

**Rotherham Samaritans**

**22 Percy Street  
Rotherham  
South Yorkshire  
S65 1ED**

**Charity Registration Number  
117 3826**

**Annual Report & Financial Statements  
for the 12 Months Ended  
31 March 2021**

# Rotherham Samaritans

## Annual Report & Financial Statements for the 12 month period ended 31 March 2021

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# Rotherham Samaritans

## *Trustees' Report*

for the period ended 31 March 2021

The officers present their report and the financial statements for the period ended 31 March 2021

### **Governance**

From 1<sup>st</sup> October 2017 Rotherham Samaritans has been a Charitable Incorporated Institution (CIO) with charity registration number 117 3826. Prior to that, it was an unincorporated charity, called The Samaritans of Rotherham charity, number 105 7161. It is also an independent affiliated branch of The Samaritans which is a legally constituted company limited by guarantee, not having a share capital and whose registered office is situated at The Upper Mill, Kingston Road, Ewell, Surrey, KT17 2AF

The administration, control and management of the Rotherham Samaritans are vested in a local Director together with a number of Trustees, no less than three and not more than thirteen. The Trustees, together with the Secretary and Treasurer, are elected by the members at the AGM.

### **Principal Objective**

Rotherham Samaritans was formed for the purpose of working for the assistance of persons who are suicidal, despairing or in distress in and around Rotherham.

### **Investment Powers**

Under its constitution the charity has the power to make any investment which the trustees see fit.

### **Reserves**

The reserves policy is to maintain sufficient unrestricted cash reserves to continue operating for at least one year in the unlikely event of our receiving no income from any source. The funds are held as short term investments as shown in the statement of Assets and Liabilities on page 6.

### **Accounting Policies**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP), Accounting and Reporting for Charities published in 2005 and applicable accounting standards. These accounts have been prepared on a Receipts and Payments basis. All grants and voluntary income are accounted for gross when received. All expenditure is accounted for and when paid. Direct charitable expenditure includes the direct cost of activities. Where cash costs relate to more than one functional category, they have been split as appropriate.

# Rotherham Samaritans

## Trustees' Report (Continued)

for the period ended 31 March 2021

### Trustees

Trustees during the year were:

Director	Mrs Helen Mortimer	Elected May 2018
Treasurer	Mr John Sparrow	Re-elected September 2020
Elected Member	Bethany Burgin	Elected September 2020
Elected Member	John Glynn	Elected September 2020
Elected Member	Nicole Lyons	Elected September 2020
Elected Member	Joanne Toon	Elected September 2020
Elected Member	Christine Wilson	Elected September 2020
Elected Member	Nicole Lyons	Elected September 2020
Elected Member	Mr John Charles	Resigned September 2020
Elected Member	Mrs May Johnson	Resigned September 2020
Elected Member	Mrs Rose McNeely	Resigned September 2020
Elected Member	Ms Kate Parkin	Resigned September 2020
Elected Member	Mr David Pinder	Resigned September 2020
Elected member	Mrs Janet Sparrow	Resigned September 2020

The trustees are recruited from the charity's membership. They must be volunteers who have undertaken a course of preparation and had sufficient experience of the charity to be considered worthy of being a Samaritan. Trustees are given a copy of the Charity Commission guidelines for trustees and on-line training is available via the Samaritan General Office.

### Director's Report

Even though it has been a very difficult year for everyone due to the Covid pandemic, Rotherham Samaritans have continued to support those people who are in distress and despair, these feelings greatly exacerbated by loneliness, fear and isolation due to the lockdowns imposed.

After some changes within the centre, incorporating all the Covid precautions needed for the safety of the volunteers, we managed to maintain our listening service and email service. Several volunteers had to self isolate due to pre-existing health conditions so the number of volunteers who were willing and able to travel to the centre was greatly reduced. We were able to maintain our work as the government classed Samaritans as a vital service and our centres could remain open.

All face to face contacts were suspended, including training, recruitment interviews and visitors to the door, who often came seeking emotional support. Recruitment interviews were carried out by telephone and later using Zoom and training was transferred onto the Zoom platform once the training modules had been modified to suit the virtual delivery. This meant that there were only 2 training sessions carried out in 2020, whereas normally we would have three. During the year we recruited and trained 20 new volunteers of whom 10 have become volunteers. The restrictions caused by the pandemic led to a greater number of new Samaritans not able to finish the course.

# Rotherham Samaritans

## Trustees' Report (Continued)

for the period ended 31 March 2021

All Outreach activities were suspended but we have continued to make our presence in Rotherham felt by distributing posters and leaflets to the hospital, doctors' surgeries and many establishments and other charities within the borough. We have also opened a Twitter account. We have worked closely with the CCG, RMBC and the South Yorkshire PCC to try and alleviate the effects of Covid to the community.

