

ANNUAL REPORT FOR THE 25th ANNUAL GENERAL MEETING OF THE EDEN VALLEY MUSEUM TRUST

INCORPORATING THE CONTENTS OF THE ANNUAL REPORT
AND ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021



Eden Valley Museum Opening Parade, 24th June 2000

*June 2020 marked the 20th Anniversary of the museum's opening.
Due to Covid-19 restrictions we were unable to proceed with planned
celebrations but marked the occasion with an online exhibition.*

Eden Valley Museum Trust
Church House
72 High Street
Edenbridge
TN8 5AR

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ADMINISTRATIVE DETAILS

Registered Charity number

1065466

Principal address

Church House
72 High Street
Edenbridge
Kent
TN8 5AR

Trustees

Diane Banks
Alan Layland
Anna McMillan
Bob Orridge (resigned 8 December 2020)
Alan Smart
Joan Varley
Lee Ward

Elected members

Paul Byrne (elected 8 December 2020)
Richard Johnson (elected 8 December 2020)

Appointed members

Stuart McGregor (SDC)

Reporting Accountant

I J Currie FCA
Currie Accountancy Limited
First Floor
13c High Street
Edenbridge
Kent
TN8 5AB

Curatorial Advisor & Accreditation Mentor

Dr Ian Beavis

Museum Development Officer (MDO)

Joanna Low

Staff

Miranda Charalambous	Collections Manager
Martin Frost	House Manager
Sandra Shaw	Accounts Officer

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The Trust is run by an Executive Committee of Trustees and other elected members.

Risk management

The trustees and elected members have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims.

The Trust's objectives are "for the advancement of the education of the public in the history of Edenbridge, the Eden Valley, and the surrounding areas in particular, but not exclusively, by the provision and maintenance of a museum". The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves Policy

The trustees plan to hold reserves of at least one year's salaries and other running costs in order that the charity could continue in the short term while seeking additional funding should the need arise.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



25th AGM of Eden Valley Museum Trust

Registered Charity 10655466

Notice is hereby given that the **25th Annual General Meeting** of the Eden Valley Museum Trust will be held on Thursday 27th May 2021, 7pm, online via ZOOM.

Agenda

1. Apologies for absence
2. Minutes of the 24th AGM held via Zoom on Tuesday 8th December 2020.
3. Matters arising from the minutes
4. Chairman's Report
5. Curatorial Report
 - a. Collections
 - b. House Management
6. Treasurer's Report
7. To receive and approve Annual Report and Accounts
8. Appointment of Independent Examiner
9. Election of Officers and Executive Committee
10. Any other business

Joan Varley
Hon. Secretary, EVMT

Minutes of Eden Valley Museum Trust (EVMt) 24th Annual General Meeting

Held on Tuesday 8th December 2020 at 7pm online via zoom

All meeting documents and reports referred to were made available online in advance at:

<https://evmt.org.uk/agm-information-page/>.

Members unable to attend had the opportunity to vote by post or online prior to the meeting.

Present: Lee Ward (Chair), Alan Layland (Deputy Chair), Diane Banks (Hon. Treasurer), Joan Varley (Hon. Secretary). Exec., Committee Members: Paul Byrne, Richard Johnson, Anna McMillan (Curatorial Chair).

Martin Frost (House Manager) and a further 20 members (Total: 28 online)

Opening Remarks

The Chairman opened the Annual General Meeting and welcomed those present.

1. Apologies for absence

Stuart McGregor, Claire Donithorn, Brenda Hillman, Don & Pauline Garman, Giles Jackman, Howard Williams, John Asquez & Sheila Summers-Asquez, Allen Varley, John Isherwood, Miranda Charalambous, Margaret Tawse, Sylvia Bowen, Joan Gurden, Alan Smart, Jane Higgs, Sandy Shaw and Jane Wroe.

2. Minutes of the 23rd EVMt Annual General Meeting held on 3rd December 2019

The Chairman called for amendments to minutes.

There being no amendments, the Chairman signed the minutes as a true and correct record.

3. Matters arising from the minutes

There were no matters arising.

4. Chairman's Report

Made available online in advance.

The Chairman thanked members for joining the meeting online. He read through his report, reinforcing his thanks to staff and volunteers for their sterling work through a difficult year. Needless to say, visitor numbers were very much down, but for the few short weeks that the museum was able to open, the Bonfire Exhibition had proved very popular. He said that the lockdown served to generate more activity online, bringing digital resources to the forefront.

5. Curatorial Report

Collection's Manager, Miranda Charalambous prepared the Curatorial Report which was made available online in advance. It provides an update on Exhibitions and Displays; Collection; Modes Cataloguing Software; Annual Appeal; Wheels of Time; a new museum leaflet; and relocation of some display cabinets.

Anna McMillan (Curatorial Chair) reminded everyone how the museum had opened in February with a very interesting and successful Foundling exhibition, but then shortly after was forced to close and so plans for the museum's 20th birthday had to be postponed until 2021, although the exhibition had gone online. The autumn Bonfire exhibition had proved very popular and the exhibition celebrating 900 years of the Parish Church would now be in 2021. The exciting news was that during church renovations some wall paintings were discovered and are being restored. There had been a very interesting online talk on Pub Signs on Saturday last. AM thanked all the stewards and all the staff and volunteers who work so hard to make the museum a success.

6. House Manager's Report

House Manager, Martin Frost, had prepared a Report which was made available online in advance. It provides a comprehensive and detailed update on IT and Infrastructure and the many changes and updates undertaken this year.

Paul Byrne summarized the report highlighting key events such as the change of phone supplier and web host attracting a 50% saving in costs. Changes and updates to the website now managed by Martin, and the comprehensive social media campaign initiated by Martin and ongoing, which was attracting a very good response, especially in relation to photographs. A digital checkout system was set up for the shop, but due to Covid-19 restrictions the shop had been unable to re-open since the initial lockdown began in March. A successful application to SEMDP for a re-opening grant allowed additional time for Martin to re-organise the whole office and meeting room to facilitate social distancing between the various computers, and additional hours for deeper cleaning. This was followed by a recovery grant which allowed for the purchase of new digital streaming equipment. The problematic alarm system was/is in the progress of being changed / upgraded; and a new back door has been installed. The old system that controlled the heating and humidity has been replaced by stand alone dehumidifiers and associated controls; and work had been done to upgrade the heating system. A new CCTV system has been installed allowing for remote access.

PB went on to raise some issues related to membership. Some members have not increased their Direct Debit since the members' subscription was last raised and some appear to have forgotten to pay. This happens repeatedly, and it's felt that two reminders should be sufficient after which any members who haven't responded or paid and live at a distance, outside the community, will not be contacted again; whilst the others may receive a phone call to clarify their continuing membership.

The Chairman thanked Martin and Paul.

7. Treasurer's Report

Diane Banks introduced herself as she had only been elected to the Exec at the last AGM and elected by the Exec to the post of Hon. Treasurer in February. A financial statement up to 31 March 2020 had been made available online prior to the meeting, along with a detailed summary of income and expenditure with figures actual up to the end of September this year. Comparing 2019 with 2020 there had been a 29% increase in membership/fees; but a fall of 43% in trading activities, i.e. the shop, talks and other ticketed events. There are fundraising plans to address this, but these have been put on hold due the pandemic and related lockdowns; those plans include rejuvenating the shop, an annual appeal, and more online and hybrid talks as well as ideas for increasing donations and sponsorship. We did receive our usual grants, however due to constraints on funders some were less than in previous years, e.g. we received £5000 from the GSBT this year, whereas in 2019 and previous years it has been £8000. It should be noted that the SEMDP grants do not cover general expenses or wages. Martin and Miranda had been doing sterling work during this difficult time and their hours have been increased. In summary, this year there is an anticipated loss of £7000 as opposed to £4000 last year, however we have more than sufficient in our reserves to cover it. All in all, we are not in bad shape given the year we've had, and everyone is to be congratulated on how well we've done.

