

CHAIRMAN'S ANNUAL REPORT 2019/20

With the compliments of the Hon Sir William O'Brien. BEd.

21st June 2021

Welcome to the delayed AGM due to the dreadful experiences of the Coronavirus pandemic, Covid-19, where everyone suffered greatly from conditions imposed by the government in the nation's interest.

This Coronavirus disease developed a situation nationally never experienced before, including three universal community lockdowns with the exception of NHS and Community Care staff who had to constantly care and offer support to patients suffering from the Coronavirus disease, often without the necessary protective clothing.

We must never forget the death rate from Covid-19 which was alarming with hundreds of people daily dying in hospital and care homes including NHS and Care Home staff, the front line workers.

It was reported in January 2021 that more people were suffering from Covid-19 and admitted to hospital than in any month previously, over one million people nationwide were suffering from this disease, more than 100,000 deaths were recorded and the pressure on our hospitals was never so severe.

Cancer patients were added to the waiting lists as with all other illnesses but the concerns involving the work of the Dr Jackson Cancer Fund, as still important to the Trustees, however no meeting could be held.

During the lockdowns Bill Mulroe and Sir William O'Brien held telephone conversations with the Chairman of the Mid Yorkshire Hospitals NHS Trust, Mr Keith Ramsay, reviewing the work in the hospitals, in particular Pontefract. This hospital means a lot to local people with social distancing controlling the attendances and hospital services.

Dr Jackson Cancer Fund, was interested in providing funding to secure an Ultrasound Probe for use in the hospitals when treating patients suffering from prostate cancer. This equipment was requested by the Mid Yorkshire Hospitals NHS Trust, and in January 2021, £40,000 was donated to the Trust to help in providing treatment for cancer.

Before the pandemic, Dr Jackson Cancer Fund donated to the Mid Yorkshire Hospitals NHS Trust a state of the art x-ray machine in the form of a mobile x-ray cabinet which is wireless and can be used in any operating theatre. A very welcomed and helpful piece of kit to assist cancer surgeons in their work treating cancer patients.

Memorial Gardens – On the ground floor in the Pontefract Hospital on the left hand side a few yards from the entrance are two small garden spaces which were unattended. For a time following the death of Melvin Robinson (December 2018) a former Consultant Urologist at Pontefract Hospital who became involved with cancer patients and co-founder of the Dr Jackson Cancer Fund with Dr Ken

Jackson, Trustees of the charity promised the Robinson family that a memorial to Mel Robinson would be in place at Pontefract Hospital.

Serious negotiations took place with Mr Mark Braden, Director of Estates, Facilities & IMT at Mid Yorkshire Hospitals NHS Trust, Bill Mulroe and Sir William O'Brien in locating a memorial to Mel Robinson within the hospital. The final result being that the two areas of gardens on the ground floor would become a memorial garden to Mel Robinson and Lord Lofthouse former Chairman of Pontefract Hospital.

Covid-19 Memorial – A request has been made to the Mid Yorkshire Hospitals NHS Trust Board to allow and support the derelict land at the rear of the former dispensary to be used to create a memorial to the NHS service and staff who lost their lives whilst working in the NHS and Social Care who died caring for patients, many of which transferred from a hospital setting to a care home suffering from Coronavirus.

This former hospital site, NHS land neighbouring the new hospital is planned to build social housing with no consideration for people suffering the loss of loved ones or a family losing a parent(s) and grieving to be offered a memorial garden, where people could reflect on loved ones and those that have passed away.

Support for Cancer Sufferers – The Trustees of the Dr Jackson Cancer Fund, including Bill Mulroe BEM (Vice Chairman / Administrator), Samantha Smith (Treasurer), Ann-Marie Bainbridge, Cllr Harry Ellis, John Ruddy, June Cliffe MBE, Steve Mortimer, Graham Waring, Wayne Gray and Sir William O'Brien (Chairman) continue to meet to consider what support and help can be given to people who develop cancer.

All the people involved in the management of Dr Jackson Cancer Fund are volunteers and no-one receives a salary or payment, with a special thank you to Samantha Smith our Treasurer who manages the accounts in accordance with the law and the conditions demanded by the Charity Commission.

Also to Bill Mulroe who dedicates his time and energy to the cause of the charity over and above any expectations or requests, a special thank you for all that is achieved, no one could give more to a charitable cause.

