

# St Mary Islington Community Partnership

(A company limited by guarantee not having a share capital)

## Annual Report and Financial Statements

For the year ended 31 December 2020

Charity Registration No: 1127269

Company Registration No: 06734354

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## Trustee's Annual Report

### For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

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# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## Trustee's Annual Report

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## REFERENCE AND ADMINISTRATIVE DETAILS

**Charity name:** St Mary Islington Community Partnership, the working name is Mary's

**Charity number:** 1127269

**Company number:** 06734354

Registered office and operational address: St Mary's Parish Office, Upper Street, Islington, London N1 2TX

## Directors

The directors of the charitable company (the charity) are its trustees for the purposes of charity law, The trustees and officers serving during the year and since the year-end were as follows:

Helen Mylam (Chair)

Ian Mylam

Alan Shaw

Jan Pester - resigned on 4th November 2020

Lisa Waterman

Ruth Ogier

Sam Rubandhas

Emelia Quist

Cassandra Heugh

Jo Richardson (Treasurer) – appointed on 21st July 2020

## Independent examiner

Alex Friede BA FCA

Philip Friede & Co

Fifth Floor

30-31 Furnival Street

London

EC4A 1JQ

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The directors present their report together with the financial statements for the year ended 31 December 2020.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document

St Mary Islington Community Partnership (SMICP) is a charitable company limited by guarantee governed by its Articles of Association dated 27th September 2017. It is registered as a charity with the Charity Commission. In the event of the company being wound up, members are required to contribute an amount not exceeding £10. The working name of 'Mary's' was registered with the Charity Commission in November 2014.

### Appointment of directors/trustees

The directors have the power from time to time to appoint new or additional directors for the company. A minimum of 40% of the directors shall be individuals nominated for appointment by the Parochial Church Council (PCC) of St Mary Islington. Four out of the nine trustees were PCC nominees on 31<sup>st</sup> December 2020. These were Ruth Ogier, Lisa Waterman, Ian Mylam and Alan Shaw.

### Induction and training of directors/trustees

New directors undergo induction training as required and are given documentation to brief them on their legal obligations under charity and company law, the content of the Articles of Association, all Mary's policies, the committee and decision making processes, the business plan and recent financial performance of the charity. New directors are asked to declare any conflict of interest impacting on their directorship at the Partnership both when they are appointed and throughout their tenure. During the first weeks of their appointment, they meet with the company's key personnel. Training needs of the directors are discussed at board meetings and at events which are arranged as and when appropriate. All directors are expected to complete at least Level 1 Safeguarding Training within their first year of serving.

### Organisation

The Board of Directors meets regularly to administer the company. The Board met 10 times in 2020. The Chief Executive Officer, Balazs Csernus, has the responsibility for the day to day operations including finance, employment, staff management and running the day to day business of the company.

### Related parties

The company has a close relationship with St Mary Islington PCC. It was formed to take over the management of the community activities taking place within the buildings owned by the church. The details of the relationship between the company and the PCC are contained within legally binding agreements (between the London Diocesan Fund, the PCC and Mary's). There is also a Commissioning Document, written by the PCC, last updated in November 2012, which describes what the PCC expects from Mary's in return for its continued use and occupation of its community

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space. A St Mary's/Mary's Liaison group met 2 times in 2020 to discuss issues for which there is a shared concern or interest.

### Investment powers and policy

The charity's directors, having regard to the liquidity requirements of the operation and to the reserves policy as stated below, have the power to invest in any way that they deem to be appropriate.

## OBJECTIVES AND ACTIVITIES

The Charity's objects are restricted specifically, in each case only for the public benefit to:

(a) act as a resource for young people living in the London Borough of Islington and the surrounding neighbourhood (the "Area of Benefit") by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (i) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (ii) advancing their education;
- (iii) relieving unemployment; and
- (iv) providing recreational and leisure time activity in the interests of social welfare for young people living in the Area of Benefit who have a need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of such person;

(b) act as a resource for the development and education of children living in the Area of Benefit by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (i) advancing their care and benefit;
- (ii) advancing their education;
- (iii) advancing their health and well being; and
- (iv) providing services to benefit them and their families and carers;

(c) act as a resource for people living in the Area of Benefit, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to:

- (i) advance education and to provide facilities in the interests of social welfare, health and well being and for recreation leisure time occupation with the objective of improving the conditions of life for the residents; and
- (ii) develop the capacity and skills of the members of the communities of the Benefit Area that are socially and economically disadvantaged in such a way that they are better able to identify and help meet their needs and to participate more fully in society.

In furtherance of this object, the Charity may co-operate with any statutory authority in the maintenance and management of a community centre for activities promoted by the Charity.