The Chairman thanked Diane and Sandy (Accounts Officer).

8. To receive and approve Annual Report and Audited Accounts

The annual report had been made available online, as had the annual accounts which had been signed off by the Executive Committee.

Julie Johnson proposed to approve the annual report and accounts. Seconded by Jenny Chettle. Carried in the online vote that took place after Item 12.

9. Appointment of Independent Examiner

Isobel Currie had volunteered to stand as Independent Examiner for the next financial year.

Helen Jackman proposed to accept Isobel Currie as Independent Examiner for the next financial year. Seconded by Richard Johnson. Carried in the online vote that took place after Item 12.

10. Motion 1 - Amendment to the Constitution

G Executive Committee

(b) not less than 4 and not more than 6 members elected at the annual general meeting who shall hold office from the conclusion of the meeting;

Replace with:

G Executive Committee

(b) not less than 4 and not more than 5 members elected at the annual general meeting who shall hold office from the conclusion of the meeting;

Note: The above amendment is required to keep the overall number of members of the Executive Committee to 12. When the Constitution was amended at the 2018 AGM to include a Deputy Chair position, the number of additional elected members should have been reduced to 5.

Proposed by Diane Banks. Seconded by Richard Johnson. Carried in the online vote that took place after Item 12.

11. Motion 2 – Increase in Membership Fees for Individuals

Individual Membership Fee to be increased from £12 to £14 from 1st April 2021.

Proposed by Jan Lewis. Seconded by Ray Taylor. Carried in the online vote that took place after Item 12.

12. Election of Officers and Executive Committee

The Chairman advised members that Bob Orridge had stood down from the Executive Committee in the summer. Richard Johnson had recently been co-opted to the Exec., and a full list of Exec members had been distributed and made available online along with the AGM papers. All current members were willing to stand again, and there had been no new nominations. A block vote was invited.

This was proposed by Paul Byrne. Seconded by Jean French. Carried in the online vote which was added to votes received by post prior to the meeting.

There was an intermission whilst attendees voted online. The online votes were added to those received before the meeting and all items were carried. The Hon. Secretary read out the results, 32 in total.

13. A.O.B

Jenny Chettle asked when the museum would be opening in the New Year. Joan Varley explained that the Exec had discussed limited opening during January, but it was all dependent upon which Covid-19 Tier we would be in by then. The House Manager, Martin Frost, would keep the stewards informed.

Terry King raised the issue of the invisibility of the museum on the High Street. Martin Frost was able to inform him that there were plans for a new hanging sign to be in place by the time we open next year [the museum has received an anonymous donation from a member to cover the cost]. There are also plans to open up the shop window. Both of these measures should help to improve visibility on the High Street.

Closing Remarks

Ray Taylor thanked the Exec Committee for all the work they had put in. The Chair responded and said that the Curatorial Committee took on a lot of the day to day work, and it was remarkable how much work had gone on in the museum during this year, busier than ever. He reminded members that it is their museum and they make it what it is.

Martin Frost thanked everyone for attending and taking part in the online voting.

The Chairman thanked everyone and wished them a Happy Christmas and New Year.

The meeting closed at 8.06 pm.

Signed

Date

Chair, Eden Valley Museum Trust

Pending approval and signature at 2021 Annual General Meeting

CHAIRMAN'S REPORT 1st April 2019 – 19th December 2020 (presented at the 2020 AGM)

Lee Ward, Chair

It has been over a year now since I took over from Alan Smith as Chair of the museum. As usual there were some excellent exhibitions exploring different aspects of life in the Valley. We had a very strong level of people making physical visits to the museum during the time it was open. This was due to the high quality of temporary and permanent exhibitions that we hold. As usual the curatorial committee, led by Miranda have been fantastic. The museum now has a permanent display at Edenbridge Town Station which helps gives us more visibility and outreach.

April 2019 – 31 March 2020 was another busy and successful year for our collections and exhibitions. 'We Will Remember Them' exhibition came to an end; this exhibition was both moving and educational, with a number of schools coming to the museum to look at how the War impacted on the people living in the Eden Valley. I think it is fair to say that the follow-on exhibition, 'Hopping in the Valley' was very successful, and so was the associated beer tasting event! We also learnt more about the weather, the history behind some road names and an exhibition on the history of the Edenbridge Afternoon WI. Finally, the Foundling Hospital exhibition which had only just gone on display when we had to close but is now going to continue until the end of 2020.

The year ended with a successful fundraising campaign, initiated by the Executive Committee, to raise funds to purchase the Bolebroke Cup, an object of great local historic value. We were fortunate in attracting donations from museum members and local residents as well as a substantial grant from the Warren Meadows Trust. I'd like to take this opportunity to thank all the local funding organisations that regularly provide grants to support the work of the museum.

The Executive Committee, your committee, has been busy both with inward and outward looking pieces of work. Firstly, I am delighted that we have had some new people join the committee. Some of these people have come from outside of the museum and have had very impressive track records. This will go a long way in helping the thinking of the executive become more diverse whilst our long standing and heroic members have been able to continue to provide some invaluable historic knowledge, without which we would be lost! Secondly, we have started to think about how we, as a committee, go about engaging with people more, both in the museum and the wider valley. Unfortunately, despite some good initial progress, some of this has slowed down due to restrictions placed on us by Covid-19.

Whilst I am on the subject of Covid-19, may I put on the record my enormous thanks to Martin Frost, our new House Manager. Even though Martin has only been here a short while, I have been really impressed by his hard work. This is especially true in recent weeks whilst we have thought about how to re-open the museum safely. All the new safety features that you will see in the museum are due to Martin's hard work.

Going forward I know that these are uncertain times for everyone with Covid-19 still dominating the headlines. Whilst no one can predict the future, I will continue to make every effort to make sure our museum is kept safe for both our staff, volunteers and visitors.

CHAIRMAN'S REPORT UPDATE 19 December 2020 – March 2021

Lee Ward, Chair

First of all, I would like to thank everyone for attending. This AGM was set up at short notice and it has only been a few months since our last AGM. However, our reasoning for the move

was to try and get the event back to May / June time. It is also hoped that when life gets back to normal, our next AGM in 2022 may actually be in person, but don't quote me on that!

This year has kicked off with a lot of activity as we have started on the re-accreditation process which takes an in depth look at our organisational structure, collection, and users. This involves many different people and as the year progresses, we will be seeking volunteers to help with various projects. If you think you may have skills the museum could benefit from, please don't hesitate in coming forward. Call in to the museum when we open, or contact me via: curator@evmt.org.uk or call 01732 868102

On to some more exciting news. We are working towards getting the museum open again soon and when you next visit you will see a lot of changes. Martin and Miranda have been working throughout our closed period on a number of projects and I would like to thank them and all the volunteers involved for all their hard work in getting us to this point. Whilst we do not know what will happen with Covid-19 related restrictions, I am hopeful that we can be open for longer than we were last year.

