

**The Parochial Church Council  
of the  
Ecclesiastical Parish  
of  
Braintree St Michael's**

*Charity registration 1132702*

Financial Statements  
for the year ended 31 December 2020

**Priest in Charge**

Revd. Nigel Adams  
St Michael's Vicarage  
10a Marshalls Road  
Braintree, CM7 2LL

**Bank**

The Co-operative Bank  
PO Box 250  
Skelmersdale, WN8 6WT

**Independent examiner:**

Paul Cooke ACA

Chartered Accountant  
4 Oak Manor View  
Great Leighs  
CM3 1GZ

## **St Michael's, Braintree PCC**

### **Information**

Address St Michaels Lane, Braintree, Essex, CM7 1EY  
Website <http://stmichaelsbtree.co.uk>  
Email [admin@stmichaelsbtree.co.uk](mailto:admin@stmichaelsbtree.co.uk)

### **The Church Office address is:**

St Michael's Church House  
St Michaels Lane  
Braintree CM7 1EY  
Telephone: 01376 321248

The Parish of St Michael Braintree in one of four which make up the town of Braintree & Bocking in North Essex.

The population of St Michael's parish is approximately 13,000.

St Michael's Church was founded and Braintree received its market charter in 1199.

### **Objects and Activities**

#### **Mission Statement:**

"To know Jesus and make Him known".

St Michael's is a Gospel believing, Bible preaching Church with a concern for the wider community to which it belongs. We desire to grow as Christians by learning together from God's word.

We long that more people of all ages will come to know and love Jesus, our risen Saviour and Lord. We trust that they will find a welcome in the family of Jesus as well as with the Church family of St Michael's.

More specific information about our activities can be found in our parish profile, which is available on our website at [www.stmichaelsbtree.co.uk](http://www.stmichaelsbtree.co.uk)

### **P.C.C. Members 2020-21**

#### **Appointed 27th October 2020**

<b><u>EX OFFICIO MEMBERS</u></b>	<b><u>Appointed PCC</u></b>	<b><u>To Retire</u></b>
Nigel Adams ( <i>Vicar, Chairman</i> )		
David Marriott ( <i>Churchwarden, Lay Vice- Chairman</i> )	1 year from Oct 2020	2021
Lin Terris ( <i>Churchwarden</i> )	1 year from Oct 2020	2021
David Huxter ( <i>Deanery Synod</i> )	3 years from Oct 2020	2023
Ade Odupitan ( <i>Deanery Synod</i> )	3 years from Oct 2020	2023
Lin Terris ( <i>Deanery Synod</i> )	3 years from Oct 2020	2023
John Turton ( <i>Deanery Synod</i> )	3 years from Oct 2020	2023

### **ELECTED / CO-OPTED MEMBERS**

Jennifer	Bailey	1 year from Oct 2020	2021
Cyril	Bamforth	3 years from April 2019	2022
Phil	Bartlett-Rawlings	1 year from Oct 2020	2021
David	Cridland	3 years from April 2019	2022
Lesley	Davey	Co-opted as Treasurer	2021
Adam	Grove Smith	3 years from Oct 2020	2023
Rachel	Grove Smith	Co-opted as C&Y Worker	2021
Richard	Hollis	3 years from Oct 2020	2023
Rachel	Huxter	3 years from Oct 2020	2023
Ann	Mahood	3 years from April 2019	2022
Nick	Marsh	3 years from Oct 2020	2023
Emma	Nash	3 years from April 2018	2021
Barbara	Wells	3 years from April 2019	2022

### **NON-MEMBERS**

Sandra Savill (*Electoral Roll Officer*)

### **Structure, Governance and Management**

#### **Parochial Church Council (PCC)**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and is a registered charity (Registered number 1132702) Membership of the PCC is constituted in accordance with the Church Representation Rules. Wardens are elected annually, Deanery Synod members triennially. One-third of elected members retire each year. The PCC may co-opt up to three members.

## *St Michael's, Braintree PCC*

### **PCC Proceedings**

The PCC met 4 times during 2020, The meetings were chaired by Revd. Nigel Adams. Rachel Grove-Smith was co-opted after the Jan 2020 meeting.

Following the October APCM, Rachel Grove-Smith and Lesley Davey were co-opted as Children's & Youth Worker and PCC Treasurer respectively.

The matters that dominated discussions were the impact of COVID-19, details of church and church house provision, the subsequent impact on finances, and the fabric of the buildings.

Other matters discussed were reports from the various committees, officers, and the diocese, including the Standing Committee, The Deanery and Diocesan Synods and the Evangelism group.

### **David Marriott**

### **Vicar's Annual Report**

What a year it has been! Life for all of us, with the coronavirus pandemic, has changed enormously.

I don't know if you remember how things were at St Michael's Church in March 2020 – one week, we were still sharing a common cup for Holy Communion ... the next week, we were advised not to have refreshments ... and the following week, none of us were even allowed in the church building!

