

C.A.S.T
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

CHARITY REGISTRATION NUMBER: 1181331

C.A.S.T.

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C.A.S.T

LEGAL AND ADMINISTRATIVE DETAILS

31 MARCH 2020

Charity registration number: 1181331

Principal address: 236A London Road
Westcliff on Sea
Essex SS0 7JG

Trustees:	Washington Ali	Chair
	Tsebo Letsie	Secretary
	Jennifer Gora	
	Charles Dliwayo	
	Paul Hill	

CEO Stanford Biti

The charity's professional advisers are as follows:

Independent Examiner:

APH Accountancy Services Ltd
Office 2 The Reach
687-693 London Road
Westcliff on Sea
Essex
SS0 9PA

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2020

The trustees submit their annual report and the unaudited financial statements for the year ended 31 March 2020.

Structure, governance and management

The charity is unincorporated, governed by its constitution dated 26/04/2016 and amended by resolution on 18/12/2018.

The charity and its property is managed and administered by a committee of elected Trustees. There is a management team, including a CEO, who monitor the day to day activities, administration and finances of the charity.

The trustees are elected annually at the Annual General Meeting and those who served during the financial period ended 31 March 2020 are listed on the attached schedule of Legal and Administrative Information. Each trustee's role on the Board would be reviewed at least every 3 years.

The constitution provides that there must be a minimum of 3 Trustees appointed, including a Chair, Vice-Chair and Secretary.

Objectives and activities

The charity's main objective during the year included:

- CAST becoming the Local Authorities recognised solution to the difficulties experienced by R&AS in Southend
- To change for the better the way refugees, asylum seekers access services in Essex
- To increase access to our transformative services
- Gain such funding that would enable CAST to plan for 3/5 years projects
- Managed 5 houses for temporary accommodation, some of which is suitable for people with no recourse to public funding.
- Run ESOL classes for all Southend R&AS
- Register for OISC and continue assist in immigration applications.
- To be an independent, accountable, value led and sustainable organisation

The charity's main activities during the year included:

- **Hosting**- housing failed asylum seekers
- **Housing**- housing family with no recourse to public funding in our section 17 accommodation
- **Advocacy and awareness raising**- drawing evidence from our direct services that refugees have voice and influence in policy discussions.
- **Therapeutic services**- Assisting those who have suffered trauma, torture, violence, or sexual exploitation.
- **Integration services**- supporting those marginalised and pushed to the brink of our society

Achievements and performance

CAST now have a five-bedroom house to house people who are being supported under section 17 of the Children's act with no recourse to public funding. 12 families used the accommodation as direct referrals from our local authority Children services. We have achieved our goal 1 by becoming the local authority recognised solution to the difficulties and experiences of refugees and asylum seekers.

We have seen 2311 people throughout the financial year. CAST in this year alone assisted 1279 people to report to immigration centres for their monthly reporting. We hosted 67 failed asylum seekers and managed to recruit 6 more volunteer hosts.

CAST is continuing to grow and heavily relies on volunteers. 32 service users have received Talking therapy as an alternative to medicines. We have achieved this using volunteers.

CAST is now recognised as a specialist consultant on No recourse to public funding and has received 865 cases as direct referral from both statutory and voluntary sector.

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2020

Financial review

The results for the year are set out in the receipts and payments accounts on page 5 and resulted in a surplus of £11,932 for the year.

Reserves policy

It is the policy that CAST should hold in reserve the equivalent of 6 months general running costs. It is also in our policy to hold an amount of likely building works and equipment damage. In view of the forthcoming housing and hosting strategy we have also allocated £5,000 to reserves to cover the project development. This policy will be reviewed in twelve months' time .

The trustees carry out an annual review of the risks which the charity may face and set out the procedures to minimise any potential impact on the charity should any of the risks materialise.

Public interest

The charity's Trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the Charities Commission.

Statement of the Board of Trustees' Responsibilities

The Charity is entitled under Charities Act 2011 to prepare receipts and payments accounts and a statements of assets and liabilities at the year end. The receipts and payments transactions are summarised in the accounts using natural classifications and not by activity.