I would like to take this opportunity to thank our various local sponsors for their continued support of the museum throughout this last year which has placed many additional demands upon their resources. The ongoing support from Edenbridge Town Council is also very much appreciated.

We have been sad to learn of a number of volunteers who will not be returning for various reasons, we wish them well and I would like to thank them all for their service. The museum is heavily reliant upon volunteers to meet and greet visitors and to assist with much of the 'behind the scenes' work involved in maintaining the museum as a vibrant attraction for visitors, so if you aren't already, please consider coming along and joining our happy team of volunteers.

This is going to be a busy year for a lot of people but we have a great team and we very much appreciate the support of all our members. We look forward to seeing you at the museum in the near future.

CURATORIAL REPORT 1 April –19 December 2020 (presented at the 2020 AGM)
Miranda Charalambous, Collections Manager

Collections Team: M. Charalambous; Claire Donithorn; Helen Jackman; Joan Varley; Lyn Layland; Kay Wilson & Jean French

Exhibitions and Displays

The year opened on the 5th February with a celebratory exhibition by CD about the history of Church House and the Eden Valley Museum. The exhibition will be extended to 2021 to coincide with the Museum's Birthday celebrations in June. CD's exhibition, What's in a Name? and JV's exhibition, Hopping in the Eden Valley were both uploaded to website. Images from What's in a Name? were uploaded to our social media channels as a quiz by MF. The Edenbridge Bonfire Society mounted an exhibition about their history on 30 September this year. Highlights of the show include an imaginative timeline collage and panel depicting the Society's celebrity effigies produced by Andrea Deans and of course, the Society's effigies and costumes. The Collections Team was delighted to assist the Society in sourcing images and objects (including new material) for the displays. The exhibition and was featured by ITV Meridian News in November. Alethea Mitchell's guest exhibition, Edenbridge and the Foundling Hospital in the eighteenth century opened on 5 February and has been extended until 19 December 2020. A shorter version was uploaded to the website during the summer. MC, LL, KW sourced images and information for MF's pub, medicine and High Street social media posts. MC produced the Remembrance image on the website using images from our photographic archive. Early this year, MC asked Eden Valley Artists to create work in response to items in our collection for an exhibition in February 2021. The group attended a meeting at the Museum on 2 March. The idea for an exhibition was met with great enthusiasm by the group but unfortunately was cancelled later in the year owing to the Covid-19 pandemic. An exhibition about 900 Years of the Church will open in February 2021 (instead of June) for 6 months. MC will work on this during the second lockdown. So far, access to the objects in the church has not been possible owing to the scaffolding in front of the doom painting and more recently, the current the restrictions owing to the Covid-19 pandemic. In March, CD and MC will display a selection of Roman coins, loaned by a local metal detectorist. MC is preparing text and imagery for a digital tour of the upper galleries as part of the Recovery Grant project. MC explored the option of using a web-based storyboard-style app or similar but found that most were for social media (i.e. files cannot be saved as link on the tablet.) The digital tour will now be accessed on the iPad by disabled visitors as a series of WordPress pages to be toggled back and forth by clickable buttons.

Collection

A couple of items in the collection have been forwarded to a company for conservation. Further items will be actioned once the current Covid-19 lockdown is lifted. A new entry form was compiled by JV, MC and PB this year to reflect the fact that all loans are now covered under our insurance policy. Valuation will be required for loans over and above the single item limit.

The British Library's "Unlocking Our Heritage Project"

(Curatorial Report 01.04.19 – 31.03.20) Esther Gill, the project manager from the Keep in Brighton visited the Museum in August to collect a selection of audio material (mostly acquired by the museum in 1999), associated paperwork and additional content descriptions compiled by MC during the summer. The original material has now been catalogued by HJ on Modes. MC will catalogue the digitised recordings. The Keep are currently in the process of cataloguing the recordings for use on the British Library website. As part of the Recovery Grant project, MC will extract clips from about 7 or 8 recordings for use in the gallery. MC has further details about this, ready to be actioned (both options in the region of £800-£900 including audio equipment.)

Photographs

JV submitted WW1 and WW2 images for two new subsets for our section on the Kent Photo Archive, and a further subset for the 21 Lewis & Towers Bottle Factory images. JV is currently preparing two more photographic display panels for Cowden Station and also supplied images for the Hever and Penshurst panels. JV and JF continue to catalogue the backlog of images accumulated by new exhibitions and those which have been gifted by the local community. MC was asked by Sevenoaks Museum in October to supply a selection of images and text for a digital timeline.

Objects

The Bolebroke Cup was purchased by the Museum this year from Lennox Cato Antiques & Works of Art. (The cup was featured by Richard Johnson as an object of the month at the Museum in 2019.)

A resident of Edenbridge, who went on the remain marches held in London, has offered to donate an official 'remain' 'peoples vote' placard, various stickers and a European beret. A digital copy of a handwritten diary (3-7 August 1877) which includes references to Edenbridge and local people.

Object of the Month

Stories produced by MC have been uploaded to the website each month since April and circulated via a link from social media. Objects featured so far include the Eden chip basket, a 1930s china ice cream cone server, a policeman's whistle, a concealed shoe, a drover's smock, a wooden wheel, a couple of toffee hammers and a 1900 Armand Marseille doll.

Eden Valley Heritage Magazine

EVH has been submitted by JV for the final layout. We already have several articles for next year's issue. EVH will mostly have to be posted out this year due to there being no physical AGM. This year, LL produced an index to all past copies of Museum News/EVH which has already proved to be extremely useful.

Upgrade to Modes Compact

This was discussed by the Collections Team in October with a view to engaging an additional volunteer to help catalogue the H.I. files on Modes. The proposal for an upgrade has been put on hold at present for two reasons. Firstly, an upgrade from Modes Compact for one user to Modes Complete for two users is £1300 +VAT. The annual support fee would rise by £73 + VAT (£219). The price for an additional user licence is another £650 +VAT and the annual support fee would rise by £73 +VAT. Therefore, the total cost to upgrade from a single user Modes Compact licence to a 2 user Modes Complete licence is £1300 +VAT (and Modes annual support would rise to £219 per year). Secondly, it was agreed at the collections meeting in October that a significant quantity of hours would be required to train new volunteers to interpret and catalogue documents accurately. The work involved is not suited to those seeking short term volunteer work. At the moment, no one on the team has sufficient hours to support new volunteers. In the meantime, KW and LL have agreed to carry on with the work whenever they have time to do it.

Annual Appeal

February 2021 - In June, the Executive Committee agreed for MC to look into the possibility of conserving a toy monkey in our collection and make ready for display. MC has been in touch with a conservation consultant specialising in fashion, textiles and toys via Joanna Low. Damage to the rubber is irreversible but it may be possible to stabilise the toy in some way so that it keeps its shape. MC is currently awaiting an estimate.

Toy display

Two classes from Edenbridge School plan to visit our toy display on 7 and 8 December, subject to Covid-19 lockdown restrictions. MC will provide the class teacher with information

about our exhibits in advance of the visit. A risk assessment has already been provided (MC/MF.)

MC plans to research the design of the toy museum at Penshurst Place with a view to producing an additional panel in the High Street Bedroom gallery next year. Several toys, which previously had been loaned, were generously gifted to the Museum this year.

