Company registration number: CE010342 Charity registration number: 1171690

Blandford Youth Centre Management Board

known as

Blandford Youth and Community Centre (A Charitable Incorporated Organisation) Annual Report and Financial Statements

for the Year Ended 1 June 2020

Harney & Co Limited Chartered Certified Accountants and Registered Auditors 21 Market Place Blandford Forum Dorset DT11 7AF

known as Blandford Youth and Community Centre

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Reference and Administrative Details

Chairman	Mr A Kerby
Trustees	Mr A Kerby Mrs T J Handford, Treasurer Mr B Cooper, Vice chairman Mr A Price, Head of staff and safeguarding
Senior Management Team	Mrs J Clarke, Youth Centre Manager
Principal Office Company Registration Number	Milldown Road Blandford Forum Dorset DT11 7SQ The charity is incorporated in England and Wales. CE010342
Charity Registration Number	1171690
Independent Examiner	Harney & Co Limited Chartered Certified Accountants and Registered Auditors 21 Market Place Blandford Forum Dorset DT11 7AF

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Trustees' Report

The trustees present the annual report together with the financial statements of the Charitable Incorporated Organisation for the year ended 1 June 2020.

Objectives and activities

Objects and aims

1. To advance in life and help young people through:

(a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;

(b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

2. To further or benefit the residents of Blandford Forum and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities; voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Public benefit

In normal circumstances the Blandford Youth and Community Centre is open during school term times, on Wednesday evenings for school years 10 and over and Thursday evenings for those in school years 8 and 9. The sessions at the Centre are run by qualified Youth Workers who provide guidance, support and suitable activities.

In addition, the Centre provides a learning opportunity for its volunteers to acquire new skills and qualifications.

The centre is also available for other community organisations who support the aims of the charity.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

In what would be our second full year operating as a Charitable Incorporated Organisation we were unfortunately forced to shut our doors to normal youth club activities due to the Coronavirus pandemic from 17 March 2020.

Prior to this we had continued to successfully open for sessions during term time on Wednesdays (school years 10 and over) and Thursdays (years 8 and 9), whilst also adding events to our schedule such as the Halloween Disco on the last Saturday of October 2019.

In addition we continue to look at ways to reach out and be proactive with local youth in the community and in by doing so, we attended the Blandford Skate Festival organised by the Town Council in July 2019.

March 2020 brought us the challenge of having to close our doors and with the children needing if anything more support than ever in such unprecedented times the Youth Centre Manager and Youth Workers stood up to these challenges by offering continued support and advice via email, telephone and the Youth Club's Facebook page.

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Trustees' Report

Financial review

The Youth Club received contributions from the children totalling $\pounds 6,938$ (2019 $\pounds 5,008$) derived mainly from the small entry fee and sales from the tuck shop.

In order to maximise the use of the Youth Centre we have been able to let the premises to organisations that support our aims and objectives, receiving rent totalling $\pounds7,505$ (2019 $\pounds1,875$). Unfortunately the main contributor to these funds was from a project entitled Ansbury Face Forward and this ceased to operate in March 2020.

Further to the grants generously donated from William Williams last year, they have again been forthcoming in donating a further £15,000 toward the cost of the Centre Manager and Youth Workers.

Policy on reserves

As at the year end the CIO held funds of £47,463 within its current bank account. The policy is to generate and retain funds in order to continue the Youth Club Activities into the forseeable future, with consideration given to the anticipated annual exenditure and allowing for any unexpected costs that may arise.

Structure, governance and management

Nature of governing document

Blandford Youth Centre Management Board is a Charitable Incorporated Organisation registered on 20th February 2017 and governed by its constitution whose only voting members are its charity trustees.

Recruitment and appointment of trustees

In selecting individuals for appointment as trustees, the existing trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. There must be at least three trustees and a maximum of twelve trustees and each trustee must serve for a term of three years by a resolution passed at a properly convened meeting of the trustees.

Induction and training of trustees

On or before appointment, each trustee is to be supplied with a copy of the CIO's constitution and a copy of the latest Trustees' Annual Report and Statement of Accounts.

Organisational structure

The CIO is managed by its trustees. The trustees have the power to delegate their functions to a committee or committees which must consist of two or more persons of which one must be a trustee of the charity.

The charity employs a Youth Centre Manager to oversee the day to day running of the centre who is ably assisted by a group of volunteers.

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Trustees' Report

The annual report was approved by the trustees of the charity on 30 June 2021 and signed on its behalf by:

Andrew Kerby

Mr A Kerby Chairman and Trustee

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Mr A Price Trustee

known as Blandford Youth and Community Centre

Statement of Trustees' Responsibilities

The trustees of Blandford Youth Centre Management Board are responsible for preparing the financial statements in accordance with the Unitied Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 30 June 2021 and signed on its behalf by:

Andrew Kerby

Mr A Kerby Chairman and Trustee

Mr A Price Trustee

known as Blandford Youth and Community Centre

Independent Examiner's Report to the trustees of Blandford Youth Centre Management Board

I report to the charity trustees on my examination of the accounts of the charity for the year to 1 June 2020 which are set out on pages 7 to 18.

