



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month October	Year 2019		Day 30	Month September	Year 2020

Section A

Reference and administration details

Charity name

Grimsargh Village Community Association

Other names charity is known by

GVCA

Registered charity number (if any)

504698

Charity's principal address

Grimsargh Village Hall

198 Preston Road, Grimsargh

Preston

Postcode

PR2 5JS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	A Cowell	Vice Chair		
2	S Middlebrough			
3	R Foster	Treasurer		
4	E Murray	Chair		
5	E Heginbotham			
6	E Parker			
7	N Bell			
8	S Johns	Secretary		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election by the membership at the Annual General Meeting. Trustees have the authority to appoint or co-opt additional trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are made aware of the charity's governing document and any legal requirements incumbent on those accepting the position of trustee.

The trustees of the charity meet at least four times per year in full committee to review the activities of the preceding period and set plans for the ensuing period. The Annual General Meeting is held each October. The restrictions imposed due to the Covid-19 pandemic resulted in some meetings being held over Zoom.

Member of the Lancashire Association of Village and Community Halls.

All decisions are taken in committee. Sub-committees may be formed to manage specific issues prior to their discussion or approval by the full committee of trustees. Currently the Association has a Management Procedures Sub-Committee, which meets between 8 and 10 times per year. Again Covid-19 has impacted on some of these meetings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To provide facilities in the interests of social welfare for the advancement of education, recreation and leisure-time occupation for the inhabitants of the village of Grimsargh and its surroundings, without distinction on the basis of sex, or of political, religious or other opinions.
- To secure the establishment of a Community Centre (Grimsargh Village Hall) and to maintain and manage it in co-operation with any local statutory authority as may be necessary to promote the above objectives.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Village Hall remains at the heart of the community, providing a venue for numerous groups, including a Toddler group, the Women's Institute and Parish Council and Gardening and Badminton clubs, all of which have used and supported the hall for many years.

The hall is also the venue for a number of fitness and dancing groups and also organisations for young people including Guides, Brownies and Rainbows. There are also groups giving training in such diverse subjects as pilates, yoga and puppy obedience. There are also groups offering various recreational and artistic activities and educational support services

The hall is used at weekends for a variety of activities including children's and adults' parties, meetings, shows, fairs, Farmers' Markets and other events, including theatrical and musical rehearsals.

All of these activities were effectively halted as a result of the restrictions imposed in March and the hall was virtually closed for the final six months of its financial year.

The charity continues to uphold its founding principle of providing a facility, particularly for the benefit of all members of the local community, without imposing a financial burden on the community.

Trustees of the charity are fully aware that their actions in managing the charity are entirely for the public benefit and in doing so are governed by any relevant guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The management of the hall relies entirely on the efforts of unpaid volunteers, all of whom put in many hours of work to ensure that the hall is maintained in a good condition for all of its hirers and to promote the hall as an attractive venue for the community to use.

The hall is aware that it is operating in a competitive market and tries to strike a careful balance between having an affordable charging structure and ensuring that sufficient income is generated to allow the GVCA to continue its policy of improving the facilities.

To supplement the income generated from hire charges the committee also organises a number of fundraising events including monthly Farmers' Markets. These were also affected by the restrictions.

The charity has ongoing plans for the refurbishment of various facilities and hopes to be able to attract grant funding for this work. A particular project being planned currently is to reroof the building and improve the hall's insulation. However in many cases grant funding requires the charity to pay for the work first and then get the funding later. For this reason it is essential that the charity maintains its reserves.

Summary of the main achievements of the charity during the year

The main achievement of the charity during this year was to survive, whilst maintaining the hall's pivotal position in the local community.

Thanks to the fundraising efforts of the volunteers and careful control of expenditure, the hall was again able to hold its charges to the same level as the previous year.

The solar panels have now been in operation for a further year and continue to make a significant contribution towards energy saving.

Section E

Financial review

Brief statement of the charity's policy on reserves

The principal policy of the charity is to have sufficient reserves to survive for up to one year should there be no income generated. Reserves currently stand at approximately £75000. Of that amount £15000 is considered as a Building Fund, to ensure that any substantial repairs can be carried out without delay. The level of reserves means further improvement projects can be considered, hopefully attracting grant funding.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Excluding grants approximately 65% of the charity's income comes from hire charges for the hall and the remaining 35% from fundraising and other activities. The percentage from fundraising reflects the efforts made throughout the year by the charity's trustees and volunteers.

Expenditure is directed at providing suitable conditions including heating, light, power and cleaning services for the users of the hall, and maintaining the fabric of the building in good condition. As already mentioned the charity trustees are committed to improving the facilities of the hall in order to ensure that it remains a popular and therefore, viable, amenity. The committee are continuously considering future improvement projects.

