs, Laptops	General	6,273	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Gas and Electric Usage Dec20	General	228	
	Phone Usage Dec 20	General	31	
	Water Usage Oct - Dec 20	General	33	
	Director Expenses Nov & Dec 20	General	99	
	Travel Expenses Dec 20	General	36	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J.C. PARKER	23/2/21
	G.C. White	23/2/21



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919
Receipts And Payments Accounts		
For the period from	Period start date 01 Jan 2020	To 31 Dec 2020

Notes

1. The accounts have been prepared using the Receipts and Payments basis.

2. The movements in restricted and unrestricted funds during the year were;

	Balance to nearest £ 31/12/2019	Receipts to nearest £	Payments to nearest £	Balance to nearest £ 31/12/2020
General	42,960	46,713	50,199	39,474
Debt Advice - Designated	262	200	267	196
Centre Manager - Designated	0	40,000	0	40,000
Client Support - Designated	6	200	42	164
Fuel Assistance - Designated	8	1,800	1,054	754
Total Unrestricted	43,237	88,913	51,562	80,588
Alpha Course	550	0	0	550
Roskilly Bequest Grant	148	900	1,048	0
Bus Project	281	0	0	281
Messy Church	33	0	22	11
Men's Shed	270	0	0	270
Lunches	98	2,220	1,655	663
SALT - Projects	754	4,593	68	5,280
Kitchen	0	9,307	9,307	0
Christmas Parcels	0	100	100	0
Teenager Activities	599	0	0	599
Food Bank	737	1,621	713	1,646
Fuel Assistance	225	2,390	1,043	1,572
Total Restricted	3,695	21,131	13,954	10,871

3. Grants and Donations received in the year;

The Mary Craven Trust	19,750	Cast Iron Bath	500
Raflatac	8,900	Our Co	500
SALT	5,500	NYCC Councillor Randerson	480
Rotary Club Of Scarborough	1,422	Wilsons Mariner Home	300
Beyond Housing	1,400	Scarborough Trinity House	300
1st Locate	1,250	Taylor Fuel Account	300
Osgodby Parish Council	1,000	National Education Union	300
MADL - Proudfoots	1,000	St Nicholas Lodge	250
Scarborough Round Table	1,000	TW Tindall & Son	200
Trustees of Roskilly Bequest	900	Andy Whitelaw	200
Scarborough BC	500	GMB Scarborough	180
NYCC	500	Staxton Monday Dance Group	100
		Staxton Village Hall	40
Individuals	11,059		
Churches	5,000		
Raflatac Staff collection	3,999	Total Grants & Donations	66,830 ✓



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919
Receipts And Payments Accounts		
For the period from	Period start date 01 Jan 2020	To 31 Dec 2020

Notes

4. Details of Running Costs;	Unrestricted funds	Restricted funds	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Insurances	858	0	858	847
Water	123	80	203	316
Gas	193	201	394	685
Electric	670	642	1,313	2,091
Telephone & BB	274	125	399	454
Supplies	234	0	234	934
Office supplies	1,008	0	1,008	567
Licences	35	0	35	295
Sundries	653	0	653	637
	4,050	1,048	5,098	6,827

5. Activities included;	Unrestricted funds	Restricted funds	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Children Lunches (Summer Hols)	0	1,593	1,593	0
Community Lunches	15	62	77	477
Faith Activities	49	0	49	282
Sunday @ 4 / Messy	0	22	22	454
Christmas Parcels	165	100	265	0
Craft Drop In	35	0	35	42
Holiday Club	0	0	0	78
Mens Shed	0	0	0	295
Bus project	0	0	0	1169
	264	1,776	2,040	2,797



Charity Name		No (if any)	
Westway Open Arms, Eastfield, Scarborough		1153919	
Receipts And Payments Accounts			
For the period	Period start date	To	Period end date
from	01 Jan 2020		31 Dec 2020

Independent Examiners Report

Independent Examiner's Report to the members/trustees of Westway Open Arms, Scarborough.

I report on the accounts for the year ended 31st December 2020.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

PETER INGHAM FCA.

Address

LOW FARMHOUSE
HIGH STREET, BURNISTON
4 SCARBOROUGH Y01304J
13TH MARCH 2021

Date



Financial Review – Year Ending 31 December 2020

This year included the first 9 months of the COVID-19 epidemic with a significant impact on the activities usually taking place in the centre. The response in terms of grants and financial donations was wonderful with unrestricted receipts of £45,699 and restricted receipts of £21,131. We have received £46,772 in funds from 25 local companies and organisations, in particular Raflatac and SALT enabling the new kitchen and The Mary Craven Trust transferring general funds on closing of their charity. Individuals and churches donated £16,059 and collections from staff at Raflatac raised £3,999.

