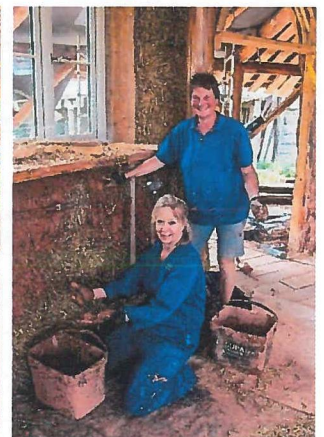
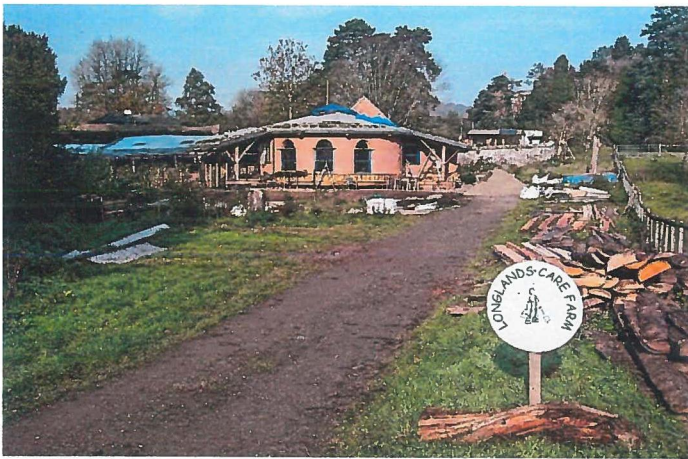




# LONGLANDS

## New Skills for Young Lives

### Annual Report 2020



The Roundhouse is nearing completion; meet the team;  
students and volunteers helping with the build; a new window kindly donated by a supplier.

## Longlands Care Farm CIO

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## Longlands Care Farm CIO

### Reference and Administrative Details

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<b>Charity Registration Number</b>	1163084
<b>Trustees</b>	Benjamin Allman Julian Clapp Edward Joseph Evans Emma Gregory Iain Morrison Mark Molloy (Chair) David Shaw (resigned 24 February 2020)
<b>Principal Office</b>	Longlands Farm, Whitbourne Hall Park, Whitbourne, Worcester, WR6 SSG
<b>Accountants</b>	Cole Bishop & Co, Market Square Chambers, Bromyard, Herefordshire, HR7 4BP
<b>Independent Examiner</b>	Cole Bishop & Co, Market Square Chambers, Bromyard, Herefordshire, HR7 4BP
<b>Bankers</b>	Lloyds Bank Plc

## Welcome from the Chair

2020 has been a challenging year for all, coping with Covid 19. Longlands is no exception, but staff have achieved many things, despite the restrictions. Construction of the Roundhouse has continued, helped by our many supporters and volunteers. We have also found it beneficial to involve our students in construction, where this is practical. In this way, students gain personal ownership of the building and feel involved in its success. There has always been a need for a care farm such as Longlands to offer alternative education and mental health support. This has been even more the case over the past 12 months with students having to cope with the ramifications of the pandemic.

We have adopted a prudent approach to financing the Roundhouse, always making sure that finance is in place before the next stage of construction is started. Originally, we hoped that construction would be finished by the end of 2020. In view of the pandemic, this was not possible. However, through the hard work of everyone and the inspirational leadership of Julia Evans, the Roundhouse will be finished in Spring 2021. We have now secured funding to complete the Roundhouse.

Our reserves policy seeks to maintain six months of cash and liquid resources. At the reporting date, reserves were in excess of our target.

The success of Longlands is confirmed firstly and importantly by the students themselves and the positive outcomes being achieved. With local schools, pupil referral units, specialist schools and private referrals continuing to use the Care Farm. Student numbers reduced during 2020. This has been due to a number of students coming to the end of their education, and the difficulties of attracting new students during the pandemic. Once the Roundhouse is finished, and restrictions allow, we will be looking to increase student numbers.

