



THE ANNUAL MEETING FOR PARISHIONERS and
ANNUAL PAROCHIAL CHURCH MEETING
Will be held on Monday 22nd March by Zoom, starting at 7.00 pm

AGENDA

1. The Annual Vestry Meeting

- a. To appoint a secretary for the meetings
- b. To agree the Minutes of the Meetings held on 5th October 2020
- c. To elect the Churchwardens for 2021/22

2. The Annual Parochial Church Meeting

- a. Opening Prayer
- b. Attendance and Apologies for absence (please let the Administrator know if you would like to submit your apologies)
- c. Minutes of the Meetings held on 5th October 2020
- d. Presentation and adoption of Audited Accounts for year ending 31st December 2020
- e. Appointment of Auditors for 2021
- f. Appointment of PCC Members – 4 vacancies for 3 years 2 vacancies for 1 year and 1 vacancies for 2 years
- g. Agree continuation of Sidespeople and any new members
- h. Vicar's closing thoughts

3. First meeting of the PCC

- a. Agree Vice Chair and Secretary and appoint Accountant for 2021
- b. Agree Standing Committee

* Questions about the Accounts and/or comments for the PCC are to be submitted, in writing, by
10.00 am, **Sunday 21st March 2021**
c/o The Parish Office, Park Drive, Trentham. ST4 8EF or
administrator@trenthamchurch.org.uk



THE ANNUAL MEETING FOR PARISHONERS and ANNUAL PAROCHIAL CHURCH MEETING

Held on Monday 5th, October 2020 at 7pm via Zoom.

Adrian began the meeting by thanking God for all His good works and what He is doing for us.

Opening worship: James 1: v 1-2. Servant of God to the Lord Jesus Christ. The joy of knowing Jesus.

Opening prayer by Iris.

Derek thanked everyone for the gift and cards he had received for his Ordination, and 172 messages on Facebook. He thanked the Church for the last year and the warmth and love from the Church for himself and Lynn, they feel very blessed. Adrian thanked Derek for his contribution and the joy and blessing he has given to Trentham Church.

Adrian introduced Wendy Blantford to the Church Family as the new administrator. She has already started working for Trentham Church and will be in the office on a daily basis, mornings only.

1. The Annual Vestry Meeting: (Adrian Stone in the Chair)

a) To appoint a secretary for the meetings:

Sandra Baker was asked if she was prepared to continue as Secretary as an extension until the next APCM. Sandra agreed to continue in this role.

b) The minutes of the meeting held on 7th April 2019 in Church:

The minutes of the meeting were accepted, and signed pp as agreed.

c) The election of Church Wardens:

It was agreed that people in positions now will continue for the next year.

Adrian proposed that David Finn and Iris Barcroft continue in their roles as Church Wardens for the next year. Sue Thomas thanked David and Iris for being so prayerful in carrying out their roles. Jon Mueller said that they are fantastic role models. They work so hard, particularly David on the building projects. Ann George thanked them for working so well together. Sue Cooke thanked Veronica, David's wife, for her perseverance and support of all that David does.

Proposed by Adrian Stone. Seconded by Barbara Whitehouse. All in favour.

2. The Annual Parochial Church Meeting: (Adrian Stone in the Chair)

a) opening prayer

b) Apologies: Maureen Pennington; Rob Stanway; Clive and Karen Willshaw; Paul and Elizabeth Newman.

The meeting was attended by approximately 42 people. Report packs had been sent out electronically this year. There were a few printed copies available in Church.

c) Minutes of the meeting held on April 7th, 2019 - 1st PCC meeting after the APCM: these minutes were accepted. Proposed by Nick Copestick. Seconded by Ray Bunney. All in favour.

d) Presentation of Audited Accounts for the year ending 31st December 2019:

- Val Ellis presented the accounts for the year ending 31st December 2019.
- P.3 overall net £14,500 – up £1,800 from last year
- P.4 net assets of nearly £182,000. Up £14,000 due to Gift Aid. Thank you, Gift Aiders.
- Overall, we have a healthy balance. Regular giving has been maintained. We are spending but Giving keeps coming in.
- Diocese money. We have a credit note against our Parish Share which we take off our balance for next year or give it to another Church which is struggling. It is probably going to the Church at Bentilee to support the work being done by Dave Street. This view was supported by Lamont Howie.
- Sue Massey encouraged people to fill in Gift Aid forms as it does help. Jon Mueller asked if we would need an uplift of money if we were to appoint a Youth Worker. Val said that we have the initial finances but Giving needs to meet the running costs of a Youth Worker.
- Val stated that the accounts have been agreed by the PCC.

Val proposed that these accounts are accepted by the APCM. Seconded by Barbara Lawrie. All in favour.

Adrian thanked Val for her work with such grace and faith and that we all appreciate her hard work. Iris and David added their thanks.

e) Appoint auditors for next year:

Val proposed that we continue to work with DPC Chartered Accountants. Seconded by Dick France. All in favour.

f) Appointment of PCC members:

Adrian proposed that those members who had completed their time and were to come off PCC to remain for another year and come off next year. Adrian had spoken to those members involved and they are willing to continue. Therefore, everyone's term will be extended by one year.