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## REVIEW OF 2020

Mary's ran its Youth Club, holiday Play Scheme, term-time Pre-school and Mary's Active community programmes in partnership with local charities. It also maintained and facilitated the use of the Neighbourhood Centre and Crypt as a community resource for the people of Islington.

## Strategic aims

Our current strategic aims were set for 4 years at the end of 2016. In normal times Mary's would have conducted a strategic review in 2020 producing new aims for the next 4-5 years. The trustees decided that due to the COVID-19 pandemic and uncertainty over the renewal of the lease and licence with St Mary's Church that an internal review of performance would be conducted. This has produced some helpful pointers for the short and medium-term but overall Mary's strategic aims remain the same for 2021.

The aims are:

### 1. Impact

To grow and deepen our positive impact on the lives of people in our communities, building their resilience and raising their aspirations by:

- Ensuring that existing services remain high-quality and run at full capacity
- Responding to evolving needs, including developing new programmes
- Enabling individuals to move on to the next stage of their development, smoothing their transition internally to other Mary's services or externally to other providers offering appropriate help and opportunities

### 2. St Mary Islington

To foster a strong, close and mutually effective relationship with St Mary's Church by:

- Enabling St Mary's to be closely connected at all levels to the work being carried out by Mary's, as the two organisations collaborate to serve the people of Islington
- Securing a long-term tenure and investment into the buildings so that the spaces are fit for purpose

### 3. Belonging

To embed ourselves in the community by:

- Developing stronger relationships with our users and their families
- Building our confidence in communicating Mary's purpose and impact
- Promoting a better awareness and understanding of Mary's

### 4. Funding

To procure long-term, sustainable core funding that builds Mary's resilience and secures its future.

### 5. Team

To have a strong, stable and happy team of staff, trustees and volunteers.

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

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## Youth Club

Mary's Youth Club's main focus is for young people to be better connected and better equipped with the skills and confidence to form and engage with supportive networks of friends and family, health and social services, businesses and organisations.

We have over the last year cycled through delivering as (close to) normal to cancelling activities and going into 'lockdown'. We have developed new online and adapted online programmes, been outdoors around London and beyond and provided more intensive support for a handful of our families. We've learned a lot about delivering services online and in smaller groups, and we've developed a very practical understanding of the importance of coming together physically and what we lose when we can't. We have been fortunate to have clear guidance and support from the National Youth Agency, London Youth and LB Islington Play and Youth Commissioning team meaning that we have been able to get the right support to young people through the pandemic.

Highlights from the programme have included visiting London's green spaces like Kensington Gardens in the rain and Epping Forest in the blazing heat! We took out cooking classes outside when we could and put them online as the evenings grew darker into late autumn. We established a new afterschool programme called STUDY|SPACE in response to young people and parents worrying about keeping up with school work.

<b>The Balanced Programme</b>			
<b>Health and Fitness</b>	<b>Creative</b>	<b>Skills for Life</b>	<b>Social Action</b>
Gym Basketball Football Cycling Trampolining Aerobics	Drama Film-making Crafts Art Exhibitions Cake decorating	Leadership Cooking Sexual Health and Relationships Education Financial Literacy	Getting more young women into sports leadership Digital Inclusion Participating in research into young people's issues Wildlife and Conservation
<b>Education and Employment</b> Work experience placements, CV Workshops, Mock interviews and interview preparation, one to one mentoring and STUDY SPACE homework club.			

The key activities and achievements during the past year in our youth work were:

	2019	2020
<b>Young People Engaged</b>	354	<b>144</b>
<b>Individual Sessions</b>	466	<b>112</b>
<b>Total Attendances</b>	3554	<b>746</b>

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We have set out our programme for the following year based on what young people have told us they need, there is a focus on supporting education and employment and health and wellbeing. We know that young people are missing out on opportunities to get to meet new people and socialise, we'll be ensuring that we provide a safe centre for young people to drop in to. There will be a significant effort to re-engage young people with our youth services, both in terms of measures to reduce the risk of infection and building up the confidence of service users and their parents.

We are also looking forward to working with our partners again, especially working alongside them in the centre.

## Pre-school

Mary's Pre-school (for 2-4 years old children) closed on the 20th March 2020 when the country went into national lockdown but we continued to offer support to our families and children remotely, using video calls or telephone. This support proved vital for those parents and children where additional support would normally have been in place due to various levels of additional needs of the children and their families. The interaction offered welcome relief for all parents when the lockdown turned parents into isolated 24/7 carers of their young children.

Our key worker system provided the basic structure for the regular check-in calls that each early years practitioner took responsibility to schedule and make with parents. The regular debriefing within the team using various online platforms afforded the necessary professional support and problem-solving space colleagues needed to remain effective.