We are fortunate to be able to call upon a large number of supporters and volunteers, whose hard work, enthusiasm and dedication, makes such a difference. Thank you for your support. This makes it all possible.

Mark Molloy, Chair of Trustees



## Welcome from the Chief Executive

Longlands remained opened throughout last year's pandemic at times, with reduced staff levels and student numbers. We continued to help with farm tasks, but our main focus has been to work on our new care farm eco headquarters and develop the site. Staff, students and volunteers have constructed strawbale walls and then "cobbed" them (applied layers of a mix of, clay sand and straw). The Roundhouse is nearing completion. It is a beautiful, welcoming and spectacular space and will greatly enhance our services.

There was a positive outcome following an unannounced full Ofsted investigation in November 2020, with the report confirming that we are operating as an 'alternative education provider' on a working farm.

We continue to meet the City & Guilds quality assurance and standardisation requirements and are an approved Centre. We were successful in being awarded a Covid-19 emergency funding grant from the West Mercia Police Commissioner. We invested the grant in staff training to deliver the Heart Foundation, Respect 100 programme, raising awareness and promoting healthy relationships and is designed to support victims of domestic abuse and sexual violence. We are currently rolling this programme out to our own male students and propose to do some partnership outreach work 2021.

It has not been an easy year and I would like to thank the Board of Trustees, staff and volunteers for their cheerful and unrelenting support.

Julia Evans, Chief Executive



The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 August 2020.

## Our aims and objectives

### Objectives

The objective of the charity is to provide an alternative environment where young people are inspired to engage in learning and social development, through land-based and animal care activities. These students may be disaffected or excluded from mainstream education; are experiencing difficult and challenging times in their lives; have barriers to learning or authority; or are struggling with mental and emotional well-being, anxiety, stress, or anger.

### Charitable aims

Our ultimate charitable purpose is to remove barriers to the achievement of students. We aim to fulfil this by:

- Empowering students to determine what happens in their lives
- Re-engaging young people in learning through vocational training and meaningful work

### Public benefit

The achievement of these long term aims drives our objectives and activity programme. We review our aims, objectives and activities every year. To ensure that our work continues to deliver the most benefit towards our charitable aims, we:

- Consider the outputs of our activities
- Assess the benefit of those activities on students
- Develop future objectives

## Achievements and performance

Once the Roundhouse is completed, Longlands will develop the range of services offered, such as horticulture, catering and construction.

We have already appointed Matt Logan, who attends part-time teaching mechanics and fabrication. We have found students engage in a range of activities, which in turn, has a beneficial effect on other core subject areas.

Requirements for mental health support are ongoing and do not cease the day a student leaves school! We continue to support students post-16. Unfortunately these services are not statutorily funded at present, so we need to continue to seek alternative funding sources to continue this transitional support.

Longlands is keen to involve the local community, although these activities have inevitably been restricted recently. It is hoped that we will be able to re-commence community events during 2021.

## Longlands Care Farm CIO

### Trustees' Report (continued...)

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It is not possible to mention everyone who helps to make Longlands a success. However, we would like to acknowledge the support of Clare Davies, past Mayoress of Bromyard, who raised funds by climbing Ben Nevis (the highest mountain in the UK) on her 70<sup>th</sup> birthday. We also welcomed a visit from our Patron, Kit Harrington, despite a busy filming schedule.

One of our proudest success stories has been a young carer who has attended Longlands for nearly three years. She completed all 24 modules of her City & Guilds Level 1 Diploma in Work Based Horse Care and has moved onto further study at Level 2. With our Post-16 support she is continuing to attend her education provision and her successes have recently been highlighted in the local Press.

## Future plans

Offer more student placements and develop new services through:

### Capital funding

- Extend the range of provision offered through investment in:
  - Horticultural facilities
  - Construction workshop facilities
  - Mechanic workshop facilities

### Core funding

- Offer more mental health support to young people and the parents/carers.
- Appoint a specialist mental health support worker.
- Support more students who have no, or limited, access to public funding, particularly Post 16.
- Once the Roundhouse is finished, attract more students, which the additional space allows.

