REGISTERED COMPANY NUMBER: 05925303 (England and Wales)
REGISTERED CHARITY NUMBER: 1092566

Report of the Trustees and

Financial Statements for the Year Ended 31 August 2020

for

Home Farm Childrens Nursery Ltd

McCabe Ford Williams
Statutory Auditors &
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

Home Farm Childrens Nursery Ltd

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for the Year Ended 31 August 2020

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Home Farm Childrens Nursery Ltd

Report of the Trustees
for the Year Ended 31 August 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Home Farm Children's Nursery is located within the grounds of Homewood School & Sixth Form Centre. The Nursery offers full day and sessional care to children aged 6 months to 5 years.

Public benefit

In planning our activities the trustees keep in mind the Charity Commission guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

COVID-19

As with all Early Years providers, Home Farm Children's Nursery was closed during the first 2020 lockdown. All staff, apart from the Manager and Deputy Manager were placed on the furlough scheme. Following Government guidance, many new systems were put in place, and still remain in place today. The lockdown has resulted in some of our goals not being met this year. It is envisaged that some of these will be taken forward next year.

Accommodation

Due to the pandemic and in keeping with social distancing regulations, it has been necessary to create two bubbles within the Nursery. This has meant that some staff had nowhere to take their breaks which has been resolved by the hire of a cabin for their use. It is hoped that when the situation improves, this unit can be used by the children.

It has not been possible to replace the kitchen as planned due to the current situation. It is intended that this can be pursued in the New Year. It is also hoped that one of our short term plans can be achieved, in improving the Nursery garden by purchasing environmentally friendly equipment.

We are currently awaiting a new boiler in the old building at the Nursery.

Staffing

We currently have 15 members of staff on roll, with 2 taking maternity leave. We have employed two additional members of staff this year, which will help us support an increased number of children with additional needs.

Once again, we closed the nursery this year for one week over the summer holidays. This was during a time of national lock-down due to Covid 19. The majority of staff were furloughed during this period and therefore all staff members agreed to take this week as a period of annual leave.

Children attending the Nursery

We have 70 children registered at the moment. 23 children left for Primary School this year. Our Pre-school room is currently full and all other rooms remain busy. There is also a waiting list for morning placements and only a few spaces remaining for afternoon sessions. Parents/carers continue to thank us for the service we provide and our working relationship with them is good. We continue to receive continual requests for placements in all rooms which in most cases we are able to accommodate. Many of our new placements have been through recommendations from other families, although some have found us via our Nursery website / Facebook page which we continue to update on a regular basis. We have been praised by parents and carers for the amount of information we regularly provide and ensure a monthly newsletter is included with all the latest information and advice.

Our parents/carers continue to use the 30 hour Government Funding, but many also top this up with additional hours/days.

ACHIEVEMENT AND PERFORMANCE

Maintenance

It has been necessary to have a number of maintenance tasks completed this year from minor undertakings such as reattaching fixtures or clearing guttering, to issues with both boilers, one of which is being replaced. Through necessity, a new fridge/freezer has also been purchased.

Due to the pandemic and the need to socially distance, it has been necessary to hire a unit for staff to take their breaks (as the only option had been to either sit in the storage room or eat outside). Preschool staff are still able to socially distance in the staff room. At a time when the distancing restrictions have been lifted, the cabin can be used for the children.

FINANCIAL REVIEW

The accounts show a deficit of £10,661 for the year (previous year deficit was £624). This is a result of the impact of Covid 19. The furlough scheme worked well for the nursery and they topped up the salaries for the first three months. In addition, they received a business support grant from Ashford Borough Council. In total £63k was received from government funding and this has been a great help to enable the nursery to continue. The deficit is not a problem given the level of reserves. Reserves have been reduced to £59,368 but these are at a sound level and cover over two months of all expenditure. In 2020/21 the trustees plan a small surplus of funds and there are no major expenditure projects planned.

Due to the pandemic, there have been additional costs incurred due to extra cleaning and the rising costs of PPE and hygiene products in addition to the hire of a unit (for use by staff).

FUTURE PLANS

Short Term Plans

- To further improve the garden for all age groups.
- To update some of our resources.