Proposed by Adrian Stone. Seconded by Sue Thomas. All in favour.

Deanery Synod: John Massey; Sue Cooke and Stuart Mochrie have agreed to continue for the next three years, although Sue Cooke may have to step down due to her Ordination.

Adrian proposed that they continue and extend their time on Deanery Synod. Seconded by Ann George. All in favour.

g) Sidespeople:

Adrian read out the list as it stands and asked the APCM to accept it as it stands, although due to the current situation they are not serving in the usual manner.

Proposed by Jon Mueller. Seconded by Lesley Grocott. All in favour. The

Secretary was asked to pass on the list to Wendy Blantford, the new administrator and Stuart Mochrie to finalise the list.

h) Vicar's closing thoughts:

Adrian discussed the Action Plan for 2019 with the APCM, highlighting what has been achieved (in green), what is currently being undertaken (in orange) and what still needs to be done (in red). He talked through the Action Plan and added other things that had happened to it: Ladies Night, Men's Breakfasts, Carols at the Mausoleum.

There was a sincere 'Thank you' from Adrian to everyone who contributes to the teams who help in Church. Adrian was mindful that, at Trentham, we are blessed with so many people who give their time and energy.

The complete list is at the end of this document.

Vision document for next season. Action Plan 2020

Adrian re-shared the values we have before going onto the plan.

1. Derek was Priested on June 20th, 2020 – this happened later because of Covid-19
2. Youth and Children's Pastor to be appointed
3. Administration hours now 18 per week
4. New caretaker appointment
5. iKnowChurch fully implemented. Wendy is familiar with the system and trying to get everything in place
6. Continue to encourage those who have a sense of leadership in Ordained or Lay ministry to come forward and to evaluate the Growing Leaders course
7. Encourage young leaders too
8. Expand Life Groups
9. Newcomers lunch – to be regular when we can
10. Continue Alpha course annually and other courses. Dick and Anna are running the Alpha course online with 18 people taking part from a start of 3. This is continuing through Zoom (not the ideal way to do it) but Dick is pleased with how it is proceeding. Jesus is on the case!!
11. Discipleship course to get started, maybe online. Adrian suggested a meeting in Church
12. Create Service Teams – not happened yet due to current situation. 8am service is going well and 10.30am on Wednesday is good. Not all the services are full at the moment. Services need to be booked and Track and Trace is used
13. Develop a Vision for Prayer and Worship at 7pm on Sundays.

Focus on going deeper

1. Away weekend – didn't happen this year, but hopefully next year
2. Outreach in the Community – to be as intentional as we can in the next few months. Pray we can connect more.
3. To continue with the mini-series in Church services
4. Ash Green outreach. Open The Book is going well in School and online now.
5. Finalise the new website and branding – Dick France has worked very hard on this
6. Connect with the Community whenever we can
7. To grow the link with Malaysia
8. Greenhouse Project. This is an outreach project which we looked at. It hoped to achieve what we have in our values. Derek thinks it never really caught on
9. Youth Alpha. James and Cathy said the course went really well. It is hoped to run it again
10. Youth Work – how can we disciple the young people in our Church? Stephanie Howie spoke about how she has been part of the various Church groups since she was 2 ½ years old, from the group at the back of the Church progressing through Basement. She said that Steff and Jason played a crucial part in her development and bringing out the best in young people. Children's work is difficult at the moment and Steph feels a bit distant as Children's work and Youth group are not happening
11. Adrian said that the PCC want to do something about Youth Work and will advertise for a Youth and Children's work Pastor, but we also need a dedicated team of people to support and work with them.

Adrian showed the APCM an advert that has been created by a small group. It needs to be someone who is a qualified youth worker, forward thinking and is passionate about God. The post should, realistically, have a salary of about £30,000. The APCM were positive about this step forward.

Proposal: to advertise for and pledge a team to this person. Proposed by Adrian. Seconded by Janice Hawkins. All in favour.

To support this proposal, it was suggested that we have people to intercess and pray for this situation regularly, get more young people involved in the services, i.e. Zoom, to encourage them. To have a day of prayer and fasting on November 7th, 2020. To pledge a team of people to support the new appointee by intercessions and to create a management team to support them.

David Finn prayed for this proposal.

Sue Thomas added 'If I were a butterfly, I thank you God for giving me wings.' She also thanked Stephanie too.

Adrian said that the Action Plan needs to work forward but also to adapt to any changes in the current situation.

Lisa Walters prayed for everything that had been discussed at the meeting. Jon Mueller prayed for Christian parents. Prayers too for Clive Willshaw. Janice Hawkins gave thanks to Adrian and Esther for their love and the vision documents. Final prayers were by Adrian.

Meeting ended at 8.30pm.

Signed: _____

Date: _____

Reports submitted for the 2021 APCM

Church Wardens Report 2020/2021

This year we have completed several projects.

The church Centre now has two disabled toilets, a conversion on the first floor and a New Toilet in the Basement. The job has been finished to a high standard.

