



# Trustees' Annual Report for the period

Period start date		Period end date		
From	1 <sup>st</sup> Jan 2020	To	31 <sup>st</sup> Dec	2020

## Section A Reference and administration details

Charity name **Transverse Myelitis Society**

Other names charity is known by

Registered charity number (if any) **1108179**

Charity's principal address **35 Avenue Road**

**Brentford**

Postcode **TW8 9NS**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lew Gray	Secretary		
2	Caroline Cabraal	Treasurer		
3	Sally Rodohan	Chair		
4	Rob Reeves			
5	Les Strachan		Jan-Nov	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Election by members at AGM for 3-year terms

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To relieve persons suffering from Transverse Myelitis and related conditions and their families and carers particularly but not exclusively by the provision or assistance in the provision of information, support and advice, by raising the awareness of the public and medical professions of Transverse Myelitis.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We maintain a website [www.myelitis.org.uk](http://www.myelitis.org.uk) , provide New Members Packs of information, run Support Groups in regions throughout UK, hold TM Conferences and provide services and assistance for members. We work closely together with worldwide TM Association (now renamed SRNA). We are also members of Neurological Alliance of charities and National Voices.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees and volunteers of the Society are all people who have had TM, ADEM or NMO, or their families and/or carers. TMS volunteers include Support Group Leaders and helpers, fundraising support, website designers, event organisers, member fundraisers and a team of parents and camp counsellors who organise and run the TMS Family Weekend at The Calvert Trust in Lake District.

We also acknowledge the generous and tireless support of many medical professionals who are dedicated to improving treatment and long-term recovery of adult and paediatric patients with TM and related conditions.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

TMS had 109 new members in 2020, including 9 children. Our total membership is now well over 2000 people with TM, ADEM, NMO, plus new diagnoses NMO-SD, AFM and MOG-AD as well.

Every new member receives a reply to any urgent question, plus a Welcome email with information about TM and TM Society including Support Groups, website, Facebook Groups, information for GPs, special arrangements for parents of kids with TM, other sources of information and support.

Due to the pandemic most of our regular Support Group meetings were cancelled, except for 3 Support Groups who met via Zoom. Our annual UK TMS Family Weekend held at Calvert Trust in Lake District also had to be cancelled.

Neuro-physiotherapy, equipment grants and coaching bursaries for members were continued through the year.

We experimented with scheduled Zoom meetings for TMers in November and these were well received.

Due to reduced expenditure TMS had a small financial surplus and reserves remain healthy.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Trustees have agreed to preserve a buffer of cash equivalent to 6 months expenditure. This is considered ample since we have no fixed recurring overheads and almost all our expenditure is on services for members which can be suspended if our income (donations) drops too low.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F


## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lew Gray	
Position (eg Secretary, Chair, etc)	Secretary	
Date	14 <sup>th</sup> July 2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Transverse Myelitis Society

No (if any)  
1108179

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.01.2020

To

Period end date  
31.12.2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Members' donations	935	-	-	935	7,220
Non members' donations	648	-	-	648	26,316
Fundraising	16,048	-	-	16,048	35,993
Bank account interest	22	-	-	22	40
Gift Aid	-	-	-	-	787
Sale of merchandise	214	-	-	214	-
Family weekend	-	-	-	-	211
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>17,867</b>	<b>-</b>	<b>-</b>	<b>17,867</b>	<b>70,567</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,867</b>	<b>-</b>	<b>-</b>	<b>17,867</b>	<b>70,567</b>
<b>A3 Payments</b>					
Travel	462	-	-	462	1,406
Support Group meetings	125	-	-	125	643
Website	524	-	-	524	322
Postage, stationery, magazine	-	-	-	-	-
Bursaries	6,141	-	-	6,141	13,498
Subscription, donations, research	107	-	-	107	6,012
Promotion, bank charges	1,246	-	-	1,246	1,502
Accounts/insurance	555	-	-	555	578
Conferences/Family weekend	994	-	-	994	24,948
<b>Sub total</b>	<b>10,154</b>	<b>-</b>	<b>-</b>	<b>10,154</b>	<b>48,909</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,154</b>	<b>-</b>	<b>-</b>	<b>10,154</b>	<b>48,909</b>
<b>Net of receipts/(payments)</b>	<b>7,713</b>	<b>-</b>	<b>-</b>	<b>7,713</b>	<b>21,658</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>7,713</b>	<b>-</b>	<b>-</b>	<b>7,713</b>	<b>21,658</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Caf Bank No 1	48,747	-	-
	Caf Bank No 2	28,675	-	-
	Paypal	646	-	-
	<b>Total cash funds</b>	<b>78,068</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Transverse Myelitis Society

On accounts for the year  
ended

31.12.2020

Charity no  
(if any) 1108179

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 12/ 2020.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 16<sup>th</sup> April 2021

Name:

John Voytal CPFA

Relevant professional  
qualification(s) or body  
(if any):

Chartered Institute of Public Finance and Accountancy (CIPFA)  
Chartered Public Finance Accountant (CPFA)

Address:

54 Bedford Avenue  
Hayes



**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.