The relationship with the children and parents that we were able to maintain during the period of closure meant that we were able to welcome back a significant number of our families on the 1st of June when we reopened our doors. Our service initially opened up for critical workers and vulnerable families followed shortly by all working parents and everyone from the half term onwards. Being able to resume the regular pre-school routine in the summer term was particularly beneficial for those children that were leaving us to go to school in September.

The autumn term commenced relatively normally though with lower overall numbers compared with previous years due to parents remaining on furlough, working more flexibly from home or choosing to shield for personal/health reasons. These choices meant that very few chose to buy additional childcare sessions over and above the government-funded free entitlement.

During the 2020 year 52 individual children attended the Pre-school for one or more terms. This number is lower than in previous years because we were not fully occupied in the autumn term but we have had more children stay for longer and more occupied full-time positions; i.e. 30hrs across the week.

The staff carried out 35 face to face home visits in the period before the pandemic and 13 virtual home visits since to meet children and their families. We have arranged an alternative familiarisation session in our setting for those children and families where neither the home visit nor the virtual home visit was possible to arrange.

We delivered 1 parent workshop in the spring term of 2020 introducing parents to tools and resources and to our shared digital assessment system intended for joint use with parents. The workshop also provided the parents with information about the process for applying for school places and how to go about visiting schools and preparing the family and their children for primary



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school. As part of parental consultations, additional time was given virtually to give further support and advice on health and hygiene information, guidance on healthy eating and support around home learning. A set of COVID support resources was also made and sent out to parents.

In the summer of 2020 17 children left the Pre-school to go to reception class and 6 for school nursery. A further 3 children left in the autumn term to go to a school setting. One reception aged child stayed with us and will leave at the end of Spring 2021 due to challenging needs. 100% of children showed progression in their development out of the 17 children who transitioned to primary school, all except two reached their age-appropriate developmental targets. The two received extra support with their additional needs. One of these children went through the Early Help Child Plan process.

We continued to serve a high number of children with special educational needs (SEND) in our Pre-school. We had a total of 12 children with SEND in the spring and summer terms and 7 in the Autumn term. Most of these children had additional social and communication developmental needs. We were able to help all of them to achieve improved developmental outcomes and received 100% positive feedback from parents about the quality of our childcare services.

Out of all the children attending, 19 children spoke English as a second language and showed increased ability in their communication, personal and social attainment in their development.

We made 3 social care referrals during the year to ensure the safety and care of children in their home and family environments.

In September 2020 the Pre-school went through its categorisation audit performed by the Local Authority. We continued to keep our green "rag" rating.

## Mary's Play Scheme

Our holiday play scheme service had to make significant adjustments during the 2020 year to safely support families most in need during the pandemic. We were closed during the Easter 2020 holidays following government guidance but were the first service arm of Mary's to reopen for the May half-term holiday to provide our full-day childcare for critical workers and vulnerable families. Thanks to the additional financial support from the Local Authority we were able to offer our service free of charge to a large number of vulnerable and critical worker families.

Creating a COVID safe environment for the children and staff was a significant and resource-intensive undertaking, which we repeated through the four weeks of the summer holidays and during the October half-term school break. Due to the various restrictions in place most of our onsite services were closed or reduced enabling us to run activities spaced out in our centre in distinct bubbles following all the relevant guidance in place.

We worked very closely with the local authority, social services, local primary schools and other childcare providers to reach those vulnerable families most in need including a significant number of children with additional needs.

The courage and dedication of our childcare staff and those of our volunteers assisting with daytime cleaning and lunch break cover were exemplary and a cornerstone of our work through this unprecedented year.

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Summer Play Scheme Overall			October Play Scheme Overall	
	2019	2020	2019	2020
Number of Families	36	43	29	9
Children	41	54	34	11
SEN	2	2	3	1
Islington	27	29	21	10
Out of Borough	9	10	8	1
Vulnerable children	4	13	1	5

The feedback from participating children and parents were very positive and we included a few of them here:

"I'm so glad you guys are open as I work for the NHS and weren't sure what I was going to do for childcare. It's so difficult at the moment!"; "So glad you are open as not a lot of places are, due to the virus"

"My daughter has really enjoyed her time here. She doesn't usually like going to the playscheme and we thought we would try somewhere different this time. She wants to come again!"; "The boys love coming here. They do so much and talk about it all the time."; "You guys do a marvellous job. The way you take care of his need is great and that's why we come from the other borough and don't mind paying for it."; " This is her first time coming to playscheme and I was so nervous for her but she loved it. Thank you!" "It really helped me to not have to do lunch for them this time."

