



Trustees' Annual Report for the period

From **30.11.19** Period start date To **29.11.20**
Period end date

Charity name: Red Lion House Charity

Charity registration number: 1176422

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The charity's objects are:</p> <p>To further or benefit the residents of Horninglow (a suburb of Burton upon Trent in East Staffordshire), and the neighbourhood and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary, charitable and other organisations in a common effort to:</p> <ul style="list-style-type: none">- advance education;- provide and maintain facilities for the use of:<ul style="list-style-type: none">- meetings, lectures and classes, andother forms of recreation and leisure-time occupation;- in the interests of:<ul style="list-style-type: none">- social welfare;- social welfare for recreation;- leisure time occupation;- Individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances;- or the public at large;- and with the object of improving the condition of life of the said inhabitants. <p>In furtherance of these objects but not otherwise, the Trustees have now established a Community Centre to maintain, manage and co-operate with other charities and statutory authorities in the maintenance and management of this centre, for activities promoted by the charity in furtherance of the above objects.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Since the official opening of the building in February 2020, the building has been used by various community groups.</p> <p>These include :-</p> <ul style="list-style-type: none">- Brownies and Guides- Charity Coffee Mornings

		<ul style="list-style-type: none"> - Yoga classes for the elderly - Community Health Care Workers training - Covid 19 testing sessions (County Council led) - Church and Community youth clubs - Local Muslim Group meetings - Drama classes for children - Church coffee mornings - Charity Bingo evenings - Burton Albion Community Trust sessions - Food bank collection for the YMCA <p>With the restrictions of the Covid 19 pandemic, activities had to stop for several months, but with careful preparations and precautions the building is now open for many well managed groups. Quite a few of the above events/meetings have been able to recommence on a regular basis.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Public benefit as defined in the Charity Commission guidance was the entire purpose of setting up the Red Lion House Charity.</p> <p>All the relevant policies have been adopted, including Safeguarding (young people and vulnerable adults), Prevent, Equality and Diversity, Health and Safety. Policies are reviewed on a regular basis and published on our website – redlionhouseorninglow.org.uk</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Initial preparation of the building for building work, including stripping out of all internal fixtures and fittings, was carried out by local volunteers.</p> <p>All management and administration is done by volunteers. This includes Funding applications, fund raising events, Charity accounts including the Independent Examiner, preparation of policies etc.</p> <p>The Bookings Manager has been offered an honorarium but has so far not accepted this. The Project manager for both Phase 1 and 2 is an unpaid volunteer and Trustee.</p>
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As stated above, the building has been open since February 2020.</p> <p>It has already been used by a large number of different Community groups and organisations.</p> <p>The number and diversity of people who have benefitted demonstrates both the need and effectiveness of Red Lion House.</p> <p>Young people are being well catered for, as are the elderly and isolated.</p> <p>Sadly, with the present corona virus situation, family parties, wedding receptions etc are still not possible, but a wide range of local organisations have been able to restart in a planned and safe manner.</p> <p>The Trustees are now in a position to be able to start looking at Phase 2 of the project, which is to develop the first floor of Red Lion House. (See below).</p> <p>Preliminary plans have already been drawn up, and subject to modifications after a further survey of users and the local neighbourhood,</p> <p>The aim is to obtain Contractors quotes and then to start fund raising and grant applications again.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The building was officially opened in February 2020. Following the final tranches of grant money in March, there were sufficient reserves to enable the Charity to ride out the period of shut-down without going into deficit. Continuing generous donations to the Charity have helped, and the re-opening of the building means that income is now sufficient to cover the ongoing expenditure on utilities, caretaker's pay and the extra expense of Covid 19 precautions
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy is that all reserves will be used to help finance Phase 2 of the project, which will allow the development of the upper floor into more meeting rooms, some office space, toilets and a small kitchen. The design of the building is such that work can be carried out upstairs whilst the ground floor is still available for use by the Community.
Amount of reserves held	Para 1.22	£14,001
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	At present, mainly grants, donations and fund raising events. As the Community centre is able to open up for more activities, income from hirers will become more significant again.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by a majority of Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<ul style="list-style-type: none"> Trustees have all read the Charity Commission Trustees Guidance. document. and have signed the Trustee Declaration. The Trustees have adopted comprehensive 'Code of Conduct' and 'Conflict of Interest' policies. We also have a comprehensive set of policies which are shown on our website, and which are reviewed on a regular basis
		<ul style="list-style-type: none"> The Charity has a Chairman, a Responsible Trustee (ie Secretary) and a