The final phase to replace the kitchen area is currently been considered, because of Covid we have had to delay the process.

The Graham Vestry Roof has now been completed. We have protected roof with the best modern material which should last for many years ahead.

We have installed a disabled alarm in the main disabled toilet in the church, installed two hand driers., a new electrical boiler to give instant hot water for the kitchen, and in both toilets.

We have installed a new Pump in the central heating boiler room to dispose of excess water from the system.

Phase 2 Electrical were called, to sort out an electrical fault in the Sutherland chapel and Vicar's Vestry. A New main cable had to be fitted.

We had to replace some tiles from the main roof and point some of the brickwork on the south side of church as we discovered a leak in the vicar's vestry.

Thanks go to all the contractors who have all done an excellent job.

Ben Lawton and his teams, Mellor Mottram, Phase 2 Electrical, Brown Haywood Brown.

Iris, and Ann George. have been occupied in making sure that all our church family are on our contact lists during this difficult period. Throughout August they organised and invited parishioners who are unable to Zoom to attend a service. We really hope that all our church family have been kept informed about our services.

We said Goodbye to of our wonderful staff this year Ray and Julie Lewney and Elaine who served us so well for a number of years.

We have been fortunate to employ Elaine's daughter Mandy and now have two excellent newcomers Wendy Blantford as administrator and Paul Topping as caretaker.

We have throughout the Covid 19 pandemic ensured that the church has operated safely and appropriately, by keeping up to date with the Church of England and Government guidelines.

We have continued to hold prayer gatherings both online and by email during this difficult time, we believe this has contributed to the church moving in blessings during the lockdown.

Iris Barcroft

David Finn Church Wardens

Due to the pandemic the following activities have not been running, Hopefully they Will be resuming during 2021

Little stars

Trekkers

Transit/youth alpha

The basement

Afternoon living room group

Living room

Friday lunch ministry

Mothers Union



iKnow Church software.

We began to use an administration computer software package to assist with the running of our services and programmes. Due to the pandemic its slowed down, but I am tasked with actually getting it working and read for when we resume.

The church system can be found at: www.trenthamparish.myknowchurch.co.uk and once you have signed in and set up your account on a pc, you can update or amend your personal information and preferences and add your holidays and times when you know you will not be available - very helpful for rota preparation and swaps.

There is also a mobile app 'iKnowChurch' which can be found at the App Store or GooglePlay, enabling you to view and input information on a mobile device.

If you are not on the Electoral Roll and would like to be please complete a form, contact Wendy in the office.

Alternatively, if you just wish to be added into the administration database and have access to the system please speak to Wendy in the office for a form.

If you have any difficulties with the system, please e-mail me on administrator@trenthamchurch.org.uk

Wendy Blantford

Trentham Parish Church Caretaker Report for 2020-2021

It was with great joy that I took up my post as caretaker of Trentham Parish Church in the summer of 2020. I do believe it is one of the greatest blessings of my life to serve in Gods house at Trentham Church. I am very thankful for all the help and support of our previous caretaker, Ray Lewney and in his handing over a very cared for and well looked after church.

I feel really fortunate working alongside Wendy who started her post as Secretary at the same time as me and we have formed a good working relationship. I have felt very supported by Adrian, Derek, David and Iris and other members of the church family of which I am extremely grateful.

There are many routine tasks in my working day and no two days are alike. I have set out a list of the jobs that are ongoing or completed.

- Complete building storage units in boiler room
- Trim and cut back laurel hedges along raised wall
- Unblock and rod outside drainage around church
- Clear moss and leaves causing problems
- Jet wash church paths (regularly)
- Clear tree debris and leaves from grounds
- Clear snow and ice from church paths and grit when needed
- Creosote church shed and fence panels
- Repair and make good faulty door in church centre

- Inspect and report to church wardens any repairs urgently needed
- Regularly programme church heating for church services, weddings, funerals etc.
- Implement rodent baiting in church kitchen - mice causing damage to electric cables - various baiting systems now in place (working well)
- Oversee ongoing boiler problems - shorting out regularly over a 3-month period (new expansion tank fitted)
- Oversee new roof over the Graham vestry
- Observed, reported and initiated repair to large hole in church roof - 6 roof tiles missing causing rain/damp issues - problem resolved
- Undercoat/gloss all wood on windows on top of Graham vestry church roof
- Apply hammarite metal protection paint on window frames to Graham vestry roof - 18-year protection
- Oil all locks and hinges to church and church centre
- Fix new wall mounted dispensers to church toilets
- Keep ventilated and damp free church centre (constant damp problem) de-humidifier in use
- Oversee large electrical re-wiring job in Sutherland Chapel and vestry (2-day job) We had a major electrical problem as the wiring that was faulty was pre-world war 2. Our electrician spent two days re-wiring from our fuse box under the old heating system, under the stone pillars, under the staging and re-wiring our sockets. This was by no means an easy job.
- Purchase and fit security key cabinet centralising all relevant keys
- Keep church grounds and car park litter free
- Upgrade security/combination padlocks to church car park and boiler room
- Keep records of electricity/gas used monthly
- Dress church for Christmas lights
- Reported major concern over excessive ivy growth causing damage to trees and slowly covering grave yard and headstones - this is my current project cutting back, clearing and removing the ivy. I think this will take me two/three months to clear this land. The ivy was also causing damage to an outside wall (this land has great potential) We also have Ivy covering trees in church car park, cut back and remove.

