

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30TH SEPTEMBER 2020
FOR
OUR WARM WELCOME CIO**

Charity Registration Number : 1174765

OUR WARM WELCOME CIO

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FOR THE PERIOD ENDED 30TH SEPTEMBER 2020

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OUR WARM WELCOME CIO

CHARITY INFORMATION
FOR THE PERIOD ENDED 30TH SEPTEMBER 2020

Charity Registration Number : 1174765

Trustees

Ms J Cottrell

Ms K E Lawrenson

Rev. K Duffy

Registered Office

Corpus Christi RC Church Presbytery
Alfred Street
Rainford
ST. Helens
WA11 8BY

Independent Examiner

P Buck FCA, DChA
TLL Accountants Ltd
Chartered Accountants & Registered Auditors
7 - 9 Station Road
Hesketh Bank
Preston
PR4 6SN

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

OUR WARM WELCOME CIO

REPORT OF THE TRUSTEES

The Trustees present their report and accounts for the period since registration at 21st September 2017.

Objectives of the Charity

To prevent or relieve poverty amongst asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area, by providing, but not limited to, information, advice, and language skills.

To advance the education and training of asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area, so as to advance them in life and assist them to adapt within a new community.

The provision of services / facilities for recreation or other leisure time occupation for asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area with the object of improving the conditions of life of those persons who have need of such facilities by reason of their financial hardship or social and economic circumstances.

The advancement of human rights/promotion of racial harmony and diversity for the public benefit by education and raising awareness in equality and diversity, and promoting activities to foster understanding between people from diverse backgrounds.

The relief of financial hardship or other disadvantage amongst asylum seekers and those granted refugee status, and their dependents, living (temporarily or permanently) in St Helens and the surrounding area, by providing financial support and / or guidance.

Governance and Trustees

The Charity is not a company, but registered as a Charitable Incorporated Organisation (CIO) and governed by a model constitution adopted on 21st September 2017.

The Trustees named on page 1 form a committee who are responsible for the management of the Charity and its activities.

New Trustees can be appointed by a resolution of the existing Trustees.

Training and induction is provided verbally by existing Trustees.

Details of activities and achievements for the year

At the start of the year Our Warm Welcome moved to new premises in the Parish Church hall in the town centre here in St Helens. This proved to be a good move as as numbers increased in early 2020 and the extra space was invaluable. The drop in was working well and we continued to offer a social space for our friends as well as a base for our partners to link with clients to aid integration. These partners included the British Red Cross as well as a variety of other partners including Housing Associations, Health Professionals, Refugee Women Connect and SHAP. Unfortunately, we had to close this facility in March 2020 as the COVID lockdown was enforced.

The trustees and volunteers decided that we had to find a way to link with Our Friends during the lockdown although we realised that donations would be minimal as churches also closed. The trustees decided to utilise some of their reserves to buy food for food parcels and thanks to the support of the church community of the 3 churches in Rainford a mobile delivery service was launched. Every week the OWW Co-Ordinator delivered family food parcels to over 50 asylum seekers across the borough.

In addition, a mini online ESOL group was formed, and a weekly virtual meeting was established with the Red Cross to progress casework and address client's issues such as ASPEN cards and finding accommodation after moving on status was granted. Over the year funding has been received for operational costs including transport and food supplies from The National Lottery, Tesco and St Helens Council and we thank them for their invaluable support for our work.

OUR WARM WELCOME CIO

REPORT OF THE TRUSTEES

In summary this has been a very difficult year for everyone and we have been faced with many challenges but Our Warm Welcome remains financially viable and, we are now preparing for an increase in numbers of asylum seekers being based in St Helens as we await the new normal.

OUR WARM WELCOME CIO

REPORT OF THE TRUSTEES - Continued.

Public Benefit

The Trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the activities of the Charity, as described above, meet the necessary criteria.

Risk analysis

The Trustees have identified, as required, the major risks to which the Charity is exposed.

