



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	01	04	2020		31	03	2021

## Section A Reference and administration details

**Charity name** 1<sup>ST</sup> KENDAL SCOUT GROUP

**Other names charity is known by**

**Registered charity number (if any)** 1015973

**Charity's principal address** 1<sup>ST</sup> Kendal Scout Group HQ  
 Little Aynham  
 Kendal  
**Postcode** LA9 7AH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Keegan	Assistant GSL		
2	Bryan Harper	Group Scout Leader		
3	Mark Deverill	Chair		
4	Mike Norton	Treasurer		
5	Ashley Henderson			
6	Michael Curwen			
7	Joshua McLeod			
8	Janet Taylor-Heys			
9	Liam Richardson			
10	Kate Sutton	Secretary		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(eg. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(eg. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property.  
The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**  
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees have reviewed the Guidance on Public Benefit and are satisfied that they meet the requirements. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Continuing to run successful groups in Beavers, Cubs and Scouts.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies and a secure deposit fund account to maximise interest.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M Norton</i>	<i>M Deverill</i>
Full name(s)	Mike Norton	Mark Deverill
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	6 May 2021	

**1'ST KENDAL SCOUT GROUP**  
**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31st MARCH 2021**

<b><u>2019-2020</u></b>	<b><u>Income</u></b>	<b><u>2020-2021</u></b>
	<b>Fundraising:</b>	£10.00
£1,400.00	200 Club	£0.00
£0.00	Sponsored Walk	£0.00
£485.00	Rent	£10.00
£75.00	Games Hire	£0.00
£53.50	Starter Packs, Scarves, Woggles & Badges	£5.00
£0.00	SLDC Business Support Grants	£19,669.00
£1,769.60	Other Donations & Grants:	£15,197.50
£7,654.50	Subscriptions	£1,262.50
£2,475.00	Membership Fees	£410.00
£0.00	SLDC Rates Refund	£238.08
£78.50	Subscriptions paid in error	£0.00
£2,457.28	Gift Aid:                   2018-2019	2019-2020   £2,544.84
£70.31	COIF Account Interest	£13.73
<b>£16,518.69</b>	<b>Total Income:</b>	<b>£39,350.65</b>
	<b><u>Expenditure</u></b>	
	<b>General Expenses:</b>	£3,733.03
£2,432.75	Grants to Sections	£144.75
£584.68	Badges	£329.00
£74.40	Equipment	£184.83
£238.34	Miscellaneous	£86.45
£3,097.00	Fees to HQ / County / Lease Fee	£2,988.00
£78.50	Subscriptions in error refunded	£0.00
	<b>Minibus:</b>	£1,321.78
£165.00	Tax	£165.00
£440.13	Fuel	£59.66
£644.42	MOT / Repairs	£45.00
£1,122.00	Insurance & Permit	£1,052.12
	<b>Property:</b>	£3,231.21
£791.30	Electricity	£240.24
£2,786.13	Repairs & Cleaning	£497.58
£684.41	Rent / Rates / Water	£508.17
£289.42	Phone / Website	£301.45
£1,629.42	Insurance	£1,683.77
£5,780.00	Building Development	£0.00
<b>£20,837.90</b>	<b>Total Expenditure:</b>	<b>£8,286.02</b>
<b>-£4,319.21</b>	<b>Excess of Income over Expenditure</b>	<b>£31,064.63</b>
<b>£20,605.02</b>	<b>Opening Balance Brought Forward</b>	<b>£16,285.81</b>
<b><u>£16,285.81</u></b>	<b>Closing Balance Carried Forward</b>	<b><u>£47,350.44</u></b>

<u>2019-2020</u>	<u>Bank Accounts Represented by</u>	<u>2020-2021</u>
£4,746.67	Barclays Current Account	£47,350.44
£11,539.14	COIF Account	£0.00
<b><u>£16,285.81</u></b>		<b><u>£47,350.44</u></b>

**Statement of Assets as at 31 March 2021**

<u>Change</u>		<u>At 31/03/2020</u>	<u>At 31/03/2021</u>	<u>Change</u>
Main Building	Note 1	£293,211.00	£299,075.00	£5,864.00
Garage Workshop	Note 1	£97,733.00	£99,687.00	£1,954.00
Minibus		£9,000.00	£7,000.00	£-2,000.00
Equipment	Note 1	£54,530.00	£54,530.00	£0.00
Bank Accounts				
General Fund		£6,285.81	£20,350.44	£14,064.63
Minibus Fund		£10,000.00	£12,000.00	£2,000.00
Roof Fund		£0.00	£15,000.00	£15,000.00
		<b>£470,759.81</b>	<b>£507,642.44</b>	<b>£36,882.63</b>

Note 1: Declared Valuations for Insurance Purposes



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
1st Kendal Scout Group

**On accounts for the year  
ended**

31<sup>st</sup> March 2021

**Charity no  
(if any)**

1015973

**Set out on pages**

1 and 2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021 ~~DD / MM / YYYY~~.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

19/04/2021

**Name:**

Roger John Downing

**Relevant professional  
qualification(s) or body  
(if any):**

ACIB (Retired)

**Address:**

16 Thornleigh Road

Kendal

LA9 5HQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