Election of Trustees took place on 21st June 2021, with a request that all above named members were prepared to be re-elected, and if anyone else wishes to become a Trustee to let Bill Mulroe know.

Our aim is to support the NHS to provide early treatment for people diagnosed with cancer, particularly young patients. Our invitation is to all members of this community to offer support in fund raising and organising fund raising events, helping with the shop in Hemsworth and the tombola stalls at Pontefract and Pinderfields Hospital.

**The Dr Jackson Cancer Fund
Annual General Meeting
21st June 2021 (Trustees Only) - Information Emailed Out
King's Croft Hotel, Pontefract**

Year End Financial Report - November 2019 to October 2020

This report relates to the financial year 1st November 2019 to 31st October 2020.

The balance in the Accumulated Fund at the beginning of the financial year stood at £175,128 and closed at the end of the year at £200,489. This is an overall increase in year of £25,361 which is £18,731 above our target surplus of £6,630 set for the year. After adjusting for the purchase of equipment for Mid Yorkshire Hospitals NHS Trust the fund made a surplus of £26,479.

The fund raised a total of £40,913 compared with the previous year of £58,630 a decrease in year of £17,717. This was mainly due to the Covid-19 pandemic which caused the shops to be closed partially within the year and events and functions to be cancelled / postponed, offset by a grant received to support the loss of income due to the pandemic. This year has been tough for the charity, like most as the pandemic has resulted in most events not being able to take place and most fundraising opportunities being limited. Fortunately, the charity received a grant to assist with the loss of income which helped the in-year position.

Expenditure in year has also decreased mainly due to the charity fundraising for a large piece of kit for Mid Yorkshire Hospitals NHS Trust, which at the end of the financial year remained with the charity until the full amount had been raised. The charity invested in the following at the Mid Yorkshire Hospitals NHS Trust:

- 5 x SOMA Correct Extra Vacuüm Devices £1,117

The charity has maintained its Trustees in year with eight Trustees which include a Chairman and a Treasurer.

The analysis of the receipts for the year showed shop sales at £17,449 a fall of £19,671 from the prior year, due to the temporary closure of the shops due to Covid-19. Donations from individuals generated £3,064 and donations from organisations generated £5,084. The charity received £469 from "In Memorium Of" and £10,500 from local grants relating to the pandemic.

The Functions and Sponsored Events continued for part of the year, although were affected by the pandemic, these generated income of £4,988 which was a decrease of £4,083 from last year. Other income received related to collection boxes, gift aid and interest offset by a small loss in year on the investments.

Fund expenditure during the financial year was £15,552 which related to shop expenses, car mileage expenses, general expenses and day to day running costs

of the fund office and arranging events. If the expenditure relating to the equipment purchases for Mid Yorkshire Hospitals NHS Trust is removed the running costs are comparable to that of last year. Although the shops have been closed for some of the year the charity still had to pay the lease and running costs relating to the shops. The shop expenses were £9,646 which were £1,177 less than incurred last financial year. Remaining expenses were kept to a minimum to increase overall receipts.

The investment of £75,000 which was placed into a unit Trust with St James' Place Partnership was valued at £89,999 a small reduction in year of £826 in year. The main reason for this drop was due to the affect of the Covid-19 pandemic on the investment.

2020/21 Projections

Looking ahead into the new financial year, the Trustees has set a target to generate £19,190 of receipts this year which takes into account the fund-raising being limited due to the Covid-19 pandemic. This will result in the charity generating a surplus of £2,870 after expenditure.

The charity has had to close both shops due to the pandemic and fund raising is limited, so it will be a difficult year. The charity made the tough decision to close the Featherstone shop early into the 2020/21 financial year due to the shop not generating any income and still having to incur over £700 a month in lease and running costs. This was a difficult decision but one the Trustees made in light of not knowing how long the shops would remain closed, and all other fund-raising opportunities being limited.

As ever the charity is looking for volunteers to assist at the Hemsworth shop, organising events, running tombola stalls at both the Pinderfields and Pontefract hospitals, and assisting with general fundraising. This year has been very tough, and the charity needs all the support it can, to ensure it can successfully raise funds for much needed equipment and support for cancer services at the Mid Yorkshire Hospitals Trust and local communities.