## Mary's Meeting Rooms and Community Activities

The Coronavirus Pandemic has had a severe impact on our community activities and community bookings during 2020. The lockdowns and closures imposed to minimise the spread of the COVID-19 virus resulted in a significant reduction in our onsite activities. We have, nevertheless, worked hard to implement all the necessary safety measures possible to facilitate permitted activities whenever it was safe to do so. These included our childcare services from the end of May onwards, a selection of children's activities for new parents and their children, support groups activities especially the addiction anonymous support groups for whom meeting, even in a socially distanced environment was vitally important.

To facilitate onsite activities we have carried out a comprehensive COVID Risk Assessment.

We have worked together with a number of our community partners to move online some of our activities such as our community sports programme and parts of our youth work. These activities became possible thanks to the support of our local partners assisting with technological support, and thanks to the much needed additional funding we have received from individual donors and grant-making bodies.

We continued our collaboration, regular discussions and shared support and learning activities with Islington Centre for Refugees and Migrants (ICRM), Help on Your Doorstep (HOYD), the Claremont

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Project, Kinship (formerly Grandparents Plus), Islington Mencap and grown our network of partners adding The Cotton Tree Trust and The Margins Project.

We hope that our community facilities can gradually be opened up in 2021 to welcome back the hundreds of community groups and activities which are vital for the long term health and wellbeing of Islington residents.

### Meeting Room Usage

Mary's meeting rooms were used by 110 different external organisations and groups during 2020 (200 in 2019). Of these 40 different organisations/clients were supported through a reduced hire rate (33 in 2019) amounting to 1550 hours (2020 in 2019) of subsidised or free usage.

The total usage hours of all the meeting spaces facilitated by Mary's during 2020 was 7650 (16,843 in 2019). The below table illustrates the usage of spaces by activity type.

Activity Category	Total Hours
Mary's Playscheme	783.8
Mary's Preschool	1194.5
Mary's Youth Services	990.3
Non-Primary Bookings	671.8
Health & Wellbeing	1089.8
Social Welfare	424.8
Capacity & Skills	204.8
Education & Development	1271.0
Recreational & Leisure	503.3
St Mary Islington Church	443.0
Mary's (Community /Other)	73.0
<b>Grand Total</b>	<b>7649.8</b>

The Health & Wellbeing category includes several different anonymous self-support groups tackling addictions and personal development challenges, exercise groups for individuals with long term chronic health conditions, yoga, pilates groups and Weight Watchers

The Social Welfare category includes Mencap Personal Support that run activities for people with learning disabilities, Islington Family Group Conference service provides mediation service between

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families and professionals to bring them together in a decision-making forum and Stroke Club that runs a social gathering and lunch for Stroke sufferers and their support network

Capacity Skills includes F.L.A.M.E - Young Theatre Players which is a voluntary/community organisation that train, educate and entertain offering creative art, music and drumming sessions for disadvantaged young people, Underearners Anonymous for writers and artists.

Education & Development includes Mini Mozart that provides instrumental music education for young children and parents, Ballet North classes for young children and a number of singing and activity classes for young children such as Tick Tock, Sing & Sign, Little Owl Book Club and Monkey Music to name a few.

Activities promoting Recreational and Leisure included bookings from local employers using our Sports Hall for team building basketball sessions, Little Kickers running football and sports education for children aged 18 months to 7 years with the view to introduce them to team play and to create a healthy and active lifestyle and a dance school called Gay Gordons teaching Scottish country dancing to adults.

Other bookings included external church bookings, meetings and business away days by local organisations and bookings by training companies delivering first aid and CPD training for employees of local firms.

Mary's is proud to play a part by facilitating the use of St Mary's spaces for the wide range of activities that draw so many participants from the local community.

The income generated through community lettings was £95,307, down significantly from last year (2019: £208,938) due to the pandemic.

## Mary's Premises

The Neighbourhood Centre and Crypt closed on 20th Mar along with all church buildings as required by the diocese and in line with the country going into the first Covid 19 lockdown. The Neighbourhood Centre reopened for Mary's to run a play-scheme for vulnerable and key-worker children for the May half term. This was followed by Mary's Pre-school the following week and the gradual restarting of permitted groups. Groups were required to complete their own Covid risk assessments and to adhere to Mary's risk assessment.

Low building occupancy since the summer provided an opportunity to undertake a number of small improvement projects including replacement of the intruder alarm, health and safety works (dual pump station in Crypt and water safety in NC) and upgrading of the entry-phone system in the Neighbourhood Centre and Crypt. The latter brought a fire escape exit into use as an entrance which has helped with keeping users separate for social distancing purposes. Grant funding allowed for the installation of audiovisual equipment in two meeting rooms to enable Mary's to offer video conferencing options to groups for their meetings post-Covid.

