

Omushana, Sunshine for Children

Annual Trustee Report 2019/2020

Charity Registration Number 1150629

Accounting Year: 1 October 2019 - 30 September 2020

Trustees:

Gill Castle (Chair)
Emmy Gongo
Diane Scott
Susan Browne

Trustee meetings held during the year:

November 7th 2019 – Broadbill Forest Camp, Ruhija, Uganda
March 3rd 2020 – Ruhondeza Camp, Buhoma, Uganda
A third Trustee meeting would normally have been held around July/August 2020 but was cancelled due to the Covid situation.

Structure and management of Omushana:

Objectives, constitution, trustees and management remained unchanged during the year.

Anniversary

The end of this year (September 30 2020) marked the 10th anniversary of Omushana.

Summary of activities, achievements and performance during the 2019-20 year:

1. Libraries and Reading Promotion:

Buhoma, Ruhija and Rubuguri Libraries continued their activities up to March 2020 when lockdown imposed by the Ugandan government forced them to close. They could not reopen during the year.

In December 2019, a grant was obtained from BFSS (£6500 plus an additional £550 added in June 2020) for a fourth Library in Mgahinga. A planning meeting with the Mgahinga Community in November 2019 agreed a MOU, working closely with the PTA at the Gizoza Community School which donated the building.

The infrastructure was completed by September 2020 (with the exception of electricity connection which the school is committed to complete). However full opening has not been possible due to Covid (a few children and teachers have been accessing the resources

depending on Covid guidelines). Only limited books (1 book box) and 2 laptops were delivered during the year, the remaining books are being stored in Entebbe, and laptops in UK, awaiting a Trustee trip as soon as the Covid situation allows.

Librarians during the year were:

- Buhoma: Moses (Senior Librarian & IT, salary 300,000) and Caroline (Reading, salary 250,000). Moses was granted 2 weeks' paid leave in Jan/Feb 2020 in recognition of 6 years' work.
- Ruhija: Speria (Senior Librarian & Reading, salary 250,000), Moses K (IT, appointed following interviews in Nov 2019 but only worked December, salary 200,000) and Dennis (IT appointed from same interviews, started Feb 2020, salary 180,000).
- Rubuguri – Volunteer Librarian Ben (Reading, allowance 100,000 per month)
- Mgahinga – Volunteer Librarians appointed in March 2020 but have not started yet. Japheth (Community Reading and Book Boxes, allowance 40,000/week), Innocent (IT & Reading in Library, allowance 25,000/week).

The security guard, Felix, at Ruhija Library is also funded – increased to 90,000 per month in Feb 2020.

Salaries were not increased this year and from April onwards, employed Librarians were on “furlough” payments of 80%.

Activities during the year included:

- Several hundred new books were delivered to all three open libraries in November 2019.
- 3 laptops were replaced at Buhoma so that there are still minimum 10 working. One additional laptop was added at Ruhija bringing the total to 5. 2 laptops were taken to Mgahinga in March 2020.
- Reading seminars were held at Buhoma, Ruhija and Mgahinga Libraries in Feb/March 2020 targeting 2 teachers from each of the local schools – one day held in the library and one day held in the teachers' schools. Seminars were run by 2 Trustees (Gill and Susan), a volunteer (Jenny Manley) and all Librarians (Moses, Caroline, Speria, Dennis and Ben). The aim was to train teachers at every school to become Reading Champions. Numbers attending were:
 - o Buhoma (28 teachers from 14 schools).
 - o Ruhija (21 teachers from 12 schools),
 - o Mgahinga (20 teachers from 9 schools plus 4 community and UWA representatives).
- Ben (Rubuguri) started a project of local story writing which Omushana will publish in some form in future.
- The solar regulator had to be replaced at Buhoma in November 2019.
- Benches/chairs were funded at Rubuguri.
- A new system of Librarian transport expense requisition was introduced at Buhoma but was not established until the week of lockdown so remains untested.
- Ruhija Community put in fencing to prevent cattle encroaching on the library and Omushana funded a lightning conductor and approved funding for a laptop cupboard.

- The Swiss Relief Association has set up a project to raise funds and collect books for 5 new book boxes at Mgahinga.
- The Christmas Advent Book Appeal raised £131 and resulted in the purchase of 46 reading books for the Librarians to enjoy with the children.

2. Nutrition

During 2019-2020 Omushana started running seminars and individual school nutrition days, lead by our local experts, to promote practical and affordable solutions to improve pupils' nutrition which meant we could reach more schools. Staff and management from over 25 schools have attended seminars in three districts around Bwindi Forest: Buhoma, Ruhija and Rubuguri. One day workshops were held at Nyakeina, St Matthews and Mukono Schools in November 2019.