## Supporters

We thank all of our supporters and sponsors - large and small - who helped Longlands achieve a successful year. Supporters during the financial year included:

- West Mercia Police and Crime Commissioner
- Landau Trust
- The Herefordshire Community Foundation
- Henry Sale Foundation
- Clare Davies
- Timber Windows Direct
- Eveson Trust
- Gibson Trust
- The Edward Cadbury Charitable Trust
- The National Lottery Community Fund
- Individuals via JustGiving and crowdfunding
- The dozen volunteers who give their time with day-to-day duties, publicity and events
- And others who helped by donating money, services or their time

## Financial Review

Longlands Care Farm CIO has maintained a strong financial position throughout the past year as evident in the balance sheet figures as at 31 August 2020. The majority of the growth in the balance sheet since the previous year however is down to the fully funded investment in the Roundhouse and increase in the funds received and designated for the Roundhouse. It should be noted as well that the increased cash balance at the reporting date was due to the timing of some donations and does not represent an average balance.

In the year to 31 August 2020, the charity generated a net income of £56,213 (2019: £46,932). A significant proportion of this was via donations of £39,097 (2019: £46,453) designated solely for the new Roundhouse HQ build, rather than the core operations. In terms of funding operations the charity continues to be greatly dependent on grants from sources such as the PCC which alone contributed £30,000 in the year to 31 August 2020. Without this funding, the charity's core operations would return a deficit of income over expenditure.

Annual running costs before depreciation were £112,214 (2019: £84,127). The increase is to do with the increase in wages with much needed admin support and an additional tutor. However it should be noted that £11,172 of the wages were paid with grants from the Job Retention Scheme.

The Roundhouse HQ build grew from a total spend at the start of the year of £68,503 to £93,662 by 31 August 2020. At this date there were designated and restricted funds of £22,730 remaining for the Roundhouse build.

The Trustees have approved a reserves policy which seeks to retain six months' of running costs in cash and liquid resources. Significant deviations above or below this target need to be addressed promptly. At the reporting date, the reserves ratio was only slightly over the acceptable range however given the economic environment, it was noted that this was acceptable and no action was deemed necessary.

There are no current concerns about the charities ability to continue as a going concern, but the charity needs to continue to secure external funding to maintain and develop its services.

## Structure, Governance and Management

The charity is governed by its founding constitution dated 20 March 2015, as amended most recently on 1 August 2016. The constitution provides that the Trustees manage the affairs of the charity.

The charity must have a minimum of three Trustees at all time, and a maximum of 12. Other than the original Trustees, Trustees are appointed for a three year term and are eligible for re-appointment.

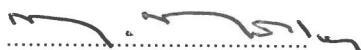
## Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Mr M Molloy  
Chair and Trustee



Mr B E Allman  
Treasurer and Trustee



## Longlands Care Farm CIO

### Independent Examiner's Report to the trustees of Longlands Care Farm CIO

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I report on the accounts of the charity for the year ended 31 August 2020 which are set out on pages 9 to 17.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Longlands Care Farm CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Longlands Care Farm CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Longlands Care Farm CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

..... Cole Bishop  
Cole Bishop & Co

Date: 14 May 2021

# Longlands Care Farm CIO

## Statement of Financial Activities for the Year Ended 31 August 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	41,181	30,971	72,152
Charitable activities	4	101,231	-	101,231
Total Income		142,412	30,971	173,383
<b>Expenditure on:</b>				
Raising funds	5	(216)	-	(216)
Charitable activities	6	(116,954)	-	(116,954)
Total Expenditure		(117,170)	-	(117,170)
Net income		25,242	30,971	56,213
Net movement in funds		25,242	30,971	56,213
<b>Reconciliation of funds</b>				
Total funds brought forward		156,788	-	156,788
Total funds carried forward	15	182,030	30,971	213,001

