



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	11	August	2019		10	August	2020

## Section A Reference and administration details

**Charity name** The Wilfred and Elsie Elkes Charity Fund

**Other names charity is known by**

**Registered charity number (if any)** 326573

**Charity's principal address** Trustee Department

1<sup>st</sup> Floor, Tower Wharf

Cheese Lane, Bristol

**Postcode**

BS2 0JJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Royal Bank of Scotland Plc		To 05/04/2021	
2	Ludlow Trust Company Limited		From 06/04/2021	
3				
4				
5				
6				
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15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Investment Managers	NatWest Bank Plc	440 The Strand, London, WC2R 0QS
Bankers	NatWest Bank Plc	440 The Strand, London, WC2R 0QS
Solicitors	Hugh James	Hodge House, 114-116 St Mary Street, Cardiff, CF10 1DY
Independent Examiners	Blue Spire Limited	Cawley Priory, South Pallant, Chichester, West Sussex, PO19 1SY

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Will of Mrs Elsie Mary Elkes (deceased) dated 23 March 1983.
How the charity is constituted (eg. trust, association, company)	Will trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the Trust are to further such objects or purposes which are exclusively charitable as the trustees may in their absolute discretion think fit and will give consideration to the wishes of the legator being for: (a) the promotion of child welfare, (b) the welfare of the elderly, (c) contribution to the cost of accommodation for individuals at Kirk House, Red Cross and St Mary's Mount care and rest homes in Uttoxeter, (d) animal welfare in Uttoxeter and (e) churches of whatever denomination in Uttoxeter.

In furtherance of the charity's objects for the public benefit the trustees provides grants. In determining the charity's activities the trustees have had regard to the Charity Commission's guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the year under review the charity made grant awards to 5 institutions totalling £30,000 as set out in the notes.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

At the end of the reporting period the charity had free reserves amounting to £30,114 (2019: £6,550).  
In addition to the free reserves the charity has bank balances of £20,014 (2019: £249) and investments of £2,864,858 within the expendable endowment fund.

The Trustees pursue a policy of maintaining a free reserve available to be spent in the furtherance of the charity's objectives, as well as covering future needs, opportunities, contingencies and risks.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Sansum  
On behalf of Ludlow Trust  
Company Limited

Position (eg Secretary, Chair, etc)

Date 23 June 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Wilfred and Elsie Elkes Charity Fund

No (if any)  
326573

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
11 August 2019

To

Period end date  
10 August 2020

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Income from investments	53,320	-	-	53,320	71,865
Income from bank interest	244	-	-	244	510
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>53,564</b>	<b>-</b>	<b>-</b>	<b>53,564</b>	<b>72,375</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of investments	-	-	1,488,298	1,488,298	1,071,800
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>1,488,298</b>	<b>1,488,298</b>	<b>1,071,800</b>
<b>Total receipts</b>	<b>53,564</b>	<b>-</b>	<b>1,488,298</b>	<b>1,541,862</b>	<b>1,144,175</b>
<b>A3 Payments</b>					
Grants awarded	30,000	-	-	30,000	95,800
Inv mgmt and admin	-	-	44,244	44,244	43,629
Independent examiner	400	-	-	400	400
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>30,400</b>	<b>-</b>	<b>44,244</b>	<b>74,644</b>	<b>139,829</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Investment purchases	-	-	1,423,889	1,423,889	1,147,329
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>1,423,889</b>	<b>1,423,889</b>	<b>1,147,329</b>
<b>Total payments</b>	<b>30,400</b>	<b>-</b>	<b>1,468,133</b>	<b>1,498,533</b>	<b>1,287,158</b>
<b>Net of receipts/(payments)</b>	<b>23,164</b>	<b>-</b>	<b>20,165</b>	<b>43,329</b>	<b>(142,983)</b>
<b>A5 Transfers between funds</b>	<b>400</b>	<b>-</b>	<b>(400)</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6,550</b>	<b>-</b>	<b>249</b>	<b>6,799</b>	<b>149,782</b>
<b>Cash funds this year end</b>	<b>30,114</b>	<b>-</b>	<b>20,014</b>	<b>50,128</b>	<b>6,799</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Capital account	-	-	20,014
	Income account	30,114	-	-
			-	-
	<b>Total cash funds</b>	<b>30,114</b>	<b>-</b>	<b>20,014</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

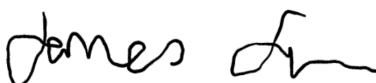
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Investment portfolio	Endowment	-	2,864,858
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Inv mgmt and admin	Endowment	4,900	
	Independent examiner	Unrestricted	780	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	James Sansum On behalf of Ludlow Trust Company Limited	23 June 2021

## Section C Notes to the Accounts

### C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Expendable endowment funds are those which are required to be invested to produce income but which may be transferred to unrestricted funds at the discretion of the trustees in order that they may be expended in furtherance of the charity's objectives.

Unrestricted income funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

### C2 Grants to institutions

Recipient	£
Carers Trust	5,000
Home from Hospital Care After Treatment	5,000
Livability	5,000
St Clare Wes Essex Hospice Care Trust	5,000
St Marys Mount Clare Home	10,000
	<hr/>
	30,000
	<hr/>

### C3 Related party transactions

No trustee received any remuneration nor reimbursed any expenses in the year under review.

During the year under review Royal Bank of Scotland Plc, a trustee of the charity, were paid fees for the provision of administration and investment management services amounting to £44,244 as authorised under the wil trust.



## **Independent Examiner's Report to the Trustees of The Wilfred and Elsie Elkes Charity Fund**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 10 August 2020 as set out on pages 6 to 8.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Geoffrey Frost BSc(Hons) FCA  
Blue Spire Limited  
Cawley Priory  
South Pallant  
Chichester  
West Sussex  
PO19 1SY

23 June 2021

Date