For this past year, most of our St Michael's services have been online (pre-recorded on YouTube), "St Michael's by Phone" and on Zoom. Between September and December, we were back in the church building for some limited "in person" services, but that stopped as we were again locked down just before Christmas. It has been a reminder for us that church is the people of God, here in Braintree, not just the building.

I am very grateful to all those who have stepped up to the challenge of helping us to "be church" when we can't "be in church". Particular thanks go to those who have set up and delivered things like our online services (David & Rachel Huxter), "St Michael's by Phone" (David Birch), daily texts (Rachel Grove Smith) and Zoom virtual coffee (Dave Marriott then Shirley Thompson). There has also been an increasing number of people who have led services, read, prayed, shared a verse or testimony and preached. All of us have had to learn how to "speak to camera" (with a few bloopers to show for it!)

I had never heard of Zoom video conferencing a year ago, but we have used it a huge amount (see later reports) including church services, meetings, SMASH Club, Light Party, Home Groups and quizzes.

I am very conscious that this has been a particularly tough year for many people. During the year, we have sadly lost Margaret Smith, Joyce Green, Jenny Chapman, Len Dove, Elizabeth Johnson, Roy Smart and Barbara Holdsworth. A number of church members have also lost close family and friends. There has been much illness (both Covid and other illnesses & injuries), redundancies, people furloughed, home working and a sense of isolation and loneliness for many. We are grateful to all who have supported others through this difficult year.

I would like to express my thanks to all who do so much for our church family at St Michael's. May I give particular thanks to Dave Marriott and Lin Terris, our churchwardens, who continue to work hard and effectively in maintaining and improving both the church and Church House. Dave was also instrumental in getting the church ready to re-open in a Covid-secure way, and Lin & Dave Terris enabled the church to be open for private prayer. Thanks also go to Helen Hopkins, who stood down as Vicar's Personal Assistant at the end of September, for what she did in that role and Jo Adams (our volunteer Pastoral Assistant). My gratitude also goes to Revd Stephen Bailey, our Honorary Curate, for all he continues to do and for our Readers and others who lead and preach at our services.

Rachel Grove Smith started as our Children's & Youth Worker in January 2020. Within three months, Rachel found herself online – I am really grateful for all she has done, supported by Adam, to develop excellent Children's & Families services, both via YouTube and now on Zoom, as well as events such as the Zoom SMASH Club, Light Party and Christingle.

Above all, our thanks go to our loving heavenly Father for sustaining and guiding us through an unprecedented year. Our Verse of the Year for 2021 is, "Let the peace of Christ rule in your hearts" (Colossians 3:15). My hope and prayer is that, as we start to come out of the lockdown and restrictions, we will know more of both peace with God and the peace of God.

Wishing you every blessing,

**Revd. Nigel Adams**

20th May 2021

## **COVID-19**

On 1 April 2020 the Charities SORP-making body issued a new set of guidelines aimed at helping trustees understand the pandemic's potential ramifications to its annual accounts.

It suggests that during "these unprecedented times" when preparing a set of accounts to be approved, trustees "should consider whether information needs to be included to explain the impact of the Covid-19 situation on" our charity.

Following the "advisory only" guidance we believe that the impact of the pandemic has caused difficulties with our day to day finances but, depending on how long the situation continues, should not jeopardise the long term future of the charity.

Due to the virus control measures, both the Church and Church House has been closed for most of the period under review. Maintenance of the buildings has continued with strict virus control measures in place.

Our regular planned giving and Freewill Offering scheme has held up well in the circumstances but we lost both the loose collection funds and, more importantly Church House income.

We took full advantage of the furlough scheme for our cleaners and Administrative Assistant. Our Children's & Youth Worker remained in post as well as our army of volunteers. Services and meetings were switched to our Web site and Zoom, resulting in our presence in the community being as outgoing as possible. Thanks are due to the dedicated team of volunteers headed by David Huxter for their hard work.

The trustees have maintained vigorous financial controls in order to closely monitor all financial transactions and to maintain appropriate reserves.

Although as a church we are part of several wider networks we do not envisage these having any detrimental impact upon the finances in our control.

## **Independent examiner's report to the trustees of The Parochial Church Council (PCC) of the Ecclesiastical Parish of Braintree St Michael**

I report to the trustees (members of the PCC) on my examination of the accounts of the above charity (*registration number 1132702*) for the year ended 31<sup>st</sup> December 2020.

### **Responsibility and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement - matter of concern identified**

I have completed my examination. I have identified matters of concern that give me reasonable cause to believe that the 2019 accounts were not prepared fully in accordance with the methods and principles of the requirements of the Charities SORP (FRS102-2019a) and amendments to the 2019 comparative figures were required to ensure they were correctly reported in the 2020 accounts.