The youth club hired the centre for £350, Gift Aid of £599 was claimed for donations in 2019 and bank interest was £32.

The total expended in the year was £21,103 with £12,626 from restricted funds.

Running costs were £5,098 including utilities and supplies. The kitchen installation cost £7,978. Small equipment costs were £180, including paper trimmer, thermometers, chopping boards, alarms, door signs, hazard tape. Purchases of larger items of equipment including for kitchen (cooker and fridge), DVD player, printer for Reception and hand sanitisers totalled £2,213.

Our costs for activities was £2,040. This includes children's lunches in Summer Holidays also supported by NYCC and Beyond Housing, community lunches, Christmas parcels and faith activities including Messy Church.

Employment cost for Centre Admin Coordinator was £1,959 which was sadly terminated due to COVID-19. Director's expenses being paid in agreement with Diocese of York were £540. At 31/12/20 there were no employees. Expenses of £144 were paid for travel costs in delivery of food parcels.

Expenses incurred for client support (including food bank and fuel assistance) and debt advice was £3,165 with £1,786 from restricted funds.

Income exceeded expenditure by £44,528 resulting in year end balances of £91,459 of which £10,871 was restricted. The previous year balance was £46,932 with £3,695 restricted.

During the year £42,200 from general funds was designated for debt advice, client support, fuel assistance and future costs of employing a Centre Manager.

The charity has set a policy of ensuring balances equivalent to approximately six months basic costs will be available. At 31 December 2020 this is set at £10,000. Unrestricted and undesignated funds were £39,474.

There are many who have provided goods and services which don't show in our accounts. We thank all who have given to Westway Open Arms over 2020 in any way helping the centre to help those in need in Eastfield.



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919		CC16a
Receipts And Payments Accounts				
For the period from	Period start date 01 Jan 2020	To	Period end date 31 Dec 2020	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants (Note 3)	-	11,980	-	11,980	4,150
Donations (Note 3)	45,699	9,151	-	54,850	15,065
Fundraising	-	-	-	-	46
Sundry	33	-	-	33	19
Room Hire	350	-	-	350	1,190
Legacy	-	-	-	-	-
Gift Aid	599	-	-	599	1,126
Bank Interest	32	-	-	32	85
Sub total (Gross income for AR)	46,713	21,131	-	67,844	21,682
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,713	21,131	-	67,844	21,682
A3 Payments					
Running Costs (Note 4)	4,050	1,048	-	5,098	6,827
Activities (Note 5)	264	1,776	-	2,040	2,798
Volunteers Events	-	-	-	-	279
Repair and Renewals	-	7,978	-	7,978	906
Equipment	142	38	-	180	465
Director Expenses	540	-	-	540	744
Centre Coordinator	1,959	-	-	1,959	3,658
Travel	144	-	-	144	74
Debt Advice	283	-	-	283	405
Client Support	42	30	-	72	166
Food Bank	-	713	-	713	1,211
Fuel Assistance	1,054	1,043	-	2,097	1,706
Sub total	8,478	12,626	-	21,103	19,238
A4 Asset and investment purchases, (see table)					
DVD, Laser Printer, Cooker, Fridge, Sanitiser Dispensers	884	1,329	-	2,213	1,471
	-	-	-	-	-
Sub total	884	1,329	-	2,213	1,471
Total payments	9,362	13,954	-	23,316	20,709
Net of receipts/(payments)	37,351	7,177	-	44,528	972
A5 Transfers from funds	- 42,200	-	-	- 42,200	- 1,872
Transfers into funds	42,200	-	-	42,200	1,872
A6 Cash funds last year end	43,237	3,695	-	46,932	45,959
Cash funds this year end	80,588	10,871	-	91,459	46,932



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919	
Receipts And Payments Accounts			
For the period from	Period start date 01 Jan 2020	To	Period end date 31 Dec 2020
			CC16a