Wheels of Time

WoT are developing an Electronic Sticker Project. Free individual electronic stickers will be offered to children between 5-11 (and slightly older) in exchange for one or more of the following to encourage Covid-19 safe visits and interaction with WoT sites: visiting a WoT members website, completing a downloadable quiz about our site or completing a printable town trail or similar. MC has ideas for this and will attend both the WoT AGM and WoT Launch in January and March respectively via Zoom in 2021.

MC compiled a draft layout of the new Museum leaflet, in response to an initial draft made by JV and suggestions from the Curatorial Team. Objects have been selected for imagery but not all have photographs.

A new location for the display cases in the shop will be discussed at the next collections meeting in readiness for the anticipated refit.

CURATORIAL REPORT UPDATE 19 December 2020 to 5 April 2021

Miranda Charalambous, Collections Manager

Collections Team: M. Charalambous; Claire Donithorn; Helen Jackman; Joan Varley; Lyn Layland; Kay Wilson & Jean French

Exhibitions and Displays

The Bonfire Exhibition will be de-installed on 19th April and MC will make arrangements to return the loans. It has not been possible to arrange this earlier owing to the lockdown. The hoard displays (two large boxes of small items) will be returned to their cases. Items will also be returned to the corner cabinet which was repainted recently by MF. Further items from the WW2 displays (formerly in the shop) will need to be relocated to the courtyard bedroom which now contains two reconstructed cabinets (R.J.)

Archaeology Exhibition (Buttery, 2 June)

Activities so far -

MC met with a metal detectorist who kindly donated 10 finds (many of which are Roman) and offered another Roman coin on loan. They were all found in Chiddingstone and are currently being photographed and catalogued. Four further coins, belonging to the same detectorist are tied up with the Treasury Department at the BM. MC made enquiries and it is possible that they may be released on loan in time for the exhibition in June. (We may be able to purchase them at a later date.) A further eight Roman coins have also been offered on loan. MC has also contacted another metal detectorist who visited the museum last year but no response yet. CD has made two enquiries to the West Kent Metal Detectorists (coins) and the West Kent Archaeological Society (pottery).

Postponed exhibitions

- *900 Years of the Church*. It has not been possible to meet up during lockdown to view objects at the Church or obtain information about church events.
- *Twinning Association* - The booking was cancelled by the Twinners this March. They would like to mount their display next year to tie in with their centenary.

Audio Display (Buttery)

MC created audio clips from a selection of oral histories in our collection using some new software. Visitors can listen to them via a telephone installed by MF. Feedback forms are

supplied for participating visitors. The equipment was purchased with funds from the South East Museums Recovery Grant.

iPad tour

The digital tour of the upstairs galleries will be uploaded to the iPad which was bought with proceeds from the Recovery Grant. The tour, which includes photographs, videos and information about items in the displays, fulfils part of our pledge to make the museum accessible to all (see Forward Plan). MC has also compiled a photographic timeline of Eden Valley events for use on the iPad.

Conservation

Conservation and display of a Tru-To-Life-Chimp.

The conservation work was carried out by Sarah Glen, a costume conservator based in London and MC has made arrangements to collect the toy on Wednesday 21st April by train. MC provided content and images for a fundraising video to launch the Annual Appeal.

Object of the Month

MC has compiled five more object stories since December 2020 which can be accessed via the front page of the website. They include some new acquisitions.

New Acquisitions

- Cambridge Ph meter (1944) used at Edenbridge tannery for measuring PH levels in the tanning solution. Donated by the friend of a former tannery employee who helped clear the tannery when it closed in the 1970s. (Provisional delivery date: Saturday 17th April.)
- Warmafoam baby bottle holder. Made by a former employee of the Warmafoam factory in Edenbridge and donated by his daughter. (To be delivered for donation later this year)
- Philips young electronic engineers set. The polystyrene packing inside the box which held the components was made at the Warmafoam in Edenbridge c1965. Purchased for the collection.
- Glass medicine bottle for quinine tablets marked Coolings Chemist, Edenbridge. Donation.
- Bible with WW1 bond stamp in aid of Jack Cornwell Ward at the Star and Garter home. Jack Cornwell, who dies at the age of 16 was awarded the Victoria Cross for gallantry posthumously at the Battle of Jutland. His story was featured in EVM's WW1 exhibition in 2018. Donation arranged by post.
- Watercolours of Delaware Farm, a scrapbook of photographs relating to the Edenbridge Senior Citizens Club, plan relating to the Edenbridge and District Youth Club c1967. Donation arranged by post.

Station Partnership

Nov 2020 - Two more display panels, compiled by JV have now gone up at Cowden Station. Stuart to take photos. Sharon also has artwork for two panels at Penshurst. JV working on Hever.

Local History Enquiry Service

LL received 26 email requests this financial year - this included 16 external enquiries and 10 in house enquiries for work within the Collection Team. The fee is £10 per enquiry. This year £44 was raised (which included a payment of £14 for a new member. JV received 13 Facebook requests, many of which included digital copies of images from our photographic archive. All images were supplied with a watermark. Four requests were passed to Lyn for more detailed information. It is not known whether the recipients made a donation but they were encouraged to do so. Recipients were also notified about the EVMT membership scheme.

Disposal

MC has drawn up a transfer proposal for the gas masks following the Exec's request to dispose of two in the collection. One mask has been donated to the Ruthin Museum in Wales and the other has been returned to the donor.

Learning

The work cannot continue without extra hours and volunteer support.

During lockdown, MC provided videos, photographs and information to Edenbridge School to support their toy project because their visit was cancelled.

The Medway Business Partnership has asked MC to prepare and facilitate a project to support a student on work experience for one week this June.

This year, Wheels of Time extended their offer to include E- badges. So far, 18 museums, including our own, have taken part since the scheme went live on 2nd April. An E-badge is a digital badge awarded to anyone, irrespective of age, who completes an activity on one of the Kent Museum websites. MC provided activities for the website and MF has created an activity page to link them to relevant content. MC has agreed, for now, to send out codes to participating families via a dedicated email account set up by MF for this purpose. MC attended the Wheels AGM and launch via Zoom. These are mandatory events which generally take place across Kent (non-attendance would result in having our membership suspended.)

The pharmacy cabinet will be relocated to the High Street Bedroom and could become a children's discovery activity. It has been suggested that it could be filled with replica objects which link to our displays. The project would be ongoing as there are many drawers to fill and donations of unwanted/second-hand items are needed to save on costs. A list of suggestions can be provided. We need at least ten items for the activity to go ahead. The discovery activity would form part of our offer for *Kids in Museums* which was set up by the museum some years ago (see MC's report 27.02.2020).

HOUSE MANAGER REPORT 1 April –19 December 2020 (presented at the 2020 AGM)
Martin Frost, House Manager

The House Manager is responsible for day-to-day management of the Museum, the building, Museum membership, events publicity, supplier management, shop management and petty cash/cash donations and all administrative activities involved in ensuring the Museum can successfully function.

Summary of key events through the year

IT

- switch over of web hosting and ISP to new companies with cheaper faster internet and a more stable online platform
- managed the rebuild of the Museum website on a new platform
- undertaken the maintenance of the Museum's social media campaigns and website
- created digital versions of the 'Hop Picking in the Eden Valley' exhibit and others for use on the Museum's website
- installing a digital checkout system for the shop which also allows use of contactless payment for donations
- setup of new digital recording and streaming equipment for the Museum
- technical management of our first live streamed talk and on-line AGM
- the development of a virtual tour of the upstairs areas of the Museum to be used with a Museum tablet for accessibility

Infrastructure

- installation of a new alarm system and upgrade of alarm/entry system panel
- made the Museum ready for opening after shutdowns; protecting volunteers and visitors
- installation and maintenance of new de-humidifiers and environmental control recording equipment
- new CCTV system installation
- renewal of the Museums back door

Details of all activities undertaken over the last 12 months are shown below.