As detailed below the 2019 income was understated by a material sum of £44,869.50 and required a minor expenditure adjustment of £58.58:

- A gift of £30,000 (including gift aid) received in 2019 toward the 3-year cost of a Children's & Youth Worker had not been recognised as Restricted Fund Income as per section 5.27 of the SORP and had been mistakenly recorded under Current Liabilities as an Accrual for future projects. This understated the net income/expenditure for the year of 2019. The reason this error arose was due to a misunderstanding that the income was not pledge income but was in fact income received.
- £14,809 of gift day income (including gift aid) in response to an appeal for contributions toward the cost of replacing lighting in the Church (to be completed in 2020) had not been recognised as Income as per section 5.27 of the SORP and had been mistakenly recorded under Current Liabilities as an Accrual for future projects. This understated the net income/expenditure for the year of 2019.
- £58.58 of costs that had been mistakenly left out of the Bartram Fund 2019 accounts.

Although not relevant to the 2020 accounts it was also noted:

- the format of the SOFA in the 2019 accounts did not comply with the format specified in the SORP. The format now used in the 2020 accounts is the correct format.
- in the Training & Outreach fund (A Gregory Bequest) Income Account:
  - expenditure of £1,767.25 was mistakenly shown as Income from Investments,
  - a surplus was reported instead of a deficit

- the transfer between funds was shown as a transfer out not a transfer in
- income of £986.20 was included twice with £986.20 of 'Donations to be given to other charities' included in both Miscellaneous receipts and as a contra netted off item (with 'Donations handed on to other charities') under 'Other Income'.

Having considered the nature of the errors and acceptance of the proposed corrections as being reported in the 2019 comparative figures I am satisfied that this does not constitute a matter of material significance in relation to the 2020 accounts.

I confirm that no other material matters have come to my attention in connection with the examination that give me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with those records; or
- except for the matters of concern noted above the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS 102) applicable in the UK and Republic of Ireland.

I confirm there are no other matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Paul Cooke  
Chartered Accountant  
4 Oak Manor View  
Great Leighs  
Essex. CM3 1GZ  
27<sup>th</sup> April 2021

**St Michael's, Braintree PCC**  
**Financial statements for the year ended 31st December 2020**

**Statement of Financial Activities (SOFA)**

	Unrestricted Funds	Restricted Funds	Endowment Funds/ Training & Outreach	Total Funds 2020	Total Funds 2019 restated
<b>INCOME</b>					
Donations and Legacies	£122,065.36	£12,103.75		£134,169.11	£175,223.47
Charitable Activities	£27,826.82	£180.00	£55.00	£28,061.82	£45,421.70
Investments	£3,537.99	£156.80	£303.82	£3,998.61	£4,422.48
Other	£2,700.00			£2,700.00	£986.20
<b>Total Income</b>	<b>£156,130.17</b>	<b>£12,440.55</b>	<b>£358.82</b>	<b>£168,929.54</b>	<b>£226,053.85</b>
<b>EXPENDITURE</b>					
Charitable Activities	£162,372.99	£17,468.77	£1,736.10	£181,577.86	£212,523.18
<b>Total Expenditure</b>	<b>£162,372.99</b>	<b>£17,468.77</b>	<b>£1,736.10</b>	<b>£181,577.86</b>	<b>£212,523.18</b>
<b>Net Income(Expenditure) before Investment Gains</b>	<b>(£6,242.82)</b>	<b>(£5,028.22)</b>	<b>(£1,377.28)</b>	<b>(£12,648.32)</b>	<b>£13,530.67</b>
Net Gains (losses) on investments	£7,670.58		£630.74	£8,301.32	£18,882.66
<b>NET INCOME/(EXPENDITURE)</b>	<b>£1,427.76</b>	<b>(£5,028.22)</b>	<b>(£746.54)</b>	<b>(£4,347.00)</b>	<b>£32,413.33</b>
Transfers between funds	£9.10	£9.80	(£18.90)	£0.00	
<b>NET MOVEMENT IN FUNDS</b>	<b>£1,436.86</b>	<b>(£5,018.42)</b>	<b>(£765.44)</b>	<b>(£4,347.00)</b>	<b>£32,413.33</b>
<b>Reconciliation of funds</b>					
Total funds brought forward	£195,828.02	£213,342.09	£11,433.49	£420,603.60	£388,190.27
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£197,264.88</b>	<b>£208,323.67</b>	<b>£10,668.05</b>	<b>£416,256.60</b>	<b>£420,603.60</b>