All the volunteers of Rotherham Samaritans have been exemplary in the work they have done throughout this difficult year, ensuring the branch is kept open for giving that much needed emotional support to those people who have no-one else to turn to.

By order of the Trustees

Helen Mortimer  
Director

# Rotherham Samaritans

## Statement of Officers' Responsibilities

for the period ended 31 March 2021

Law applicable to charities in England and Wales requires the officers to prepare financial statements for each financial period which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the treasurer must follow best practice and:

- (a) select suitable accounting policies and apply them consistently;
- (b) make reasonable and prudent judgements and estimates;
- (c) state whether applicable Accounting Standards of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The officers are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider that the charity comfortably meets the published criteria.

The following financial report covers the accounts for the charity which operated under the name of Rotherham Samaritans (117 3826). The charity changed its name half way through the financial year 2017-18 from the Samaritans of Rotherham (105 7161).

By order of the Trustees

### **Bankers**

NatWest Bank, 27 Effingham Street, Rotherham S65 1AU

### **Independent Examiner**

Kate Parkin  
7 Elton Lane  
Sunnyside  
Rotherham  
S66 3RU

# Rotherham Samaritans

## Independent Examiner's Report to the trustees of Rotherham Samaritans on the accounts for the year ended 31 March 2021 set out on pages 1 to 10

Charity number 1173826

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2020.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act  
or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kate Parkin  
7 Elton Lane  
Sunnyside  
Rotherham  
S66 3RU

5 May 2021

# Rotherham Samaritans

## Receipts and Payments Account: 2020-21

		Ordinar y	Total 2020-21 Restrict ed	Total	Total 2019-20
	Note s	£	£	£	£
<b>Receipts</b>					
Donations, Legacies and Similar Resources	2	7,276	0	7,276	17,937
Grants	3	13,000	2,250	15,250	47,118
Fund-raising Activities	4	5,812	0	5,812	1,199
Bank Interest		397	0	397	506
<b>Total Receipts</b>		<b>26,485</b>	<b>2,250</b>	<b>28,735</b>	<b>66,760</b>
<b>Payments</b>					
Costs of Charitable Activities	5	10,103	2,148	12,251	15,422
Centre Refurbishment	6	22,743	258	23,001	8,353
Fund-raising Costs	7	254	0	254	338
Governance Costs	8	5,321	0	5,321	2,071
<b>Total Payments</b>		<b>38,420</b>	<b>2,406</b>	<b>40,826</b>	<b>26,184</b>
<b>Net Income (Expenditure) for Year before transfers</b>		<b>-11,935</b>	<b>-156</b>	<b>-12,091</b>	<b>40,576</b>
Net Movement of Funds	9	14,583	-14,583	0	0
<b>Net Movement of Funds in the Year</b>		<b>2,648</b>	<b>-14,739</b>	<b>-12,091</b>	<b>40,576</b>
<b>Cash balances brought forward 1st April 2020</b>		<b>73,903</b>	<b>14,739</b>	<b>88,642</b>	<b>48,066</b>
<b>Cash balances carried forward 31 March 2021</b>		<b>76,551</b>	<b>0</b>	<b>76,551</b>	<b>88,642</b>



# Rotherham Samaritans

## Statement of Assets and Liabilities for the year ending 31 March 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<b>Assets</b>					
<b>Cash Funds</b>					
Bank Balances					
NatWest Current Account		6,375		6,375	8,506
Old charity account		100		100	100
Virgin Charity Account		70,000	0	70,000	80,000
Petty Cash		76		76	36
<b>Total Cash Funds</b>		<b>76,551</b>	<b>0</b>	<b>76,551</b>	88,642

		Unrestricted Fund Book Value 2021 £	Restricted Fund Book Value 2021 £	Unrestricted Fund Current Value 2021 £	Restricted Fund Current Value 2021 £
<b>Assets Retained for the Charity's Own Use</b>					
<b>Fixed Assets</b>					
Freehold Property			19,348		
Cost Brought Forward					
Total Freehold Property	10				125,000
Fixtures & Fittings	11	0			
<b>Total Fixed Assets</b>		<b>0</b>	<b>19,348</b>	<b>0</b>	<b>125,000</b>

### Liabilities

The General Office contribution based on income during 2020-21 is estimated to be £1,962  
This becomes due before the end of 2021

A total of £290 has been accumulated from deposits on entry fobs which is reclaimable when  
a volunteers leaves.

