

ST PAULS CHURCH WORCESTER

Accounts – 31st December 2020

ST PAULS CHURCH WORCESTER

(A company limited by guarantee and not having a share capital)

Charity number: 1159042
Company number: 08983424

Accounts – 31st December 2020

INDEX

- 1-3. Report of the Directors and General Information
- 4. Independent Examiner's Report to the Trustees
- 5. Statement of Financial Activities
- 6. Balance Sheet
- 7-12. Notes to the Accounts

ST PAULS CHURCH WORCESTER

**REPORT OF THE DIRECTORS
for the year ended 31st December 2020**

The Directors are pleased to present their annual report and financial statements of charitable company for the year ended 31st December 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1st January 2015).

Reference and Administration Details

The charity's name is St Paul's Church Worcester.

Charity Registration Number: 1159042

Company Number: 08983424

Registered Office: St Paul's Church
St Paul's Street
Worcester
Worcestershire
WR1 2BH

Directors and Trustees

The Directors of the charitable company (the charity) are its Trustees for the purposes of charity law. The Trustees and officers who served during the year and since the year end were as follows:

P J Turner
R M Swallow
C Stacey

The Church management is vested in these Trustees who comprise duly appointed or elected Leaders of the Church. The Chairman is Mr Robert Swallow and the other Officers are Mr P J Turner and Mr C Stacey.

Objectives and Activities

The main objects of the charity are:

- a) The advancement of the Christian Religion by the proclamation and furtherance of the Gospel of God concerning His Son Jesus Christ the Lord and the preaching and teaching of the Word of God by the Church in accordance with the Statement of Fundamental Truths of Assemblies of God in Great Britain and Ireland as approved by the General Council from time to time (the Statement).
- b) Such other charitable purposes as shall further the attainment of the above objects of the Church or any of them.
- c) The furtherance of the other charitable work of the Church consistently with the Statement.
- d) The furtherance of the work of Assemblies of God in Great Britain and Ireland and the promotion of the spiritual teaching and the maintenance of the Statement and the promotion of religious observances that manifest the Statement.
- e) Outreach into the community of the City of Worcester supporting and caring for those in need.

Achievements and Performance

In planning the activities of the charitable company the Trustees have considered the Commission's guidance on public benefit and in particular the specific guidance on charities for the enhancement of religion.

2020 was a difficult year with the advent of the Covid 19 pandemic and subsequent restrictions on activities.

REPORT OF THE DIRECTORS
for the year ended 31st December 2020 (Continued)

The first quarter saw activities as normal with ongoing significant community outreach and services. After March, and following Government guidelines, and with assistance from the AOG Governing body, services and meetings were closed. Our emphasis turned to filming services which were then put on line, Zoom meetings for Life Groups and the purchase of a mobile phone to be used as an emergency number for congregation and people in the community.

Regarding the latter we lettered several hundred local addresses offering support in various ways and this support exists to this day.

So performance has been curtailed but by no means stopped. We then came out of lockdown and later back into it again. Throughout we have met a high standard of compliance with Lockdown rules and Trustees have been involved in vetting this to ensure we are all committed to the process. In addition our technical skills have been used to the max and online services have been put on various social media platforms where we have seen a surprisingly high number of 'hits'. To this end we plan to invest further into equipment to assist this on line service.

What has been a great blessing to us is that the online giving has not faltered and with the JRS scheme assistance we have managed to not only survive financially but to grow slightly.

The lockdown period has also given us time to take stock of our ministry and further plan development of this and our general management structure. We intend to add another trustee to the team and also employ some assistance in the area of Pastoral Care.

We continue to see a steady growth and consolidation of our culture and work in line with our vision and values. We are continuing our plan to build up reserves for the property and to report against an annual budget to gauge how our finances are at any point in time.

Our intent is to stay linked to the AOG family and a number of visiting pastors and leaders from the AOG have visited St Paul's. This maintains an openness and accountability to the way in which our church is run. During 2020 we have joined other ministry leaders in the churches of Worcester on a monthly basis and this has had positive benefits for us and for the City. We expect this to grow in 2021.

Financial Review

There was a surplus for the year in general funds of £32,127. Our general fund income from Tithes and Offerings (our principal source of funding) for the year was £118,083 (including Gift Aid) compared to £124,391 for 2019 so there has been some decrease in income which is not surprising as Covid 19 has closed the church for services for much of the year. Income from Activities (General and Restricted) was significantly lower at £16,033 for the year compared to £38,170 in 2019 due to restrictions caused by Covid 19 lockdowns during the year.

We have no fundraising activity as such; however our policy is that all events and functional areas of the church must break even on their activities.