This is just a general overview of my work carried out since I started my job in September.

Jobs planned for the Spring/Summer painting vestry, toilets and hall.

I think 3 key elements to my role are, observing, reporting and repairing.

I must say one of the greatest delights of my job is meeting people who come into our grounds and having time to talk to them about our lovely church and our great God. Unfortunately, due to the current situation I have to deny access to the church building.

Paul Topping

14th March 2021

Deanery synod report - APCM March 2021

There has only been one meeting since the last report. This was held as a Zoom meeting on 8th February 2021 and was chaired by Tommy Phillip in the absence of Shaun Morris due to health reasons. The meeting focused on a new initiative from the Diocese of Lichfield, Shaping for Mission, and was presented by Dr Lindsey Hall, Director of vocations at the Diocese.

Shaping for Mission -

“Shaping for Mission is the process across Lichfield Diocese to strengthen our life of discipleship, vocation and evangelism while facing a significant reduction in financial income. We are working together as people of hope to make our mission sustainable in helping fulfil our diocesan vision”.

The impact of Covid has particularly affected the Church in many ways and has exposed the fragility of the finances. There is a need to reduce costs. The aim is to develop the strategic deployment of (lay and ordained) ministers and reduce the number of paid ministry posts over the next three years, working towards reducing the budget by £1.75million by 2023

Shaping for Mission commenced in autumn 2020 with meetings in each archdeaconry for rural/area deans, lay chairs and their assistants. During the autumn, deaneries have formed Shaping for Mission teams and begun the work of reviewing their deanery. The teams are made up of Clergy and Lay Persons.

The **first** phase of Shaping for Mission is underway with Shaping for Mission teams carrying out reviews of their Deanery.

The **second** phase will begin from Easter 2021 when deanery teams move into the vision-setting phase. During this phase the teams will work with the wider deanery to ask questions about who and what God calls us to be and what our priorities for mission are.

The **third** phase will begin later in 2021 when Bishops' Senior Staff and APCMs (Annual Parochial Church Meetings) will together begin the process of translating the vision into action and aligning resources accordingly.

“My prayer is that through this work we will respond to change faithfully, courageously and be people of hope” – Rt Rev Dr Michael Igrave – Bishop of Lichfield

For further information see diocese website:-

<https://www.lichfield.anglican.org/shaping-for-mission/>

Stuart Mochrie, Sue Cooke, John Massey, Adrian Stone

Pastoral Care 2020 – Report for AGM 2021

“My dear friends, let us love one another, because the source of love is God”, says John in his first letter. Pastoral care is the outpouring of that Christian love, not only within our own family or church, but out into the community and beyond. This year the Covid 19 pandemic made that love even more vital, as we sought to bring comfort and support in new ways to our neighbours.

Early in the year, the pastoral team visited people in their own homes and in residential care. They took Holy Communion out to individuals and to Haversham House. Arrangements were made for a Sunday afternoon tea party and to deliver training in listening skills.

The announcement of the first lockdown on March 23rd abruptly changed all that. Help was urgently needed for those isolated at home, without family nearby, to do shopping, fetch prescriptions, offer advice and other support. Many were isolated and anxious, appreciating regular phone calls offering reassurance and practical help. Trentham Church was ideally placed to meet these needs: over 40 volunteers from the church family signed up to offer practical or telephone support. Existing contacts with GP surgeries, Helen Taylor of Cuppa Club and Councillor Dan Jellyman meant that many referrals could be acted upon without delay.

Church groups, especially Life Groups, continued to provide pastoral support for their members. Acts of kindness from many of the church family, such as leaving gifts on doorsteps or organising socially distanced VE Day parties, helped to foster a tremendous community spirit. Mothering Sunday flowers were delivered to many doorsteps.

The pastoral team met regularly over Zoom. We had a visit from the owner of “Home Instead” care agency and we plan to support their work in the community. Some of us attended virtual bereavement training. We are aiming to become a Bereavement Friendly church: a bereavement support group will be activated as soon as gatherings are allowed. In November we were able to hold a memorial service in church, for those who had funerals over the past year. Social distancing and masks meant it was very different, but still meaningful for those families.

In the absence of visits to Haversham House, we decided to bless the staff with cakes which were very well received. At Christmas, contact was made also with Trentham House, Lindly House and NG Healthcare. Cards, with a personal inscription where allowed, and Hope magazines were delivered for each resident. Further ways of providing spiritual support, such as access to zoom services, are being explored. Also at Christmas, gift bags were delivered to those known to us who were alone on Christmas Day.

