

Kennet District Scout Council Trustees Report and Accounts



Year ended 31 March 2021

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Kennet District Scout Council Trustees' Annual Report



For the period 01/04/2020 to 31/03/2021

Reference and administration details

Charity Name	Kennet District Scout Council
Scout Association number	10207
Registered charity number	308095
Website	www.kennetdistrict.org.uk
Charity's principal address	c/o Mr. B C Soulby FMAAT Oakhaven, Kendrick Road Newbury Berkshire RG14 6PW

Names of the charity trustees who manage the charity

Ex Officio

Mr P Jeffreys	District Commissioner (Acting)
Mr B Soulby	Treasurer
Mr C O'Neill	District Explorer Scout Commissioner
	District Commissioner (Acting) From 10/02/2021
Mr D Roch	District Youth Commissioner

Elected

Mr P Greenhalgh	To 28/12/2020
Mr A Askey	
Mrs M Osborne	
Mrs D Wheatley	
Mr P Fisher	

Nominated by the District Commissioner

Mr T Seward
Dr H Kelly

Co-opted by the District Executive Committee

Mr I Robinson From 05/08/2020

Name and address of advisors



Bankers

National Westminster Bank
Newbury Building Society
Lloyds Bank

30 Market Place, Newbury, RG14 5AG
105B Northbrook St, Newbury, RG14 1AA
3-5 Bridge Street, Newbury, RG14 5BQ

Independent Examiner

Suzanne Murphy

Banks & Co, 1 Carnegie Street, Newbury, RG14 5DJ

Structure, governance and management

The District's governance documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the bye laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The District Scout Council is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules.

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District Funds;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult supporters;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Recruitment and appointment of Trustees

The Trustees are appointed by Kennet District Scout Council in accordance with Policy, Organisation and Rules of The Scout Association.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the district is exposed. These have been reviewed and systems established to militate against them. The main areas that have been identified are:

- Injury to leaders, helpers, supporters and members. The District through the Annual Membership

Subscription fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

- Reduction or loss of leaders: The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or group as a whole then there has to be a contraction, consolidation or closure of a section or Group/Unit.



Objectives and activities

The Purpose of The Scout Association is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting are:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Cooperation - We make a positive difference; we cooperate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities; and
- make and live by their Promise.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and performance

Last year, we reflected on the impact that the Covid-19 pandemic was having towards the end of the 2019-20 year. This has continued into the 2020-21 year, and is continuing into the 2021-22 year.



Government restrictions prevented face-to-face meetings for a large proportion of the year both through national and local lockdown restrictions. Volunteers in Groups and Units have shown remarkable resilience by continuing to provide opportunities to young people through a blended approach of video calls, activity packs, camps at home, and face-to-face meetings when permitted. Despite these unprecedented times, Beavers achieved 24 Chief Scout's Bronze Awards; Cubs achieved 34 Chief Scout's Silver Awards; Scouts achieved 10 Chief Scout's Bronze Awards; and 4 Young Leaders achieved their belt buckles.

It is a testament to the determination and commitment of adult volunteers that we experienced only a small reduction in the number of young people declared in the January 2021 census when compared to January 2020. Kennet performed very favourably when compared to County, Regional and National trends; and we are already seeing an appetite in many areas for the number of young people to increase from these levels. During the year, we have seen Groups and Units take part in 85 activities away from their usual meeting place involving 216 activities for Beavers, 315 for Cubs, 434 for Scouts, and 51 for Explorers; in addition to many more taking place at normal meeting places.

	Beavers	Cubs	Scouts	Explorers	YP 5-18	Total Adults	Total
Totals	138	220	212	57	627	223	850
Change from previous year	-44	-32	-5	-1	-82	-21	-103
% change from previous year	-24%	-13%	-2%	-2%	-12%	-9%	-11%
Change from 2016 (5 years)	-51	+6	+33	-36	-48	+70	+22
% change from 2016	-27%	+3%	+18%	-39%	-7%	+46%	+3%

As a result of owning Angel's Corner and it being registered for business rates, we have benefited from additional government funding initially through the Retail, Hospitality & Leisure Grant. This initially provided £10k via West Berkshire Council, as well as subsequent additional grants. The additional income received totalled £22,000 and work is underway to ensure it is put to good use in service of our charitable aims.

We have undertaken a review of our reserves policy and designated funds, which initiated a subsequent review of the International Fund to evolve into an Adventure Fund. This seeks to provide financial support to young people in the District who may benefit from financial support in order to access new opportunities. The criteria are deliberately broad in order to be as accessible and inclusive as possible.

We have undertaken a number of improvements at the Angel's Corner campsite, including to the toilet block, creation of an ash bunker, making safe the well, and general security and safety improvements. We are working towards installing a new septic tank on the site. Our huge thanks go to Alan Askey, Ivan Osborne, Laurence Parker and Brian Soulbly who lead much of our work in this year.

The minibus has not been used during the last year due to Covid-19 restrictions. We retain it as an asset for Groups and Units to use in the future, and significant work has been undertaken on the administrative side to

ensure clarity in its costs and organisation.

During the year, we opened a new bank accounts (District and Explorers) with Lloyds Bank in order to make use of dual online authorisations for payments. This migration is now complete, and whilst we retain our previous accounts for legacy receipts all transactions are now conducted through Lloyds. Our thanks go to Brian who has led our financial developments, with additional notable support from Ian Robinson and Tom Seward.



Towards the end of the year, we held a video call with Group Treasurers. There was a strong attendance with plenty of discussion, and offers of peer support. There was appetite for a similar gathering twice a year, and we are keen to support this to share effective practise and involve a broader range of stakeholders in disussions and activities.