For full details see Notes

Note 1

Note 2

Note 3



**St Michael's, Braintree PCC**  
**Financial statements for the year ended 31st December 2020**

**Balance Sheet**

		Total Funds 2020	Total Funds 2019 restated
<b>FIXED ASSETS</b>			
(see note 7)	Tangible Assets	£179,986.64	£180,739.64
(see note 8)	Investments	£129,180.89	£120,879.57
	<b>Total Fixed Assets</b>	<b>£309,167.53</b>	<b>£301,619.21</b>
<b>CURRENT ASSETS (A)</b>			
(see note 9)	Debtors	£5,573.58	£7,122.34
	Prepayments and accrued income	£14,510.67	£5,758.75
	Short Term Deposits	£38,405.16	£38,776.27
	Cash at bank and in hand	£73,389.69	£90,849.38
	<b>Total Current Assets</b>	<b>£131,879.10</b>	<b>£142,506.74</b>
<b>LIABILITIES (B)</b>			
(see note 10)	Creditors - amounts falling due in one year	(£24,790.03)	(£23,522.35)
	<b>Net Current Assets = (A) less (B)</b>	<b>£107,089.07</b>	<b>£118,984.39</b>
	<b>TOTAL NET ASSETS</b>	<b>£416,256.60</b>	<b>£420,603.60</b>
	<b>COMPRISING</b>		
<b>UNRESTRICTED FUNDS</b>	General Fund	£43,574.83	£43,678.39
	Designated Fund: Capital Projects	£153,690.05	£152,149.63
	<b>Total Unrestricted Funds</b>	<b>£197,264.88</b>	<b>£195,828.02</b>
<b>RESTRICTED FUNDS</b>	Bartram Bible	£527.95	£664.90
	Manna Fund	£1,600.05	£1,600.05
	Music Fund	£0.00	£277.50
	Property Fund	£179,986.64	£180,739.64
	Children's & Youth Worker	£26,209.03	£30,060.00
	<b>Total Restricted Funds</b>	<b>£208,323.67</b>	<b>£213,342.09</b>
<b>ENDOWMENT FUND</b>	Training & Outreach Capital	£10,668.05	£11,433.49
	<b>Total Endowment Fund</b>	<b>£10,668.05</b>	<b>£11,433.49</b>
	<b>TOTAL PARISH FUNDS</b>	<b>£416,256.60</b>	<b>£420,603.60</b>

## **St Michael's, Braintree PCC**

### **Notes to Financial statements for the year ended 31st December 2020**

#### **ACCOUNTING POLICIES**

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations "true and fair view" provisions, together with FRS102 (2019a) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP)(FRS 102). The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. The PCC considers that there are no material uncertainties over their ability to continue as a going concern

#### **FUNDS**

Endowment funds are funds, the capital of which must be maintained; only income arising from investments of the endowment may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established. Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes and designated funds are amounts set aside by the PCC for fixed assets or a future project.

#### **INCOME**

Planned giving, collections and donations are recognised when received. Tax recoverable is recognised when the income to which it relates is received. Grants and legacies are accounted for when the PCC is entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All income is gross. The value of voluntary help received is not included in the accounts.

#### **EXPENDITURE AND LIABILITIES**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable. Grants and donations are accountable for when paid over, or when awarded, if that creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Unrestricted funds are general funds which can be used for PCC ordinary purposes and designated funds are amounts set aside by the PCC for fixed assets or a future project.

#### **FIXED ASSETS**

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011. Movable church furnishing held by the vicar (priest in charge) and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice property and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the financial statements. The Church House and Hall are stated at cost. No depreciation is provided as the depreciation charge and accumulated depreciation would not be material because residual value of the assets is at least as much as their carrying amount. The solar panels on the church hall roof are depreciated on a straight line basis over 20 years. Equipment used within the church premises is depreciated on a straight line basis over 4 years.

Individual items of equipment with a purchase price of £10,000 or less are written off when the asset is acquired.

Investments are stated at market value at 31 December each year.

#### **CURRENT ASSETS**

Short term deposits comprise cash held on deposit with the CBF Church of England Funds.

## **2019 prior year adjustments**

The following amendments have been made to the 2019 comparative figures as it came to light during the Independent Examiner's inspection of the 2020 accounts that income was materially understated in the 2019 published accounts. A minor adjustment to expenditure was also required.

The PCC is content that the required amendments are the result of a misunderstanding about accounting practice in relation to income recognition.

Whilst on the face of it the Church's 2019 financial position looks significantly more healthy than originally reported in 2019, it is important to note the non-recurrent nature of the £44,869.50 of income and the specific nature of any associated expenditure in order to have a contextual understanding of the Church's funds.

- 1** Income has been increased by £44,869.50 from £181,184.35 to £226,053.85
- 2** Expenditure has been increased by £58.58 from £212,464.60 to £212,523.18

**The reasons for these changes are as follows:**

- a** A £30,000 gift (including gift aid) was received in 2019 in response to a Church appeal for support toward the cost of employing a Children's & Youth Worker for 3 years (starting in 2020). In the 2019 Accounts the income had originally been recorded under Current liabilities as an 'Accrual for future projects'.
- b** £14,809 of December 2019 gift day income (including gift aid) was received in response to an appeal for contributions toward the cost of replacing lighting in the Church (work carried out in 2020). In the 2019 Accounts the income had originally been recorded under Current liabilities as an 'Accrual for future projects'.
- c** £58.58 of costs that had been mistakenly left out of the Bartram Fund 2019 accounts.