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	80,320	10,871	-
	Cash	269	-	-
		-	-	-
	Total cash funds	80,588	10,871	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	NONE	-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	NONE		-	-
B4 Assets retained for the charity's own use	DVD, Laser Printer, Cooker, Fridge, Sanitiser Dispensers	General	2,213	-
	From 2019 - shelving & tables; Vacuum Cleaner; CCTV	General	1,430	
	From 2018 - Shredder, Step ladder, Highchairs	General	170	
	From 2017 - Garden features, flipchart stand, microwave	General	1,546	-
	From 2016 - Projector Screen, Laptop, Printer, Microphone	General	526	-
	From 2015 and before - Sewing Machine, Television, Sound bar, Projector, Office chair, Television, Speaker Bar, Tables, Printer, Round Tables, Folding chairs, Laptops	General	6,273	-
B5 Liabilities	Gas and Electric Usage Dec20	General	228	
	Phone Usage Dec 20	General	31	
	Water Usage Oct - Dec 20	General	33	
	Director Expenses Nov & Dec 20	General	99	
	Travel Expenses Dec 20	General	36	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J.C. PARKER	23/2/21
	G.C. White	23/2/21



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919
Receipts And Payments Accounts		
For the period from	Period start date 01 Jan 2020	To 31 Dec 2020

Notes

1. The accounts have been prepared using the Receipts and Payments basis.

2. The movements in restricted and unrestricted funds during the year were;

	Balance to nearest £ 31/12/2019	Receipts to nearest £	Payments to nearest £	Balance to nearest £ 31/12/2020
General	42,960	46,713	50,199	39,474
Debt Advice - Designated	262	200	267	196
Centre Manager - Designated	0	40,000	0	40,000
Client Support - Designated	6	200	42	164
Fuel Assistance - Designated	8	1,800	1,054	754
Total Unrestricted	43,237	88,913	51,562	80,588
Alpha Course	550	0	0	550
Roskilly Bequest Grant	148	900	1,048	0
Bus Project	281	0	0	281
Messy Church	33	0	22	11
Men's Shed	270	0	0	270
Lunches	98	2,220	1,655	663
SALT - Projects	754	4,593	68	5,280
Kitchen	0	9,307	9,307	0
Christmas Parcels	0	100	100	0
Teenager Activities	599	0	0	599
Food Bank	737	1,621	713	1,646
Fuel Assistance	225	2,390	1,043	1,572
Total Restricted	3,695	21,131	13,954	10,871

3. Grants and Donations received in the year;

The Mary Craven Trust	19,750	Cast Iron Bath	500
Raflatac	8,900	Our Co	500
SALT	5,500	NYCC Councillor Randerson	480
Rotary Club Of Scarborough	1,422	Wilsons Mariner Home	300
Beyond Housing	1,400	Scarborough Trinity House	300
1st Locate	1,250	Taylor Fuel Account	300
Osgodby Parish Council	1,000	National Education Union	300
MADL - Proudfoots	1,000	St Nicholas Lodge	250
Scarborough Round Table	1,000	TW Tindall & Son	200
Trustees of Roskilly Bequest	900	Andy Whitelaw	200
Scarborough BC	500	GMB Scarborough	180
NYCC	500	Staxton Monday Dance Group	100
		Staxton Village Hall	40
Individuals	11,059		
Churches	5,000		
Raflatac Staff collection	3,999	Total Grants & Donations	66,830 ✓



Charity Name Westway Open Arms, Eastfield, Scarborough		No (if any) 1153919
Receipts And Payments Accounts		
For the period from	Period start date 01 Jan 2020	To 31 Dec 2020

Notes

4. Details of Running Costs;	Unrestricted funds	Restricted funds	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Insurances	858	0	858	847
Water	123	80	203	316
Gas	193	201	394	685
Electric	670	642	1,313	2,091
Telephone & BB	274	125	399	454
Supplies	234	0	234	934
Office supplies	1,008	0	1,008	567
Licences	35	0	35	295
Sundries	653	0	653	637
	4,050	1,048	5,098	6,827

5. Activities included;	Unrestricted funds	Restricted funds	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Children Lunches (Summer Hols)	0	1,593	1,593	0
Community Lunches	15	62	77	477
Faith Activities	49	0	49	282
Sunday @ 4 / Messy	0	22	22	454
Christmas Parcels	165	100	265	0
Craft Drop In	35	0	35	42
Holiday Club	0	0	0	78
Mens Shed	0	0	0	295
Bus project	0	0	0	1169
	264	1,776	2,040	2,797



Charity Name		No (if any)	
Westway Open Arms, Eastfield, Scarborough		1153919	
Receipts And Payments Accounts			
For the period	Period start date	To	Period end date
from	01 Jan 2020		31 Dec 2020

Independent Examiners Report

Independent Examiner's Report to the members/trustees of Westway Open Arms, Scarborough.

I report on the accounts for the year ended 31st December 2020.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

PETER INGHAM FCA.

Address

LOW FARMHOUSE
HIGH STREET, BURNISTON
4 SCARBOROUGH Y01304J

Date

13TH MARCH 2021