

London Church Leaders

Report and Accounts

Year ended 31 December 2019

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

LONDON CHURCH LEADERS
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2019

ADDRESS FOR CORRESPONDENCE	St Andrew-by-the-Wardrobe St Andrew's Hill Queen Victoria St London EC4V 5DE
GOVERNING DOCUMENT	Constitution adopted September 2011, amended June 2021
CHARITY REGISTRATION NUMBER	1145750
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Philip Barnard Jonathan Clark Matthew Dickins Martin Hayes Peter Hill (resigned April 2020) Luke Miller (appointed September 2019) Fidelia Onyuku-Opukiri Moses Owusu-Sekyere (appointed September 2019) David Shakespeare (appointed September 2019) Jongikaya Zihle (appointed March 2019)
BANKERS	Barclays Bank plc
INDEPENDENT EXAMINER	Lourens du Plessis ACA CA(SA) Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

INDEX

Page 1	Legal and Administrative Details
Page 2	Trustees' Report (summary)
Page 3	Independent Examiner's Report
Page 4	Receipts and Payments Account
Page 5	Statement of Assets & Liabilities
Pages 6-7	Notes to the Accounts
Appendix	Trustees' Report

LONDON CHURCH LEADERS
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2019

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2019.

Summary of the charity's main activities and achievements

See appendix for full trustees' report.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income increased by £2,500, to £56,100, and expenditure increased by £15,700, to £71,300. As a result the cash held by the charity decreased by £15,200, to £29,400, of which all is unrestricted and can be used for any charitable purpose.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £10,000 or 3 months' of unrestricted expenditure (whichever is higher) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £29,400 and the charity is complying with its reserves policy.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

The Revd. Philip Barnard

The Venerable Luke Miller

Date: 12 July 2021

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
LONDON CHURCH LEADERS**

I report to the trustees on my examination of the accounts of London Church Leaders ('the charity') for the year ended 31 December 2019 on pages 4 to 7 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement - including a Matter of Concern identified

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

In carrying out my examination, I noted a lapse in the keeping of accounting records relating to consultancy and other expenditure. Supporting documentation was not available for an amount of £2,981, as disclosed by the trustees in note 6 to the accounts. You have confirmed to me that the inability to produce the supporting documentation for these transactions is due to the organisation parting ways with its previous executive director and administrative consultant, but that an independent trustee was involved in approving such payments at the time. You have confirmed to me that robust measures have been taken to prevent a reoccurrence of this lapse in record-keeping and that there is no ongoing risk to the charity.

I confirm that there are no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lourens du Plessis ACA CA(SA)

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 13 July 2021

LONDON CHURCH LEADERS
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	Unrestricted Funds		Restricted Funds	Total 2019	Total 2018
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Subscriptions	2	56,135	-	-	56,135	53,605
Interest		5	-	-	5	6
Total receipts		56,140	-	-	56,140	53,611
Payments						
Payments in relation to charitable activities undertaken directly	3	70,076	-	-	70,076	50,307
Grants paid in relation to charitable activities undertaken by others	4	1,221	-	-	1,221	5,307
Total payments		71,297	-	-	71,297	55,614
Net of receipts / (payments) before transfers		(15,157)	-	-	(15,157)	(2,003)
Transfers between funds		-	-	-	-	-
Net movement in funds		(15,157)	-	-	(15,157)	(2,003)
Cash funds as at last year end		44,581	-	-	44,581	46,583
Cash funds at this year end	A	29,424	-	-	29,424	44,581

The notes on pages 6-7 form part of these accounts.

LONDON CHURCH LEADERS
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2019

	<u>Unrestricted Funds</u>			Total 2019 £	Total 2018 £
	General funds £	Designated funds £	Restricted funds £		
A Cash funds					
Cash at bank with immediate access	26,949	-	-	26,949	42,111
Notice deposits	2,474	-	-	2,474	2,469
	<u>29,424</u>	<u>-</u>	<u>-</u>	<u>29,424</u>	<u>44,581</u>
B Other monetary assets					
Other debtors	1,225	-	-	1,225	247
	<u>1,225</u>	<u>-</u>	<u>-</u>	<u>1,225</u>	<u>247</u>
C Liabilities					
Falling due within one year:					
Fee for Independent Examination	900	-	-	900	700
	<u>900</u>	<u>-</u>	<u>-</u>	<u>900</u>	<u>700</u>
D Assets retained for charity's own use					
The charity does not own any assets.					

The accounts were approved by the trustees and signed on their behalf

by
The Revd. Philip Barnard

The Venerable Luke Miller

date
12 July 2021

The notes on pages 6-7 form part of these accounts.

