

PAROCHIAL CHURCH COUNCIL OF ST MARY'S
PAINSWICK
Annual Accounts 2020

Financial statements for the calendar year 2020 are provided with this report in the form of :-

- A Statement of Financial Activity (SOFA)
- A Balance Sheet
- An Independent Examiners report; and
- Notes to the financial statements.

1. Overview.

Income generated for in the year was £88,589 (2019 £124,347). The decrease is mainly because of a substantial reduction in amounts received from collections, donations, parochial fees and church hall.

The total expenditure for 2020 was £137,924 (2019 £147,898). Therefore the net outgoing was a loss of £49,335 (2019 net loss of £23,551).

Our investment gains, however, were £21,725 (2019 gain of £100,758).

The overall balance carried forward at 31 December 2020 was £764,326 being an decrease of £27,610 over the year.

2. Current account. The balance held in the account at the start of the year was £50,338 but was reduced to £23,358 at 31 December 2020 (see Row A of Note 10, Table 10B). This is mainly due to the reduction in income as mentioned above. The Current account also includes the total amount £19,395 transferred from the three CBF Deposit Accounts which are now closed. This was necessary in order to maintain a positive ongoing balance in the Current account (see Rows D,E,F of Note 10, Table 10B)

3. Charitable donations. The PCC donated a total of £6,320 to charities in 2020 (see Note 7 to the statement for details). As a percentage of total income this represents 7.1% of our income.

4. Parish Share. The PCC paid £61,200 in Parish Share to the Gloucester Diocese in 2020. This is our biggest item of expenditure and went towards the costs of providing ministry in the Beacon Benefice.

The PCC agreed at its November 2020 meeting to pay the slightly reduced amount of £58,800 requested by the Diocese for the Parish Share in 2021.

5. Risks. The PCC is not aware of any significant risks against which it is not reasonably protected by its insurance policies and its adherence to Health and Safety legislation.

6. Thanks. The PCC are most grateful to all who encourage, enable and equip the church in ministry, mission, and in the day to day running of St Mary's Church, the

Churchyard, the Church Rooms and the Lychgate Office.

Statement of Financial Activities for the year ended 31 December 2020

	Note s	Unrestricted fund	Designate d fund	Restricted fund	2020	2019
		£	£	£	£	£
Incoming resources						
Voluntary income:						
Planned giving		34,851	0	0	34,851	38,899
Collections, donations & other giving		8,447	0	0	8,447	17,354
Income tax recovered		10,792	0	0	10,792	11,942
Legacies		0	0	0	0	2,002
Activities for generating funds						
Magazine/Bookstall sales/Hall Lettings etc		2,847	0	0	2,847	7,609
Income from other Properties		0	0	0	0	1,231
Investment income:						
Interest & dividends	6	23,046	0	0	23,046	24,234
Income from charitable activities:						
Parochial fees	4	4,875	0	0	4,875	12,541
Other incoming resources:						
Insurance claims		1,165	0	0	1,165	0
Other		2,566	0	0	2,566	8,535
Total incoming resources		88,589	0	0	88,589	124,347
Resources expended						
Charitable activities:						
Donations/Grants to charities	7	(6,320)	0	0	(6,320)	(10,973)
Mission & Evangelism		(8,893)	0	0	(8,893)	(6,780)
Parish Share		(61,200)	0	0	(61,200)	(62,101)
Clergy expenses		(1,044)	0	0	(1,044)	(1,018)
Church running expenses		(23,212)	0	0	(23,212)	(28,356)
Churchyard maintenance		(4,726)	0	0	(4,726)	(7,948)
Cost of raising funds		(8,094)	0	0	(8,094)	(3,600)
Running costs:						
Support costs		(212)	0	0	(212)	(5,681)
Administration costs (incl. staff costs)		(5,022)	0	0	(5,022)	(9,434)
Other		(7,817)	0	0	(7,817)	(7,354)
Governance costs		(792)	0	0	(792)	(756)
Repairs to church buildings		(7,352)	0	0	(7,352)	(3,897)

