

**Cambridge Muslim Welfare Society**  
**Annual Report and Financial Statements**  
**For**  
**The Year Ended 31<sup>st</sup> March 2020**

Charity number: 273568

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# LEGAL AND ADMINISTRATIVE INFORMATION

## Trustees

Muhammad Pervaiz Malak (Chairman)  
Muhammad Azam Bhatti (General Secretary)  
Mahomed Rafique Amodé (Assistant Secretary)  
Mohammed Bazlur Rashid (Treasurer)  
Mohammed Mahmood  
Mohammed Irfan  
Kamaluddeen Abdullahi Ibrahim (Joined 10<sup>th</sup> September 2019)

## Principal Office

Abu Bakr Jamia Mosque  
1A Mawson Road  
Cambridge  
CB1 2DZ, UK  
Telephone: +44 (0)1223 501012  
Website: [www.cambridgemosque.com](http://www.cambridgemosque.com)

## Principal Bankers

Lloyds Bank plc  
90A Mill Road  
Cambridge  
CB1 2BE, UK

## Public Contact

Muhammad Pervaiz Malak  
214A Mill Road  
Cambridge  
CB1 3NF

Email: [Muhammadmalak214@gmail.com](mailto:Muhammadmalak214@gmail.com)  
Website: [www.cambridgemosque.com](http://www.cambridgemosque.com)

# TRUSTEES' ANNUAL REPORT

Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2020.

Cambridge Muslim Welfare Society is a registered charity and is governed by its constitution. The charity was established with the following aims and objectives:

- a) advance the Muslim religion in Cambridge
- b) advance religious education of the Muslims residing in Cambridge
- c) give relief to the Muslims residing in Cambridge who are in financial need.

The Charity's work is supported by a number of volunteers and it has an *Imam* and a *khateeb* who are employed for arranging prayers and educational activities in the mosque.

Day to day activities of the Charity are operated by the Executive Trustees.

The Charity is dependent on donations from individuals for its funding. It also receives rental income from its property at 175 Chesterton Road, Cambridge.

## REVIEW OF PROGRESS AND ACHIEVEMENTS

Despite the reduction in the number of people attending the mosque for daily communal services, following the opening of Cambridge Central Mosque in 2019, the activity of the Charity has remained focused in meeting the aims and objectives of the organisation. We continuously endeavoured to provide improvements in the facilities for congregational prayers, education and other activities in the mosque for Muslims living in Cambridge and the surrounding areas both by face-face events or online. Our regular classes and events continue to go from strength to strength.

The Society appointed *hufaz* during the month of Ramadan for *tarawih* prayers. The *Eid* prayers were arranged inside the Mosque with multiple *jamats* being held in order to accommodate a large congregation.

Being a university town, Cambridge hosts a large number of Muslim students from all over the World every year. The Society plays a unique role in Cambridge for a diverse Muslim community.

The Society promotes inter-faith dialogue and social cohesion. From time to time the Society had dialogues with the representatives of various faith groups in order to establish good relationship with the Christians and people of other faiths of this area. The Society also arranged orientation courses in the form of mosque open days, neighbour's tea invitations and organizing mosque tours to help understand the religious and cultural aspects of Muslim life. The Society regularly facilitates visits by students from various schools. During the year, the Society organized open days and various other activities for the wider community to visit the mosque and have a first-hand knowledge of Islam and Muslim culture.

Upon requests from the Addenbrookes Hospital Chaplaincy, visits were made for counselling the patients coming from outside areas.

### **Reserves policy**

The Trustees regard the equivalent of three months operational expenses as an appropriate level of reserves. The present level of funding is adequate to support the continuation of the current level of our mosque activities and the Committee considers the financial position of the charity to be satisfactory.

### **Going Concern**

Following the opening of the central mosque (located in close proximity), the charity anticipated an impact in its revenue-raising opportunities. This aspect has been further exacerbated as the charity suspended its face to face activities in compliance with governments announcement on 23<sup>rd</sup> March 2020 of the first lockdown. Despite these concerns the charity has maintained its financial sustainability and hopes to access government's business support measures such as the Furlough Scheme and Local Restrictions Support Grants (LRSB) during lockdown. Furthermore, the Executive Committee is also evaluating options for generating additional income from its current premises.

In March 2020 – Charity commission issued an Order for the charity to hold election for the appointment of new body of trustees. The commission has been notified that the process could not be conducted within the specified timeframe, due to the government announcement of Covid19 lockdown. The process will be completed following the lifting of the lockdown.