- Renewed the Service Level Agreement with Edenbridge Town Council
- Liaised with regular service providers:
 - Negotiated contents and liability insurance renewal
 - Utilities renewal
 - Renewal of Alarm system contract and system maintenance
 - Fire Extinguisher maintenance and pest control
- Non-regular upgrades to Museum facilities:
 - Liaised with the Curatorial team to arrange the installation and maintenance of new De-humidifiers and environmental control recording equipment
 - Arranged for a new CCTV system and oversaw installation
 - Managed the rebuild of the Museum website on a new platform and (as of March 2020) taking responsibility for all updates and maintenance on this site
 - Undertook Museum infrastructure discussions with ETC
 - Oversaw installation of new radiators
 - Oversaw renewal of the Museums back door
 - Organised installation of a new alarm system
 - Switch over of web hosting and ISP to new companies with faster internet and a more stable online platform
- Published the Office Newsletter in October 2019; January and March 2020.

- Managed the ongoing recording of atmospheric data for the Museum (vital for Accreditation purposes) and visitor numbers (both in house and online through social media) throughout the period
- Assisted at the unveiling of the new displays in Edenbridge Rail Station arranged by the Curatorial team
- Assisted the Curatorial team with logistic support for the many exhibitions and public talks.
- Since the Covid-19 lockdown started in early March 2020 the House Manager has maintained the building and acted as a central relay dispersing information to both the Curatorial and Executive teams, members and the general public. Additionally, House Management has taken an active role in updating our social media strategy for the new situation. Up to April 2020 this included:
 - Creating digital versions of the 'Hopping in the Eden Valley' exhibition and the Museum's 20th Anniversary exhibit and the Object of the Month
 - Arranging a PayPal account for online donations to the Museum.
 - Staying in contact with our Volunteer Stewards and offering a support network
 - Arranging a meeting and implementing an agreed strategy for keeping the public and Members informed of changes due to the closure
 - Created the social distancing plan for the office and Museum and re-arranged working spaces
- The House Manager has worked in collaboration with the Collections Manager to implement the Recovery Grant awarded by SEMDP, this includes:
 - The purchase of new digital recording and streaming equipment for the Museum
 - Hosting a live streamed talk on the 5th December 2020 on Twitch and the planning for four further talks in 2021, these will be hosted either as live events which will then be streamed for those unable to attend or as further stream-only content when lockdowns occur.
 - The development of a virtual tour of the upstairs areas of the Museum to be used with a tablet for accessibility
- Maintaining the social media campaign and website
- Updating stock in the Museum shop and installing a digital checkout system allowing use of contactless payment, preparing for the removal of a cabinet and opening up of the shop window for new displays
- Arranging quotes for new Museum sign and arranging its creation and installation.

Looking forward:

With a difficult 2020 nearly over House Management looks forward to new projects and challenges in 2021, these will include:

- Hosting 4 more streamed and (hopefully) live talks on subjects relating to the Museum and guest exhibitions
- Removal of the cabinet currently blocking the shop area window, revitalising the area and the creation of a new window display filled with exciting new stock
- Continued exploration of how we can engage with the community, both in person and online.

HOUSE MANAGER REPORT UPDATE December 2020 – March 2021

Martin Frost, House Manager

A number of initiatives were undertaken during the first quarter of 2021. Below is a brief rundown of all tasks undertaken

Infrastructure changes:

- A significant alteration of the shop area of the Museum was undertaken with the dual aims of:
 1. Opening the previously blocked front window and creating a greater presence for the Museum on the Highstreet.
 2. A re-assessment of shop structure and use, with the long-term aim of improving its viability as a source of income and options for future development

The shop changes during this period involved the removal of two bespoke cabinets which had been fitted in front of the window space, redecoration of the space and creation of a window display area including lighting. The process of moving these cabinets from the shop and refitting them in the Courtyard bedroom was then begun, ongoing through to May. The final aim agreed by the Curatorial group is to re-house the ever-popular World War displays in a new dedicated location. Both the redecoration and installing of the cabinets involved a significant level of help from Executive member Richard Johnson and Paul Byrne, I would like to personally thank both of them for all their efforts and patience in undertaking such a task.

Website, streaming and social media:

- The Annual campaign (this year the Monkey from Macs) was launched on all platforms to fund the preservation of a small piece of local history
- The continued renewal of material on our website, including regulars such as Object of the Month and new elements such as the Activities page for children were begun or completed.
- As part of the continuing 'Recovery' Project a live streamed talk on Baking during the World Wars with Meryl White took place on 31st March. This is the first of four talks to take place in 2021 and we hope to be able to host the others both online and in person with the Rickards Hall facility.

Looking forward:

- At time of writing (16th April 2021) the move of displays and creation of a unique Wartime area for the Museum in the Courtyard bedroom is ongoing and an exciting prospect, as is the further development of the shop area. These plans are already in active development and present a plethora of possibilities to the Museum going forward
- Installing a new sign (finished and ready to go up) once the Sevenoaks District Council Conservation department return to work. This will complete our new facia – and the face we present to the world.
- Shop development and planning
- Re-accreditation of the Museum
- A social event (in planning) during summer 2021 to act as a volunteer recruitment drive, renewal of our connection with the general public and 21st Birthday celebration.

I would like to thank our Stewards for the amazing work keeping the Museum open during a difficult time between the lockdowns.

Appendix.

REGISTERED CHARITY NUMBER: 1065466

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
FOR
EDEN VALLEY MUSEUM TRUST**

EDEN VALLEY MUSEUM TRUST

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FOR THE YEAR ENDED 31ST MARCH 2021

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EDEN VALLEY MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trust's objectives are "for the advancement of the education of the public in the history of Edenbridge, the Eden Valley and the surrounding areas in particular, but not exclusively, by the provision and maintenance of a museum". The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

The trustees plan to hold reserves of at least one year's salaries and other running costs in order that the charity could continue in the short term while seeking additional funding should the need arise.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Organisational structure

The Trust is run by an executive committee the elected members of which are the trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1065466

Principal address

Church House
High Street
Edenbridge
Kent
TN8 5AR

Trustees

Alan Layland
Robert Orridge (resigned 8.12.2020)
Anna MacMillan
Lee Ward
Alan Smart
Diane Banks
Joan Varley

Independent Examiner

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

EDEN VALLEY MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Curatorial advisor

Dr Ian Beavis

24.05.21

Approved by order of the board of trustees on and signed on its behalf by:



.....
Diane Banks - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
EDEN VALLEY MUSEUM TRUST

Independent examiner's report to the trustees of Eden Valley Museum Trust

I report to the charity trustees on my examination of the accounts of Eden Valley Museum Trust (the Trust) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I J Currie

I J Currie FCA
Currie Accountancy Limited
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Date: 7th June 2021

EDEN VALLEY MUSEUM TRUST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,221	-	6,221	8,191
Charitable activities					
General trust activities	4	38,133	-	38,133	16,407
Other trading activities	3	28	-	28	1,592
Total		44,382	-	44,382	26,190
EXPENDITURE ON					
Raising funds		651	-	651	775
Charitable activities					
General trust activities	5	39,000	-	39,000	29,944
Total		39,651	-	39,651	30,719
NET INCOME/(EXPENDITURE)		4,731	-	4,731	(4,529)
RECONCILIATION OF FUNDS					
Total funds brought forward		27,072	-	27,072	31,601
TOTAL FUNDS CARRIED FORWARD		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>