This year, more than ever, we have experienced the need for human contact, to know that others are with us, in spirit if not in person. Pastoral care is the responsibility of everyone in our church and this has helped us to come through a time of hardship, of brokenness and lament; to acknowledge what we have lost and to give us hope and strength for the future.

Pastoral visiting team:

Ann George (Co-ordinator),

Sue de Costobadie, Jean Edwards Elsie Kay, John Massey, Barbara Whitehouse, Marcelle Bennett, Sue Forrester, Stuart Cooke, Lesley Grocott

March 2021

Electoral Roll – as at 8th March 2020

2020	2021	
TOTAL 197 123 IN PARISH 74 OUT OF PARISH	TOTAL 208 125 IN PARISH 83 OUT OF PARISH	

Due to the pandemic, I have only removed from the roll those who have died during the past year.

There has been a few added to the roll, but I cannot see some of the names of people who I have come across who now worship at Trentham. If you are over the age of 16 and live in the parish you are entitled to be on the roll, if you live outside of the parish but have worshipped at Trentham for a minimum of 6 months regularly you can apply to join. Please ask

Electoral Roll Officer

Worship Music at TPC, 2020-21

Since the start of lockdown in March 2020, the team of musicians has been amazing in its efforts to bring worship to the Church Zoom services on Sundays.

The live worship by Adrian & Esther has been wonderful, while the rest of us are not so brave and have recorded songs and videos in advance. One of our aims in this context has been to support the theme of each service: many thanks to all those who have worked so hard to provide this.

Great work was done in the run up to Christmas to supply songs for four services in a short space of time Other musicians who hadn't previously been able to participate, met in small teams to video in Church, a feature which was much enjoyed by the online congregations. Special mention to Esther and Philip here for their collaboration in recording many traditional carols, also in Church.

We have held a couple of workshops over Zoom during the year, which have been helpful in supporting the team as a whole. In one of them, Adrian introduced us to his song "I Will Never Forget This Awful Time" (*Lamentations 3:20*) which has resonated so powerfully during this latest lockdown.

We are probably still around three months away from all restrictions being lifted, but I know that the worship team can't wait to get together again in Church for live music again!

Nick Copestick

"Life-group" report (2020 -2021)

I have had the privilege of facilitating our "Life-groups" programme during the past year, taking over from the Reverend John Hall. Life Groups are the best way to connect, grow and feel known within Trentham Parish Church. These small groups meet together to "Share the Love of Jesus" and provide the perfect opportunity to connect with others. They are the place to grow in faith and to go deeper with God and each other. They provide the opportunity to explore your faith and build deep relationships. Our Life Groups are usually between 8 and 12 people and provide an informal opportunity to get together, to worship, to learn and to grow your faith. They continue to provide the opportunity for worship, learning, fellowship and mission as well as opportunities for pastoral support and discipleship.

2020 has been a difficult year. as I know that groups have missed meeting in person but most of the groups have grappled with and come to terms with Zoom. Sadly, we had to postpone the second half of our Growing Leaders course.

Despite the challenges we have successfully created 2 new groups, following the 2020 Alpha course. enabling new people to step into this important leadership role. Including these new members we have welcomed 20 people into our network of now 13 life groups.

The year started with a course based around Holy Habits and have then run courses based on a linked sermon series, firstly looking at the Old testament book of Judges and secondly based on Beauty and Brokenness. We have introduced an afternoon life group meeting over lent and taking a closer look at Psalm 91.

Looking forward into 2021 we hope to revisit Growing Leaders to expand our network of support and Life Group leadership and if you want to be involved in a group or in leading a group please do not hesitate to get in touch. I am also pleased that we will be looking to launch the newly revised Saints Alive course which is all about living life in the Spirit today.

A particular thank you to all the leaders and members during a particularly difficult year. We thank God for all who faithfully lead and participate in the groups.

Reverend Derek Pamment.

Charity Number : 1144889

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020**

DPC Chartered Accountants
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

PAROCHIAL CHURCH COUNCIL OF TRENTHAM
(CHURCH OF ST. MARY & ALL SAINTS)

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Annual Report for 2020

(to be presented to the APCM in March 2021)

A. Introduction and Administrative Details

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Name: The Parochial Church Council of the Ecclesiastical Parish Of
St Mary And All Saints, Trentham - 1144889
Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

Ex-Officio	The Revd. Adrian Stone,
Curate	The Revd. Derek Pamment
Churchwardens	Mr David Finn, Mrs Iris Barcroft
Elected Members	Mr James Allen, Mrs Susan Cooke, Mrs Suzanne Copestick, Mrs Sue Massey, Mr Jon Mueller, Mr Jim Palmer, Mr Robert Stanway, Mrs Lesley Symon, Mrs Sue Thomas, Mrs Lisa Walters
Co-opted Members	Mrs Val Ellis (treasurer), Mrs Sandra Baker (secretary), Mr Dick France, Mrs Ann George,
Deanery Synod	Mr Stuart Mochrie, Mr John Massey

The following retired during the year: -
Mrs Jan Daniels

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,
ST5 1PN

Independent Examiners: DPC Accountants Limited
Stone House, 55 Stone Road Business Park,
Stone Road, Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

B. Structure, Governance and Management

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the churchwardens, the treasurer, the secretary, the elected vice-chair and one other elected from within the remaining members of the PCC.