In early 2020, thanks to a generous donation from Nora Pettinger, we held a fabulous Community Nutrition Day at Rushaga Community Primary School which was attended by over 150 parents, staff and community leaders. It was an incredible day organised by the school management, chef Moses and our local librarian Ben who has now also become something of a nutrition expert. A nutritious lunch was provided for all the pupils and everyone attending - over 400 servings! This is sure to be a day that is remembered in the village for a long time to come!

In 2020, Omushana also started a pilot project in two village schools (at Nyakeina and Rugando) to subsidise school meals. For every pupil taking meals at school, the parents pay approximately £4 per term and Omushana tops this up by £2 per pupil per term. The main goal of this project is to make school meals affordable so that children receive breakfast and lunch every day - otherwise they can go without food all day. Another benefit is that in return for Omushana's support, the schools improve the nutritional value of the meals. Nyakeina School leads the way in serving breakfast comprising wholemeal maize with added soy. Rugando includes fish and nuts in their lunches. This subsidy also provides an incentive for parents to send their pupils to these local village schools which helps them to run sustainably as well as ensuring children do not have to undertake long and dangerous journeys to schools in the nearby towns.

Activity on the projects was put on hold in March 2020 due to Covid restrictions.

3. Village School and Class Support Schemes

Issues of sustainability of Nyakeina and Rugando Primary Schools came to a head in late 2019. An agreed programme of support was put in place for both schools with MOUs signed to cover a 2 year period 2020-2021 with the aim of encouraging more pupils to attend and bringing the schools back to a sustainable basis. Support includes both deficit funding and secondary school bursaries (plus nutrition subsidies). Funding started in Term 1 2020 and initially the signs were promising in terms of the aims of the MOU. However, closure of schools in March 2020 due to Covid raised a large number of additional obstacles and costs which will need to be resolved when schools reopen. The programme may need to be extended to 2022.

Omushana continued with Class Support and other programmes at Rushaga, Ruhija, Keyshero and Murushasha Schools but with the aim of reducing input as time goes on.

In addition to on-going Class and School support termly donations (for example subsidising school fees), Omushana made the following donations:

- A grant was given to Murushasha School to roof and plaster classrooms in October 2019 but in future it is hoped the Rotary Club Kabale will assist the school in future as Omushana winds down its support.
- Science books were donated to Kyeshero School thanks to a generous donation from Mary Webb School in Shropshire.
- Further assistance given for classroom construction and water connection/repair at Nyakeina School.

All the schools were closed from March 2020 due to Covid.

4. Bwindi Community Vocational College - BCVC

Involvement in supporting the college has now been reduced. However, an anonymous donor sent £3748 through Omushana in April 2020 to help them complete infrastructure projects.

5. Sports

Our main focus continued to be Omushana Community Sports Kit Library which was set up in 2015 and is now a much loved community resource. Over 10 football kits, trainers and football boots, netball kits, balls and training equipment are available for loan to schools and teams throughout the Buhoma area. Our volunteer Sports Co-ordinator Emmy K not only runs the Library but also visits schools to give sports coaching sessions and organises community events. Hundreds of children enjoy sports sessions with Emmy K every month. In 2020 we added monthly trips to Murushasha School to Emmy's programme - a journey of nearly an hour on a motorbike.

In 2019-2020 a number of footballs were obtained from InKind and also from a supporter who had seen our projects in Uganda. Mary Webb School in Shropshire gave a generous donation to our Sports projects. We were also lucky to have several of the brilliant "Ultimate Football Heroes" books by Matt and Tom Oldfield donated during the year by members of the authors' family.

During December 2019 and January 2020 Emmy K and marathon runner Dixon, supported by Omushana, organised two community races - a cross country run for children and a long distance run for young adults. Omushana provided funding, first aid and safety equipment for stewards and the prizes and certificates for both events including kids sports T-shirts for 30 of the youngsters (obtained through InKind).

These races were hugely popular - 94 children age 6-15 took part in the kids' race and 60 young adults age 16-30 took part in the "marathon".

Activities were limited after March 2020 due to Covid restrictions.

6. Afripads

150 packs were purchased during the year and 161 packs were distributed to girls throughout the region.

Rotary Club Kihiki are taking over responsibility for providing Afripads in the Buhoma/Butagota area which will reduce the commitment for Omushana.

7. Water filters

No new filters were added but existing filters are being used well and regular inspections were organised by appointing a volunteer co-ordinator (Dickson).

