

THE GUIDE ASSOCIATION NORTH YORKSHIRE NORTH EAST
ANNUAL REPORT AND ACCOUNTS



The Guide Association (Incorporated under Royal Charter)
Area **NORTH YORKSHIRE NORTH EAST COUNTY**

Year ended **31ST DECEMBER 2020**

Charity Number **507724**

The County is a branch of Girlguiding, which with its branches forms the United Kingdom's largest voluntary organisation for girls and young women. A report on Girlguiding's public benefit activities during the previous year can be found in its latest Annual Report.

Trustees: The trustees are the voting members of the executive committee who are appointed by the general membership in accordance with the regulations of the Guide Association. The names of the trustees are listed below.

Public Benefit The trustees complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission. The County has continued to provide public benefit activities, in particular by providing organisational and administrative support and training to subsidiary branches of Girlguiding within the County, and promoting more broadly the charitable objects of Girlguiding for the benefit of girls and young women.

Activities A County Day was held in February, and some virtual trainings in the latter part of the year. Virtual activities were available for girls.

Results The County normally expects its income each year to cover its costs. This year we received a Business Support Grant from Scarborough Council, resulting in a small increase in total funds.

Donations During this year we have received the fourth of five annual donations from Provincial Grand Mark Lodge, North & East Yorkshire. These are to be used to support Guiding in specific areas of the County.

Policies Most of the funds are held in high interest bank accounts but some are invested in approved funds as shown in the accounts. All investments need the prior approval of the Trustees.

Investments

Reserves Our funds are held for various purposes as shown in the fund summary. The county prepares a budget each year before setting the level of subscription required.

The NYNE part of the subscription is set at a level which will provide funds to meet at least that year's running costs along with any other known events or commitments. The property fund is held to form a firm foundation for the future maintenance of the fabric of the property at Barneybeck and Holme House. This year we chose not to add capital to the fund. Our non cash assets are held for use by all members within the County to help in the carrying out of our Guiding programme for girls and young women

Mrs Rachel Lamond County Commissioner

Other officers/leaders

Mrs Jane Gilby Treasurer
Mrs Amanda Peckitt Secretary

Trustees

Mrs Rachel Lamond Mrs Susan Dickinson
Mrs Ruth Hall Mrs Kirsty Quince
Mrs Jane Haslam Mrs Lynn Wagstaff
Mrs Helen Keane Miss Alison Beacom
Ms Gill Armstrong

Contact Address 7 Alpha Court, Monks Cross Drive, Huntington, York, YO32 9WN

THE GUIDE ASSOCIATION NORTH YORKSHIRE NORTH EAST
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNT

GENERAL ACCOUNT

2019 RECEIPTS

2020

9915 Subscriptions received	11656
1515 Donations	800
288 Interest and dividends received	183
825 Fees received for trainings	995
405 Outdoor Activities	
240 Sundry Receipts	
622 Badge Sales	1598

13810

15232

EXPENDITURE

76 Insurance	79
570 Postage, Stationery & Photocopying including Annual Report	164
1421 General travel costs	326
1553 Sundry expenses	198
2294 Grants made	91
1673 Training and Advisors costs	2132
349 Leadership Costs	178
384 Subscriptions paid	255
1287 Awards/badges	3447
3397 County Administrator	3505
2134 Outdoor expenses	157

15138

10532

-1328 INCREASE (DECREASE) IN FUNDS OVER THE YEAR

4700



THE GUIDE ASSOCIATION NORTH YORKSHIRE NORTH EAST
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNT

BARNEYBECK ACCOUNT

2019

2020

RECEIPTS

3219 Site Fees received (held over to 2021)	150
18 Wayleave received	19
324 Sale of Badges & Souvenirs	14
280 Bank Interest Received	174
Miscellaneous income inc telephone	

3841

357

EXPENDITURE

474 Water & Electricity Costs	252
975 Insurance	1013
1322 Maintenance of site	1922
164 Sundry Repairs and Equipment	
807 Cost of badges & souvenirs	
304 Telephone	282
230 Travel Costs	65
12 Postage and Stationery	