Annual Report for 2020 (Continued)

(to be presented to the APCM in March 2021)

C. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the advancement of religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

“Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole”

D. Objectives and Activities

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline “*Sharing the love of Jesus*”.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2021.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the AV system including an additional computer (30k).
- A wish to upgrade the church lighting (5k).
- A wish to refurbish the kitchen in the church centre (20k).
- The appointment of a children and youth worker (30k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£40k).
- There was a general wish that more should be spent on outreach to the community.

Annual Report for 2020 (Continued)

(to be presented to the APCM in March 2021)

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

Rev. Adrian Stone
Senior Minister

Date: -----

Accountants Report

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 3 to 10.

Respective responsibilities of the charity / PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

Independent examiners' statement

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Tidyman

Independent examiner

DPC Accountants Ltd
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

Date:

Statement of Financial Activities

For the Year Ended 31 December 2020

	Note	Un- restricted £	Restricted £	Total 2020 £	Total 2019 £
INCOMING RESOURCES					
Donations and legacies	4a	249,368	10,100	259,468	199,576
Other trading activities	4b	5,645	-	5,645	4,841
Investments		489	-	489	1,084
TOTAL INCOMING RESOURCES		255,502	10,100	265,602	205,501
RESOURCES EXPENDED					
Grants & donations	5a	14,000	-	14,000	15,700
Charitable activities	5b	131,753	39,188	170,941	168,739
Church administration & management	5c	7,174	-	7,174	6,627
TOTAL RESOURCES USED		152,927	39,188	192,115	191,066
NET INCOMING / (OUTGOING) RESOURCES		102,575	(29,088)	73,487	14,435
Transfers between funds		(20,655)	20,655	-	-
Balances brought forward at 1 st January 2020		172,147	9,807	181,954	167,519
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2020		254,067	1,374	255,441	181,954

Balance Sheet

As at 31 December 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	7	18,896	19,111
Investments	8	1,075	1,075
		19,971	20,186
CURRENT ASSETS			
Debtors	9	22,980	8,971
Cash at Bank		214,998	155,383
		237,978	164,354
LIABILITIES			
Amounts falling due within one year	10	(2,508)	(2,586)
		235,470	161,768
NET CURRENT ASSETS			
		255,441	181,954
NET ASSETS			
		255,441	181,954
REPRESENTING			
General Funds	11	254,067	172,147
Restricted Funds	11	1,374	9,807
		255,441	181,954

Approved by the Standing Committee on behalf of the PCC on and signed
on its behalf by:

Rev Adrian Stone
Senior Minister

D Finn
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

Notes to Financial Statements

For the year ended 31 December 2020

1. GENERAL INFORMATION

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

2. STATEMENT OF COMPLIANCE

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

Income from Investments

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

Other fixed assets

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

Current Assets

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

Current liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

4. INCOMING RESOURCES

a) Incoming resources from Donors

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Bankers orders & regular cheques	123,354	-	123,354	108,534
Income tax recoverable	47,109	-	47,109	25,906
Collections (open plate) at all services	4,793	-	4,793	16,699
Other giving and sundry donations and receipts	74,112	10,100	84,212	48,437
	249,368	10,100	259,468	199,576

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

b) Income from charitable & ancillary trading

	Unrestricted funds 2020 £	Restricted Funds 2020 £	2020 £	2019 £
Fees	5,293	-	5,293	4,185
Trading	352	-	352	656
	<u>5,645</u>	<u>-</u>	<u>5,645</u>	<u>4,841</u>

5. RESOURCES USED

a) Grants

	Unrestricted funds 2020 £	2019 £
Missionary and Charitable Giving:		
UCB	-	400
Salt Box	2,800	2,900
Open doors	2,800	2,900
Stoke night shelter	2,800	2,900
Mozambique appeal	-	500
Kabanda Trust	2,800	2,900
D & J Isherwood	2,800	2,900
Soul Survivor	-	300
	<u>14,000</u>	<u>15,700</u>

*

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

b) Activities directly relating to the Church

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Caretaker	4,050		4,050	3,058
Ministry - Diocesan Parish Share	80,177		80,177	78,701
- Clergy and Curate Expenses	3,584		3,584	3,282
Church Music (Organ)	1,873	1,570	3,443	2,345
Cleaning	2,603		2,603	3,050
Depreciation of Fixed Assets	387		387	689
Education and Training	2,168		2,168	1,153
Flowers	84		84	297
Leasing Costs – Office Photocopier	1,667		1,667	1,896
Accountancy fees	930		930	881
Church bibles and books	257		257	1,009
Miscellaneous running costs	4,230		4,230	4,363
Heat, Light and Telephone	6,904		6,904	10,770
Printing and advertising	657		657	953
Website costs	-		-	925
Repairs and Maintenance	11,696	37,618	49,314	47,257
Outreach	4,791		4,791	2,527
Insurance	4,197		4,197	4,304
Expenditure re flat	1,498		1,498	1,279
	131,753	39,188	170,941	168,739