	Note	Unrestricted funds £	Total 2019 £
<b>Income and Endowments from:</b>			
Donations and legacies	3	58,967	58,967
Charitable activities	4	89,231	89,231
Total Income		148,198	148,198
<b>Expenditure on:</b>			
Raising funds	5	(1,416)	(1,416)
Charitable activities	6	(99,850)	(99,850)
Total Expenditure		(101,266)	(101,266)
Net income		46,932	46,932
Net movement in funds		46,932	46,932
<b>Reconciliation of funds</b>			
Total funds brought forward		109,856	109,856
Total funds carried forward	15	156,788	156,788

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2020 and 2019 is shown in note 15.

# Longlands Care Farm CIO

## Balance Sheet as at 31 August 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	11	111,029	90,143
<b>Current assets</b>			
Debtors	12	2,921	5,424
Cash at bank and in hand		134,218	89,070
		137,139	94,494
<b>Creditors: Amounts falling due within one year</b>	13	(35,167)	(27,849)
<b>Net current assets</b>		101,972	66,645
<b>Net assets</b>		213,001	156,788
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		17,500	-
<b>Unrestricted income funds</b>			
Unrestricted funds		195,501	156,788
<b>Total funds</b>	15	213,001	156,788


The financial statements on pages 9 to 17 were approved by the trustees, authorised for issue on

14 MAY 21

and signed on their behalf by:



Mr M Molloy  
Chair and Trustee



Mr B E Allman  
Treasurer and Trustee

## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020

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#### 1 Charity status

The charity operates as a Charitable Incorporated Organisation.

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### Basis of preparation

Longlands Care Farm CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020 (continued...)

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#### Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Buildings	By impairment review
Plant and machinery	4yr straight line
Motor vehicles	4yr straight line

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.



## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020 (continued...)

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

### 3 Income from donations and legacies

	Unrestricted funds		Restricted funds	Total 2020
	Designated £	General £	£	£
Regular giving and capital donations	8,126	33,055	30,971	72,152
	8,126	33,055	30,971	72,152

### 4 Income from charitable activities

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Income from student sessions	83,649	83,649	77,465
Student transportation	6,410	6,410	2,690
Gain/(loss) on sale of fixed assets	-	-	8,000
Other income	11,172	11,172	1,076
	101,231	101,231	89,231

## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020 (continued...)

#### 5 Expenditure on raising funds

##### Costs of generating donations and legacies

		Unrestricted funds		
	Note	General £	Total 2020 £	Total 2019 £
Other direct costs of generating voluntary income		216	216	1,416

#### 6 Expenditure on charitable activities

		Unrestricted funds		
	Note	General £	Total 2020 £	Total 2019 £
Student session costs		112,124	112,124	84,127
Depreciation, amortisation and other similar costs		4,830	4,830	15,723
		116,954	116,954	99,850

#### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	4,830	15,723

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year, other than as disclosed in the related party note (note 17).

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 9 Independent examiner's remuneration

The fee paid to the independent examiner for 2020 was £nil (2019: £nil).

## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020 (continued...)

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 11 Tangible fixed assets

	Land and buildings £	Machinery and equipment £	Total £
<b>Cost</b>			
At 1 September 2019	87,401	19,245	106,646
Additions	25,159	558	25,717
At 31 August 2020	112,560	19,803	132,363
<b>Depreciation</b>			
At 1 September 2019	13,864	2,639	16,503
Charge for the year	-	4,831	4,831
At 31 August 2020	13,864	7,470	21,334
<b>Net book value</b>			
At 31 August 2020	98,696	12,333	111,029
At 31 August 2019	73,537	16,606	90,143

#### Impairment

##### Land and buildings

It was resolved by board members to write down the portakabin and associated groundworks to an estimated value of £5,000. The amount of impairment loss included in profit or loss is £Nil (2019 - £13,864).