**Muhammad Pervaiz Malak**

Chairman

# INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

## Independent examiner's report to the trustees of 'Cambridge Muslim Welfare Society'

I report on the accounts of the Society for the year ended 31 March 2020, which are set out on pages 8 to 12.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. I must however provide an update on the status of recovery of funds following the serious incident reported in the 2015/16 Accounts. The Executive

Committee have not received any further update from the police regarding location of the defendant (Mr Kwieder), following the courts final order issued 7<sup>th</sup> June 2018. Hence given that the absconder remains on the run, the recovery of funds has been written off.

**Signed:**



**Date:** 15<sup>th</sup> July 2021

**Name:** Moin Uddin

**Relevant professional qualification:** Associate member of Chartered Institute of Management Accountants

**Address:** 283 Campkin Road, Cambridge, CB4 2LD

# FINANCIAL STATEMENTS

## Statement of Financial Activities

For year ended 31<sup>st</sup> March 2020

		<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>March 2020</u> <u>Total</u> <u>Funds</u> £	<u>March 2019</u> <u>Total Funds</u> <u>Restated</u> £
<b>Incoming resources from generated funds:</b>	Notes				
Voluntary - Donations		48,467	-	48,467	64,650
Voluntary - Zakah		-	2,865	2,865	3,080
Voluntary - Zakah al-Fitr		-	2,495	2,495	7,444
Other income	2	26,696	7,735	34,431	26,570
<b>Total income</b>		<b>75,163</b>	<b>13,095</b>	<b>88,258</b>	<b>101,744</b>
<b>Resources expended</b>					
Charitable activities	3	87,215	10,134	97,349	118,515
Costs of generating funds		-	-	-	-
<b>Total resources expended</b>		<b>87,215</b>	<b>10,134</b>	<b>97,349</b>	<b>118,515</b>
<b>Movement in total funds for the year</b>					
Net Income (Expenditure) for the year		(12,052)	2,961	(9,091)	(16,771)
Transfer between funds		727	(727)	-	-
Net movement in funds		(11,325)	2,234	(9,091)	(16,771)
<i>Reconciliation of funds:</i>					
Funds brought forward at 01.04.2019		396,225	2,831	399,056	415,827
<b>Funds carried forward at 31.03.2020</b>		<b>384,900</b>	<b>5,065</b>	<b>389,965</b>	<b>399,056</b>



# Balance Sheet

As at 31<sup>st</sup> March 2020

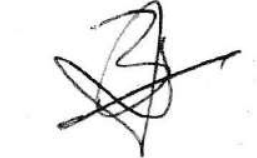
	<u>Notes</u>	<u>March</u> <u>2020</u> £	<u>March</u> <u>2020</u> £	<u>March</u> <u>2019</u> Restated £	<u>March</u> <u>2019</u> Restated £
<b>Fixed Assets</b>					
Tangible Fixed Assets	5		333,254		340,600
			<b>333,254</b>		<b>340,600</b>
<b>Current Assets</b>					
Investments	6	1,738		1,738	
Debtors		8,535		9,135	
Cash and bank balances		55,512		52,109	
		<b>65,785</b>		<b>62,982</b>	
<b>Creditors</b>					
Amounts falling due within one year		(9,074)		(4,526)	
		<b>(9,074)</b>		<b>(4,526)</b>	
<b>Net Current Assets</b>			56,711		58,456
<b>NET ASSETS</b>			<b>389,965</b>		<b>399,056</b>
<b>REPRESENTED BY:</b>					
Restricted funds	7		5,065		2,831
Unrestricted funds	8		384,900		396,225
<b>TOTAL FUNDS</b>			<b>389,965</b>		<b>399,056</b>

The accounts were approved and authorised for issue by the Board of Trustees on and signed on its behalf by:



Muhammad Pervaiz Malak  
Chairman

Date: 15<sup>th</sup> July 2021



Mohammed Bazlur Rashid  
Treasurer

Date: 15<sup>th</sup> July 2021

# Notes to the Financial Statements

## 1. Accounting Policies

### Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005.

### Tangible fixed assets and depreciation

Fixed assets held by the charity consists of freehold properties. Depreciation of these properties is not provided. Purchase of equipment are treated as revenue expense and those are written off in the year of purchase in full. Purchase and installation of other large expenditure such as Carpets and Air conditioning will be capitalised and depreciated over a useful life of 4 years.

### Fund accounting

General funds are unrestricted funds which are available for use at the discretion of Trustees in furtherance of general activities of the charity which have not been designed for other purposes. Restricted funds are to be used in accordance with particular purposes for which the funds were raised by the charity. Any difference in expenditure and income is to be transferred to the general fund except for Zakah Fund.