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## CHALLENGES AND PLANS FOR 2021

- To overcome the challenge presented by the Covid-19 crises to the charity's finances and long term sustainability.
- To secure continuation funding for our youth and community work for 2021 and beyond.
- To build on Mary's role as a leader in community collaborations and partnerships enabling the growth and expansion of local community services.
- To increase volunteering opportunities among members of St Mary's Church and the local community
- To reach an agreement with St Mary's church about the extension of Mary's lease and licence beyond April 2023 for St Mary's Neighbourhood Centre & Crypt

## FINANCIAL REVIEW AND PERFORMANCE

The charity's income from charitable activities decreased to £350,039 from £485,844, due to the loss of income in community lettings and Pre-school income resulting from a significant reduction in site-based activities due to the COVID-19 pandemic. Voluntary income increased to £252,182 from £166,080. Overall income decreased to £602,526 from £652,587. Total expenditure decreased to £554,051 from £645,090.

Overall, this has resulted in a surplus for the year of £48,475 (for 2019 the surplus was £7,497) thereby increasing the overall funds to £267,698 from £219,223.

Total funds on 31 December 2020 were £267,698. Fixed assets were nil as they were in 2019. The fund is made up of £50,000 of designated funds set aside to be spent on future children, youth and community services, £2,803 restricted funds and £214,895 unrestricted funds (which stood at £0 designated, £1,349 restricted and £217,874 respectively in 2019).

## Reserves policy

The directors have agreed that the company should aim to develop and maintain free reserves at the higher of two levels, where one is an amount sufficient to cover the costs of an orderly dissolution of the company in the event of the collapse of its income and the other is an amount, which equates to three months of regular operating expenditure. Free reserves in excess of the minimum can be used at the discretion of the trustees for the strategic development of Mary's. Based on the projected operating costs of Mary's core services for 2021 the reserves to fund 3 months of minimum operating costs would need to be between £155,000 and £165,000. The estimated wind up liability costs of Mary's at the end of 2020 is approximately £185,000, therefore the directors will aim to maintain Mary's Reserves at a minimum of £185,000 in 2021. Mary's reserves requirements will be reviewed annually.

## Risk management and internal control

The trustees have reviewed the major risks the charity faces and have established systems to manage these risks as part of the annual business planning process. The trustees are satisfied that the current risk management and internal control system are sufficient and there are available resources for the company to operate as a going concern.

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## PUBLIC BENEFIT

The company aims to provide public benefit by advancing community development through its support of the community and voluntary organisations in Islington.

Throughout this process, the directors have regard to the Charity Commission's guidance on public benefit contained in section 17(5) of the 2011 Charities Act and ensure that the company's services meet these criteria.

## TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the result of the charity for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board of directors



HELEN MYLAM

Date: 23 June 2021



# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## Independent Examiner's Report to the Trustees

### For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

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I report on the accounts of the company for the year ended 31 December 2020 which are set out on pages 15 to 26.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants of England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- (a) to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 version), have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Alex Friede*

ALEX FRIEDE BA ACA

Philip Friede & Co  
Fifth Floor  
30-31 Furnival Street  
London  
EC4A 1JQ

Date: 23 June 2021

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## STATEMENT OF COMPREHENSIVE INCOME

(Statement of Financial Activities incorporating the income and expenditure account)

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

				2020	2019
	Note	Unrestricted	Restricted	Total	Total
	s	Funds	funds		
		£	£	£	£
<b>INCOME</b>					
Donations and grants	2a	129,798	122,384	252,182	166,080
Income from charitable activities	2b	350,039	0	350,039	485,844
Investment income		305	0	305	663
<b>TOTAL INCOME</b>		<b>480,142</b>	<b>122,384</b>	<b>602,526</b>	<b>652,587</b>
<b>EXPENDITURE</b>					
Expenditure on Charitable activities	3 & 4	433,121	120,930	554,051	645,090
<b>TOTAL EXPENDITURE</b>		<b>433,121</b>	<b>120,930</b>	<b>554,051</b>	<b>645,090</b>
NET INCOME FOR THE YEAR		47,021	1,454	48,475	7,497
Transfer between funds				0	
NET MOVEMENT IN FUNDS		47,021	1,454	48,475	7,497
TOTAL FUNDS BROUGHT FORWARD		217,874	1,349	219,223	211,726
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>264,895</b>	<b>2,803</b>	<b>267,698</b>	<b>219,223</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## BALANCE SHEET

as at 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

	Note	2020 £	2019 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	6	0	0
<b>CURRENT ASSETS</b>			
Debtors	7	7,581	26,585
Cash at bank and in hand		382,184	301,291
		<u>389,765</u>	<u>327,876</u>
<b>CREDITORS:</b>			
Amount falling due within one year	8	<u>(122,067)</u>	<u>(108,653)</u>
<b>NET CURRENT ASSETS NET</b>		<u>267,698</u>	<u>219,223</u>
<b>ASSETS</b>		<u>267,698</u>	<u>219,223</u>
<b>FUNDS OF THE CHARITY</b>			
Restricted funds	9	2,803	1,349
Unrestricted funds			
- General funds	9	214,895	217,874
- Designated funds	9	50,000	0
		<u>264,895</u>	<u>217,874</u>
<b>TOTAL CHARITY FUNDS</b>		<u>267,698</u>	<u>219,223</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