4288

3534

-447 INCREASE (DECREASE) IN FUNDS OVER THE YEAR

-3177

BURSARY FUND

2019

2020

RECEIPTS

Donations and Funds received

EXPENDITURE

50 Bursaries paid out during the year

-50 INCREASE (DECREASE) IN FUNDS OVER THE YEAR

nil



THE GUIDE ASSOCIATION NORTH YORKSHIRE NORTH EAST
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

HOLME HOUSE ACCOUNT

<u>2019</u>	<u>2020</u>
<u>RECEIPTS</u>	
6225 Fees received for Use of House (2020 deposits carried forward)	225
173 Fees received for use of field (2020 refund)	-25
Scarborough Council - Business Support Grant	10000
7 Telephone & Breakages	
922 Sale of Souvenirs	47
200 Interest received	125
1611 Water Charges Refund received	
<u>9138</u>	<u>10372</u>
<u>EXPENDITURE</u>	
618 Insurance & Water	572
3723 Gas and Electricity	2755
156 Telephone	149
111 Travel costs	50
2279 General maintenance and replacement of equipment	530
788 Upkeep of field and outdoor areas	628
54 Cleaning costs and meetings	
617 Cost of Souvenirs	60
909 Sundry expenditure	235
60 Replacement mattresses/extra beds	
<u>9315</u>	<u>4979</u>
<u>-177 INCREASE (DECREASE) IN FUNDS OVER THE YEAR</u>	<u>5393</u>

RECEIPTS AND PAYMENTS ACCOUNT

PROPERTY FUND

<u>2019</u>	<u>2020</u>
<u>RECEIPTS</u>	
Funds received	
266 Interest credited	159
<u>266</u>	<u>159</u>
<u>EXPENDITURE</u>	
1800 Legal fees re new lease for Holme House	700
<u>1800</u>	<u>700</u>
<u>-1534 INCREASE (DECREASE) IN FUNDS OVER THE YEAR</u>	<u>-541</u>

THE GUIDE ASSOCIATION NORTH YORKSHIRE NORTH EAST
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

SUMMARY OF ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

	Fund at start	Receipts	Expenditure	Increase -Decrease	Transfers	Fund at end
GENERAL ACCOUNT	34,721	15,232	10,532	4,700		39,421
BARNEYBECK ACCOUNT	33,051	357	3,534	-3,177		29,874
HOLME HOUSE ACCOUNT	23,784	10,372	4,979	5,393		29,177
PROPERTY FUND	30,330	159	700	-541		29,789
BURSARY FUND	1,911			0		1,911
TOTAL FUNDS	123,797	26,120	19,745	6,375	0	130,172

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST DECEMBER 2020

Balances held in Current Accounts at the Bank		8,556									
Balances held in Deposit Accounts at the Bank		100,426									
Scout Association Charity Deposit Account		11,590									
Investments											
	<table border="1"> <thead> <tr> <th>Date Bought</th><th>Value at 31.12.20</th><th>Cost</th></tr> </thead> <tbody> <tr> <td>29/01/1996</td><td>5,257</td><td>4800</td></tr> <tr> <td>29/01/1996</td><td>8,812</td><td>4800</td></tr> </tbody> </table>	Date Bought	Value at 31.12.20	Cost	29/01/1996	5,257	4800	29/01/1996	8,812	4800	
Date Bought	Value at 31.12.20	Cost									
29/01/1996	5,257	4800									
29/01/1996	8,812	4800									
3697 Income Shares in COIF Fixed Rate Interest Fund											
642 Units in Equities Investment Fund for Charities (Charifund)		9,600									

TOTAL FUNDS **130,172**

OTHER ASSETS HELD FOR OWN USE

	Date bought	Cost	Valuation 31.12.19	Added during the year	(Increase) Reduction in value over year	Disposed of during year	Valuation 31.12.20
Land at Barneybeck, Redmire	1992	14,176	14,000				14,000
Barns and Buildings at Redm	1993/94	5,590	0				0
Shower Block at Barneybeck	2002/04	52,846	50,000				50,000
Tentage	1994/2019	12,000	1,425		500		925
Camping Equipment	1994	5,080	0				0
Holme House Furniture			15,000				15,000
County Standard			2,500				2,500
Display Boards etc	2009	550	0				0
Projectors and screens	2012/16	1,823	0				0
Resuscitation Dolls	1999/2010	875	24		24		0
Badge Machine	2019		273		91		182
Valuation of Assets held for own use			83,222		615		82,607

Jane Gilby County Treasurer

Rachel Lamond County Commissioner

The above annual report and accounts were approved by the Executive Committee on 13th May 2021

THE GUIDE ASSOCIATION NORTH YORKSHIRE NORTH EAST

INDEPENDENT EXAMINERS REPORT

I report on the accounts of **The Guide Association North Yorkshire North East**

for the year ended **31st December 2020**

which are set out on pages one to four.

Respective responsibilities of the examiner and the Trustees

As the Charities trustees, you are responsible for the preparation of the Accounts.
You consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 and that an independent examination is needed

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as trustees, concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- i) which gives me reasonable cause to believe that, in any material respects:
- proper accounting records have not been kept in accordance with Section 130 of the 2011 Act
 - the accounts which have been prepared are not in accord with the accounting records,
 - the accounts do not comply with the requirements of the 2011 Charities Act.
- ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Margaret Roberts

Qualification/Occupation: Accountant

Date 14.4.21

