

Bardsley Youth Project
Registered Charity number: 1152836

Financial statements
for the year ended 30th September 2020

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Bardsley Youth Project

Trustees report for the year ended 30th September 2020

The trustees submit their annual report and the financial statements for the period ended 30 September 2020.

Full name Bardsley Youth Project

Trustees Eric Bremner (Chair)
Rev Kathryn Fleming (retired 27/04/2020)
Rev Steven Medley
Rev Dexter Bracey
Pat Dickson
Geoff Wilcox
Andrew Williams

Registered Charity Number 1152836

Principal Office Bardsley House
Hill Top
Coventry
CV1 5EP

Bankers CAF Bank Limited
25 Kings Hill Avenue
West Mailing
Kent, ME19 4JQ

Independent Examiner Richard Butler
58 Kingfisher Close
Warwick
CV34 5GD

Governance and management

The charity is a Charitable Incorporated Organisation. It is operated under the rules of its memorandum and articles of association dated 10th July 2013.

Bardsley Youth Project

Chair's report for the year ended 30th September 2020

Bardsley's work has evolved over 16 years now and we have been a Registered Charity over the last seven of these years. The focus of our charity has also evolved. An area in Coventry with increasing demand and limited resources to cope is homelessness in the 18 -25 age group. Our focus during 2019/20 was drawn to this area.

Support to Homeless Young people

As a small flexible charity we are in a position to help young people who would otherwise "fall through the cracks" of the established services. Our staff get alongside and assist some extremely stressed young people, who not only find themselves in urgent and "at risk" circumstances but due to lack of documentation, or falling outside some arbitrary classification system, other help for them is declined.

We support them in their emotional distress, help provide their immediate needs, help them to obtain financial support, find and locate them in accommodation which includes setting up their first home from our furniture project and getting them off to a good start with provisions from our food bank. We continue in contact with them mentoring, encouraging and supporting them through the rough spots. We have had some very heart-warming testimonials from many of them who see Bardsley as the family support they have never had.

In the last year, we helped 78 young people find their way. This included assisting 42 young people with 981 interactions since the Covid pandemic began. For our staff it is very emotionally draining work but the rewards in terms of satisfaction of a good result are high.

Coventry Foyer Drop in

Bardsley run a weekly drop-in session at this supported housing project giving residents a chance to form relationships apart from their key worker and Foyer staff. Change of emphasis at the Foyer involved considerably more support work coming our way. Since the pandemic started, Covid rules have prevented us from running in-house sessions at the Foyer. We remain in close contact with the residents and continue support work as required outside of their facility.

Youth work

Due to increased demand for our homeless support work, we took the decision to withdraw from school's work and leadership of the young people's group in Cheylesmore Community Centre by mutual consent. We assisted them in finding suitable replacements for these activities. Our "Manic Mondays" which provide a good contact point between our youth workers and our young people continued until the pandemic when indoor type activities were banned and this type of activity put on hold.

Car Project

We were well advanced with the restoration of our 1970 Triumph Herald and had acquired a Morris Minor for our next project when Covid-19 struck. As an indoor activity we have been unable to continue during the pandemic. A special thanks to Dave, a real specialist in vintage car restoration, for your help and support. Thanks also to our young people who worked hard on the project, we will be back when Covid permits.

Covid 19 Pandemic

Our staff have responded very well to the operational changes required to operate effectively during Covid lockdowns. Analysis of young people assisted during this time demonstrate clearly that those with problems or issues going into the pandemic were most severely impacted by it. 70% suffered from poor mental health, 53% had a history of abuse, 47% had learning difficulties, 97% poor financial literacy and 93% cannot live with family.

Our young people had much higher needs on average than pre Covid and many referral agencies closed and we became all things to all people. Operational pressures on our staff were high but we continued operating without a break throughout Covid.

Our methods of interaction had to change. Group contact and contact indoors was not possible. We met one on one with YP in the open, we used social media, Zoom, phone and text extensively. We identified individuals that would need increased assistance early in the pandemic and supported them through a Facebook group. We continued to find housing for young people. Food parcels went up 400%. We contacted all young people with zero hours work contracts who lost work and income and assisted them until the gap in benefits came on stream; our hardship fund demands were high. Our staff worked from home but were always on the move as young people were advised against using public transport. Covid related funding of over £30,000 has been of great assistance to our operations during the pandemic.

Our Funding

I would like to thank all our funding bodies and donors for the financial support that made our activities possible. Large grants from the Higgs Charity, National Lottery, Heart of England Community Foundation and Government Covid Funds, not to mention the smaller donors all of whom made our activities possible - we and our young people thank you.