Medium Term Plans

- Replace the current kitchen
- Storage for the older building.
- New carpet area in the Toddler Room.
- Covered outside area.
- Develop grassed area.

Long Term Plans

- To further develop our links with the local primary schools in the Tenterden Schools Trust.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

All trustees are elected at the Annual General Meeting. Mrs H Jones had been the Chair of Trustees for seven years.

Organisational structure

Regular meetings took place throughout 2018-19. The trustees are:

Mrs H Jones - Chair
Mr I Brooks - Vice Chair
Mr M Seymour - Treasurer
Mrs K Douglas - Secretary
Miss P Dodd
Miss C Piper
Mrs D Bailey

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
05925303 (England and Wales)

Registered Charity number
1092566

Registered office
Home Farm Childrens Nursery Ltd
Homewood School & Sixth Form
Ashford Road
Tenterden
Kent
TN30 6LT

Trustees
Mrs H Jones - Chair
Mr I Brooks - Vice Chair
Mr M Seymour - Treasurer
Mrs K Douglas - Secretary
Mr I Brooks
Mrs C Piper
Mrs D Bailey
Mrs S Williamson

Company Secretary
Mrs K Douglas

Auditors
McCabe Ford Williams
Statutory Auditors &
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Home Farm Childrens Nursery Ltd for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS
The auditors, McCabe Ford Williams, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 10.12.20 and signed on its behalf by:

.....
Mrs H K Jones - Trustee

Report of the Independent Auditors to the Members of
Home Farm Childrens Nursery Ltd

Opinion
We have audited the financial statements of Home Farm Childrens Nursery Ltd (the 'charitable company') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:
- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern
We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:
- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information
The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:
- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Members of
Home Farm Childrens Nursery Ltd

Matters on which we are required to report by exception
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:
- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

J D Sheather FCA (Senior Statutory Auditor)
for and on behalf of McCabe Ford Williams
Statutory Auditors &
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

Date: 20-4-21

Home Farm Childrens Nursery Ltd

Statement of Financial Activities
for the Year Ended 31 August 2020

	Notes	2020 Unrestricted fund £	2019 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	4		
Provision of Nursery Education		312,130	335,622
Other trading activities	2	451	745
Investment income	3	14	19
Total		312,595	336,386
EXPENDITURE ON			
Charitable activities			
Provision of Nursery Education		323,256	313,906
Other		-	23,104
Total		323,256	337,010
NET INCOME/(EXPENDITURE)		(10,661)	(624)
RECONCILIATION OF FUNDS			
Total funds brought forward		70,029	70,653
TOTAL FUNDS CARRIED FORWARD		59,368	70,029

The notes form part of these financial statements

Home Farm Childrens Nursery Ltd (Registered number: 05925303)

Balance Sheet
31 August 2020

	Notes	2020 Unrestricted fund £	2019 Total funds £
FIXED ASSETS			
Tangible assets	9	4,600	5,129
CURRENT ASSETS			
Debtors	10	12,610	9,821
Cash at bank and in hand		53,527	78,819
		66,137	88,640
CREDITORS			
Amounts falling due within one year	11	(11,369)	(23,740)
NET CURRENT ASSETS		54,768	64,900
TOTAL ASSETS LESS CURRENT LIABILITIES		59,368	70,029
NET ASSETS		59,368	70,029
FUNDS	12		
Unrestricted funds		59,368	70,029
TOTAL FUNDS		59,368	70,029

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....10.12.20..... and were signed on its behalf by:

.....
H K Jones - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on a reducing balance basis
Computer equipment	- 25% on a reducing balance basis

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

continued...

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising events	384	612
Commission	67	133
	451	745

3. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	14	19

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2020	2019
		£	£
Nursery Fees	Provision of Nursery Education	239,502	316,780
Lunches and Teas	Provision of Nursery Education	9,460	18,842
Grants	Provision of Nursery Education	63,168	-
		312,130	335,622

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Job Retention Scheme	53,168	-
Ashford Borough Council Grant	10,000	-
	63,168	-

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Auditors' remuneration	4,425	2,820
Depreciation - owned assets	529	594
Other operating leases	12,144	12,144

continued...