Repairs to other property	(3,240)	0	0	(3,240)	0
Total resources expended	(137,924)	0	0	(137,924)	(147,898)
Net (outgoing)/ incoming resources	(49,335)	0	0	(49,335)	(23,551)
Transfers between funds	2,303	0	(2,303)	0	0
Net incoming/(outgoing) resources before gains	(47,032)	0	(2,303)	(49,335)	(23,551)
Gains (Losses) on investment assets		21,725	0	21,725	100,758
Net movement in funds	(47,032)	21,725	(2,303)	(27,610)	77,207
Funds bought forward at 1 Jan 2020	70,868	718,765	2,303	791,936	714,729
Funds carried forward at 31 Dec 2020	23,836	740,490	0	764,326	791,936

Parochial Church Council of St. Mary's Painswick

Registered Charity No. : 1135419

Balance Sheet as at 31 December 2020

	Notes	General funds £	Restricted funds £	Designated income funds £	2020 total £	2019 total £
Fixed Assets						
Tangible Assets (A)		0	0	0	0	
Investments (B)	10	0	0	740,490	740,490	718,765
Total fixed assets (A+B)		0	0	740,490	740,490	718,765
Current Assets						
Stock (C)	9	475	0	0	475	492
Debtors (D)		0	0	0	0	1,060
Cash at bank & in hand (E)		23,361	0	0	23,361	72,044
Total current assets (C+D+E)		23,836	0	0	23,836	73,596
Current liabilities						
Creditors (due within 1 yr) (F)		0	0	0	0	425
Net current assets (C+D+E-F)		23,836	0	0	23,836	73,171
Total assets less current liabilities (A+B+C+D+E-F)		23,836	0	740,490	764,326	791,936
NET ASSETS		23,836	0	740,490	764,326	791,936

These statements were signed on behalf of Painswick PCC by :

..... PCC Treasurer 2020 M.A. Parkway Churchwarden / Vicar

The Notes form part of these financial statements

Independent Examiner's Report to the Trustees of
St Mary's Painswick

I report to the charity trustees on my examination of the accounts of the church for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the Church, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2011 ('the Act').

Having satisfied myself that the accounts of the Church are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Louise Newman & Co Ltd
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Date: 12th March 2021

Parochial Church Council of St Mary's Painswick

Registered Charity no. 1135419

Notes to the Financial Statements for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Church is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on a receipts & payments basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Property assets

The PCC, in conjunction with the Gloucester Diocesan Trust, has effective ownership of three properties; the Church Rooms, the Lychgate Office and the Grave Diggers Hut. In principle, the values of these properties should be included in these accounts. There is no current intention of selling any of these properties and any such sale would require a lot of consultation. Furthermore, assigning a value to these unique properties is very difficult and would depend on conditions at the time of any sale. Thus property assets are not included in the balance sheet.

Stock

Stock is valued at cost. (see Note 9).

Taxation

The Church is exempt from corporation tax on its charitable activities. The PCC has paid PAYE / income tax on behalf of its two part-time employees.

Fund accounting

See Note 3 below

2. CASHBOOK.

Financial transactions of the PCC are recorded using the Gloucester Diocesan Board of Finance (DBF) supplied spreadsheet system called Cashbook v5.2. This allows semi-automated production of accounts not only for Painswick APCM but for DBF, Church of England and Charity Commission purposes as well. The

finances of the St. Mary's Flower Guild and the Ancient Society of Painswick Youths (ASPY, the bell ringers) are not incorporated in these accounts. They have both had their own accounts for many years and are largely self-sufficient. The PCC does pay the Flower Guild for church flowers at Christmas, Easter and Harvest/Clypping. Wedding bell ringing fees are initially paid to the PCC and are then forwarded to ASPY.

3. UNRESTRICTED, DESIGNATED AND RESTRICTED FUNDS.

The Church of England defines three types of fund for PCC purposes :

- **Unrestricted** - funds that can be used for any legitimate purpose of the PCC
- **Restricted** - funds that have been raised for a specific purpose and are kept separate or which have been donated for specified projects or uses. The only restricted fund for Painswick is the Re-ordering fund and that has a bank account separate from other funds
- **Designated** - funds which the PCC has put aside for specific purposes (but if circumstances change the PCC can decide to un-designate or re-designate).