The notes form part of these financial statements

EDEN VALLEY MUSEUM TRUST

BALANCE SHEET
31ST MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Stocks	9	1,699	-	1,699	2,093
Debtors	10	330	-	330	20
Investments	11	16,651	-	16,651	-
Cash at bank and in hand		13,422	-	13,422	25,260
		32,102	-	32,102	27,373
CREDITORS					
Amounts falling due within one year	12	(299)	-	(299)	(301)
NET CURRENT ASSETS		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		31,803	-	31,803	27,072
NET ASSETS		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
FUNDS					
Unrestricted funds	13			31,803	27,072
TOTAL FUNDS				<u>31,803</u>	<u>27,072</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 24.05.21..... and were signed on its behalf by:


Diane Banks - Trustee May 24, 2021, 4:10pm

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Taxation

The charity is exempt from tax on its charitable activities.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,320	5,624
Subscriptions	3,901	2,567
	<u>6,221</u>	<u>8,191</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	62
Museum income	-	932
Room hire, courses and other income	28	598
	<u>28</u>	<u>1,592</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	General trust activities	Total activities
	£	£
Outreach	-	407
Grants	38,133	16,000
	<u>38,133</u>	<u>16,407</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs £	Totals £
General trust activities	38,700	300	39,000

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Rent and rates	4,460	4,115
Insurance	1,793	1,557
Electricity and gas	1,565	1,569
Telephone	205	275
Repairs, maintenance, security and small works	3,948	2,713
Service contracts	18,435	12,278
Events and course costs	149	-
Display costs	1,387	2,156
Conservation materials	676	2,168
Outreach costs	31	100
Other costs	1,028	699
Recruitment	-	149
Printing, postage and stationery	2,354	1,406
Computer and internet charges	2,669	459
	<u>38,700</u>	<u>29,644</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

EDEN VALLEY MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,191	-	8,191
Charitable activities			
General trust activities	16,407	-	16,407
Other trading activities	<u>1,592</u>	<u>-</u>	<u>1,592</u>
Total	26,190	-	26,190
EXPENDITURE ON			
Raising funds	775	-	775
Charitable activities			
General trust activities	29,944	-	29,944
Total	<u>30,719</u>	<u>-</u>	<u>30,719</u>
NET INCOME/(EXPENDITURE)	(4,529)	-	(4,529)
RECONCILIATION OF FUNDS			
Total funds brought forward	31,601	-	31,601
TOTAL FUNDS CARRIED FORWARD	<u>27,072</u>	<u>-</u>	<u>27,072</u>

EDEN VALLEY MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

9. STOCKS

	2021 £	2020 £
Goods for sale	<u>1,699</u>	<u>2,093</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
VAT	<u>330</u>	<u>20</u>

11. CURRENT ASSET INVESTMENTS

	2021 £	2020 £
Fixed interest bond	<u>16,651</u>	<u>-</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>299</u>	<u>301</u>

13. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General	27,072	4,731	31,803
TOTAL FUNDS	<u>27,072</u>	<u>4,731</u>	<u>31,803</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	44,382	(39,651)	4,731
TOTAL FUNDS	<u>44,382</u>	<u>(39,651)</u>	<u>4,731</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General	31,601	(4,529)	27,072
	<u>31,601</u>	<u>(4,529)</u>	<u>27,072</u>
TOTAL FUNDS	<u>31,601</u>	<u>(4,529)</u>	<u>27,072</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	26,190	(30,719)	(4,529)
	<u>26,190</u>	<u>(30,719)</u>	<u>(4,529)</u>
TOTAL FUNDS	<u>26,190</u>	<u>(30,719)</u>	<u>(4,529)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General	31,601	202	31,803
	<u>31,601</u>	<u>202</u>	<u>31,803</u>
TOTAL FUNDS	<u>31,601</u>	<u>202</u>	<u>31,803</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	70,572	(70,370)	202
	<u>70,572</u>	<u>(70,370)</u>	<u>202</u>
TOTAL FUNDS	<u>70,572</u>	<u>(70,370)</u>	<u>202</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

EDEN VALLEY MUSEUM TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,320	5,624
Subscriptions	<u>3,901</u>	<u>2,567</u>
	6,221	8,191
Other trading activities		
Fundraising events	-	62
Museum income	-	932
Room hire, courses and other income	<u>28</u>	<u>598</u>
	28	1,592
Charitable activities		
Outreach	-	407
Grants	<u>38,133</u>	<u>16,000</u>
	38,133	16,407
Total incoming resources	44,382	26,190
EXPENDITURE		
Other trading activities		
Purchases	651	775
Charitable activities		
Rent and rates	4,460	4,115
Insurance	1,793	1,557
Electricity and gas	1,565	1,569
Telephone	205	275
Repairs, maintenance, security and small works	3,948	2,713
Service contracts	18,435	12,278
Events and course costs	149	-
Display costs	1,387	2,156
Conservation materials	676	2,168
Outreach costs	31	100
Other costs	1,028	699
Recruitment	-	149
Printing, postage and stationery	2,354	1,406
Computer and internet charges	<u>2,669</u>	<u>459</u>
	38,700	29,644

This page does not form part of the statutory financial statements

EDEN VALLEY MUSEUM TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	2021 £	2020 £
Support costs		
Governance costs		
Accountancy	<u>300</u>	<u>300</u>
Total resources expended	<u>39,651</u>	<u>30,719</u>
Net income/(expenditure)	<u>4,731</u>	<u>(4,529)</u>

This page does not form part of the statutory financial statements

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
FOR
EDEN VALLEY MUSEUM TRUST**

EDEN VALLEY MUSEUM TRUST

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trust's objectives are "for the advancement of the education of the public in the history of Edenbridge, the Eden Valley and the surrounding areas in particular, but not exclusively, by the provision and maintenance of a museum". The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

The trustees plan to hold reserves of at least one year's salaries and other running costs in order that the charity could continue in the short term while seeking additional funding should the need arise.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Organisational structure

The Trust is run by an executive committee the elected members of which are the trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1065466

Principal address

Church House
High Street
Edenbridge
Kent
TN8 5AR

Trustees

Alan Layland
Robert Orridge (resigned 8.12.2020)
Anna MacMillan
Lee Ward
Alan Smart
Diane Banks
Joan Varley

Independent Examiner

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Curatorial advisor

Dr Ian Beavis

24.05.21

Approved by order of the board of trustees on and signed on its behalf by:



.....
Diane Banks (May 24, 2021, 4:19pm)

Diane Banks - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EDEN VALLEY MUSEUM TRUST

Independent examiner's report to the trustees of Eden Valley Museum Trust

I report to the charity trustees on my examination of the accounts of Eden Valley Museum Trust (the Trust) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I J Currie

I J Currie FCA
Currie Accountancy Limited
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Date: 7th June 2021

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,221	-	6,221	8,191
Charitable activities					
General trust activities	4	38,133	-	38,133	16,407
Other trading activities	3	<u>28</u>	<u>-</u>	<u>28</u>	<u>1,592</u>
Total		44,382	-	44,382	26,190
EXPENDITURE ON					
Raising funds		651	-	651	775
Charitable activities					
General trust activities	5	<u>39,000</u>	<u>-</u>	<u>39,000</u>	<u>29,944</u>
Total		39,651	-	39,651	30,719
NET INCOME/(EXPENDITURE)		4,731	-	4,731	(4,529)
RECONCILIATION OF FUNDS					
Total funds brought forward		27,072	-	27,072	31,601
TOTAL FUNDS CARRIED FORWARD		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>