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

c) Church Management and Administration

	Unrestricted funds 2020 £	2019 £
Administration	7,174	6,627
	<u>7,174</u>	<u>6,627</u>

6. Staff costs

	2020 £	2019 £
Other wages and salaries	2,603	3,050
Salaries (including employers NIC)	11,224	9,685
	<u>13,827</u>	<u>12,735</u>

During the year the PCC employed an average of 4 staff. (2019 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

7. TANGIBLE FIXED ASSETS

	Net Book Value 2020 £	Net Book Value 2019 £
Sign	-	-
Audio visual	-	-
Digital stage piano	-	-
Cooker	-	20
Dishwasher	-	333
Dehumidifier	138	-
Car park	18,758	18,758
	<u>18,896</u>	<u>19,111</u>

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

8. INVESTMENTS

	2020	2019
	£	£
Cost		
At 1 January 2020	1,075	762
Income received	-	313
Contribution / (encashment)	-	-
At 31 December 2020	<u>1,075</u>	<u>1,075</u>

9. DEBTORS

	2020	2019
	£	£
Income tax recoverable	22,980	8,971
	<u>22,980</u>	<u>8,971</u>

10. CREDITORS

	2020	2019
	£	£
Accruals	2,508	2,586
	<u>2,508</u>	<u>2,586</u>

11. FUND RECONCILIATION

	Unrestricted	Restricted	Total
	£	£	
Balance at 1 January 2020	172,147	9,807	181,954
Transfers	(20,655)	20,655	-
Net (decrease)/ increase for the year	102,575	(29,088)	73,487
Balance at 31 December 2020	<u>254,067</u>	<u>1,374</u>	<u>255,441</u>

The restricted funds relate to £1,074 for the decorating fund and £300 discipleship fund.

Charity Number : 1144889

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020**

DPC Chartered Accountants
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

PAROCHIAL CHURCH COUNCIL OF TRENTHAM
(CHURCH OF ST. MARY & ALL SAINTS)

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Annual Report for 2020

(to be presented to the APCM in March 2021)

A. Introduction and Administrative Details

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Name: The Parochial Church Council of the Ecclesiastical Parish Of
St Mary And All Saints, Trentham - 1144889
Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

Ex-Officio	The Revd. Adrian Stone,
Curate	The Revd. Derek Pamment
Churchwardens	Mr David Finn, Mrs Iris Barcroft
Elected Members	Mr James Allen, Mrs Susan Cooke, Mrs Suzanne Copestick, Mrs Sue Massey, Mr Jon Mueller, Mr Jim Palmer, Mr Robert Stanway, Mrs Lesley Symon, Mrs Sue Thomas, Mrs Lisa Walters
Co-opted Members	Mrs Val Ellis (treasurer), Mrs Sandra Baker (secretary), Mr Dick France, Mrs Ann George,
Deanery Synod	Mr Stuart Mochrie, Mr John Massey

The following retired during the year: -
Mrs Jan Daniels

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,
ST5 1PN

Independent Examiners: DPC Accountants Limited
Stone House, 55 Stone Road Business Park,
Stone Road, Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

B. Structure, Governance and Management

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the churchwardens, the treasurer, the secretary, the elected vice-chair and one other elected from within the remaining members of the PCC.

Annual Report for 2020 (Continued)

(to be presented to the APCM in March 2021)

C. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the advancement of religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

“Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole”

D. Objectives and Activities

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline “*Sharing the love of Jesus*”.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2021.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the AV system including an additional computer (30k).
- A wish to upgrade the church lighting (5k).
- A wish to refurbish the kitchen in the church centre (20k).
- The appointment of a children and youth worker (30k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£40k).
- There was a general wish that more should be spent on outreach to the community.

Annual Report for 2020 (Continued)

(to be presented to the APCM in March 2021)

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

Rev. Adrian Stone
Senior Minister

Date: -----

Accountants Report

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 3 to 10.

Respective responsibilities of the charity / PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

Independent examiners' statement

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Tidyman

Independent examiner

DPC Accountants Ltd
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

Date:

Statement of Financial Activities

For the Year Ended 31 December 2020

	Note	Un- restricted £	Restricted £	Total 2020 £	Total 2019 £
INCOMING RESOURCES					
Donations and legacies	4a	249,368	10,100	259,468	199,576
Other trading activities	4b	5,645	-	5,645	4,841
Investments		489	-	489	1,084
TOTAL INCOMING RESOURCES		255,502	10,100	265,602	205,501
RESOURCES EXPENDED					
Grants & donations	5a	14,000	-	14,000	15,700
Charitable activities	5b	131,753	39,188	170,941	168,739
Church administration & management	5c	7,174	-	7,174	6,627
TOTAL RESOURCES USED		152,927	39,188	192,115	191,066
NET INCOMING / (OUTGOING) RESOURCES		102,575	(29,088)	73,487	14,435
Transfers between funds		(20,655)	20,655	-	-
Balances brought forward at 1 st January 2020		172,147	9,807	181,954	167,519
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2020		254,067	1,374	255,441	181,954