Our Designated funds are our investments totaling over £700,000. These funds were given to Painswick Church in the past for use by the PCC. Our predecessors chose to use them for income but there is no paperwork with the PCC Treasurer or DBF restricting their use as such. Thus, these are classified as Designated rather than Restricted funds. In principle, it would be possible to use some of these funds for major projects. Clearly that would require careful thought and it would be wise to find ways of replacing the lost investment income that would result.

A list of our accounts and their classification is given in Table 10B of Note 10.

4. PAROCHIAL FEES

The figure of £4,875 quoted in the SOFA (Note 4) as the PCC income from parochial fees is the gross income to the PCC (i.e. £2,677 PCC statutory fees plus £2,198 non-statutory extras).

The actual net income to the PCC was £4,620 after deducting £255 from the £4,875 for payments to the organist, bell ringers, choir and flower guild.

5. CHURCH ROOMS

Income from hire of Church Rooms, and contributions from the Tourist Office for electricity use, in 2020 amounted to £4,692. Expenditure (including gas, electricity, insurance, water and cleaning costs) was £9,769 (this is mainly included in Church Running Expenses in the SOFA). There was thus a loss of £5,077 in the year. The surplus amount brought forward from 2019 was £1,755 and therefore the total deficit at the end of 2020 is £3,322.

The largest expenditure during the year was on the repairs to the water supply which amounted to a net amount of £2,075.

6. INCOME FROM INVESTMENTS

The total investment account income in 2020 was £22,910 (£23,955 in 2019). This is 3.1% of our overall closing balance (£740,490). Income details for individual accounts is given in the table below. Accounts D, E & F are now closed.

Acc t	Account Name/Description		Closing Balance 31-12-20(£)	Dividend & interest income (£)	% Return on investm ent
	<u>Cash accounts</u> (All are "unrestricted" funds except reordering which is "restricted")				
A	Barclays current		23,358	33	
B	Barclays reordering		0	0	
C	Office cash account		3	0	
D	CBF deposit account		0	32	
E	CBF deposit account - tombstone		0	68	
F	CBF deposit account - tower fund 1		0	3	
	Totals, for cash accounts		23,361	136	
	<u>Investment accounts</u> (All are "designated income" funds)				
G	CBF 1994 fund		31,509	883	2.8
H	M & G 1994 fund		38,624	1,885	4.9
I	M & G PCC of Painswick		46,667	2,278	4.9
	CBF - investment accounts				
J	Lychgate funds		99,752	2,794	2.8
K	Goddard bequest		398,643	11,167	2.8
L	Platt bequest		41,754	1,170	2.8
	CBF - fixed interest accounts				
M	Lychgate funds		18,553	607	3.3

N	Goddard bequest		64,988	2,126	3.3
	Totals for investment accounts		740,490	22,910	3.1

7. CHARITABLE GIVING (PSALMS is included in Mission & Evangelism in the SOFA)

	2020	<i>2019</i>
	£	£
To PSALMS	8,880	<i>6,350</i>
To Other Charities*	6,320	<i>10,973</i>
Total Giving	15,200	<i>17,323</i>
<u>Notes</u> * Other charities were Christian Aid, The Haven Trust and Medecins Sans Frontieres.		

8. BENEFICE OFFICE COSTS

The costs of running the Lychgate Office on behalf of the six churches of the Beacon Benefice are initially borne by Painswick PCC but were charged out to the other PCCs as per the following percentages:

Church	Headingley	Painstons	Pitcombe	Sheepcote	Total
	12.0%	45.7%	5.6%	15.0%	100.0%

	£	Painswick	Other Parishes
Q1 2020	2,398	1,381	1,017
Q2 2020	1,203	693	510
Q3 2020	1,007	580	427
Q4 2020	1,719	990	729
Total	6,327	3,644	2,683

Accounts are sent quarterly to the other parishes and have all been paid promptly. Net office running costs in 2020 were as follows:

Office costs include salaries for the Rev Andrew Leach, office electricity, copier rental, phone and broadband, website maintenance, stationery and stamps. The net cost to Painswick PCC for the Lychgate Office is thus 57.6% of £6,327 or £3,644. The income from other parishes is included in Other Incoming Resources.