As with any charity, there are items of expenditure which we have very limited control over i.e the insurances. However, we have a Budget in place and account activities are managed on the SAGE accounts system so that we have good monthly review and control processes in place.

The areas described as "Church Activities" includes Children, Youth and Citycare which form part of what we see as core purpose for our work and are areas we want to support and sustain wherever possible.

Mr. R Swallow - Director

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of St Pauls Church Worcester (the charitable company) for the year ended 31st December 2020.

Responsibilities and Basis of Report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

18 May 2021

Statement of Financial Activities
(including an income and expenditure account)
for the year ended 31st December 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£
Income from:					
Donations and legacies	3	118,083	60	118,143	130,614
Charitable activities	4	4,536	11,497	16,033	38,170
Other	5	16,391	-	16,391	733
Total incoming resources		<u>139,010</u>	<u>11,557</u>	<u>150,567</u>	<u>169,517</u>
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	6	106,883	17,325	124,208	143,903
Other		-	-	-	-
Total expenditure		<u>106,883</u>	<u>17,325</u>	<u>124,208</u>	<u>143,903</u>
Net income/(expenditure) and net movement in funds for the year		32,127	(5,768)	26,359	25,614
Transfer between funds		-	-	-	-
Net movement in funds		32,127	(5,768)	26,359	25,614
Reconciliation of funds					
Funds brought forward		51,822	13,480	65,302	39,688
Total funds carried forward		<u>£83,949</u>	<u>£7,712</u>	<u>£91,661</u>	<u>£65,302</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 7 to 12 form part of these financial statements

ST PAULS CHURCH WORCESTER

6.

**BALANCE SHEET
as at 31st December 2020**

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	11	2,536	3,381
Investments		-	-
Total fixed assets		<u>2,536</u>	<u>3,381</u>
Current assets			
Debtors	12	5,392	8,194
Cash at bank and in hand		<u>86,551</u>	<u>58,539</u>
Total current assets		<u>91,943</u>	<u>66,733</u>
Liabilities			
Creditors falling due within one year	13	<u>2,818</u>	<u>4,812</u>
Net current assets		<u>89,125</u>	<u>61,921</u>
Total assets less current liabilities		<u>91,661</u>	<u>65,302</u>
Creditors: falling due after more than 1 year		-	-
Provisions for liabilities			
Total net assets	14	<u><u>£91,661</u></u>	<u><u>£65,302</u></u>
The funds of the Charity			
Restricted income funds	15	<u>7,712</u>	<u>13,480</u>
Unrestricted income funds	15	<u>83,949</u>	<u>51,822</u>
Revaluation reserve		-	-
Total unrestricted funds		<u>83,949</u>	<u>51,822</u>
Total charity funds		<u><u>£91,661</u></u>	<u><u>£65,302</u></u>

For the year ended 31st December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors Responsibilities

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the act with respect to the accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

These accounts were approved by the board of directors and authorised for issue on 2021 and are signed on their behalf by:

R Swallow – Director

The notes on pages 7 to 12 form part of these financial statements

NOTES TO THE ACCOUNTS
for the year ended 31st December 2020

1. **Accounting Policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) **Basis of Preparation**

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Reporting Financial Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1st January 2015) – (Charities SORP (FRS 102)), and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) **Public Benefit Entity**

St Paul's Church Worcester meets the definition of a public benefit entity under FRS 102.

c) **Going Concern**

The Directors consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

d) **Income Recognition Policies**

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

e) **Interest Receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

f) **Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

NOTES TO THE ACCOUNTS
for the year ended 31st December 2020 (continued)

g) **Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) **Tangible Fixed Assets**

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on the reducing balance basis as follows:

Asset Category	Annual Rate
Furniture and equipment	25% Reducing balance

i) **Debtors**

Trade and other debtors are recognised at the settlement amounts due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

j) **Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k) **Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. **Legal Status of the Charity**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

3. **Income from donations**

	2020	2019
	£	£
Gifts and donations	118,143	126,114
Grants	0	4,500
	<u>£118,143</u>	<u>£130,614</u>

Of the £118,143 received in 2020 £60 was restricted funds and £118,083 unrestricted funds.

(Of the £130,614 received in 2019 £6,223 was restricted funds and £124,391 unrestricted funds)

NOTES TO THE ACCOUNTS
for the year ended 31st December 2020 (continued)

4. **Income from charitable activities**

	2020	2019
	£	£
Youth	130	2,998
Children's Work/Kingdom Kids	165	1,889
CityCare	15,738	32,735
Lightbox Café	-	548
Other	-	-
	<u>£16,033</u>	<u>£38,170</u>

Of the £16,033 received in 2020 £11,497 was restricted funds and £4,536 unrestricted funds.
(Of the £38,170 received in 2019 £16,900 was restricted funds and £21,270 unrestricted funds.)