Trustees were convinced we would greatly benefit from a skilled and experienced external source to do an operational overview and assist us set out our future plans. With the competitive nature of sourcing charity funds we were reluctant to expend hard earned funds on this rather than direct to young people assistance. Our funding bodies saw the need and gave us the funds for such a development and would not let us spend it on anything else, bless them, problem solved. Simon Pickering from Homeless Link was engaged to do this work and it is early days but Simon has made a wonderful start.

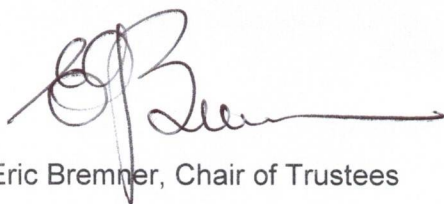
Our Staff

Our staff Simon, Becky, Pat C and Pat D have given excellent support for our young people. All are very experienced, effective, knowledgeable and loyal. Pat C our "guru" of finding financial support has concentrated on that area and has been very successful. Becky maintains an excellent rapport with YP both in group and individual interactions. Pat D as our new part time engagement worker has made a great impact for our young people. Simon R replaced Pat C as Manager at the start of our year and we are very pleased with his leadership. Thank you staff - you have our Trustees full support. Thanks also to our dedicated Volunteers, without you our work would not be possible.

Our Trustees

Only one movement in Trustees team, Kathryn Fleming left us as a Trustee during the year to concentrate on other areas of need - she will be sadly missed. Kathryn was a Trustee of Bardsley for 6 years including 2 years as Chair of Trustees. We wish her well and thank her for her service. Thank you all Trustees for your dedicated and helpful service throughout the year.

I thank all who supported us in many ways, who assisted us or participated in our charity and to Coventry Cathedral who give us the free use and maintenance of our base at Bardsley House. We look forward to serving the young people who need us for many years to come.

A handwritten signature in dark ink, appearing to read 'Eric Bremner', with a long horizontal flourish extending to the right.

Eric Bremner, Chair of Trustees

Trustees Report

Recruitment and Appointment of Trustees

The Constitution requires that the number of Trustees shall not be less than 3. At the end of September 2020 there were 6 Trustees. Each of the trustees shall retire with effect from the conclusion of the next Annual General Meeting after their appointment, but shall be eligible for re-election at that general meeting up to a maximum of five years.

Organisational Structure

The Trustees form a committee including the following officers: Chair, Secretary and Treasurer. It meets monthly. The committee has overall responsibility for strategic planning, policy formulation, approval and monitoring of programmes and services, finance, risk management, staff and volunteers, and premises.

Staff and volunteers

Bardsley Youth Project has staff and volunteers.

The charity's policy on reserves

The charity will aim to keep between three and six months' core running costs in reserves at all times. This is to ensure the Charity is able to meet all of its legal obligations should all funding be withdrawn.

Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

Responsibilities of the trustees

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

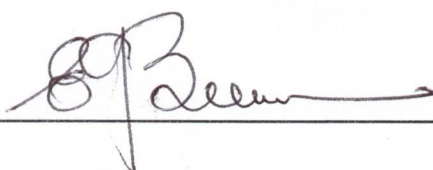
In preparing those financial statements, the trustees are required to: select suitable accounting policies, as described on page 9, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members of the Committee must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed on behalf of the charity's trustees:

Signed 

Date 12/7/2021

**Independent Examiner's Report to the Trustees of
Bardsley Youth Project**

Year ended 30 September 2020

I report on the accounts of the charity, which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 145(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 12/07/2021

Richard Butler (Institute of Chartered Accountants in England & Wales)

Bardsley Youth Project
Statement of Financial Activities
(Incorporating the Income and Expenditure account)
For the year ended 30th September 2020

	Note	Unrestricted £	Restricted £	2020 Total £	2019 Total £
Incoming Resources					
Grants and Donations	2	26,355	85,825	112,180	48,302
Other Income		331		331	6,662
TOTAL Incoming Resources		26,686	85,825	112,511	54,964
Resources Expended					
Activities		123	1,743	1,866	10,379
Discretionary (young people support)		-	1,378	1,378	2,213
Food		-	913	913	147
General Expenses		-	5	5	43
Office Costs		522	706	1,228	1,608
Professional Fees		-	-	-	1,639
Volunteer Expenses		-	-	-	36
Repairs and Renewals		-	-	-	-
Trips & Residential		-	-	-	78
Staffing Costs inc Pensions	5	5,811	36,042	41,853	41,814
Training		78	435	513	810
Development work		-	12,097	12,097	-
Travel		38	642	680	933
TOTAL Resources Expended		6,572	53,961	60,533	59,700
Net Income (expenditure)		20,114	31,864	51,978	(4,736)
Totals funds b/forward		445	16,876	17,321	22,057
Totals funds c/forward		20,559	48,740	69,299	17,321

All the activities of the charity are classed as continuing.