**St Michael's, Braintree PCC**  
Financial statements for the year ended 31st December 2020

**NOTE 1**

**Unrestricted Funds - Income and Expenditure account**

	General Fund	Capital Projects	Total Funds 2020	Total Funds 2019 restated
<b>INCOME</b>				
<b>Donations and Legacies</b>				
Regular Giving	£90,400.19		£90,400.19	£100,264.23
Collections and donations	£4,616.33		£4,616.33	£17,612.95
Appeals and Grants	£24,420.00		£24,420.00	£14,809.50
Legacies		£2,628.84	£2,628.84	£12,476.79
<b>Total Donations and Legacies</b>	<b>£119,436.52</b>	<b>£2,628.84</b>	<b>£122,065.36</b>	<b>£145,163.47</b>
<b>Charitable Activities</b>				
Magazine sales	£647.60		£647.60	£1,000.06
Fees for weddings and funerals	£1,904.00		£1,904.00	£3,928.00
Contribution towards Church Costs			£0.00	£345.00
Church House Hire	£4,154.58		£4,154.58	£11,552.92
Church House activities			£0.00	£560.00
Car Park Fees	£1,050.00		£1,050.00	£1,175.00
Feed in tariff - solar panels	£991.38		£991.38	£797.45
Refreshments	£148.25		£148.25	£664.37
Miscellaneous receipts	£319.81		£319.81	£16,737.91
Grants	£15,000.00		£15,000.00	£8,598.49
Covid Grants	£3,611.20		£3,611.20	
<b>Total Charitable Activities</b>	<b>£27,826.82</b>	<b>£0.00</b>	<b>£27,826.82</b>	<b>£45,359.20</b>
<b>Investment Income</b>				
Bank Interest	£75.97	£3,462.02	£3,537.99	£357.30
Dividends				£3,747.78
<b>Total Investment Income</b>	<b>£75.97</b>	<b>£3,462.02</b>	<b>£3,537.99</b>	<b>£4,105.08</b>
<b>Other Income</b>				
Donations to other Charities	£2,700.00		£2,700.00	£986.20
<b>Total Investment Income</b>	<b>£2,700.00</b>	<b>£0.00</b>	<b>£2,700.00</b>	<b>£986.20</b>
<b>Overall Total</b>	<b>£150,039.31</b>	<b>£6,090.86</b>	<b>£156,130.17</b>	<b>£195,613.95</b>
<b>EXPENDITURE</b>				
(see note 4)				
<b>Charitable Activities</b>				
PCC Donations	£9,861.99		£9,861.99	£11,109.73
Donation handed on to other charities	£2,700.00		£2,700.00	£986.20
Family Purse	£77,000.00		£77,000.00	£82,367.04
Vicar's Mileage (net of private use)	£199.30		£199.30	£532.85
Administrative Assistant	£6,528.42		£6,528.42	£8,348.40
(see note 5)				
Church Running Costs	£15,615.65	£20,923.04	£36,538.69	£46,718.23
(see note 6)				
Church House Costs	£5,651.81	£19,029.98	£24,681.79	£10,612.44
Printing	£1,469.57		£1,469.57	£2,631.82
Other Ministry Costs	£3,393.23		£3,393.23	£46,498.09
<b>Total Expenditure</b>	<b>£122,419.97</b>	<b>£39,953.02</b>	<b>£162,372.99</b>	<b>£209,804.80</b>
<b>Net Income/(Expenditure) before investment revaluation</b>	<b>£27,619.34</b>	<b>(£33,862.16)</b>	<b>(£6,242.82)</b>	<b>(£14,190.85)</b>
<b>INVESTMENTS</b>				
Revaluation		£7,670.58	£7,670.58	£17,519.13
<b>NET INCOME/(EXPENDITURE)</b>	<b>£27,619.34</b>	<b>(£26,191.58)</b>	<b>£1,427.76</b>	<b>£3,328.28</b>
Transfers between funds	(£27,722.90)	£27,732.00	£9.10	
<b>NET MOVEMENT IN FUNDS</b>	<b>(£103.56)</b>	<b>£1,540.42</b>	<b>£1,436.86</b>	<b>£3,328.28</b>
<b>Reconciliation of Funds</b>				
Total Funds brought forward	£43,678.39	£152,149.63	£195,828.02	£192,499.74
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£43,574.83</b>	<b>£153,690.05</b>	<b>£197,264.88</b>	<b>£195,828.02</b>

