



# Trustees' Annual Report for the period

|             |                   |    |      |           |                 |    |      |
|-------------|-------------------|----|------|-----------|-----------------|----|------|
| <b>From</b> | Period start date |    |      | <b>To</b> | Period end date |    |      |
|             | 01                | 09 | 2018 |           | 31              | 08 | 2019 |

## Section A Reference and administration details

**Charity name** North Mymms Youth Project

**Other names charity is known by**

**Registered charity number (if any)** 1166086

**Charity's principal address** White Lodge, Great North Road  
North Mymms, Hatfield  
Herts

**Postcode** AL9 6DA

### Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1  | Gary Kettel    | Chair           |                                   |   |
| 2  | Iain Simpson   |                 |                                   |   |
| 3  | Robert Dreblow |                 |                                   |   |
| 4  | Andrew Moore   |                 |                                   |   |
| 5  | Dan Parry      |                 |                                   |   |
| 6  |                |                 |                                   |   |
| 7  |                |                 |                                   |   |
| 8  |                |                 |                                   |   |
| 9  |                |                 |                                   |   |
| 10 |                |                 |                                   |   |
| 11 |                |                 |                                   |   |
| 12 |                |                 |                                   |   |
| 13 |                |                 |                                   |   |
| 14 |                |                 |                                   |   |
| 15 |                |                 |                                   |   |
| 16 |                |                 |                                   |   |
| 17 |                |                 |                                   |   |
| 18 |                |                 |                                   |   |
| 19 |                |                 |                                   |   |
| 20 |                |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|   |                                      |
|---|--------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by trustees                |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance in life and help young people aged 9 and above living in Welham Green, Brookmans Park, North Mymms and surrounding areas

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- (A) The provision of recreational and leisure time activities provided in the interest of social welfare designed to improve the conditions of life
- (B) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The charity has run a weekly program of meetings, along with numerous additional activities across a wide range of pursuits including day trips, overnight residentials and a week long summer camp

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

To maintain reserves of at least one term's worth of expenses so that in the event of an unexpected break in the project's activities, the charity can fully refund any advance payments from members and settle any other existing commitments for planned activities

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

|  |  |  |
|--|--|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        |  |  |
| <b>Position (eg Secretary, Chair, etc)</b> |  |  |
| <b>Date</b>                                |  |  |