The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Treasurer.</p> <ul style="list-style-type: none"> Throughout the Covid 19 the Trustees have used Government and ACRE Village Hall guidelines to make the building safe for use. This has applied to groups and organisations that fall within the said guidelines.
Relationship with any related parties	Para 1.51	<ul style="list-style-type: none"> The Charity has liaised extensively with the local Parish and Borough Councils, S. John's Church Hall Trustees and other local organisations with an interest in using the building. Also networking with Support Staffordshire and Marston's Brewery. (RLH was their first pub.)
Other		Red Lion House Charity has a 35 year lease on the building from S.John's Church Hall Managing Trustees, under the auspices of the Lichfield Diocesan Trust.

Reference and Administrative details

Charity name	Red Lion House Charity
Other name the charity uses	
Registered charity number	1176422
Charity's principal address	Red Lion House 233 Horninglow Road North Burton upon Trent Staffordshire DE13 0NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Dean	Chairman		Board of Trustees
2	Denise Shaw	Secretary		"
3	Stephen Collier	Treasurer		"
4	Michael Freeman			"
5	Neville Fowler			"
6	Alyson Bates			"
7	Roy Sutton			"
8	Deneice Florence-Jukes			"
9	Chris Cassidy			"
10				
11				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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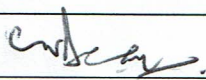
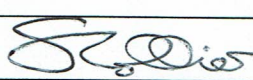
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charles Dean	Stephen Collier
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date

26. 6. 21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Red Lion House Charity

No (if any)
1176422

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	06/04/2019		05/04/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Opening balance	45,334	27,124	-	72,458	44,068
Grants	-	156,720	-	156,720	23,427
Donations	-	16,346	-	16,346	3,697
Gift aid recovered	647	-	-	647	1,104
Events	6,218	-	-	6,218	1,496
Lettings	393	-	-	393	-
Key deposits	80	-	-	80	-
	-	-	-	-	-
Sub total (Gross income for AR)	52,672	200,190	-	252,862	73,792
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,672	200,190	-	252,862	73,792
A3 Payments					
Building contractors	-	210,484	-	210,484	-
Architect's fees	-	16,200	-	16,200	-
Insurance	2,119	-	-	2,119	1,010
Caretaker's wages	285	-	-	285	-
Annual lease rental	50	-	-	50	50
Utilities	608	-	-	608	136
Kitchen white goods, furniture	-	8,467	-	8,467	-
Admin	648	-	-	648	113
Petty cash	-	-	-	-	25
	-	-	-	-	-
Sub total	3,710	235,151	-	238,861	1,334
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,710	235,151	-	238,861	1,334
Net of receipts/(payments)	48,962	- 34,961	-	14,001	72,458
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	48,962	- 34,961	-	14,001	72,458

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	14,001	-	-
	Petty cash	102	-	-
		-	-	-
	Total cash funds	14,103	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

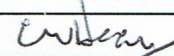
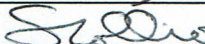
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	N/A		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHARLES DEAN	26.6.21
	STEPHEN COLLIER	26.6.21

R. Hodgkins

177 Bitham Lane, Stretton, Burton Upon Trent, Staffs DE13 0HB
Tele: 01283 533186 email: richardhodgkins@hotmail.co.uk

Report to the trustees on the accounts of the 'Red Lion House Charity'

Y/E 05/04/20

My examination included a review of the accounting records kept by the charity and explanations given by trustees, when requested.

A full audit was not undertaken.

In the course of my examination, no matter came to my attention which gave me reason to believe, that in any material respect, the accounts do not reflect the true financial position of the charity and that the accounts have been kept in sufficient detail for me to reach this conclusion.



7/5/2020

Richard Hodgkins