For the financial year ended 31 December 2020 the company was entitled to exemption from audit under Section 477 Companies Act 2006 and no notice has been deposited under section 476.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to the accounting records and the preparation of the financial statements.

These financial statements were approved by the directors/trustees on 23 June 2021 and were signed on their behalf by:



Helen Mylam - Chair

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

### For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

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#### 1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

##### ***Basis of preparation and assessment of going concern***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

St Mary Islington Community Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost convention or transaction value unless otherwise stated in the relevant accounting policy note(s).

The directors/trustees consider that there are no material uncertainties about the company's ability to continue as a going concern.

##### ***Reconciliation with previous Generally Accepted Accounting Practice***

In preparing these financial statements the directors/trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

##### ***Fund accounting***

The Company's funds are:

*Unrestricted general funds* which are available to be spent in accordance with the charitable objects of the company.

*Restricted funds* which are donations or grants received that have specific restricted conditions placed on them by the donor or a specific object attached to them. These funds may therefore only be used for the specific object to which they have been given. Any balance remaining unspent at the end of the year is carried forward as a balance on that particular fund

##### **Income**

All income is accounted for gross in the financial statements.

Donation income is accounted for in full only when received. However, donations received that relate to long term projects are accounted for over the length of the project.

Community letting income is invoiced for in advance of services being provided. However, all lettings income the charity is entitled to receive by the year-end is invoiced before the year-end and no prepaid letting income exists as at the year-end.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants are recognised as and when the company is legally entitled to the amount due and the amount can be measured with reasonable reliability and certainty.

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

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Investment income is accounted for when due and payable.

All other income is recognised when it is receivable.

### **Expenditure**

Expenditure is accounted for once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure, which is accounted for gross and on an accruals basis, is classified under the activity headings:

Expenditure on charitable activities is apportioned between expense categories based on the consistent use of resources.

Support costs for centrally supplied services have been allocated to activity cost categories on the basis of the use of resources applying measures such as the usage of floor space and time spent on each activity.

### **Pension costs**

The company contributes 8% of gross pay towards an auto-enrolment pension scheme for all qualifying employees. Contributions are charged to the statement of financial activities on an accruals basis.

### **Operating leases**

The Company holds a ten year lease and licence agreement in respect of its use of St Mary's Neighbourhood Centre and Crypt. The original lease was entered into in April 2013 and had an annual rent of £50,000 which was matched by a discretionary grant payable from the PCC. A rent review was concluded in March 2019 which increased the rent retrospectively from April 2018 to £75,000. This increase was initially matched with an increased grant, but from April 2019 the grant was reduced by £5,000 per quarter leaving a net annual rent payable of £20,000. Due to the COVID -19 pandemic and the unprecedented reduction of income from charitable trading activities in 2020 the Company sought and received a partial waiver for the rent for the 2020 year from the PCC equivalent to one quarter. It was also decided to have a single payment for the net rent, rather than offsetting payments of the contractual rent and the discretionary grant. The total rent the Company paid to the PCC in 2020 was £15,000 and received no grant from the PCC. This is equivalent to paying £56,250 in rent and receiving back £41,250 in a discretionary grant.

The Company is responsible for the running and maintenance costs of the leased and licensed premises. The Company retains the rents that it receives for the Neighbourhood Centre and Crypt from external groups which it uses towards the financing of its operating costs.

### **Tangible fixed assets**

Individual items of equipment normally costing £500 or more are capitalised at cost and are depreciated over their estimated economic useful lives on a straight-line basis as follows:

- Fixtures & fittings: 4 years
- Computer equipment: 3 years

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

### **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid. Specific provision is made against debtors where there is objective evidence that the amount is not fully recoverable.

### **Cash at bank and in hand**

Cash at bank comprises funds held in current and deposit accounts with major UK banks and financial institutions. There are no short or long term deposits. The amounts held are protected under the Financial Services Compensation Scheme (FSCS).

### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

### **Financial instruments**

The company only has financial assets and financial liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### **Staff holiday pay**

The company's employee holiday pay year runs from 1 April to 31 March. No material unpaid holiday pay liabilities are required to be provided for in this year's accounts.