8. Crafts

Omushana continues to support many groups through purchase of crafts (for example Nyakeina School, Murushasha School, Kanyashande Youth Artisans Group, Bwindi Community Vocational College, Forest Friends).

Crafts are also bought from private individuals as this helps the local economy and provides fundraising opportunities for Omushana.

Craft sales were limited in 2020 by the cancellation of talks and events in 2020 due to Covid.

9. Equipment/Donations & transportation

The 2019 shipment was picked up in Entebbe in November and distributed to projects in Bwindi during October/November 2019.

Value of donated goods distributed during the year was £6,400.

Another shipment was made in January 2020 comprising books and scholastic materials (pens, pencils etc). This arrived in Entebbe in April 2020 and boxes are being stored until they can be collected after the pandemic.

Financial Summary:

Total income during year: £ 30,108

Total expenditure during year: £ 26,772

Assets held at year end: £ 13,566 (plus crafts costing £41)

See attached spreadsheet for breakdowns of income and expenditure plus balance sheet.

Report prepared by Gill Castle (Chair) on behalf of The Trustees.

INCOME DETAILS - 2019/20**Income by source** **2019/20**

Regular donations through Virgin Money Giving	2,522
Regular donations direct to account	1,116
One off donations through the website	5,571
Other one off donations	6,430
Craft sales	1,656
Grant (BFSS for Mgahinga Library)	7,050
Donations from UK Schools	1,829
Event & fundraiser donations	252
Stalls & talks (donations) & misc	106
Sales of donated items (eg carboot sales)	298
Gift Aid	3,143
Income in Uganda	135

TOTAL INCOME **30,108****Expenditure breakdown** **2019/20**

Fundraising & craft purchase	1,405 5%
Administration & publicity	572 2%
Project expenditure (see allocation below)	24,795 93%

TOTAL EXPENDITURE **26,772****Plus donated goods distributed in Uganda were valued at £6400**

This included laptops, sewing machines, sports equipment, books and stationary

Project Expenditure detailed breakdown*Libraries and Reading promotion*

Buhoma Library	2,152
Ruhija Library	1,933
Mgahinga Library	3,519
Rubuguri Library	149
Reading promotion seminars	1,523
Other general expenditure (eg Advent books)	427
Libraries and Reading promotion - total	9,703

Nutrition

Rushaga seminar & training	837
School meal subsidy support (Nyakeina & Rugando)	784
One day seminars (Nyakeina, St Matthews, Mukono)	184
Nutrition - total	1,805

Village School & Class Support Schemes

Nyakeina	3,497
Rugando	663
Murushasha	1,030
Rushaga	379
Ruhija	190
Kyeshero	685
School support - total	6,444

Bwindi Community Vocational College **3,748****Transporting & distribution of donations** **429****Sports projects incl kit library** **1,184****Afripads** **504****Water filters** **55****Group support through craft purchase** **771****Miscellaneous (small donations etc)** **152**

OMUSHANA ACCOUNTS - OCTOBER 1 2019 - SEPTEMBER 30 20

Balance Sheet - UK - CoOp bank

Balance carried forward	9,267.78
Income	29,972.64
Expenditure	10,546.42
£ transferred to UgSh	15,500.00
Balance remaining	13,194.00

Balance Sheet - UgSh

£ (at variable |

Balance carried forward	4,174,990	905.64
Income in Uganda	635,500	135.21
£ transferred to UgSh	72,850,000	15,500.00
Expenditure	76,260,600	16,225.66
Expenditure still to be reimbursed	396,060	84.27
Balance remaining	1,795,950	382.12

Total income £	30,107.85
Total expenditure £	26,772.08
Exchange rate loss	7.46
Money to be reimbursed	84.27

TOTAL CASH ASSETS

13,566.12 Total in CoOp |
Total in SACCC

Plus craft assets held - cost £41

020

rates)

Exchange = 4610 at start of year

Exchange 4700 throughout year

Exchange = 4700 at end of year (loss of £7.46 due

Bank = 13,194.00

) = 1,795,950 382.12

to exchange rates)