### Going Concern

Following the opening of the central mosque (located in close proximity), the charity anticipated an impact in its revenue-raising opportunities. This aspect has been further exacerbated as the charity suspended its face to face activities in compliance with governments announcement on 23rd March 2020 of the first lockdown. Despite these concerns the charity has maintained its financial sustainability and hopes to access government's business support measures such as the Furlough Scheme and Local Restrictions Support Grants (LRSB) during lockdown. Furthermore, the Executive Committee is also evaluating options for generating additional income from its current premises.

In March 2020 – Charity commission issued an Order for the charity to hold election for the appointment of new body of trustees. The commission has been notified that the process could not be conducted within the specified timeframe, due to the government announcement of Covid19 lockdown. The process will be completed following the lifting of the lockdown.

## 2. Other Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Rental Income	23,744	-	23,744	20,480
Tuition fees	2,829	-	2,829	3,550
Dividends received	123	-	123	121
Ramadan Fund	-	3,162	3,162	2,419
Funeral appeal	-	4,573	4,573	-
<b>Total</b>	<b>26,696</b>	<b>7,735</b>	<b>34,431</b>	<b>26,570</b>

## 3. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Salaries and NIC	58,649	-	58,649	54,421
Rates and water	5,956	-	5,956	7,550
Light and heat	6,944	-	6,944	6,984
Insurance	2,169	-	2,169	2,104
Cleaning	2,392	-	2,392	2,811
Repairs and maintenance	2,081	-	2,081	8,375
Office costs	487	-	487	1,194
Payroll Services	70	-	70	703
Bank Charges	596	-	596	924
Events and celebrations	262	-	262	1,949
Sundries	393	-	393	316
Grants	-	-	-	4,942
Ramadan arrangements	-	3,162	3,162	2,419
Air-conditioning	5,175	216	5,391	5,391
Carpets	1,444	511	1,955	1,955
Zakah	-	3,750	3,750	4,533
Zakah al-Fitr	-	2,495	2,495	7,444
Professional fees	597	-	597	4,500
<b>Total</b>	<b>87,215</b>	<b>10,134</b>	<b>97,349</b>	<b>118,515</b>

#### 4. Analysis of Employee costs

	2020 £	2019 £
Salaries	54,990	51,628
Social security costs	3,659	2,793
Recruitment expenses	-	-
Interest PAYE	-	-
<b>Total</b>	<b>58,649</b>	<b>54,421</b>
The average number of employees	<b>4</b>	<b>4</b>

#### 5. Fixed Assets

	<b>Fixtures &amp; Fittings £</b>	<b>Freehold Properties £</b>	<b>Total £</b>
<b>Cost</b>			
Valuation/Cost 1 April 2019	29,385	324,124	353,509
Additions	-	-	-
	<b>29,385</b>	<b>324,124</b>	<b>353,509</b>
<b>Depreciation</b>			
Balance 1 April 2019	12,909	-	12,909
Charge for the year	7,346	-	7,346
	<b>20,255</b>	<b>-</b>	<b>20,255</b>
<b>Net Book Value 31 March 2020</b>	<b>9,130</b>	<b>324,124</b>	<b>333,254</b>
<b>Net Book Value 31 March 2019 restated</b>	<b>16,476</b>	<b>324,124</b>	<b>340,600</b>

## 6. Investments

	<b>2020 £</b>	<b>2019 £</b>
800 Ordinary shares with British Telecom	1,738	1,738
Market value £943 (2019 £1,791)		

## 7. Restricted Funds

	<b>Balance 1 April 2019 £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Balance 31 March 2020 £</b>
Zakah	1,611	2,865	(3,750)	726
Zakah al-Fitr	-	2,495	(2,495)	-
Ramadan Fund	-	3,162	(3,162)	-
Funeral appeal	-	4,573	-	4,573
Air-conditioning	216	-	(216)	-
Carpet	511	-	(511)	-
Rohingya - Burma	493	-	-	493
- Transfer to unrestricted funds	-	(727)	-	(727)
<b>Total</b>	<b>2,831</b>	<b>12,368</b>	<b>(10,134)</b>	<b>5,065</b>

## 8. Unrestricted Funds

	<b>Restated Balance 1 April 2019 £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Balance 31 March 2020 £</b>
<b>Unrestricted funds</b>	396,225	75,163	(87,215)	384,173
- Transfer from unrestricted funds	-	727	-	727
	<b>396,225</b>	<b>75,890</b>	<b>(87,215)</b>	<b>384,900</b>