## **2 Income**

	Unrestricted Funds	Restrict ed funds	Total 2020	Total 2019
	£	£	£	£
<b>a) Donations and grants</b>				
Community lettings/services	37,946	39,330	<b>77,276</b>	15,153
Pre-School/Play scheme	41,519	-	<b>41,519</b>	27,951
Youth Club	50,333	83,054	<b>133,387</b>	122,976
	<hr/>	<hr/>	<hr/>	<hr/>
	129,798	122,384	<b>252,182</b>	166,080

Unrestricted donations and grants include £64,468 from the Government Coronavirus Job Retention Scheme and £25,000 Coronavirus grant funding from LB Islington.

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

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	Unrestricted Funds	Restrict ed funds	2020	2019
	£	£	£	£
<b>b) Income from charitable activities</b>				
Community lettings/services	109,860	-	<b>109,860</b>	208,348
Pre-School/Play scheme	195,193	-	<b>195,193</b>	228,939
Youth Club	44,986	-	<b>44,986</b>	48,557
	<b>350,039</b>	-	<b>350,039</b>	<b>485,844</b>

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### 3 Charitable Expenditure

	Unrestricted Funds	Restrict ed funds	Total 2020	Total 2019
	£	£	£	£
Expenditure				
Community lettings	142,814	39,330	182,144	200,238
Pre-School/Play scheme	222,736	-	222,736	242,155
Youth Club	67,571	81,600	149,171	202,697
Total expenditure on charitable activities	<b>433,121</b>	<b>120,930</b>	<b>554,051</b>	<b>645,090</b>

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Included in the above expenditure total are independent examination and accounting services fees of £3,114 inclusive of VAT (2019: £3,114).

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

### 4 Charitable Expenditure analysis

#### 4a) Expenditure by cost category

	2020 Total £	2019 Total £
Direct activities	11,124	15,810
Programme equipment	1,365	1,128
Salaries and wages	406,397	430,070
Other staff costs	4,267	4,534
Rent and rates	15,312	77,419
Utilities	9,826	13,393
Office consumables	2,859	3,418
Insurance	7,785	7,820
IT and telephone	12,351	6,656
Repair maintenance	28,679	20,347
Cleaning	32,606	40,027
Professional fee	18,706	19,025
Other costs	1,806	5,223
Bad debt	968	220
	<u>554,051</u>	<u>645,090</u>

#### 4b) Expenditure by activities

	Staff costs	Other direct costs	Support costs	2020 Total £
Community lettings	102,405	10,937	68,802	182,144
Pre-School/ Play Scheme	184,007	9,553	29,176	222,736
Youth club	124,252	9,833	15,086	149,171
	<u>410,664</u>	<u>30,323</u>	<u>113,064</u>	<u>554,051</u>

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

### Expenditure by activities - prior year

	Staff costs	Other direct costs	Support costs	2019 Total £
Community lettings	94,122	35,113	73,003	202,238
Pre-School/ Play Scheme	191,799	27,189	23,167	242,155
Youth club	149,466	34,639	16,592	200,697
	<u>435,387</u>	<u>96,941</u>	<u>112,762</u>	<u>645,090</u>

### 5 Staff costs

	2020 £	2019 £
Gross salaries and other payments	357,028	375,469
Employer's NIC	23,175	26,411
Employer's Pension Contribution	26,194	28,190
	<u>406,397</u>	<u>430,070</u>

The average number of staff employed by the company in the year was 20 (2019: 20).

No employee earned more than £60,000 (2019: Nil) in the year.

The company provides a defined contribution stakeholder pension scheme for qualifying employees to which it contributes 8% [2019: 8%] of the employee's basic salary. Employees may also make their own contributions to the scheme.

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

### 6 TANGIBLE FIXED ASSETS

	Equipment £	Furniture & Fittings £	Computer Equipment £	Total £
Cost				
At 31 Dec 2019	64,916	37,759	0	102,675
At 31 Dec 2020	64,916	37,759	0	102,675
Depreciation				
At 31 Dec 2019	64,916	37,759	0	102,675
At 31 Dec 2020	64,916	37,759	0	102,675
Net book values				
At 31 Dec 2020	0	0	0	0
At 31 Dec 2019	0	0	0	0

All remaining tangible fixed assets are located within the Neighbourhood Centre.