As District Youth Commissioner, Dan Roch has championed the voice of young people whilst also being busy with university studies. As well as supporting the County Youth Commissioners' "12 Days of Scoutmas" initiative, and disseminating the Newbury Town Council youth involvement survey, he has also been an active member of the District Executive and District Team in addition to offering support to Section Leaders on different ways to involve young people in the running of their Sections.

We are proud of all adult volunteers, and are pleased that a number of them have been recognised through the Awards for Good Service. We were fortunate to have been able to host a thank you event in March 2020 before Covid-19 restrictions began, and we look forward to another as soon as is possible.

Commissioner's Commendation: for local recognition of contribution to Scouting: Tracy Pyne, Darrell Swanson.

Chief Scout's Commendation for Good Service: in recognition of good service to Scouting: David Ashley, Kate Bone, Alex Brooks, Mark Clifton, Phil Davey, Ben Griffiths, Waz Gull, Mark Lambourn, Stephanie Lambourn, Jane Ludlow, Jill McCaffrey, Conor O'Neill, Paul Weatherhead, Tim Wood, Chris Worby.

Award for Merit: in recognition of outstanding service to Scouting: Sean Beckett, Mark Taylor, Vikki Wimbridge.

Earlier this year, we bid farwell to Peter Greenhalgh as a trustee after many years of service and friendship. We are pleased that Conor O'Neill joined Pete Jeffreys in sharing the role of Acting District Commissioner from February 2021.

Declaration

The Trustees declare that they have approved the Trustees Report above.

Signed on behalf of the charity's trustees:



Full name Mr P Jeffreys

Signature _____

Position: Acting District Commissioner

Date: 18th May 2021

Full name Mr B Soulby

Signature _____

Position: Treasurer

Date: 18th May 2021

For the year 1st April 2020 to 31st March 2021

Receipts and payments					
	2020/21				2019/20
	Unrestricted funds	Restricted funds		Total funds	Total funds
	£	£		£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	36,319	-		36,319	35,526
Less: Membership subscriptions paid on (National/County/District)	32,118	-		32,118	32,250
Net membership subscriptions retained	4,201	-		4,201	3,276
Subscription - Explorers	5,962	-		5,962	6,808
Donations Angels Corner	1,500	-		1,500	1,500
Grants and Other Donations	20,516	-		20,516	-
Gift Aid	1,591	-		1,591	5,238
Equipment Hire	-	-		-	200
Other income and Angels Corner	-	-		-	1,599
Sub total	33,769	-		33,769	18,621
Youth activities					
Explorers	3,765	-		3,765	13,607
District	350	-		350	2,128
Sub total	4,115	-		4,115	15,735
Fundraising (gross)					
Explorer fundraising	-	-		-	-
Clothing and other income	-	-		-	-
Loan	-	-		-	-
Sub total	-	-		-	-
Investment income					
Building Society interest	-	-		-	-
The Scout Association Short Term Investment Service	-	-		-	-
Sub total	-	-		-	-
Total Gross Income	37,884	-		37,884	34,356
Asset and investment sales, etc.					
	-	-		-	-
Total receipts	37,884	-		37,884	34,356

Receipts and payments					
	2020/21				2019/20
	Unrestricted funds	Restricted funds		Total funds	Total funds
	£	£		£	£
Payments					
Charitable Payments					
Activities - Explorers	8,276	-		8,276	20,506
Activities - District	150	-		150	1,328
Purchase of badges, uniform, books and training	-	-		-	-
Insurance	706	-		706	694
Administration expenses	172	-		172	323
AGM & Trustees expenses	-	-		-	-
Independent Examiners Fees	150	-		150	150
Mini Bus expenses net	1,773	-		1,773	1,000
Sundries	234	-		234	553
Angels Corner	3,126	-		3,126	2,001
Rent	400	-		400	400
Sub total	14,986	-		14,986	26,955
Donations and Grants					
Donations	-	-		-	-
Sub total	-	-		-	-
Total Gross Expenditure	14,986	-		14,986	26,955
Asset and investment purchases, etc.	-	-		-	-
Total payments	14,986	-		14,986	26,955
Net of receipts/(payments)	22,898	-		22,898	7,401
Transfers between funds	-	-		-	-
Cash funds last year end	23,150	-		23,150	15,749
Cash funds this year end	46,048	-		46,048	23,150

Statement of assets and liabilities at the end of the year

	31st March 2021				31st March 2020
	Unrestricted funds	Restricted funds		Total funds	Total funds
	£	£		£	£
Cash funds					
Bank current account - KDSC	34,285	-		34,285	14,044
Bank current account - KDE	11,319	-		11,319	8,663
Building society account	124	-		124	123
Floats - District/Explorers	320	-		320	320
Total cash funds	46,048	-		46,048	23,150
Other monetary assets					
Tax claim		-		-	
Sub total	-	-		-	-
Non monetary assets for charity's own use					
Land & Buildings	30,000	-		30,000	30,000
Scouting equipment, furniture etc	16,420	-		16,420	16,420
Sub total	46,420	-		46,420	46,420
Liabilities					
Greenham Scouts funds		-		-	-
Expenses incurred but not paid		-		-	-
Loan - Angels Corner 10 year loan	-	10,000		10,000	12,500
Sub total	-	10,000	-	10,000	12,500

Independent Examiner's Report to the Trustees of the Kennet District Scout Council



Independent Examiner's Report to the Trustees

I report to the trustees on my examination of the accounts of the Kennet District Scout Council for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Kennet District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Kennet District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Kennet District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink that reads "S. Murphy".

Name: Suzanne Murphy

Qualification: FCCA

Address: 4 Leverton, Hungerford, Berkshire, RG17 0TA

Date: 3rd June 2021