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2020 nor for the year ended 31 August 2019.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Nursery Staff	15	14

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
Provision of Nursery Education	335,622
Other trading activities	745
Investment income	19
Total	336,386
EXPENDITURE ON	
Charitable activities	
Provision of Nursery Education	313,906
Other	23,104
Total	337,010
NET INCOME/(EXPENDITURE)	(624)
RECONCILIATION OF FUNDS	
Total funds brought forward	70,653
TOTAL FUNDS CARRIED FORWARD	70,029

continued...

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2019 and 31 August 2020	11,769	18,048	1,175	30,992
DEPRECIATION				
At 1 September 2019	6,749	18,048	1,066	25,863
Charge for year	502	-	27	529
At 31 August 2020	7,251	18,048	1,093	26,392
NET BOOK VALUE				
At 31 August 2020	4,518	-	82	4,600
At 31 August 2019	5,020	-	109	5,129

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	5,503	9,821
Other debtors	7,107	-
	12,610	9,821

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	6,017	6,771
Accrued expenses	5,352	16,969
	11,369	23,740

12. MOVEMENT IN FUNDS

	At 1.9.19 £	Net movement in funds £	At 31.8.20 £
Unrestricted funds			
General fund	70,029	(10,661)	59,368
TOTAL FUNDS	70,029	(10,661)	59,368

continued...

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	312,595	(323,256)	(10,661)
TOTAL FUNDS	312,595	(323,256)	(10,661)

Comparatives for movement in funds

	At 1.9.18 £	Net movement in funds £	At 31.8.19 £
Unrestricted funds			
General fund	70,653	(624)	70,029
TOTAL FUNDS	70,653	(624)	70,029

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	336,386	(337,010)	(624)
TOTAL FUNDS	336,386	(337,010)	(624)

13. RELATED PARTY DISCLOSURES

Home Farm Children's Nursery Limited (the Nursery) is a subsidiary of Tenterden Schools Trust which is a multi academy trust which includes Homewood School & Sixth Form Centre (the School). During the year the School charged the Nursery rent of £12,144 (2019 - £12,144) and fees for payroll maintenance of £1,200 (2019 - £1,200). At the year end the sum of £1,552 (2019 - £15,984) was due to the School.

During the year, £688 (2019 - £706) was paid to the wife of Mr M Seymour, one of the trustees, for bookkeeping services provided to the charity.

Home Farm Childrens Nursery Ltd

Detailed Statement of Financial Activities
for the Year Ended 31 August 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Other trading activities		
Fundraising events	384	612
Commission	67	133
	451	745
Investment income		
Deposit account interest	14	19
Charitable activities		
Nursery Fees	239,502	316,780
Lunches and Teas	9,460	18,842
Grants	63,168	-
	312,130	335,622
Total incoming resources	312,595	336,386
EXPENDITURE		
Charitable activities		
Wages	270,498	245,510
Rent	12,144	12,144
Licences & Insurance	1,971	1,947
Printing, Postage, Stationery & Advertising	3,083	2,817
Bad debts	1,757	645
Household, Cleaning & Sundry expenses	8,875	9,570
Clothing	376	302
Equipment Purchases	1,799	6,939
Waste Disposal & Hygiene	3,995	4,537
Meals	9,354	19,758
Subscriptions	58	-
Repairs & Renewals	787	2,050
Training	690	262
Depreciation - Property improvements	502	558
Depreciation - Computer equipment	27	36
Bank Charges	410	553
	316,326	307,628
Other		
Charitable donations	-	23,104
Support costs		
Governance costs		
Auditors' remuneration	4,425	2,820
Carried forward	4,425	2,820

This page does not form part of the statutory financial statements

Home Farm Childrens Nursery Ltd

Detailed Statement of Financial Activities
for the Year Ended 31 August 2020

	2020	2019
	£	£
Governance costs		
Brought forward	4,425	2,820
Professional fees	2,505	3,458
	6,930	6,278
Total resources expended	323,256	337,010
Net expenditure	(10,661)	(624)

This page does not form part of the statutory financial statements