### 7 DEBTORS

	2020 £	2019 £
Trade debtors	1,519	22,480
Prepaid expenses	4,009	3,784
Accrued income	2,581	364
Other debtors	(528)	(43)
	<b>7,581</b>	<b>26,585</b>



# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

### 8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	19,901	7,251
Accrual and deferred income	87,545	79,471
Taxation creditor	6,017	10,714
Pre-school and letting deposit	7,206	8,288
Pension and salary liabilities	1,390	1,892
Other creditors	8	1,037
	<b>122,067</b>	<b>108,653</b>

### 9 Statement of funds

	At 31 Dec 2019	Income	Expenditure	Transfer between funds	At 31 Dec 2020
	£	£	£	£	£
Unrestricted Funds					
General fund	217,874	480,142	(433,121)	(50,000)	214,895
Designated fund	0	0	0	50,000	50,000
Unrestricted total	<b>217,874</b>	<b>480,142</b>	<b>(433,121)</b>	<b>0</b>	<b>264,895</b>
Restricted Funds					
Youth Club (general)	1,349	83,054	(81,600)	0	2,803
Community		39,330	(39,330)		0
Restricted total	<b>1,349</b>	<b>122,384</b>	<b>(120,930)</b>	<b>0</b>	<b>2,803</b>
Total funds for the charity	<b>219,223</b>	<b>602,526</b>	<b>(554,051)</b>	<b>0</b>	<b>267,698</b>

Restricted funds for the reported period are made up of grants from:

- Coronavirus Community Support Fund (Lottery) - £31,981
- London Community Response Fund (City Bridge Trust) - £ 22,920
- BBC Children in Need - £32,105
- Breadsticks - £8,000
- Garfield and Weston - £15,000
- Jack Petchey Foundation - £1,000
- London Youth Grants - £ 2,450
- Islington Giving Young Catalyst Bursary Fund - £2,000
- Award For All - £3,320
- Co-Operative Foundation - £3,608

Designated fund: This fund will be spent on future children, youth and community services

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

### Statement of fund - prior year

	At 31 Dec 2018	Income	Expenditure	Transfer between funds	At 31 Dec 2019
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General fund	210,122	571,604	(563,852)		217,874
Designated fund	0	0		0	0
<b>Unrestricted total</b>	<b>210,122</b>	<b>571,604</b>	<b>(563,852)</b>	<b>0</b>	<b>217,874</b>
<b>Restricted Funds</b>					
Youth Club (general)	1,604	80,983	(81,238)	0	1,349
Others					
<b>Restricted total</b>	<b>1,604</b>	<b>80,983</b>	<b>(81,238)</b>	<b>0</b>	<b>1,349</b>
<b>Total funds for the charity</b>	<b>211,726</b>	<b>652,587</b>	<b>(645,090)</b>	<b>0</b>	<b>219,223</b>

### 10 Analysis of net assets by fund

	Unrestricted general funds	Unrestricted designated funds	Restricted funds	2020 Total	2019 Total
Represented by:	£	£	£	£	£
Tangible fixed assets	0	0	0	0	0
Current assets	336,962	50,000	2,803	389,765	327,876
Current liabilities	(122,067)		0	(122,067)	(108,653)
	<b>214,895</b>	<b>50,000</b>	<b>2,803</b>	<b>267,698</b>	<b>219,223</b>

### 11 Related party transactions

The Company holds a ten year lease and licence agreement in respect of its use of St Mary's Neighbourhood Centre and Crypt. The original lease was entered into in April 2013 and had an annual rent of £50,000 which was matched by a discretionary grant payable from the PCC. A rent review was concluded in March 2019 which increased the rent retrospectively from April 2018 to £75,000. This increase was initially matched with an increased grant, but from April 2019 the grant was reduced by £5,000 per quarter leaving a net annual rent payable of £20,000.

Due to the COVID -19 pandemic and the unprecedented reduction of income from charitable trading activities in 2020 the Company sought and received a partial waiver for the rent for the 2020 year

# ST MARY ISLINGTON COMMUNITY PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

### For the year ended 31 December 2020

(A company limited by guarantee not having a share capital Company Registration No: 06734354)

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from the PCC equivalent to one quarter. It was also decided to have a single payment for the net rent, rather than offsetting payments of the contractual rent and the discretionary grant. The total rent the Company paid to the PCC in 2020 was £15,000 and received no grant from the PCC. This is equivalent to paying £56,250 in rent and receiving back £41,250 in a discretionary grant.

The Company is responsible for the running and maintenance costs of the leased and licensed premises. The Company retains the rents that it receives for the Neighbourhood Centre and Crypt from external groups which it uses towards the financing of its operating costs.

Charges are made to and from the PCC and the Partnership in order to reflect costs incurred by the one but partially for the benefit of the other including utilities, insurance and some repair and maintenance costs.

#### **12 Interests of the company's directors in transactions**

There were no transactions between the directors and the company during this year or last year.

One trustee, Ian Mylam, is a trustee of both charities; St Mary Islington Parochial Church Council as well as St Mary Islington Community Partnership.

No directors were reimbursed expenditure by the company either this year or last year. One trustee,