**St Michael's, Braintree PCC**  
Financial statements for the year ended 31st December 2020

**NOTE 2**

**Restricted Funds - Income and Expenditure account**

	Bartram	Manna	Music	Property	Children's & Youth Work	Total Funds 2020	Total Funds 2019 restated	
<b>INCOME</b>	<b>Donations and Legacies</b>							
	Donations					£12,103.75	£12,103.75	£30,060.00
	<b>Total Donations and Legacies</b>					<b>£12,103.75</b>	<b>£12,103.75</b>	<b>£30,060.00</b>
	<b>Charitable Activities</b>							
	Church House Activities					£180.00	£180.00	£62.50
	<b>Total Charitable Activities</b>					<b>£180.00</b>	<b>£180.00</b>	<b>£62.50</b>
	<b>Investment Income</b>							
	Bank Interest	£2.60				£154.20	£156.80	£6.03
	<b>Total Investment Income</b>	<b>£2.60</b>				<b>£154.20</b>	<b>£156.80</b>	<b>£6.03</b>
	<b>Other Income</b>							
<b>Total Other Income</b>								
<b>Overall Total</b>	<b>£2.60</b>				<b>£12,437.95</b>	<b>£12,440.55</b>	<b>£30,128.53</b>	
<b>EXPENDITURE</b>	<b>Charitable Activities</b>							
	Bibles & Confirmation Books	£139.55				£139.55	£139.55	
	Music Licences			£277.50		£277.50		
	Property depreciation				£753.00	£753.00	£753.00	
	Donations to other charities				£180.00	£180.00		
	Church Running Costs				£44.00	£44.00		
	Other Ministry Costs				£16,074.72	£16,074.72		
	Adjustment						£58.58	
	<b>Total Expenditure</b>	<b>£139.55</b>		<b>£277.50</b>	<b>£753.00</b>	<b>£16,298.72</b>	<b>£17,468.77</b>	<b>£951.13</b>
	<b>Net Income/(Expenditure) before investment revaluation</b>	<b>(£136.95)</b>		<b>(£277.50)</b>	<b>(£753.00)</b>	<b>(£3,860.77)</b>	<b>(£5,028.22)</b>	<b>£29,177.40</b>
<b>INVESTMENTS</b>	Revaluation							
	<b>NET INCOME/(EXPENDITURE)</b>	<b>(£136.95)</b>		<b>(£277.50)</b>	<b>(£753.00)</b>	<b>(£3,860.77)</b>	<b>(£5,028.22)</b>	<b>£29,177.40</b>
	Transfers between funds					£9.80	£9.80	
<b>NET MOVEMENT IN FUNDS</b>	<b>(£136.95)</b>		<b>(£277.50)</b>	<b>(£753.00)</b>	<b>(£3,850.97)</b>	<b>(£5,018.42)</b>	<b>£29,177.40</b>	
<b>Reconciliation of Funds</b>								
Total Funds brought forward	£664.90	£1,600.05	£277.50	£180,739.64	£30,060.00	£213,342.09	£184,164.69	
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£527.95</b>	<b>£1,600.05</b>		<b>£179,986.64</b>	<b>£26,209.03</b>	<b>£208,323.67</b>	<b>£213,342.09</b>	

**St Michael's, Braintree PCC**  
**Financial statements for the year ended 31st December 2020**

**NOTE 3**

**Training & Outreach/Endowment fund - Income and Expenditure account**

	<b>Total Funds 2020</b>	<b>Total Funds 2019</b>
<b>INCOME</b>		
<b><u>Donations and Legacies</u></b>		
<b><u>Charitable Activities</u></b>		
Church House activities	£55.00	
<b>Total Charitable Activities</b>	<b>£55.00</b>	<b>£0.00</b>
<b><u>Investment Income</u></b>		
Bank Interest	£303.82	£311.37
Dividends		
<b>Total Investment Income</b>	<b>£303.82</b>	<b>£311.37</b>
<b>Overall Total</b>	<b>£358.82</b>	<b>£311.37</b>
<b>EXPENDITURE</b>		
<b><u>Charitable Activities</u></b>		
Church Running Costs	£65.00	
Printing	£351.38	
Other Ministry Costs	£1,319.72	£1,767.25
<b>Total Expenditure</b>	<b>£1,736.10</b>	<b>£1,767.25</b>
<b>Net Income(Expenditure) before investment revaluation</b>	<b>(£1,377.28)</b>	<b>(£1,455.88)</b>
<b>INVESTMENTS</b>		
Revaluation	£630.74	£1,363.53
<b>NET INCOME(EXPENDITURE)</b>	<b>(£746.54)</b>	<b>(£92.35)</b>
Transfers between funds	(£18.90)	
<b>NET MOVEMENT IN FUNDS</b>	<b>(£765.44)</b>	<b>(£92.35)</b>
<b><u>Reconciliation of Funds</u></b>		
Total Funds brought forward	£11,433.49	£11,525.84
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£10,668.05</b>	<b>£11,433.49</b>

St Michael's, Braintree PCC

Notes to Financial statements for the year ended 31st December 2020

Notes

4 PCC DONATIONS FROM GENERAL FUND

**Missionary and charitable giving during 2020 - overseas**

Barnabas Fund  
Crosslinks (BCMS)  
StandbyMe (Burma)