Section F

Other optional information

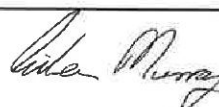
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Richard John Fanshawe Foster

Eileen Maria Murray

Position (eg Secretary, Chair, etc)

Treasurer

Chair

Date

2nd June 2020

REGISTERED CHARITY NUMBER: 504698

Receipts and Payments Accounts
for the Year Ended 30 September 2020
for
Grimsargh Village Community Association

CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Grimsargh Village Community Association

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for the Year Ended 30 September 2020

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Independent Examiner's Report to the Trustees of
Grimsargh Village Community Association

I report on the accounts for the year ended 30 September 2020 set out on pages two to five.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Ronson FCA
CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ



Date: 27-07-21

Grimsargh Village Community Association

Receipts and Payments Account
for the Year Ended 30 September 2020

	Notes	Unrestricted Fund £	Restricted Fund £	30.9.20 Total Funds £	30.9.19 Total Funds £
RECEIPTS					
Donations & grants		12,718	-	12,718	467
Hire of village hall		12,050	-	12,050	29,085
Fundraising	1	5,565	-	5,565	8,111
Investment income	2	235	-	235	212
Receipts from solar panels		<u>1,926</u>	<u>-</u>	<u>1,926</u>	<u>1,370</u>
Total receipts		<u>32,494</u>	<u>-</u>	<u>32,494</u>	<u>39,245</u>
PAYMENTS					
Fundraising costs	3	1,167	-	1,167	2,239
Property costs	4	12,035	-	12,035	21,460
Other costs	5	<u>3,462</u>	<u>-</u>	<u>3,462</u>	<u>5,624</u>
Total resources expended		<u>16,664</u>	<u>-</u>	<u>16,664</u>	<u>29,323</u>
NET INCOMING/(OUTGOING)					
RESOURCES BEFORE TRANSFERS		15,830	-	15,830	9,922
Gross transfers between funds		-	-	-	-
Net incoming/(outgoing) resources		15,830	-	15,830	9,922
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>59,723</u>	<u>-</u>	<u>59,723</u>	<u>49,801</u>
TOTAL FUNDS CARRIED FORWARD		<u>75,553</u>	<u>-</u>	<u>75,553</u>	<u>59,723</u>

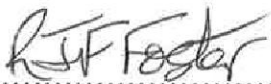
The notes form part of these Accounts

Grimsargh Village Community Association

Balance Sheet
at 30 September 2020

	Notes	Unrestricted Fund £	Restricted Fund £	30.9.20 Total Funds £	30.9.19 Total Funds £
CASH FUNDS					
Cash at bank and in hand		<u>75,553</u>	<u>-</u>	<u>75,553</u>	<u>59,723</u>
NET CURRENT ASSETS		<u>75,553</u>	<u>-</u>	<u>75,553</u>	<u>59,723</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>75,553</u>	<u>-</u>	<u>75,553</u>	<u>59,723</u>
NET ASSETS		<u>75,553</u>	<u>-</u>	<u>75,553</u>	<u>59,723</u>
FUNDS					
Unrestricted Funds				75,553	59,723
Restricted Funds				<u>-</u>	<u>-</u>
TOTAL FUNDS				<u>75,553</u>	<u>59,723</u>

The financial statements were approved by the Board of Trustees on 26th July 2021 and were signed on its behalf by:



Mr R Foster - Trustee



~~Mrs E M Murray~~ - Trustee
Miss E M Parker

The notes form part of these Accounts

Grimsargh Village Community Association

Notes to the Receipts and Payments Accounts
for the Year Ended 30 September 2020

1. FUND RAISING RECEIPTS

	30.9.20	30.9.19
	£	£
Farmers market stalls	2,353	3,559
Farmers market café	1,333	2,602
Bar takings	1,844	1,934
Other fundraising	<u>35</u>	<u>16</u>
	<u>5,565</u>	<u>8,111</u>

2. INVESTMENT INCOME

Bank interest	<u>235</u>	<u>212</u>
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3. FUND RAISING COSTS

Bar costs	434	833
Bar wages	184	357
Farmers market costs	<u>549</u>	<u>1,049</u>
	<u>1,167</u>	<u>2,239</u>

Grimsargh Village Community Association

Notes to the Receipts and Payments Accounts
for the Year Ended 30 September 2020 (continued)

4. **PROPERTY COSTS**

	30.9.20	30.9.19
	£	£
Water charges	487	753
Insurance	1,240	2,011
Gas	1,857	2,699
Electric	800	2,005
Repairs, maintenance & equipment	1,022	6,922
Maintenance of grounds	820	620
Cleaning materials	669	991
Waste bin collection	1,601	1,920
Cleaners	<u>3,539</u>	<u>3,539</u>
	<u>12,035</u>	<u>21,460</u>

5. **OTHER COSTS**

	£	£
Telephone	734	666
Postage, printing, stationery & advertising	208	1,662
Secretary expenses	1,200	1,200
Performing Rights	932	921
Premises licence	-	180
Accountancy	210	204
Other fees	108	603
Sundry	<u>70</u>	<u>188</u>
	<u>3,462</u>	<u>5,624</u>