9. STOCK

Stock is the postcards, church guides, leaflets and notelets that are available for purchase from the bookstall. The values below are the purchase values of the stock. The retail value (i.e. anticipated income if all purchasers paid the ticketed price) to the PCC through money in the donation boxes is a factor of 2 or 3 higher.

	£
Stock value 31/12/2019	492
Stock additions during year	0
Estimated sales during year (based on a stock take in early Jan 2020)	(17)
Stock value 31/12/2020	475

10. STATEMENT OF FUNDS

Table 10 A - by fund classification

	Brought Forward from 2019	Incoming Resources	Resources Expended	Transfers In (out)	Depreciation on Fixed Assets & Stock	Capital Gains / (Losses)	Carried Forward to 2021
	£	£	£	£	£	£	£

TOTAL UNRESTRICTED FUNDS	70,868	90,892	137,924	0	0	0	23,836
TOTAL DESIGNATED INCOME FUNDS	718,765	0	0	0	0	21,725	740,490
TOTAL RESTRICTED FUNDS	2,303	0	2,303	0	0	0	0
TOTAL - ALL FUNDS	791,936	90,892	140,227	0	0	21,725	764,326

Notes :

a) This table has been structured as per the revised classification of funds as adopted by the PCC in 2016

b) For the purposes of fund valuation at end of 2020 the mid-market share price values have been used. A more detailed breakdown of our funds giving capital gain is provided in Table 10B - below. Note 6 gives the investment income from our designated income funds

TABLE 10B - by individual account

Account	Account Name/Description	Fund classification	Opening ACTUAL Balance	Transactions In	Transactions Out	Capital gains (losses) on investme	Closing ACTUAL Balance
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			<i>01-Jan-20</i>	<i>during 2020</i>	<i>during 2020</i>	nts <i>during 2020</i>	<i>31-12-20</i>
			£	£	£	£	£
A	Barclays current (Cash)	Unrestricted	50,338	116,150	143,130	0	23,358
B	Barclays reordering (Cash)	Restricted	2,303	0	2,303	0	0
C	Office petty cash (Cash)	Unrestricted	8	0	5	0	3
D	General (Cash)	<i>Ditto</i>	5,999	0	5,999	0	0
E	Tombstone (Cash)	<i>Ditto</i>	12,890	0	12,890	0	0
F	Tower fund 1 (Cash)	<i>Ditto</i>	506	0	506	0	0
G	CBF 1994 fund (Inv)	Designated - Endowment	29,482	0	0	2,027	31,509
H	M & G 1994 fund (Inv)	<i>Ditto</i>	46,732	0	0	(8,108)	38,624
I	M & G PCC of Painswick (Inv)	<i>Ditto</i>	56,463	0	0	(9,796)	46,667
J	Lychgate funds (Inv)	<i>Ditto</i>	93,334	0	0	6,418	99,752
K	Goddard bequest (Inv)	<i>Ditto</i>	372,993	0	0	25,650	398,643
L	Platt bequest (Inv)	<i>Ditto</i>	39,067	0	0	2,687	41,754
M	Lychgate funds (Inv)	<i>Ditto</i>	17,921	0	0	632	18,553
N	Goddard bequest (Inv)	<i>Ditto</i>	62,773	0	0	2,215	64,988
O	Stock (Cash)	Unrestricted	492	0	17	0	475
P	Creditors (Cash)	<i>Ditto</i>	(425)	425	0	0	0
Q	Debtors (Cash)	<i>Ditto</i>	1,060	0	1,060	0	0
TOTALS			791,936	116,575	(165,910)	21,725	764,326