**Missionary and charitable giving during 2020 - home**

Braintree Youth Project Charity  
Christmas Child  
CYO Braintree  
Fishermen's Mission  
Make Jesus Known (Tim & Charissa Cooke)  
SASRA

**Accrued 10% Tithes**

Available from previous years to be paid next year

**Overall total**

	2020	2019 restated
	£200.00	
	£1,008.00	£1,004.00
		£180.00
	<b>£1,208.00</b>	<b>£1,184.00</b>
	£360.00	£330.00
	£25.00	
	£2,502.00	£3,000.00
	£200.00	
	£2,496.00	£2,496.00
	£200.00	
	<b>£5,783.00</b>	<b>£5,826.00</b>
	£2,870.99	£4,099.73
	<b>£9,861.99</b>	<b>£11,109.73</b>

**GENERAL FUND**

Notes

5 CHURCH RUNNING EXPENSES

Cleaning and toiletries  
Insurance  
Membership fee  
Light and heat  
Music  
Other costs  
Architect and oversight fees  
Repairs and Maintenance

General Fund 2020	Capital Projects 2020	Total 2020	Total 2019
£3,013.12		£3,013.12	£3,703.57
£4,369.84		£4,369.84	£4,316.01
£12.50		£12.50	£22.50
£1,891.62		£1,891.62	£2,462.47
			£359.00
			£551.00
£382.12		£382.12	£2,645.01
£5,946.45	£20,923.04	£26,869.49	£32,658.67
<b>£15,615.65</b>	<b>£20,923.04</b>	<b>£36,538.69</b>	<b>£46,718.23</b>

Notes

6 CHURCH HOUSE RUNNING EXPENSES

Cleaning and toiletries  
Insurance  
Light and heat  
Repairs and maintenance  
Software  
Telephone  
Water rates

General Fund 2020	Capital Projects 2020	Total 2020	Total 2019
£1,381.24		£1,381.24	£1,723.69
£1,535.34		£1,535.34	£1,471.43
£1,222.56		£1,222.56	£2,403.37
£524.69	£19,029.98	£19,554.67	£3,972.97
£33.12		£33.12	£33.12
£444.07		£444.07	£479.83
£510.79		£510.79	£528.03
<b>£5,651.81</b>	<b>£19,029.98</b>	<b>£24,681.79</b>	<b>£10,612.44</b>

**During the year, the PCC employed:**

Mrs Rachel Grove-Smith who took up the post of Children's and Youth Worker on 1st January 2020  
a part-time administrative assistant (until Sept 2020)  
a part-time verger  
a part-time cleaner

The total wages - including Pension Costs - amounted to £34,016.93 (2019 £24,583)

The furlough scheme for 2020 mitigated this cost by £3,611.20

Social security costs were fully covered by the Employment Allowance.

Staff are on the Diocese's payroll. The costs are recharged to the PCC.

The Administrative Assistant and Children's and Youth Worker contribute to the Church of England pension scheme.

The Treasurer did not claim for any expenses in either year.

No other payments were made to any PCC member, persons closely connected to them, or related parties.

**St Michael's, Braintree PCC**

**Notes to Financial statements for the year ended 31st December 2020**

**Notes**

**FIXED ASSETS**

**7 Tangible (all restricted)**

**COST**

Brought Forward 1st January 2020  
 Additions  
 31st December 2020

2020		
Freehold land and buildings	Solar panels	Total
£169,446.64	£15,058.00	£184,504.64
£0.00	£0.00	£0.00
<b>£169,446.64</b>	<b>£15,058.00</b>	<b>£184,504.64</b>
	£3,765.00	£3,765.00
£0.00	£753.00	£753.00
<b>£0.00</b>	<b>£4,518.00</b>	<b>£4,518.00</b>
<b>£169,446.64</b>	<b>£10,540.00</b>	<b>£179,986.64</b>

**DEPRECIATION**

Brought Forward 1st January 2020  
 Depreciation for the year  
 31st December 2020

**NET BOOK VALUE**

31 December 2020

<b>£169,446.64</b>	<b>£11,293.00</b>	<b>£180,739.64</b>
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31 December 2019

**8 INVESTMENTS**

Market value 1 January  
 Purchases at cost

Net gains (losses) on revaluation

**Market value 31 December**

	2020	2019
£120,879.57	£120,879.57	£104,987.79
£8,301.32	£8,301.32	£15,891.78
<b>£129,180.89</b>	<b>£129,180.89</b>	<b>£120,879.57</b>

**COMPRISING:**

**DESIGNATED FUNDS**

5,807.96 CBF Investment Fund shares

**ENDOWMENT FUND**

442.52 CBF Investment Fund shares  
 815.37 CBF Fixed Interest Securities  
 Fund shares

Cost	Market value 2020	Market value 2019
£80,000.00	£118,753.62	£111,083.04
£5,355.00	£9,048.07	£8,463.64
£1,339.00	£1,379.20	£1,332.89
<b>£86,694.00</b>	<b>£129,180.89</b>	<b>£120,879.57</b>