5. **Income earned from other sources**

	2020	2019
	£	£
Room hire	-	-
Other income (2020 £16,157 JRS)	16,391	731
Interest	-	2
	<u>£16,391</u>	<u>£733</u>

Of the £16,391 received in 2020 £Nil was restricted funds and £16,391 unrestricted funds.
(Of the £733 received in 2019 £153 was restricted funds and £580 unrestricted funds.)

6. **Analysis of expenditure on charitable activities**

	2020	2019
	Total	Total
	£	£
Salaries and remuneration	54,413	55,782
Gifts to mission	2,100	1,855
Ministry gifts	20	206
Travel	111	93
Insurance	4,217	588
Utilities	6,268	9,730
Property costs	12,533	11,077
Rent/Hire of premises	3,125	1,875
Office costs	9,027	6,523
Worship and resources	505	1,449
Conferences and training	3,594	1,755
Church activities	19,345	42,669
Sundry expenses	24	6
Accountancy	5,770	6,750
Legal and professional	1,131	895
Bank charges	55	391
Depreciation	845	1,129
Independent Examination	1,125	1,130
Total	<u>£124,208</u>	<u>£143,903</u>

Of the £124,208 expenditure in 2020, £106,883 was unrestricted and £17,325 restricted funds
(Of the £143,903 expenditure in 2019, £123,564 was unrestricted and £20,339 restricted funds.)

NOTES TO THE ACCOUNTS
for the year ended 31st December 2020 (continued)

7. Net income/(expenditure) for the year

	2020	2019
<i>This is stated after charging:</i>	£	£
Depreciation	845	1,129
Independent examiner's fee	1,125	1,130
Accountancy services	<u>5,770</u>	<u>6,750</u>

8. Analysis of staff costs and trustee remuneration and expenses

	2020	2019
	£	£
Salaries and wages	57,180	57,060
Social security costs	-	106
Statutory Maternity Pay recovered	(3,901)	(2,678)
Pension costs	<u>1,134</u>	<u>1,294</u>
	<u>£54,413</u>	<u>£55,782</u>

No employees had emoluments in excess of £60,000.

No charity trustees received remuneration or work related expenses reimbursed in the year to 31 December 2020:

Trustees donated £6,630 to the Charity

9. Staff numbers

The average monthly number of employees during the year was as follows:

2020	2019
Number	Number
<u>7.33</u>	<u>6.50</u>

10. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

NOTES TO THE ACCOUNTS
for the year ended 31st December 2020 (continued)

11. Tangible fixed assets

	Furniture & equipment £	Total £
Cost:		
As at 1 January 2020	93,785	93,785
Additions	-	-
As at 31 December 2020	<u>93,785</u>	<u>93,785</u>
Depreciation:		
As at 1 January 2020	90,404	90,404
Charge for year	845	845
As at 31 December 2020	<u>91,249</u>	<u>91,249</u>
Net book value:		
As at 31 December 2020	<u>£2,536</u>	<u>£2,536</u>
As at 31 December 2019	<u>£3,381</u>	<u>£3,381</u>

12. Debtors

	2020 £	2019 £
Trade debtors	-	-
Prepayments and accrued income	324	1,423
Gift aid	<u>5,068</u>	<u>6,771</u>
	<u>£5,392</u>	<u>£8,194</u>

13. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	438	1,855
Accruals	<u>2,380</u>	<u>2,957</u>
	<u>£2,818</u>	<u>£4,812</u>

NOTES TO THE ACCOUNTS
for the year ended 31st December 2020 (continued)

14. Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Tangible fixed assets	2,536	-	-	2,536
Cash at bank and in hand	69,934	8,905	7,712	86,551
Other net current assets/(liabilities)	2,574	-	-	2,574
Total	£75,044	£8,905	£7,712	£91,661

15. Analysis of charitable funds

Analysis of movements in restricted funds

	Balance 1.1.2020 £	Incoming resources £	Resources expended £	Funds 31.12.2020 £
Citycare	2,629	11,497	(8,914)	5,212
Building Fund	2,500	-	-	2,500
General restricted	8,351	60	(8,411)	-
Total	£13,480	£11,557	£(17,325)	£7,712

Analysis of movements in unrestricted funds

	Balance 1.1.2020 £	Incoming resources £	Resources expended £	Funds 31.12.2020 £
General fund	42,917	139,010	(106,883)	75,044
Building fund	8,905	-	-	8,905
Total	£51,822	£139,010	£(106,883)	£83,949

Name of unrestricted fund

Description, nature and purposes of the fund

General fund
Building fund

The 'free reserves' after allowing for all designated funds.
In preparation for refurbishment works as necessary