Balance Sheet

As at 31 December 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	7	18,896	19,111
Investments	8	1,075	1,075
		19,971	20,186
CURRENT ASSETS			
Debtors	9	22,980	8,971
Cash at Bank		214,998	155,383
		237,978	164,354
LIABILITIES			
Amounts falling due within one year	10	(2,508)	(2,586)
		235,470	161,768
NET CURRENT ASSETS			
		255,441	181,954
NET ASSETS			
		255,441	181,954
REPRESENTING			
General Funds	11	254,067	172,147
Restricted Funds	11	1,374	9,807
		255,441	181,954

Approved by the Standing Committee on behalf of the PCC on and signed on its behalf by:

Rev Adrian Stone
Senior Minister

D Finn
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

Notes to Financial Statements

For the year ended 31 December 2020

1. GENERAL INFORMATION

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

2. STATEMENT OF COMPLIANCE

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

Income from Investments

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

Other fixed assets

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

Current Assets

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

Current liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

4. INCOMING RESOURCES

a) Incoming resources from Donors

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Bankers orders & regular cheques	123,354	-	123,354	108,534
Income tax recoverable	47,109	-	47,109	25,906
Collections (open plate) at all services	4,793	-	4,793	16,699
Other giving and sundry donations and receipts	74,112	10,100	84,212	48,437
	249,368	10,100	259,468	199,576

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

b) Income from charitable & ancillary trading

	Unrestricted funds 2020 £	Restricted Funds 2020 £	2020 £	2019 £
Fees	5,293	-	5,293	4,185
Trading	352	-	352	656
	5,645	-	5,645	4,841

5. RESOURCES USED

a) Grants

	Unrestricted funds 2020 £	2019 £
Missionary and Charitable Giving:		
UCB	-	400
Salt Box	2,800	2,900
Open doors	2,800	2,900
Stoke night shelter	2,800	2,900
Mozambique appeal	-	500
Kabanda Trust	2,800	2,900
D & J Isherwood	2,800	2,900
Soul Survivor	-	300
	14,000	15,700

*

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

b) Activities directly relating to the Church

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Caretaker	4,050		4,050	3,058
Ministry - Diocesan Parish Share	80,177		80,177	78,701
- Clergy and Curate Expenses	3,584		3,584	3,282
Church Music (Organ)	1,873	1,570	3,443	2,345
Cleaning	2,603		2,603	3,050
Depreciation of Fixed Assets	387		387	689
Education and Training	2,168		2,168	1,153
Flowers	84		84	297
Leasing Costs – Office Photocopier	1,667		1,667	1,896
Accountancy fees	930		930	881
Church bibles and books	257		257	1,009
Miscellaneous running costs	4,230		4,230	4,363
Heat, Light and Telephone	6,904		6,904	10,770
Printing and advertising	657		657	953
Website costs	-		-	925
Repairs and Maintenance	11,696	37,618	49,314	47,257
Outreach	4,791		4,791	2,527
Insurance	4,197		4,197	4,304
Expenditure re flat	1,498		1,498	1,279
	131,753	39,188	170,941	168,739

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

c) Church Management and Administration

	Unrestricted funds 2020 £	2019 £
Administration	7,174	6,627
	<u>7,174</u>	<u>6,627</u>

6. Staff costs

	2020 £	2019 £
Other wages and salaries	2,603	3,050
Salaries (including employers NIC)	11,224	9,685
	<u>13,827</u>	<u>12,735</u>

During the year the PCC employed an average of 4 staff. (2019 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

7. TANGIBLE FIXED ASSETS

	Net Book Value 2020 £	Net Book Value 2019 £
Sign	-	-
Audio visual	-	-
Digital stage piano	-	-
Cooker	-	20
Dishwasher	-	333
Dehumidifier	138	-
Car park	18,758	18,758
	<u>18,896</u>	<u>19,111</u>

Notes to Financial Statements (Continued)

For the year ended 31 December 2020

8. INVESTMENTS

	2020	2019
	£	£
Cost		
At 1 January 2020	1,075	762
Income received	-	313
Contribution / (encashment)	-	-
At 31 December 2020	<u>1,075</u>	<u>1,075</u>

9. DEBTORS

	2020	2019
	£	£
Income tax recoverable	22,980	8,971
	<u>22,980</u>	<u>8,971</u>

10. CREDITORS

	2020	2019
	£	£
Accruals	2,508	2,586
	<u>2,508</u>	<u>2,586</u>

11. FUND RECONCILIATION

	Unrestricted	Restricted	Total
	£	£	
Balance at 1 January 2020	172,147	9,807	181,954
Transfers	(20,655)	20,655	-
Net (decrease)/ increase for the year	102,575	(29,088)	73,487
Balance at 31 December 2020	<u>254,067</u>	<u>1,374</u>	<u>255,441</u>

The restricted funds relate to £1,074 for the decorating fund and £300 discipleship fund.