The Trustees consider that they have taken such action and put in place policies, procedures and controls which will mitigate the identified risks and assist in maintaining the future financial viability of the Charity.

Remuneration of Trustees

During the year none of the Trustees of the Charity received remuneration for the provision of their position as trustee to the Charity.

Transactions and financial position

The results for the period ended 30th September 2020 are shown on the appended pages. Accounts have been prepared on a receipts and payments basis rather than an accruals basis, as permitted under the Charity SORP 2015 relating to smaller charities.

Statement of Trustees' responsibilities

The Trustees are required to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for that period (based on Receipts and Payments). In preparing those Financial Statements the Trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. Make judgements and estimates that are reasonable and prudent;
- c. Prepare the Financial Statements on a going concern basis unless it is inappropriate to assume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy and at any time, the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reserves Policy

The Charity has completed its third year and has achieved a reserves balance of £36,395 - being the closing bank balances. £17,720 of this is for restricted purposes, leaving an unrestricted, free-fund of £18,675. This is a reasonable balance to help fund day-to-day activities as we move into our third year. As activities are more established and the Charity grows, we will be able to determine a regular cost base upon which we can set our target reserves level in order to ensure ongoing sustainability.

Investment Policy

The Trustees are responsible for the investment of any surplus funds of the Charity. As such funds may be required for immediate use, the Trustees continue to review various interest bearing, instant access deposit accounts in which to place such monies.

This report was approved by the Trustees on 30th June 2021 and signed on its behalf by:

.....
Rev. K Duffy

OUR WARM WELCOME CIO

INDEPENDENT EXAMINER'S REPORT TO TRUSTEES

I report to the charity trustees on my examination of the accounts of Our Warm Welcome for the thirteen month period ended 30th September 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



.....
Mr P Buck FCA, DChA
TLL Accountants Ltd
Chartered Accountants & Registered Auditors
7 - 9 Station Road
Hesketh Bank
Preston
PR4 6SN

Date: 30th June 2021

OUR WARM WELCOME CIO
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE PERIOD ENDED 30TH SEPTEMBER 2020

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	
<u>Receipts</u>				
Donations	4,962	-	4,962	17,234
Grants	-	15,840	15,840	16,374
Total receipts	4,962	15,840	20,802	33,608
<u>Payments</u>				
<u>Charitable Activities</u>				
Room Hire/ Rent	-	264	264	3,827
Training Resources and Equipment	2,151	1,922	4,073	15,551
Events	-	226	226	1,267
Insurance	-	303	303	290
Bike Shed Project	-	4,500	4,500	-
Independent Examiner Fee	-	450	450	450
Bank charges	-	72	72	162
Total payments	2,151	7,737	9,888	21,547
Net of receipts and payments	2,811	8,103	10,914	12,061
 Cash funds last year end	 15,864	 9,617	 25,481	 13,420
Cash funds this year end	18,675	17,720	36,395	25,481

OUR WARM WELCOME CIO

STATEMENT OF ASSETS AND LIABILITIES
30th SEPTEMBER 2020

	Unrestricted Fund Total 2020 £	Restricted Fund Total 2020 £	Fund Total 2020 £	<i>Fund Total 2019 £</i>
<u>Cash/Bank funds</u>				
General account	18,675	17,720	36,395	25,481
	<u>18,675</u>	<u>17,720</u>	<u>36,395</u>	<u>13,420</u>
<u>Liabilities</u>				
Professional fees 2018/2019 to be billed after year end :-				
Independent examination (Including VAT	(450)	-	(450)	(450)
	<u>(450)</u>	<u>-</u>	<u>(450)</u>	<u>(450)</u>

These accounts are prepared on a receipts and payments basis and as such there is no 'Balance Sheet'.

These accounts were approved by the Trustees on 30th June 2021 and signed on their behalf by:


.....
Rev. K Duffy