The notes form part of these financial statements

EDEN VALLEY MUSEUM TRUST

BALANCE SHEET 31ST MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Stocks	9	1,699	-	1,699	2,093
Debtors	10	330	-	330	20
Investments	11	16,651	-	16,651	-
Cash at bank and in hand		<u>13,422</u>	<u>-</u>	<u>13,422</u>	<u>25,260</u>
		32,102	-	32,102	27,373
CREDITORS					
Amounts falling due within one year	12	<u>(299)</u>	<u>-</u>	<u>(299)</u>	<u>(301)</u>
NET CURRENT ASSETS		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
NET ASSETS		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
FUNDS	13				
Unrestricted funds				<u>31,803</u>	<u>27,072</u>
TOTAL FUNDS				<u>31,803</u>	<u>27,072</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 24.05.21..... and were signed on its behalf by:



.....
Diane Banks, Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Taxation

The charity is exempt from tax on its charitable activities.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,320	5,624
Subscriptions	<u>3,901</u>	<u>2,567</u>
	<u><u>6,221</u></u>	<u><u>8,191</u></u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	62
Museum income	-	932
Room hire, courses and other income	<u>28</u>	<u>598</u>
	<u><u>28</u></u>	<u><u>1,592</u></u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	General trust activities	Total activities
	£	£
Outreach	-	407
Grants	<u>38,133</u>	<u>16,000</u>
	<u><u>38,133</u></u>	<u><u>16,407</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs £	Totals £
General trust activities	<u>38,700</u>	<u>300</u>	<u>39,000</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Rent and rates	4,460	4,115
Insurance	1,793	1,557
Electricity and gas	1,565	1,569
Telephone	205	275
Repairs, maintenance, security and small works	3,948	2,713
Service contracts	18,435	12,278
Events and course costs	149	-
Display costs	1,387	2,156
Conservation materials	676	2,168
Outreach costs	31	100
Other costs	1,028	699
Recruitment	-	149
Printing, postage and stationery	2,354	1,406
Computer and internet charges	<u>2,669</u>	<u>459</u>
	<u>38,700</u>	<u>29,644</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,191	-	8,191
Charitable activities			
General trust activities	16,407	-	16,407
Other trading activities	<u>1,592</u>	<u>-</u>	<u>1,592</u>
Total	26,190	-	26,190
EXPENDITURE ON			
Raising funds	775	-	775
Charitable activities			
General trust activities	29,944	-	29,944
Total	<u>30,719</u>	<u>-</u>	<u>30,719</u>
NET INCOME/(EXPENDITURE)	(4,529)	-	(4,529)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>31,601</u>	<u>-</u>	<u>31,601</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>27,072</u></u>	<u><u>-</u></u>	<u><u>27,072</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

9. STOCKS

	2021 £	2020 £
Goods for sale	<u>1,699</u>	<u>2,093</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
VAT	<u>330</u>	<u>20</u>

11. CURRENT ASSET INVESTMENTS

	2021 £	2020 £
Fixed interest bond	<u>16,651</u>	<u>-</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>299</u>	<u>301</u>

13. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General	<u>27,072</u>	<u>4,731</u>	<u>31,803</u>
TOTAL FUNDS	<u>27,072</u>	<u>4,731</u>	<u>31,803</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	<u>44,382</u>	<u>(39,651)</u>	<u>4,731</u>
TOTAL FUNDS	<u>44,382</u>	<u>(39,651)</u>	<u>4,731</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General	31,601	(4,529)	27,072
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>31,601</u></u>	<u><u>(4,529)</u></u>	<u><u>27,072</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	26,190	(30,719)	(4,529)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>26,190</u></u>	<u><u>(30,719)</u></u>	<u><u>(4,529)</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General	31,601	202	31,803
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>31,601</u></u>	<u><u>202</u></u>	<u><u>31,803</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	70,572	(70,370)	202
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>70,572</u></u>	<u><u>(70,370)</u></u>	<u><u>202</u></u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,320	5,624
Subscriptions	<u>3,901</u>	<u>2,567</u>
	6,221	8,191
Other trading activities		
Fundraising events	-	62
Museum income	-	932
Room hire, courses and other income	<u>28</u>	<u>598</u>
	28	1,592
Charitable activities		
Outreach	-	407
Grants	<u>38,133</u>	<u>16,000</u>
	<u>38,133</u>	<u>16,407</u>
Total incoming resources	44,382	26,190
EXPENDITURE		
Other trading activities		
Purchases	651	775
Charitable activities		
Rent and rates	4,460	4,115
Insurance	1,793	1,557
Electricity and gas	1,565	1,569
Telephone	205	275
Repairs, maintenance, security and small works	3,948	2,713
Service contracts	18,435	12,278
Events and course costs	149	-
Display costs	1,387	2,156
Conservation materials	676	2,168
Outreach costs	31	100
Other costs	1,028	699
Recruitment	-	149
Printing, postage and stationery	2,354	1,406
Computer and internet charges	<u>2,669</u>	<u>459</u>
	38,700	29,644

This page does not form part of the statutory financial statements

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	2021 £	2020 £
Support costs		
Governance costs		
Accountancy	<u>300</u>	<u>300</u>
Total resources expended	<u>39,651</u>	<u>30,719</u>
Net income/(expenditure)	<u><u>4,731</u></u>	<u><u>(4,529)</u></u>

This page does not form part of the statutory financial statements



Issuer Eden Valley Museum Trust

Document generated Mon, 24th May 2021 14:59:18 BST

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Parties involved with this document

Document processed	Party + Fingerprint
Mon, 24th May 2021 16:19:03 BST	Sandy Shaw - Copied In (69fb48531a702353939fe1e41780b962)
Mon, 24th May 2021 16:19:03 BST	Diane Banks - Signer (8f721e1bdb4c00d1fe3892a331caf8a7)

Audit history log

Date	Action
Mon, 24th May 2021 16:19:03 BST	The envelope has been signed by all parties. (86.176.82.225)
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Mon, 24th May 2021 16:16:35 BST	Diane Banks viewed the envelope. (86.176.82.225)
Mon, 24th May 2021 16:16:09 BST	Diane Banks viewed the envelope. (86.176.82.225)
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Mon, 24th May 2021 15:09:26 BST	Document emailed to diane@dianebanks.co.uk (18.130.22.114)
Mon, 24th May 2021 15:09:26 BST	Sent the envelope to Diane Banks (diane@dianebanks.co.uk) for signing. (109.157.164.14)
Mon, 24th May 2021 15:00:39 BST	Diane Banks has been assigned to this envelope (109.157.164.14)
Mon, 24th May 2021 15:00:39 BST	Sandy Shaw has been assigned to this envelope (109.157.164.14)
Mon, 24th May 2021 14:59:23 BST	Document generated with fingerprint 7fbde78984e1db6dd8ec5cd4206fa59b (109.157.164.14)
Mon, 24th May 2021 14:59:18 BST	Envelope generated by Sandy Shaw (109.157.164.14)

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
FOR
EDEN VALLEY MUSEUM TRUST**