LONDON CHURCH LEADERS
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2019	Total 2018
	General funds	Designated funds			
	£	£	£	£	£
2 Subscriptions					
Church of England					
London Diocese	7,825	-	-	7,825	7,600
Southwark	7,825	-	-	7,825	7,600
Chelmsford Diocese	-	-	-	-	4,575
Rochester	1,960	-	-	1,960	1,900
Roman Catholic					
Westminster	7,825	-	-	7,825	7,600
Southwark	7,825	-	-	7,825	-
Brentwood	4,715	-	-	4,715	4,575
Methodist					
London District	6,075	-	-	6,075	5,900
United Reformed					
Thames North	4,230	-	-	4,230	4,100
Southern	4,230	-	-	4,230	4,100
London Baptists	2,900	-	-	2,900	2,825
Salvation Army CT	725	-	-	725	700
Salvation Army North	-	-	-	-	700
Salvation Army South	-	-	-	-	700
Greek Orthodox	-	-	-	-	360
London Quakers (for FFL place)	-	-	-	-	370
	<u>56,135</u>	<u>-</u>	<u>-</u>	<u>56,135</u>	<u>53,605</u>

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2019	Total 2018
	General funds	Designated funds			
	£	£	£	£	£
3 Payments in relation to charitable activities undertaken directly					
Employment costs	43,821	-	-	43,821	32,645
Office rent	16,068	-	-	16,068	5,875
Insurance	730	-	-	730	738
Office costs	184	-	-	184	854
Consultancy & administrative support	4,200	-	-	4,200	6,927
Travel	-	-	-	-	612
Hospitality	-	-	-	-	201
Governance	350	-	-	350	350
Legal fees	420	-	-	420	-
Publicity (website/booklets)	-	-	-	-	987
Activities	122	-	-	122	1,046
Subscriptions	3,240	-	-	3,240	72
Other costs	942	-	-	942	-
	<u>70,076</u>	<u>-</u>	<u>-</u>	<u>70,076</u>	<u>50,307</u>

LONDON CHURCH LEADERS
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2019	Total 2018
	General funds	Designated funds			
	£	£	£	£	£
4 Grants and gifts paid to others					
Organisations:					
London Churches Refugee Network	1,221	-	-	1,221	1,807
Housing Justice	-	-	-	-	2,500
Just Share	-	-	-	-	1,000
	<u>1,221</u>	<u>-</u>	<u>-</u>	<u>1,221</u>	<u>5,307</u>

5 Transactions with related parties

No payments were made to any trustees or persons connected to them.

6 Events after the year-end

As noted in the trustees' report, since the year-end the organisation has parted ways with its previous executive director. As a result, it has also ended a separate consultancy arrangement for financial and administrative support. Administration is now taken care of internally by one of the members of the organisation (the London Baptists). Due to this change, the trustees have been unable to determine the nature of £942 worth of expenses, and certain relevant supporting documentation for a further £2,039, which relates to administrative consultancy payments. The trustees are satisfied that these gaps in supporting records are not indicative of a wider or ongoing breakdown in financial controls, and that sufficient measures have been taken to strengthen controls and record-keeping. The lack of records are noted in the independent examiner's report as a "Matter of Concern", although due to the limited nature and size of the amount involved it is not considered to be a serious incident requiring reporting to the Charity Commission.

London Church Leaders

Trustees' Annual Report 2019

“London Church Leaders” (LCL) (formerly known also as London Church Leaders Social Action – trading name)

St Andrew-by-the-Wardrobe
St Andrew's Hill
Queen Victoria St
London EC4V 5DE

Phone: 07885 147111

E-mail: phil.barnard@londonbaptist.org.uk

London Church Leaders is a registered charity (1145750) governed by the constitution adopted on 8th September 2011.

The objects of the charity are as follows:

TO PROMOTE ANY CHARITABLE PURPOSE FOR THE PUBLIC BENEFIT IN LONDON BY BRINGING CHURCH LEADERS IN LONDON TOGETHER TO SUPPORT THE WORK OF THE CHURCHES IN FURTHERING THE OBJECT, PARTICULARLY (I) THE PREVENTION AND RELIEF OF POVERTY (II) THE CONSERVATION, PROTECTION, IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT (III) THE PROMOTION OF RELIGIOUS AND RACIAL HARMONY (IV) THE DEVELOPMENT OF THE CAPACITY AND SKILLS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITIES OF LONDON IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY AND HELP MEET THEIR NEEDS AND PARTICIPATE MORE FULLY IN SOCIETY.

In practical terms, London Church Leaders is a Pan-London ecumenical body bringing together senior Christian leaders across the Capital to improve our co-working and engagement with wider societal issues through regular meetings with each other and various public figures.

Structure, governance and management

London Church Leaders is governed by the Trustees (listed overleaf) who oversee the day-to-day management of the charity, which includes the convening of the regular meeting of the Members of the charity (listed overleaf) and the facilitation of any special collaborative events. Trustees appoint from within themselves a chair, secretary and treasurer. From time to time, the trustees may seek to appoint paid staff to assist the administration and oversight of the charity. It is the responsibility of the Trustees to appoint new members of the charity – in consultation with existing members, through the ‘co-chairs’ of the members meeting (currently the Archbishop of Westminster and the Bishop of London). In the service of our ecumenical relationships, the Trustees are appointed from a range of denominations from Anglican (2), Roman Catholic (2), Free Churches (3) and black-led/new churches (2).