Respective responsibilities of trustees and examiner

As the charity's trustees of Blandford Youth Centre Management Board you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of Blandford Youth Centre Management Board as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements concerning the form and contect of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S A Harney

S A Harney Chartered Certified Accountants and Registered Auditors Association of Chartered Certified Accountants

21 Market Place Blandford Forum Dorset DT11 7AF

30 June 2021

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Statement of Financial Activities for the Year Ended 1 June 2020

	Note	Unrestricted funds £	Total 2020 £
Income and Endowments from:			
Donations and legacies	3	16,645	16,645
Charitable activities	4	14,443	14,443
Total income		31,088	31,088
Expenditure on: Charitable activities	7	(36,245)	(36,245)
Total expenditure		(36,245)	(36,245)
Net expenditure		(5,157)	(5,157)
Net movement in funds		(5,157)	(5,157)
Reconciliation of funds			
Total funds brought forward		72,239	72,239
Total funds carried forward	18	67,082	67,082
	Note	Unrestricted funds £	Total 2019 £
Income and Endowments from:			
Donations and legacies	3	15,000	15,000
Charitable activities Other trading activities	4 5	21,008 835	21,008 835
Other income	6	1,875	1,875
Total income		38,718	38,718
Expenditure on:			
Charitable activities	7	(34,542)	(34,542)
Total expenditure		(34,542)	(34,542)
Net income		4,176	4,176
Net movement in funds			
Reconciliation of funds		4,176	4,176
Reconcination of funds		4,176	4,176
Total funds brought forward		4,176 68,063	4,176 68,063

All of the charity's activities derive from continuing operations during the above two periods. The funds breakdown for 2019 is shown in note 18.

The notes on pages 9 to 18 form an integral part of these financial statements.

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(Registration number: CE010342) Balance Sheet as at 1 June 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	13	28,555	32,513
Current assets			
Stocks	14	50	50
Debtors	15	1,578	654
Cash at bank and in hand	16	48,236	51,846
		49,864	52,550
Creditors: Amounts falling due within one year	17	(11,337)	(12,824)
Net current assets	_	38,527	39,726
Net assets	=	67,082	72,239
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds	-	67,082	72,239
Total funds	18	67,082	72,239

For the financial year ending 1 June 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 18 were approved by the trustees, and authorised for issue on 30 June 2021 and signed on their behalf by:

Andrew Kerby

Mr A Kerby Chairman and Trustee

Mr A Price Trustee

The notes on pages 9 to 18 form an integral part of these financial statements.

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Notes to the Financial Statements for the Year Ended 1 June 2020

1 Charity status

The charity is a Charitable Incorporated Organisation registered in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding $\pounds 1$ towards the assets of the charity in the event of liquidation.

The principal place of business is: Milldown Road Blandford Forum Dorset DT11 7SQ

These financial statements were authorised for issue by the trustees on 30 June 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Charities Act 2011.

Basis of preparation

Blandford Youth Centre Management Board meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date and any restrictions relating to receiving the funds are met.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

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Notes to the Financial Statements for the Year Ended 1 June 2020

Gifts in kind

Gifts in kind are recognised in different ways dependent on how they are used by the charity: (i) Those donated for resale give rise to income when they are sold, and are valued at the amount actually realised; (ii) Those donated for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have had to pay to acquire them; (iii) Those donated for use by the charity itself are included when receivable. They are valued at the amount the charity would have had to pay to acquire them the charity would have had to pay to acquire them.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to asset. Grants relating to revenue are recognised in income over the period in which the associated costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant is deferred it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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Notes to the Financial Statements for the Year Ended 1 June 2020

Tangible fixed assets

Individual fixed assets costing £100 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class Plant and equipment **Depreciation method and rate** 10% straight line

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Recognition and Classification

The charity has not entered into any complex financial instruments. Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument, and are classified according to the substance of the contractual arrangements entered into.

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Notes to the Financial Statements for the Year Ended 1 June 2020

3 Income from donations and legacies

	Unrestricted funds		Total
	Designated £	General £	funds £
Donations and legacies;			
Donations from individuals	-	400	400
Grants, including capital grants;			
Grants from other charities	16,200	-	16,200
Gifts in kind		45	45
Total for 2020	16,200	445	16,645
Total for 2019	<u> </u>	15,000	15,000

4 Income from charitable activities

	Unrestricted funds		Total
	Designated £	General £	funds £
Youth Club Activities		14,443	14,443
Total for 2020	<u> </u>	14,443	14,443
Total for 2019	1,000	20,008	21,008

5 Income from other trading activities

	Unrestricted funds General £	Total funds £
Total for 2020	<u> </u>	
Total for 2019	835	835