**North Mymms Youth Project**  
**Summary of Receipts and Payments for the period ended 31 August 2020**

| <b>Receipts</b>   | <b>Year to 31 August 2020</b> | <b>Year to 31 August 2019</b> |
|---|-------------------------------|-------------------------------|
| <b>Regular activities</b>                                 |                               |                               |
| Subscriptions and weekly meeting fees                     | 10,234                        | 13,899                        |
| Activities (less refunds paid)                            | 4,427                         | 7,963                         |
| Tuck shop sales   | 1,340                         | 1,592                         |
| Summer camp fees (less refunds paid)                      | <u>10,300</u>                 | <u>8,242</u>                  |
|   | <b>26,301</b>                 | 31,696                        |
| <b>Fund Raising</b>                                       |                               |                               |
| Christmas Fayre   | 5,326                         | 4,046                         |
| Other fund raising events                                 | <u>1,488</u>                  | <u>3,796</u>                  |
|   | <b>6,814</b>                  | 7,842                         |
| <b>Donations (incl gift aid and for use of equipment)</b> | <b>9,677</b>                  | 5,199                         |
| <b>COVID community support project</b>                    | <b>2,898</b>                  | 0                             |
| <b>Grants received in the period</b>                      | <b>5,650</b>                  | 5,088                         |
| <b>Total receipts for the period</b>                      | <u><b>51,340</b></u>          | <u>49,825</u>                 |
| <b>Payments</b>   |                               |                               |
| <b>Regular activities</b>                                 |                               |                               |
| Rent of premises  | 3,379                         | 3,549                         |
| Meeting expenses  | 5,563                         | 8,239                         |
| Cost of activities  | 10,289                        | 7,697                         |
| Tuck shop costs   | 951                           | 1,807                         |
| Club Insurance (excluding van)                            | 1,209                         | 1,155                         |
| Summer camp costs   | <u>12,648</u>                 | <u>13,131</u>                 |
|   | <b>34,039</b>                 | 35,578                        |
| <b>Fees paid for postponed activities</b>                 | <b>5,767</b>                  | 0                             |
| <b>Purchase of equipment</b>                              | <b>3,242</b>                  | 2,323                         |
| <b>Other costs</b>  |                               |                               |
| Van - running / maintenance                               | 801                           | 2,119                         |
| Van insurance   | 859                           | 861                           |
| Administration / consumables                              | 4,154                         | 2,895                         |
| Fund raising expenses                                     | 1,106                         | 2,268                         |
| COVID community support project                           | 3,344                         | 0                             |
| Sundry (incl garage repairs and scout hut repairs)        | <u>3,006</u>                  | <u>413</u>                    |
|   | <b>13,270</b>                 | 8,556                         |
| <b>Total payments for the period</b>                      | <u><b>56,318</b></u>          | <u>46,457</u>                 |
| <b>Net (payments) / receipts for the period</b>           | <b>(4,978)</b>                | 3,368                         |
| <b>Surplus brought forward</b>                            | <b>22,188</b>                 | 18,820                        |
| <b>Surplus carried forward</b>                            | <u><b>17,210</b></u>          | <u>22,188</u>                 |
| <b>Unrestricted cash at bank / in hand</b>                | <b>10,710</b>                 | 20,002                        |
| <b>Restricted funds</b>                                   |                               |                               |
| <b>Training costs</b>                                     | <b>0</b>                      | 186                           |
| <b>For new equipment</b>                                  | <b>0</b>                      | 2,000                         |
| <b>Summer camp fees (potentially repayable)</b>           | <b>500</b>                    | 0                             |
| <b>Towards replacement van (fund raising)</b>             | <b>2,000</b>                  |                               |
| <b>Towards replacement van (grant)</b>                    | <b>3,000</b>                  | 0                             |
| <b>Towards insurance costs</b>                            | <u><b>1,000</b></u>           | <u>0</u>                      |
|   | <b>6,500</b>                  | 2,186                         |
|   | <u><b>17,210</b></u>          | <u>22,188</u>                 |

**North Mymms Youth Project**  
**Additional notes for the period ended 31 August 2020**

**Grants received**

|  |              |   |
|--|--------------|---|
| <b>Hertfordshire County Council</b>                  | <b>1,000</b> | <b>COVID community support project</b>  |
| <b>North Mymms Parish Council</b>                    | <b>650</b>   | <b>Originally towards mess tent. Permission sought to use towards COVID community support project</b> |
| <b>John Apthorpe Charity</b>                         | <b>3,000</b> | <b>Towards a replacement van</b>  |
| <b>North Mymms Recreational and Charitable Trust</b> | <b>1,000</b> | <b>Towards insurance costs</b>  |

**Key assets retained for charity's own use:**

**Van - Mercedes Sprinter**  
**Tents**  
**Marquee**  
**Cooking equipment including gas stoves and gas BBQ**  
**Table tennis tables**  
**Water slide**  
**Storage boxes**  
**Walkie Talkies**  
**Air hockey / pool tables**

**Signed by two trustees on behalf of all the trustees:**

| <b>Signature</b> | <b>Print name</b> | <b>Date</b> |
|------------------|-------------------|-------------|
|                  |                   |             |
|                  |                   |             |



## **Independent examiner's report to the trustees of North Mymms Youth Project**

I report to the trustees on my examination of the accounts of the North Mymms Youth Project (the "Youth Project") for the 12 months ended 31 August 2020.

### **Responsibilities and basis of report**

As the charity trustees of the Youth Project you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Youth Project's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Youth Project as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Name: Robert H Ward

Address: 67 Calder Avenue, Brookmans Park, Hatfield, Herts, AL9 7AJ

Date: 28 June 2021