



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> September 2019**

**To 30<sup>th</sup> August 2020**

**Charity name: Holly Trust (Sutton Coldfield)**

**Charity registration number: 1066677**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The promotion for public benefit by financial support into causes, therapies, treatments and detection of bowel cancer</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Holly Trust is committed to raising awareness of the signs and symptoms of bowel cancer in the West Midlands. We are also committed to education of staff as well as providing equipment for our local hospitals to help treat people suffering from this condition, which if caught early can be cured. We have achieved limited public awareness due to Covid-19. We have been quite successful in increasing our funding which is targeted for the purchase of equipment for treatment of bowel cancer in excess of £30,000 in accounting period 2020/2021.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Promotion and support into causes, therapies, treatments and detection of bowel cancer as per the objectives of the charity and guidance on public benefit.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	



Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>It has been a difficult period due to the advent of Covid-19 with little fund raising from March 2020 to August 2020. During period September 2019 to February 2020 we held 5 major fund raising appeals which we used to promote public awareness to bowel cancer and to help build up our funds to our target of over £30,000 for the purchase of equipment for the treatment of bowel cancer. Our target for purchase of equipment is for accounting period 2020/2021.</p> <p>Please see accounts for detail of 'Fund Raising Appeals'</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Cash at bank as at 31<sup>st</sup> August 2020 net of creditors was £39,713. The charity operates on minimal operating costs as all the committee and helpers are volunteers.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are set around a minimum of £7,000 comprising of £5,000 to help with adhoc patient requests / help for equipment for local hospitals and the remaining £2,000 for general expenditure.</b>
Amount of reserves held	Para 1.22	<b>£7,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trust</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Appointment by existing Trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Holly Trust (Sutton Coldfield)
Other name the charity uses	
Registered charity number	1066677
Charity's principal address	2 RETFORD DRIVE SUTTON COLDFIELD B76 1DG

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Baden			
2	Marijke Williams			
3	Robert Ward	Treasurer		
4	Elizabeth Masson	Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

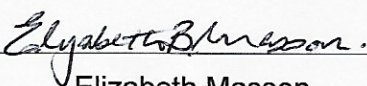
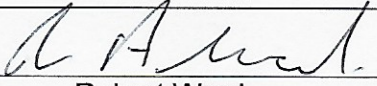
## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Masson	Robert Ward
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date	29 <sup>th</sup> June 2021
------	----------------------------



# Holly Trust (Sutton Coldfield)

## Statement of Financial Activities for the Year Ending 31st August 2020

Income & Expenditure	Notes	Total 2020	Total 2019
<b>Income</b>			
Donations		10,584.92	3,126.19
Fund Raising Activities	1	7,745.60	6,777.37
Bank Interest Received		19.29	19.32
<b>Total Income</b>		<b>18,349.81</b>	<b>9,922.88</b>
<b>Expenditure</b>			
Direct Donations			
Total	2	-	-
<b>Other Expenditure</b>			
Bank chrgs		-	-
Printing Stationery & Stamps		-	-
Christmas Cards		305.40	362.50
Wrist Bands		-	156.00
Miscellaneous		75.00	39.36
Public liability Insurance		190.00	190.00
PO Box		277.50	270.00
Just Giving Subscription		216.00	216.00
Solihull School Evening		1,100.00	-
Clearing outstanding debt to treasurer			
		<b>2,163.90</b>	<b>1,233.86</b>
<b>Total Expenditure</b>		<b>2,163.90</b>	<b>1,233.86</b>
<b>Net Income for the Year</b>		<b>16,185.91</b>	<b>8,689.02</b>
Fund balances brought forward		23,527.86	14,838.84
Fund Balances carried forward		<b>39,713.77</b>	<b>23,527.86</b>

### Represented by

Bank Current Account	29,269.57	11,850.54
Bank Deposit Account	12,696.61	12,677.32
2019 Ball - Band deposit	-	300.00
Creditor - Treasurer from 2017/2018 accounts	- 1,300.00	- 1,300.00
Creditor - J Baden Charles Hanson Food	- 464.91	
Creditor - R Ward Charles Hanson Glasses	- 20.00	
Creditor - R Ward PO Box	- 277.50	
Creditor - E Philip Liability Insurance	- 190.00	
<b>Total</b>	<b>39,713.77</b>	<b>23,527.86</b>

### Note 1

#### Fund Raising Appeals

	2020 Organizers Costs	Proceeds	Net
Summer Ball 2020	-	-	-
Annual Ball 2019	7,018.89	8,620.00	1,601.11
Christmas Collections	-	382.50	382.50
Charles Hanson Evening	734.51	2,412.50	1,677.99
Alrewas Hayes Christmas fair 2019	-	800.00	800.00
Widney Manor Golf	-	3,284.00	3,284.00
<b>Total</b>	<b>7,753.40</b>	<b>15,499.00</b>	<b>7,745.60</b>

### Note 2

#### Direct Donations

Good Hope Hospital	-
Walsall Manor Hospital	-
<b>Total</b>	<b>-</b>

### Figures for Charitable Trust return 2019/2020

Income	26,103.21
Expenditure	9,917.30
Difference	16,185.91



## **Independent examiner's report to the trustees of The Holly Trust (Sutton Coldfield)**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> August 2020.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

Signed: 

Name: PHILLIP SANFORD

Relevant professional qualification or body: ACCA

Company name & Address: PHIL SANFORD LTD

14 LONGDON DRIVE, SUTTON COLDFIELD,  
WEST MIDLANDS. B74 4RF

Date: 29/6/2021