Approved by the Trustees on ..... and signed on their behalf by :

\_\_\_\_\_  
Director

\_\_\_\_\_  
Treasurer

# Rotherham Samaritans

Notes on the Accounts for the year ending 31 March 2021

## 2. Donations

Anonymous and under £50  
 Deposit s on Fobs  
 Donations Gift Aided  
 Individuals  
 Legacy  
 Organisations

2020/21			Total
Ordinary	Restricted	Total	2019-20
337		337	57
60		60	130
2,247		2,247	2,842
140		140	1,507
2,000		2,000	10,355
2,492		2,492	3,046
<b>7,276</b>	<b>0</b>	<b>7,276</b>	<b>17,937</b>

## 3. Grants & Funding Received

Rotherham MBC - Covid Relief Fund  
 Rotherham CCG  
 RDaSH  
 SY PCC  
 Prison Visiting

2020/21			Total
Ordinary	Restricted	Total	2019-20
10,000		10,000	
3,000		3,000	32,000
0		0	15,000
	2,250	2,250	
0		0	118
<b>13,000</b>	<b>2,250</b>	<b>15,250</b>	<b>47,118</b>

## 4. Income from Fund Raising Activities

Brinsworth Gala  
 Christmas Cards  
 Christmas Raffle  
 Giving Sites  
 Masks  
 Public Collections  
 Samarathon  
 Sams Collection Houses  
 Smartie Tubes  
 Tax Reclaimed (Gift Aided Donations)

2020/21			Total
Ordinary	Restricted	Total	2019-20
6		6	661
33		33	0
156		156	160
75		75	0
155		155	0
23		23	89
3,501		3,501	
7		7	102
0		0	186
1,856		1,856	0
<b>5,812</b>	<b>0</b>	<b>5,812</b>	<b>1,199</b>

# Rotherham Samaritans

## Notes on the Accounts for the year ending 31 March 2021

### 5. Direct Charitable Activity

		2020/21			Total
		Ordinary	Restricted	Total	2019-20
Centre - Building	5.1	4,907	149	5,056	4,596
Centre Operation	5.2	3,884	1,999	5,884	7,963
Centre - Telecommunications	5.3	1,311	0	1,311	2,863
		10,103	2,148	12,251	15,422

#### 5.1 Centre - Building

		2020/21			Total
		Ordinary	Restricted	Total	2018-19
Cleaning - Centre		1,115		1,115	1,100
Cleaning - Materials		33		33	83
Cleaning - Windows		52		52	60
Council Tax		440		440	440
Furniture & Fittings		17	149	166	80
Insurance		530		530	253
Kitchen Equipment		0		0	259
Maintenance		558		558	599
Security		640		640	216
Utilities - Electricity		316		316	492
Utilities - Gas		498		498	423
Utilities - Water		520		520	406
Waste Disposal		188		188	184
		4,907	149	5,056	4,596

#### 5.2 Centre - Operation

		2020/21			Total
		Ordinary	Restricted	Total	2019-20
Advertising & Recruitment		150		150	0
Computer Systems Software (R)			210	210	134
Computing Equipment		45	739	784	0
Courses Conferences & Training		54		54	2,500
Printing Stationery & Postage		98	616	715	745
Refreshments - Volunteers		175		175	196
Support Material		3	434	437	936
Taxis		349		349	851
Volunteers Mileage Expenses		3,010		3,010	2,601
		3,884	1,999	5,884	7,963

#### 5.3 Centre - Telecommunications

		2020/21			Total
		Ordinary	Restricted	Total	2019-20
Broadband		228		228	228
CONNECT Computer		264		264	264
Equipment		15		15	1,486
Phone Bills		642		642	723
Phone - Director		162		162	162
		1,311	0	1,311	2,863

# Rotherham Samaritans

## Notes on the Accounts for the year ending 31 March 2021

6	<b>Centre - Refurbishment</b>	2020/21			Total 2019-20
		Ordinary	Restricted	Total	
	Building Work	5,039		5,039	4,183
	Decorating	2,232		2,232	2,670
	Fixtures & Fittings	15,472	258	15,730	1,500
		<b>22,743</b>	<b>258</b>	<b>23,001</b>	8,353

7	<b>Cost of Fund Raising</b>	2020/21			Total 2019-20
		Ordinary	Restricted	Total	
	Christmas Cards	54		54	0
	Equipment	0		0	307
	Gambling Licence	20		20	20
	General Expenses	180		180	11
		<b>254</b>	<b>0</b>	<b>254</b>	<b>338</b>

8	<b>Governance Costs</b>	2020/21			Total 2019-20
		Ordinary	Restricted	Total	
	Administration	35		35	35
	AGM Costs	0		0	198
	General Office Contribution	5,235		5,235	1,838
	Gifts	51		51	0
		<b>5,321</b>	<b>0</b>	<b>5,321</b>	<b>2,071</b>

9            **Net Movement of Funds**    The movement of funds was to make restricted funds zero since all restricted income in the current year has been expended. The trustees determined that restricted income brought forward from previous years has all been expended.

10           **Freehold Property**    Based on recent sales of adjoining property, the trustees determined that the value of 22 Percy Street is £125,000

11           **Fixtures & Fittings**    The trustees have decided that all fixtures and fittings, including computers and office equipment, shall be written off in the year of purchase.