The Charity follows the guidance from the Charity Commission regarding the format of the accounts which do not claim to show a true and fair view of the Charities financial activities and state of affairs. A consistent accounting convention from year to year has been applied.

Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity to ensure that the financial statements comply with The Charities (Accounts and Reports) Regulations 2008.

No Trustees received any remuneration / Expenses during the year.

The Board of Trustees confirms that the financial statements comply with the current statutory requirements and the terms of the Charity's governing document.

Signed on behalf of the Trustees



Mr Washington Ali (Chair)
Trustee

Date: 15/7/2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF C.A.S.T

We report to the Trustees on my examination of the accounts for the year ended 31 March 2020 set out on pages 5 to 6

Respective responsibilities of directors and reporting accountants

As the Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement - matter of concern identified

I have completed my examination. I have identified a matter of concern that gives me reasonable cause to believe that adequate accounting records were not kept in respect of the Trust as required by section 130 of the Act.

Included within the receipts and payments accounts prepared for the Trust is £3,682 of cash received in the year, however no records have been kept to match the record of the donations/funds received to the deposits made into the bank.

During the year the Trust withdrew £5,991 of cash out of the bank to cover expenditure, however no records have been kept to provide detail of what has been purchased. Whilst it is clear the majority of this cash was used to purchase furniture and equipment for the properties rented out by the Trust, I was unable to accurately verify where all monies had been spent.

Having spoken to the Trusts CEO I am confident that controls have now been put in place for subsequent years and record keeping has been substantially improved.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Adam Hotson FCCA

APH Accountancy Services Ltd
Office 2 The Reach
687-693 London Road
Westcliff on Sea
Essex
SS0 9PA

Date 15/1/2021

C.A.S.T

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31 MARCH 2020

	Unrestricted funds		Restricted Funds	Total Funds 2020
	Designated	General		
	£	£	£	£
Incoming Resources				
Incoming resources from generated funds:				
Activities for generating funds:				
Fowler, Smith, Jones		2,000		2,000
Essex Police - PFCC			20,000	20,000
1 in 1000		1,226		1,226
Housing - Rent		21,386		21,386
Events Income		1,121		1,121
Council Introductory fee		3,000		3,000
Student fees		420		420
Donations - Collection tin		1,041		1,041
Bank interest received		2		2
Total incoming resources	-	30,196	20,000	50,196
Resources expended				
Cost of generating funds:				
Direct charity expenditure:				
Housing - Rent		13,400		13,400
Rates		1,521		1,521
Light and heat		663		663
TV Licences		215		215
Travel		15		15
Gross salaries		16,425	3,072	19,497
Employers pension contribution		283		283
Computer/Software/Website		338		338
Subscriptions		95		95
Repairs and maintenance		340		340
Events		267		267
Bank charges		150		150
Telephone		772		772
Printing, postage and stationery		139		139
Refreshments		113		113
Sundry expenses		225		225
Bookkeeping/Payroll		372		372
Total resources expended	-	35,332	3,072	38,404
Net movement on funds	-	(5,135)	16,928	(5,135)
Transfers between funds				-
Net incoming resources (resources expended)	-	(5,135)	16,928	(5,135)
Funds at 01 April 2019	-	139	-	139
Funds at 31 March 2020	-	(4,996)	16,928	11,932

Unrestricted funds represents the free funds of the charity which are not designated for particular purposes.


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Statement of Assets and Liabilities

AS AT 31 MARCH 2020

	Notes	2020 £	2019 £
Tangible fixed assets		5,000	-
Current assets			
Other loans		2,749	
PAYE debtor		232	
Cash at bank and in hand		10,623	450
		13,604	450
Current liabilities			
PAYE/NEST creditor		(72)	(311)
Washington Ali - loan		(5,000)	
Rent Deposits		(1,600)	
		(6,672)	(311)
Total assets less current liabilities		11,932	139
Funds			
Unrestricted funds - General		(4,996)	139
Restricted funds		16,928	-
Total funds		11,932	139

Approved by the Board of Trustees and signed on its behalf by:


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Mr Washington Ali (Chair)
Trustee

Date 15/7/2021

Charity registration number: 1181331