Section A Independent Examiner's Report

**Report to the trustees/
members of**

**On accounts for the year
ended** **Charity no
(if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/9/2020

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

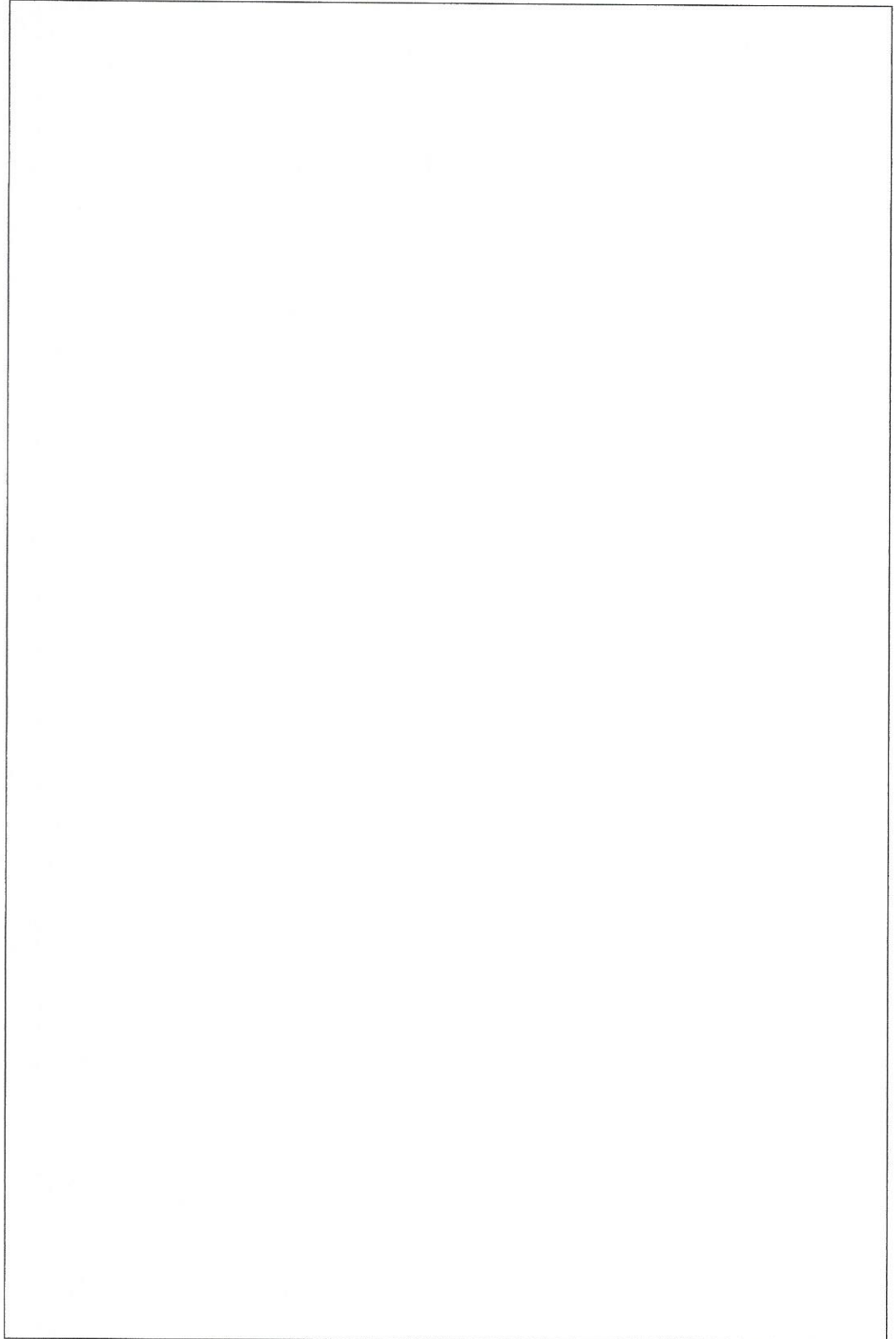
Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



OMUSHANA ACCOUNTS - OCTOBER 1 2019 - SEPTEMBER 30 2020

Balance Sheet - UK - CoOp bank

Balance carried forward	9,267.78
Income	29,972.64
Expenditure	10,546.42
£ transferred to UgSh	15,500.00
Balance remaining	13,194.00

Balance Sheet - UgSh £ (at variable rates)

Balance carried forward	4,174,990	905.64	Exchange = 4610 at start of year
Income in Uganda	635,500	135.21	Exchange 4700 throughout year
£ transferred to UgSh	72,850,000	15,500.00	
Expenditure	76,260,600	16,225.66	
expenditure still to be reimbursed	396,060	84.27	
Balance remaining	1,795,950	382.12	Exchange = 4700 at end of year (loss of £7.46 due to exchange rates)

Total income £	30,107.85
Total expenditure £	26,772.08
Exchange rate loss	7.46

TOTAL CASH ASSETS	13,566.12	Total in CoOp Bank =	13,194.00
		Total in SACCO =	382.12

* last expenses of trip to be reimbursed at next visit

ONESE