EDEN VALLEY MUSEUM TRUST

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 11
Detailed Statement of Financial Activities	12 to 13

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trust's objectives are "for the advancement of the education of the public in the history of Edenbridge, the Eden Valley and the surrounding areas in particular, but not exclusively, by the provision and maintenance of a museum". The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

The trustees plan to hold reserves of at least one year's salaries and other running costs in order that the charity could continue in the short term while seeking additional funding should the need arise.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Organisational structure

The Trust is run by an executive committee the elected members of which are the trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1065466

Principal address

Church House
High Street
Edenbridge
Kent
TN8 5AR

Trustees

Alan Layland
Robert Orridge (resigned 8.12.2020)
Anna MacMillan
Lee Ward
Alan Smart
Diane Banks
Joan Varley

Independent Examiner

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Curatorial advisor

Dr Ian Beavis

24.05.21

Approved by order of the board of trustees on and signed on its behalf by:



.....
Diane Banks (May 24, 2021, 4:19pm)

Diane Banks - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EDEN VALLEY MUSEUM TRUST

Independent examiner's report to the trustees of Eden Valley Museum Trust

I report to the charity trustees on my examination of the accounts of Eden Valley Museum Trust (the Trust) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I J Currie

I J Currie FCA
Currie Accountancy Limited
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Date: 7th June 2021

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,221	-	6,221	8,191
Charitable activities					
General trust activities	4	38,133	-	38,133	16,407
Other trading activities	3	<u>28</u>	<u>-</u>	<u>28</u>	<u>1,592</u>
Total		44,382	-	44,382	26,190
EXPENDITURE ON					
Raising funds		651	-	651	775
Charitable activities					
General trust activities	5	<u>39,000</u>	<u>-</u>	<u>39,000</u>	<u>29,944</u>
Total		39,651	-	39,651	30,719
NET INCOME/(EXPENDITURE)		4,731	-	4,731	(4,529)
RECONCILIATION OF FUNDS					
Total funds brought forward		27,072	-	27,072	31,601
TOTAL FUNDS CARRIED FORWARD		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>

The notes form part of these financial statements

EDEN VALLEY MUSEUM TRUST

BALANCE SHEET 31ST MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Stocks	9	1,699	-	1,699	2,093
Debtors	10	330	-	330	20
Investments	11	16,651	-	16,651	-
Cash at bank and in hand		<u>13,422</u>	<u>-</u>	<u>13,422</u>	<u>25,260</u>
		32,102	-	32,102	27,373
CREDITORS					
Amounts falling due within one year	12	<u>(299)</u>	<u>-</u>	<u>(299)</u>	<u>(301)</u>
NET CURRENT ASSETS		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
NET ASSETS		<u>31,803</u>	<u>-</u>	<u>31,803</u>	<u>27,072</u>
FUNDS					
Unrestricted funds	13			<u>31,803</u>	<u>27,072</u>
TOTAL FUNDS				<u>31,803</u>	<u>27,072</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 24.05.21..... and were signed on its behalf by:



.....
Diane Banks, Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Taxation

The charity is exempt from tax on its charitable activities.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,320	5,624
Subscriptions	<u>3,901</u>	<u>2,567</u>
	<u><u>6,221</u></u>	<u><u>8,191</u></u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	62
Museum income	-	932
Room hire, courses and other income	<u>28</u>	<u>598</u>
	<u><u>28</u></u>	<u><u>1,592</u></u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	General trust activities	Total activities
	£	£
Outreach	-	407
Grants	<u>38,133</u>	<u>16,000</u>
	<u><u>38,133</u></u>	<u><u>16,407</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs £	Totals £
General trust activities	<u>38,700</u>	<u>300</u>	<u>39,000</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Rent and rates	4,460	4,115
Insurance	1,793	1,557
Electricity and gas	1,565	1,569
Telephone	205	275
Repairs, maintenance, security and small works	3,948	2,713
Service contracts	18,435	12,278
Events and course costs	149	-
Display costs	1,387	2,156
Conservation materials	676	2,168
Outreach costs	31	100
Other costs	1,028	699
Recruitment	-	149
Printing, postage and stationery	2,354	1,406
Computer and internet charges	<u>2,669</u>	<u>459</u>
	<u>38,700</u>	<u>29,644</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,191	-	8,191
Charitable activities			
General trust activities	16,407	-	16,407
Other trading activities	<u>1,592</u>	<u>-</u>	<u>1,592</u>
Total	26,190	-	26,190
EXPENDITURE ON			
Raising funds	775	-	775
Charitable activities			
General trust activities	29,944	-	29,944
Total	<u>30,719</u>	<u>-</u>	<u>30,719</u>
NET INCOME/(EXPENDITURE)	(4,529)	-	(4,529)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>31,601</u>	<u>-</u>	<u>31,601</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>27,072</u></u>	<u><u>-</u></u>	<u><u>27,072</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

9. STOCKS

	2021 £	2020 £
Goods for sale	<u>1,699</u>	<u>2,093</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
VAT	<u>330</u>	<u>20</u>

11. CURRENT ASSET INVESTMENTS

	2021 £	2020 £
Fixed interest bond	<u>16,651</u>	<u>-</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>299</u>	<u>301</u>

13. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General	<u>27,072</u>	<u>4,731</u>	<u>31,803</u>
TOTAL FUNDS	<u>27,072</u>	<u>4,731</u>	<u>31,803</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	<u>44,382</u>	<u>(39,651)</u>	<u>4,731</u>
TOTAL FUNDS	<u>44,382</u>	<u>(39,651)</u>	<u>4,731</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General	31,601	(4,529)	27,072
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>31,601</u>	<u>(4,529)</u>	<u>27,072</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	26,190	(30,719)	(4,529)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>26,190</u>	<u>(30,719)</u>	<u>(4,529)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General	31,601	202	31,803
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>31,601</u>	<u>202</u>	<u>31,803</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	70,572	(70,370)	202
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>70,572</u>	<u>(70,370)</u>	<u>202</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,320	5,624
Subscriptions	<u>3,901</u>	<u>2,567</u>
	6,221	8,191
Other trading activities		
Fundraising events	-	62
Museum income	-	932
Room hire, courses and other income	<u>28</u>	<u>598</u>
	28	1,592
Charitable activities		
Outreach	-	407
Grants	<u>38,133</u>	<u>16,000</u>
	<u>38,133</u>	<u>16,407</u>
Total incoming resources	44,382	26,190
EXPENDITURE		
Other trading activities		
Purchases	651	775
Charitable activities		
Rent and rates	4,460	4,115
Insurance	1,793	1,557
Electricity and gas	1,565	1,569
Telephone	205	275
Repairs, maintenance, security and small works	3,948	2,713
Service contracts	18,435	12,278
Events and course costs	149	-
Display costs	1,387	2,156
Conservation materials	676	2,168
Outreach costs	31	100
Other costs	1,028	699
Recruitment	-	149
Printing, postage and stationery	2,354	1,406
Computer and internet charges	<u>2,669</u>	<u>459</u>
	38,700	29,644

This page does not form part of the statutory financial statements

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	2021 £	2020 £
Support costs		
Governance costs		
Accountancy	<u>300</u>	<u>300</u>
Total resources expended	<u>39,651</u>	<u>30,719</u>
Net income/(expenditure)	<u><u>4,731</u></u>	<u><u>(4,529)</u></u>

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Mon, 24th May 2021 16:19:03 BST	The envelope has been signed by all parties. (86.176.82.225)
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