#### 12 Debtors

	2020 £	2019 £
Trade debtors	504	5,282
Prepayments	142	142
Accrued income	2,275	-
	2,921	5,424

#### 13 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	9,350	6,011
Other taxation and social security	3,264	2,081
Other creditors	495	262
Accruals and deferred income	22,058	19,495
	35,167	27,849

## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020 (continued...)

#### 14 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £925 (2018: £442).

#### 15 Funds

	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Capitalisation of funds £	Balance at 31 August 2020 £
<b>Unrestricted funds</b>					
General	147,996	134,286	(117,170)	25,159	190,271
Designated	8,792	8,126	-	(11,688)	5,230
<b>Total unrestricted funds</b>	<b>156,788</b>	<b>142,412</b>	<b>(117,170)</b>	<b>13,471</b>	<b>195,501</b>
<b>Restricted funds</b>	<b>-</b>	<b>30,971</b>	<b>-</b>	<b>(13,471)</b>	<b>17,500</b>
<b>Total funds</b>	<b>156,788</b>	<b>173,383</b>	<b>(117,170)</b>	<b>-</b>	<b>213,001</b>

	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Capitalisation of funds £	Balance at 31 August 2019 £
<b>Unrestricted funds</b>					
General	92,983	101,744	(101,266)	54,535	147,996
Designated	16,873	46,454	-	(54,535)	8,792
<b>Total funds</b>	<b>109,856</b>	<b>148,198</b>	<b>(101,266)</b>	<b>-</b>	<b>156,788</b>

The designated fund was established in 2016/17 to raise funds for a new central building for the charity, providing improved accommodation for meals, tuition and as a base for students, staff and volunteers. An initial transfer from general funds was approved by the Trustees.

Where funding is received specifically for the new building, these funds are recognised as donations through the income statement and are matched with spend on the building as it is occurred. As the expenditure is capital and not revenue, then this is recognised in the financial statements by way of capitalising the utilised funds. This is deemed appropriate as the funds have ultimately been put to their intended use.

Where there is a legal obligation to apply the funds to the new building, these funds are recognised as restricted and are matched with the spend on the building as appropriate. As above, as the expenditure is capital and not revenue, then this is recognised in the financial statements by way of capitalising the utilised funds.

## Longlands Care Farm CIO

### Notes to the Financial Statements for the Year Ended 31 August 2020 (continued...)

#### 16 Analysis of net assets between funds

	Unrestricted funds		Restricted funds
	General £	Designated £	£
Tangible fixed assets	111,029	-	-
Current assets	113,741	5,230	17,500
Current liabilities	(34,499)	-	-
Total net assets	190,271	5,230	17,500

#### 17 Related party transactions

During the year the charity made the following related party transactions:

##### E & P Evans

Longlands CIO is based at and operates from Longlands Farm which is owned by a partnership called E & P Evans, the partners being members of the Evans family. J G Evans is employed as the Chief Executive Officer (but is not a Trustee) and her son, E J Evans, is one of eight Trustees, which creates a number of related party transactions. A statement of potential conflict is made by E J Evans at each meeting of the Board of Trustees and he cannot vote on conflicted matters. As J G Evans is not a trustee, her attendance at meetings does not carry any voting rights.

J G Evans is employed as Chief Executive Officer and received a salary £20,000 (2019: £20,000) in the year. Her salary is agreed by the Board of Trustees and she has voluntarily decided to accept a lower salary. All amounts due were paid in full within the financial year.

Longlands CIO pays rent for using certain buildings on the farm. The annual charge is £1,800 (2019: £1,800) which was fully paid at the end of the financial year.

Longlands CIO makes use of certain pieces of farm equipment and pays a hire fee. The annual charge is £2,340 (2019: £2,340) which was fully paid at the end of the financial year. The value of this transaction is calculated as 15% of the value of equipment. The Board of Trustees approves all contracts.

At the balance sheet date the amount due to/from E & P Evans was £Nil (2019 - £Nil).