The Trustees set the level of financial subscription to the Charity from the member organisations/office holders which is the sole source of income. This income is expended in the employment of staff, the rental of office space, and the related expenses thereof in service of our charitable objects. Income is also disbursed in respect of members' subscriptions to Faiths Forum for London – and the support of the London Churches Refugee Network.

Achievements and charitable benefit

Members' Breakfast Meetings

Following the established pattern, these took place twice in the year.

20 March 2019 : Presentation from Together for the Common Good and round table discussion. This began a process of looking at the future vision for London Church Leaders. We are seeking to deepen our relationships and improve our collaborative understanding of our work across the Capital.

17 October 2019 : Discussion of a renewed vision to be a forum for fellowship and shared endeavour and the place to which partners will come to 'engage with London's Churches.' LCL seeks to amplify and support the work of the churches in London. It compliments and does not replace the work of Churches Together.

At this meeting London Church Leaders welcomed ++Angaelos of the Coptic Orthodox Church for the first time as a guest.

Standing Together Rally

The Standing Together Rally in Trafalgar Square took place on Saturday 6th October. Participation in the rally, organised by the Ascension Trust, in support of anti-knife crime initiatives, was supported by LCL. LCL members and trustees joined in solidarity with this important matter of public interest.

Trustee Meetings

The Trustees met three times throughout the year and, in addition, conducted some business between meetings to ensure the Charity was well managed.

Staffing

Due to personal circumstances, the Executive Officer resigned with effect from 11 November 2019. It is not anticipated that a like-for-like appointment will be sought. The Trustees are consulting with the Members of the Charity over future staffing needs.

Impact of COVID-19

It is expected by the Charity Commission that trustees state the impact of the COVID-19 pandemic on the charity. Given the departure of our member of staff prior to the onset of the pandemic, the financial effects were minimal. The organisation of the charity was able to be administrated via Zoom. Trustee and breakfast meetings were held virtually during 2020 onwards. The virtual space proved extremely useful to connect with each other through lockdown and we actually had better attendance of members meetings as a consequence.

TRUSTEES OF THE CHARITY

The following individuals acted as trustees of the charity during 2019:

The Ven. Luke Miller (Chair) – Archdeacon of London

The Revd. Phil Barnard – Regional Team Leader, London Baptists

Lt. Col. David Shakespeare – North London Divisional Commander, Salvation Army

The Rt. Revd. Peter Hill – Bishop of Barking (resigned 1st April 2020)

The Rt. Revd. Jonathan Clark – Bishop of Croydon

The Revd. Dr. Jongikaya Zihle – London District Chair, Methodist Church (appointed 1st March 2019)

Archbishop Fidelia Onyuku-Opukiri - Council of African and Caribbean Churches UK

Mgr. Martin Hayes – Vicar General, Roman Catholic Archdiocese of Westminster

Mgr. Matthew Dickins – Vicar General, Roman Catholic Archdiocese of Southwark

The Revd. Moses Gyimah Owusu-Sekyere

MEMBERS OF THE CHARITY

In addition to the individuals listed above, the following people were members of the charity during 2019 by virtue of their offices:

His Eminence Cardinal Vincent Nichols, Archbishop of Westminster (Catholic) – co chair of members meeting
The Rt. Revd. and Rt. Hon. Dame Sarah Mullally DBE, Bishop of London (Anglican) – co chair of members meeting
The Rt. Revd. Paul Hendricks, Auxiliary Bishop of Southwark, SW Area (Catholic)
Mgr. Canon Kevin Hale, Vicar General of Brentwood Diocese (Catholic)
The Revd. Dr. Andrew Prasad, Moderator of North Thames Synod (URC)
The Rt. Revd. Christopher Chessun, Bishop of Southwark (Anglican)
The Rt. Revd. James Langstaff, Bishop of Rochester (Anglican)
The Revd. Michaela Youngson, London District Chair (Methodist)
Major Val Mylechreest, South London Divisional Commander (Salvation Army)
Mr. Steve Clifford, Chief Executive Officer (Evangelical Alliance)

Guests invited to the members meeting included:

His Eminence Archbishop Angaelos OBE, Coptic Orthodox Archbishop of London (Orthodox)
Mr. Les Isaac OBE, Founder and CEO, Ascension Trust
Mr. Hugh Osgood, Free Churches President, Churches Together in England
Fr. Gerard Mitchell SJ, Co-Chair of Faiths Forum for London
The Revd. Nigel Cowgill, London District Chair (Methodist)

Financial Statements are attached.

Report by The Revd. Phil Barnard, Trustee

Report approved by the Trustees and signed by the Chair

The Venerable Luke Miller, Archdeacon of London

Date: 12 July 2021