**St Michael's, Braintree PCC**

**Notes to Financial statements for the year ended 31st December 2020**

Notes

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**DEBTORS**

**Unrestricted funds:**

Tax recoverable

Church House rental

Planned giving

	2020	2019
£4,073.58	£4,129.46	
		£2,342.88
£1,500.00		£650.00
	<b>£5,573.58</b>	<b>£7,122.34</b>
		£4,818.90
£137.82		£52.00
£2,870.99		£4,099.73
£21,781.22		£14,551.72
	<b>£24,790.03</b>	<b>£23,522.35</b>

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**LIABILITIES**

**Unrestricted funds:**

Accruals for utility and other costs

Donations to be passed on to other charities

Tithed Donations to be paid next year

Other Creditors

**Church Workers Pension Fund (CWPF)  
December 2020 Year End**

St Michael's PCC , Braintree participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

**Pension Builder Scheme for St Michael's PCC, Braintree**

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme.

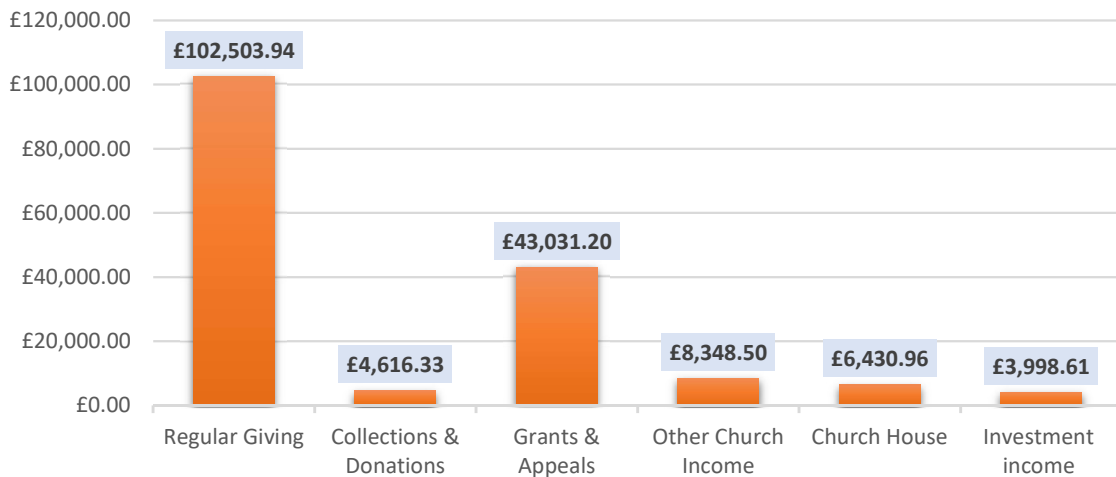
A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. Please contact the Treasurer if you wish to read their full report.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

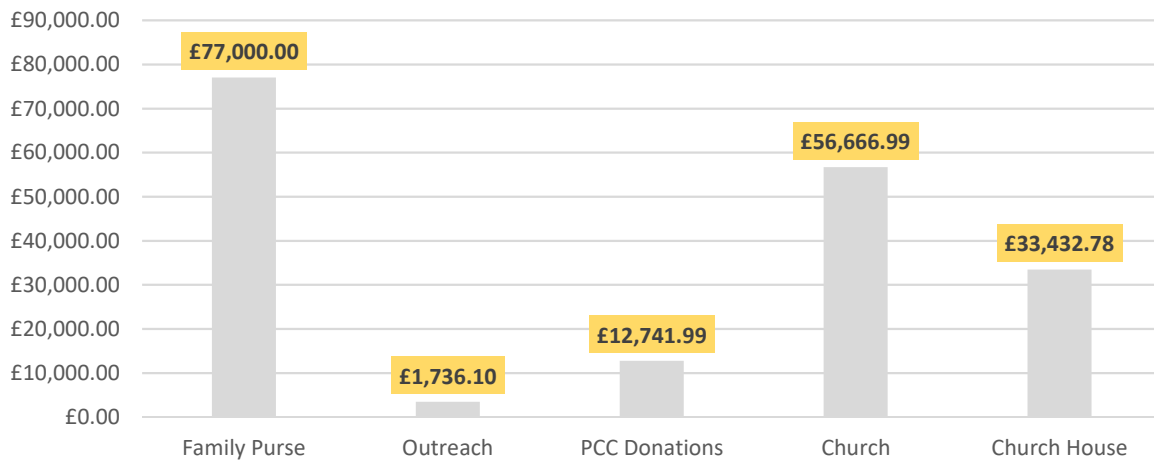
For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Michael's PCC, Braintree could become responsible for paying a share of that employer's pension liabilities.

### Income 2020



### Expenditure 2020



### Funds Held