As of April 2021, the receipts stood at £24,576. After six months from November 2020 to April 2021 the charity has generated a loss of £23,960. This was due to the charity paying over the monies of £40,000 raised for the purchase of an Ultrasound Probe to Mid Yorkshire Hospitals NHS Trust. This money had been raised during 2018/19 and 2019/20 and was in the charity's bank account. If the transfer of the £40,000 was removed the charity would have made a year-to-date surplus of £16,040. This is due to the charity receiving local grants to support the loss of income during the pandemic which has continued throughout most of the 2020/21.

Finally, I would like to take this opportunity to thank everyone who has continued to support and contribute towards the Dr Jackson Cancer Fund during this financial period, and throughout this very difficult year.

**Samantha Smith
Honorary Treasurer
June 2021**

DR. JACKSON CANCER FUND
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2020
AND BALANCE SHEET AS AT 31 OCTOBER 2020

DR. JACKSON CANCER FUND
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED
31 OCTOBER 2020

	2020	2019
<u>Receipts</u>		
Donations From Individuals	3,064	5,198
Donations From Organisations	5,084	2,405
Donations in Memoriam	469	769
Grants & Legacies	10,500	-
Functions and Sponsored Events	4,988	9,105
Tin Shakes & Collection Boxes	17	386
Gift Aid – Tax Refunds	58	186
Shop Sales	17,449	37,120
	-----	-----
	41,629	55,169
<u>Add: Gross Bank Interest Received</u>	110	93
Income from Investments	(826)	3,368
	-----	-----
	40,913	58,630
 <u>Expenditure</u>		
Fund Raiser Fee & Expenses	227	7
Shop Expenses	9,646	10,823
Equipment (Refer Note 1)	1,117	7,250
Car	347	466
Insurance & Licence	1,125	1,033
Printing, Postage & Stationery	126	570
General Expenses/ Advertising	2,714	1,692
Professional Fees	250	-
	-----	-----
	15,552	21,841
	-----	-----
(Deficit) / Surplus For The Year	£ 25,361	£ 36,789
	=====	=====

DR. JACKSON CANCER FUND
BALANCE SHEET AS AT
31 OCTOBER 2020

	2020	2019
<u>Accumulated Fund</u>		
Balance as at 1 November 2019	175,128	138,339
(Deficit) / Surplus for the Year	25,361	36,789
	-----	-----
Balance as at 31 October 2020	£ 200,489	£ 175,128
	=====	=====

Represented By:

Current Assets

Stock on Hand	5,393	4,853
Bank Interest Accrued	3	3
HSBC – Treasurer’s Account	11,220	10,160
- Money Master Account	93,874	66,474
St James’s Place Investment	89,999	90,825
Shop Expenses – BES Refund	-	3,302
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	200,489	175,617
	=====	=====

Current Liabilities

Accrued Fund Raiser’s Expenses	-	164
Accrued Shop Expenses	-	-
Accrued General Expenses	-	325
	-----	-----
	-	489
	-----	-----
£	200,489	£ 175,128
	=====	=====

Notes

1) Equipment Purchased During the Year

5 x SOMACorrect Xtra	1,117

£	1,117
	=====

DR. JACKSON CANCER FUND
ACCOUNTS FOR THE YEAR ENDED
31 OCTOBER 2020

Independent Report on the Accounts

Respective responsibilities of the Trustees and the Examiner.

As the Fund's Trustees you are responsible for the preparation of the accounts and you consider that an audit requirement in accordance with Section 43 (2) of the Charities Act 1993 does not apply. Therefore, it is my responsibility to state, on the basis of procedures specified whether particular matters have come to my attention.

Basis of Independent Examiners Report

An examination, as in previous years includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees. The procedures undertaken do not provide all the evidence that would be required in an audit and in the circumstances I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In accordance with instructions given to me, I have prepared, without carrying out an audit, accounts for the year ended 31 October 2020 from the accounting records of Dr. Jackson Cancer Fund and from information and explanations given to me, and certify the same to be in accordance therewith.

JS Lofthouse
Chartered Accountant
Lofthouse & Co
36 Ropergate
Pontefract
West Yorkshire
WF8 1LY



Date: 15 March 2021

DR. JACKSON CANCER FUND
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2020
AND BALANCE SHEET AS AT 31 OCTOBER 2020

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