Bardsley Youth Project

Balance Sheet as at 30th September 2020

	Notes	2020 £	2019 £
Current assets			
Cash at bank and in hand		69,299	17,321
Net assets		<u>69,299</u>	<u>17,321</u>
The Funds of the charity			
Restricted Fund	3	48,740	16,876
Unrestricted Fund	3	20,559	445
Total Funds		<u>69,299</u>	<u>17,321</u>

Exemption from audit

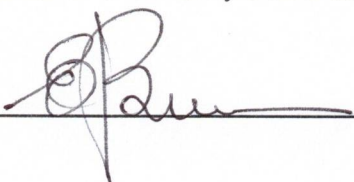
For the year ending 30th September 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476;*
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

Signed 

Dated 12/7/2021 

Bardsley Youth Project
Notes to the Accounts
For the year ended 30th September 2020

1. Accounting policies

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 (Charities SORP (FRS102)) and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the charity is responsible in law.

Funds

Unrestricted funds represent the funds of the Charity that are not subject to any restrictions regarding their use and are available for application of the general purposes of the Charity. Restricted funds are used solely for the purposes for which they were given.

The funds of the Charity have been appropriately analysed and the statement of financial activities has been prepared in accordance with this analysis.

2. Grants & donations

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Awards for All	-	10,000	10,000	4,601
Uber Moving on Up Fund	-	5,000	5,000	-
General Charities of Coventry	-	-	-	3,400
Eveson Trust	-	-	-	2,425
Other Donors	1,686	1,099	2,785	1,786
Baron Davenport's Charity				500
National Lottery Development Fund	-	49,324	49,324	-
Heart of England Foundation	5,000	3,000	8,000	32,590
Frontline Network	-	500	500	-
Souter Trust	2,000	-	2,000	-
Higgs Charity	15,000	-	15,000	-
Coronavirus Community Support Fund	-	16,902	16,902	-
29th May 1961 Charitable Trust	3,000	-	3,000	3,000
	26,686	85,825	112,511	48,302

3. Movements in funds

	Incoming resources £	(Outgoing Resources) £	2020 £	2019 £
Unrestricted funds				
General Purposes	26,686	(6,572)	20,559	445
	26,686	(6,572)	20,559	445
Restricted funds				
Awards for All	-	(1,539)	-	1,539
Uber Moving on Up Fund	5,000	(780)	4,220	-
National Lottery Development Fund	49,324	(14,597)	34,727	-
Heart of England Foundation	-	(12,912)	-	12,912
Awards for All Covid-19	10,000	(10,000)	-	-
Eveson Trust	-	(2,425)	-	2,425
Coronavirus Resilience Fund	3,000	(2,394)	606	-
Coronavirus Community Support Fund	16,902	(7,715)	9,187	-
Cheylesmore Community Centre	1,099	(1,099)	-	-
Frontline Network	500	(500)	-	-
	85,825	(53,961)	48,740	16,876

Restricted Funds are to be used for specific purposes as laid down by the donor. Expenditure that meets these criteria is charged to the fund.

The above restricted funds have been donated for the following specific purposes.

Uber Moving on Up Fund	Car Restoration Project
National Lottery Development Fund	Charity Development Work to increase sustainability
Awards for All Covid-19	Staff Wages & Food Bank
Coronavirus Resilience Fund	Hardship Needs of Young People during pandemic
Cheylesmore Community Centre	Cheylesmore Drop-in
Frontline Network	Visit to Dundee youth project for ideas exchange
Coronavirus Community Support Fund	Wages, general costs, activities over 6 months

Bardsley Youth Project
Notes to the Accounts
For the year ended 30th September 2020

4. Trustees' remuneration benefit and expenses

During this period, trustees received no remuneration.

5. Staff costs and numbers

Staff costs were as follows

	2020	2019
	£	£
Salaries	41,853	41,814
	<u>41,853</u>	<u>41,814</u>

No employee received emoluments of more than £60,000.
The average number of employees during the period was 3.

6. Independent examination and accountancy services

During the period, the cost of the examination and accountancy services was £Nil (2019: £Nil)