6 Other income

	Unrestricted funds General £	Total funds £
Total for 2019	1,875	1,875

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Notes to the Financial Statements for the Year Ended 1 June 2020

7 Expenditure on charitable activities

		Unrestrict Designated	ted funds General	Total 2020	Total 2019
	Note	£	£	£	£
Youth Club Activities		-	17,359	17,359	13,145
Covid-19 Support		619	-	619	-
Staff costs		1,850	12,397	14,247	14,557
Governance costs	8		4,020	4,020	6,840
		2,469	33,776	36,245	34,542

In addition to the expenditure analysed above, there are also governance costs of $\pounds 4,020$ (2019 - $\pounds 6,840$) which relate directly to charitable activities. See note 8 for further details.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Allocated support costs	4,020	4,020
Total for 2020	4,020	4,020
Total for 2019	6,840	6,840

9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2020	2019
	£	£
Depreciation of fixed assets	4,068	4,057

10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

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Notes to the Financial Statements for the Year Ended 1 June 2020

11 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	14,146	14,557
Pension costs	101	
	14,247	14,557

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Centre manager	1	1
Youth workers	5	5
	6	6

1 (2019 - 0) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £101 (2019 - £Nil).

No employee received emoluments of more than £60,000 during the year.

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

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Notes to the Financial Statements for the Year Ended 1 June 2020

13 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 2 June 2019	40,570	40,570
Additions	155	155
Disposals	(45)	(45)
At 1 June 2020	40,680	40,680
Depreciation		
At 2 June 2019	8,057	8,057
Charge for the year	4,068	4,068
At 1 June 2020	12,125	12,125
Net book value		
At 1 June 2020	28,555	28,555
At 1 June 2019	32,513	32,513
14 Stock		
14 Stock	2020	2010
	2020 £	2019 £
Stocks	50	50
15 Debtors		
	2020	2019
	2020 £	2019 £
Prepayments	378	372
Other debtors	1,200	282
=	1,578	654
16 Cash and each equivalents		
16 Cash and cash equivalents	2020	2010
	2020 £	2019 £
Cash on hand	773	60
Cash at bank	47,463	51,786
=	48,236	51,846

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Notes to the Financial Statements for the Year Ended 1 June 2020

17 Creditors: amounts falling due within one year

			2020 £	2019 £
Other taxation and social security			4,017	2 3,359
Accruals			7,320	9,465
			11,337	12,824
18 Funds				
	Balance at 2 June 2019 £	Incoming resources £	Resources expended £	Balance at 1 June 2020 £
Unrestricted				
General	(71,499)	(7,950)	26,838	(52,611)
Designated	(740)	(16,200)	2,469	(14,471)
Total funds	(72,239)	(24,150)	29,307	(67,082)
	Balance at 2 June 2019 £	Incoming resources £	Resources expended £	Balance at 1 June 2020 £
Unrestricted funds				
Designated				
Emergency packs and vouchers	740	-	-	740
Dorset Community Covid-19 Support	-	1,200	(619)	581
William Williams Staffing Grant	<u> </u>	15,000	(1,850)	13,150
	740	16,200	(2,469)	14,471
	Balance at 2 June 2018 £	Incoming resources £	Resources expended £	Balance at 1 June 2019 £
Unrestricted				
General	(68,063)	(37,718)	34,282	(71,499)
Designated	<u> </u>	1,000	(260)	740
Total funds	68,063	38,718	(34,542)	72,239

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Notes to the Financial Statements for the Year Ended 1 June 2020

	Incoming resources £	Resources expended £	Balance at 1 June 2019 £
Unrestricted funds			
Designated Emergency packs and vouchers	1,000	(260)	740

The specific purposes for which the funds are to be applied are as follows:

Designated funds

The Emergency packs and vouchers fund has been designated to provide assistance when needed to disadvantaged users of the Blandford Youth Centre.

The Dorset Community Covid-19 Support Grant was awarded in April 2020 in response to the Youth Centre being used as a hub to support the local community during the pandemic. The funds are being used to pay for costs directly related and in support of this cause.

The William Williams Staffing Grant is a second donation awarded in March 2020 to assist towards the cost of the Centre Manager and Youth Workers during the forthcoming year.

19 Analysis of net assets between funds

	Unrestricte	ed funds	Total funds at 1 June
	General £	Designated £	2020 £
Tangible fixed assets	28,555	-	28,555
Current assets	35,393	14,471	49,864
Current liabilities	(11,337)		(11,337)
Total net assets	52,611	14,471	67,082
	Unrestricted funds		
	Unrestrict	ed funds	Total funds at 1 June
	Unrestricte General	ed funds Designated	
			1 June
Tangible fixed assets	General	Designated	1 June 2019
Tangible fixed assets Current assets	General £	Designated	1 June 2019 £
	General £ 32,513	Designated £	1 June 2019 £ 32,513

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Notes to the Financial Statements for the Year Ended 1 June 2020

20 Related party transactions

There were no related party transactions in the year.